



**AGENDA ITEM REPORT**

**DATE:** September 18, 2018  
**DEPARTMENT:** Procurement Management  
**REQUESTER:** Mary Tucker  
**TITLE:** Approve Piggyback for Purchase and Rental of Uniforms and Related Products - Countywide

**I. MOTION REQUESTED**

- A) Approve Piggyback No. PB180419RJD Purchase and Rental of Uniforms and Related Products, to utilize pricing on the Sourcewell (formally National Joint Powers Alliance) Contract No. 062415-UFC, with Unifirst Corporation, on an as-needed basis, as approved in the departments' annual adopted budgets.
- B) Authorize the Director of Procurement Management to sign the Agreement for Piggyback Purchase on behalf of the Board of County Commissioners.
- C) Authorize the use of the Sourcewell contract, via the Agreement for Piggyback Purchase, through its expiration date of October 5, 2021 and any renewals or extensions approved by Sourcewell.

**II. ITEM SUMMARY**

Approves Cooperative Purchase Agreement to utilize pricing on the Sourcewell (formally National Joint Powers Alliance) contract for the purchase and/or rental of uniforms and uniform related products and services on an as-needed basis from Unifirst Corporation, at the rates established by the contract and Piggyback Agreement through its expiration date of October 5, 2021. Total expenditures for these products and services for the Fiscal Year 2016-2017 were approximately \$113,711.89.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**

- A) Board Action and Other History  
 The National Joint Powers Alliance Purchasing Cooperative solicited proposals on Request for Proposal No. 062415 Uniforms and Uniform-Related Products and Services. The contract was awarded to Unifirst Corporation and is available for cooperative purchasing. Approval of cooperative purchasing No. PB180419RJD Purchase and Rental of Uniforms and Related Products, allows the County to utilize the contract for purchases and/or uniform rental Countywide for three years (October 6, 2018 through October 5, 2021). Lee County currently utilizes pricing on the City of Punta Gorda contract with Unifirst Corporation under piggyback No. C-130613, which is set to expire on October 6, 2018. Total expenditures for these products and services during Fiscal Year 2016-2017 were approximately \$113,711.89.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
- E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See comments below.
B)	Is this item approved in the current budget?	
C)	Is this a revenue or expense item?	
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be as needed and within the departments' annual approved, adopted budgets.	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description

[NJPA Price List](#)

[UniFirst Signed Agreement](#)

Upload Date

8/20/2018

8/20/2018

Type

Agreement

Agreement

**REVIEWERS:**

Department

Procurement Management

Budget Services

Budget Services

County Attorney

County Manager

Reviewer

Turner, Nicole

Henkel, Anne

Winton, Peter

Lira, Louis C.

Brady, Christine

Action

Approved

Approved

Approved

Approved

Approved

Date

9/4/2018 - 4:47 PM

9/5/2018 - 7:11 AM

9/6/2018 - 8:13 AM

9/7/2018 - 11:28 AM

9/10/2018 - 2:16 PM

**District 1**  
John Manning  
**District 2**  
Cecil L Pendergrass - Chair  
**District 3**  
Larry Kiker - Vice Chair  
**District 4**  
Brian Hamman  
**District 5**  
Frank Mann



**Board of County Commissioners**  
**Regular Meeting Agenda**

September 18, 2018  
9:30 AM

**County Manager**  
Roger Desjarlais

**County Attorney**  
Richard Wm. Wesch

**Commission Chambers**  
2120 Main Street  
Fort Myers, FL 33901

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If you plan to address the Board, please complete a "Public Comment Card" located on the table outside the Chamber entrance. Completed cards should be returned to the Staff table at the right of the podium prior to the start of the meeting.

**NOTE:** During this meeting, the Board may convene and take action in its capacity as the Lee County Port Authority or the Lee County Government Leasing Corporation.

In accordance with the Americans with Disabilities Act, Lee County will not discriminate against qualified individuals with disabilities. To request an auxiliary aid, service or reasonable modification to participate, contact Joan LaGuardia, (239) 533-2314, Florida Relay Service 711, or [adarequests@leegov.com](mailto:adarequests@leegov.com) at least five business days in advance. Accommodation will be provided at no cost to the requestor.

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Invocation: Pastor Matt Booher, Emmanuel Baptist Church

Pledge of Allegiance

Ceremonial Presentations

Recap

Consent Agenda

- Items to be pulled for discussion by the Board
  - Public comment on balance of items
- Motion to approve balance of items
- Consideration of items pulled for discussion
  - Public comment taken on each pulled item as it is considered

Administrative Agenda

Public Hearings

Walk-ons and Carry-overs

Commissioners' Items/Committee Appointments

County Manager Items

County Attorney Items

**Public Presentation of Matters by Citizens**

Work Session Update

- Public Comment on Work Session

Adjourn

## **PROCUREMENT MANAGEMENT**

### **20. Award Contract for John Deere Heavy Equipment Service - Countywide**

#### **Funding:**

Current year dollar amount:  
Included in current budget?

See comments below.

Fund:

Comments:

Expenditures will be as needed and within the departments' annual approved, adopted budgets.

#### **Item Summary:**

Award contract to Dobbs Equipment, LLC for John Deere heavy equipment service for a period of one year with the option to renew for three additional one-year periods. Total expenditures for these services during Fiscal Year 2016 -2017 were approximately \$117,829.00.

### **21. Award Contracts for Pressure Washing Services - Countywide**

#### **Funding:**

Current year dollar amount:  
Included in current budget?

See comments below.

Fund:

Comments:

Expenditures will be as needed and within the departments' annual approved, adopted budgets.

#### **Item Summary:**

Awards contracts to Roof Painting by Hartzell, Inc. and Sunshine Cleaning Systems, Inc. as the responsible bidders meeting all bid requirements, for use on an as-needed basis for pressure washing services for a period of one year with the option to renew for three additional one-year periods, as approved in the departments' annual adopted budgets. Services were previously provided in certain janitorial contracts, but services were limited and not available countywide within the scope of the former janitorial contracts.

### **22. Approve Piggyback for Purchase and Rental of Uniforms and Related Products - Countywide**

#### **Funding:**

Current year dollar amount:  
Included in current budget?

See comments below.

Fund:

Comments:

Expenditures will be as needed and within the departments' annual approved, adopted budgets.

#### **Item Summary:**

Approves Cooperative Purchase Agreement to utilize pricing on the Sourcewell (formally National Joint Powers Alliance) contract for the purchase and/or rental of uniforms and uniform related products and services on an as-needed basis from Unifirst Corporation, at the rates established by the contract and Piggyback Agreement through its expiration date of October 5, 2021. Total expenditures for these products and services for the Fiscal Year 2016-2017 were approximately \$113,711.89.

### **23. Approve Addition of Six Locations to the Janitorial Contract for Various Downtown Facilities**

#### **Funding:**

Current year dollar amount:  
Included in current budget?

See comments below.

Fund:

Comments:

Expenditures will be as needed and within the departments' annual approved, adopted budget.

#### **Item Summary:**

Approves the addition of six facilities to the contract with United States Services Industries, Inc. for janitorial services for various downtown facilities, as approved in the departments' annual adopted budgets: Rosa Parks Transportation Center; Lee County Sheriff's Office Civil Division; Melvin Morgan Constitutional Complex; Hough Street Warehouse; Fort Myers Regional Library Complex and Human & Veteran's Services. Board approval will allow for the addition of these facilities to the current downtown facilities janitorial contract standardizing the vendor servicing these facilities. Total expenditures for janitorial services for these six facilities for Fiscal Year 2016 – 2017 were approximately \$245,553.40.