

AGENDA ITEM REPORT

DATE: April 4, 2023
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Approve Piggyback Contracts with Home Depot and HD Supply

I. MOTION REQUESTED

A) Approve Piggyback No. PB170310 Maintenance, Repair, Operating Supplies, Industrial Supplies, and Related Products and Services to utilize pricing on the Maricopa County, AZ Contract No. 16154, through Omnia Partners, for the purchase of maintenance, repair, operating, and industrial supplies, including related products and services through December 31, 2026, and any renewals or extensions approved by Maricopa County, AZ, as approved in the departments' annual adopted budgets, from Home Depot USA, Inc. and HD Supply Facilities Maintenance, Ltd.
B) Authorize the Chair to execute the contract documents required for purchases made under Solicitation No. PB170310 on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approves purchases through the competitively solicited piggyback with Omnia Partners and lead agency Maricopa County, Arizona, for the purchase of maintenance, repair, operating, and industrial supplies, including related products and services through December 31, 2026, and any renewals or extensions approved by Maricopa County, AZ, as approved in the departments' annual adopted budgets, from Home Depot USA, Inc. and HD Supply Facilities Maintenance, LTD. The contracts include a damages cap that has been reviewed and approved by staff and County Administration.

Use of the piggyback provides a percentage off discount through HD Supply for all online purchases and annual rebates of up to 5% through Home Depot for in-store purchases. Total expenditures for Fiscal Year 2021-2022 totals \$118,120.85 online and \$191,014.91 in-store, for a total of \$309,135.76. Total rebates received in 2021-2022 were \$20,977.19. Rebates for in-store purchases are issued annually in March.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

On June 20, 2017, the Board approved a piggyback through Omnia Partners and lead agency Maricopa County, Arizona, for the purchase of maintenance, repair, operating, and industrial supplies (MRO) from HD Supply Facilities Maintenance, Ltd for online purchases only.

Board approval allows for the approval of a competitively solicited contract with Home Depot USA, Inc. which allows for in-store purchasing options for MRO products and includes a rebate discount program for all items purchased and authorizes execution of contract documents required for purchases made under the piggybacks.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	

H)	Comments: Expenditures will be on an as-needed basis, as approved in the departments' annual adopted budget.
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V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Home Depot USA Inc Piggyback Agreement	3/15/2023	Agreement
Home Depot Omnia Contract	3/15/2023	Contract
HD Supply Piggyback Agreement	3/15/2023	Agreement
HD Supply Omnia Contract	3/24/2023	Contract
HD Supply Omnia Contract Amend 1	3/15/2023	Contract
HD Supply Omnia Contract Amend 2	3/15/2023	Contract
Piggyback Summary and Market Analysis	3/21/2023	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Rejected	3/24/2023 - 8:57 AM
Procurement Management	Ryan, Sandra	Approved	3/24/2023 - 9:12 AM
Procurement Management	Tucker, Mary	Approved	3/24/2023 - 9:48 AM
Budget Services	Henkel, Anne	Approved	3/24/2023 - 11:45 AM
Budget Services	Winton, Peter	Approved	3/27/2023 - 10:10 AM
County Attorney	Swindle, Amanda	Approved	3/27/2023 - 11:55 AM
County Manager	Winton, Peter	Approved	3/27/2023 - 12:22 PM