



John E. Manning  
*District One*

June 22, 2020

Cecil L. Pendergrass  
*District Two*

Ray Sandelli  
*District Three*

Brian Hamman  
*District Four*

Frank Mann  
*District Five*

Roger Desjarlais  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing Examiner*

Ms. Jean Baer  
Local Roots, LLC  
1418 Sandcastle Rd.  
Sanibel Island, FL 33957

**SUBJECT:** Renewal of Annual Contract No. RFP160453DLK  
Farmers Market on the Island of Boca Grande

Dear Ms. Baer:

This is to inform you that Lee County agrees to renew the above subject contract for an additional one (1) year period, from 1/6/21 through 1/5/22.

We are hereby extending the annual contract for an additional one year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

C: Project File



John E. Manning  
District One

June 12, 2020

239-533-8871

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Ms. Jean Baer  
Local Roots, LLC  
1418 Sandcastle Rd.  
Sanibel Island, FL 33957

Subject: Renewal of Annual Contract RFP160453DLK  
Farmers Market on the Island of Boca Grande

Dear Ms. Baer:

The above-referenced annual contract will expire on January 5, 2021, unless renewed. Lee County is requesting that this annual contract be renewed for an additional one year period (1/6/21 – 1/5/22). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email [kurban@leegov.com](mailto:kurban@leegov.com)), within 15 calendar days from receipt. Failure to return by June 29, 2020, may, at the County's sole discretion, result in contract cancellation and/or rebid of solicitation.

jb X a. I want to continue performing under this annual contract for an additional one year period under the same terms and conditions as agreed upon in the above-referenced quotation.

***As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.***

\_\_\_\_\_ b. I am not interested in extending this contract for an additional one-year period. Why? \_\_\_\_\_

Vendor:

Lee County:

Jean Baer  
Signature

Mary G Tucker  
Signature of Authorized Official

Owner, Local Roots  
Title

Procurement Management Director  
Title

06-15-2020  
Date

06/16/2020  
Date