



Kevin Ruane
District One

November 13, 2024

Cecil L. Pendergrass
District Two

Ray Sandelli
District Three

Brian Hamman
District Four

Mike Greenwell
District Five

Dave Harner
County Manager

Richard Wesch
County Attorney

Donna Marie Collins
County Hearing Examiner

Ms. Teena Zielinski
P&T Lawn and Tractor Service, Inc.
15980 Old Olga Road
Alva, FL 33920

SUBJECT: Renewal of Annual Contract No. B210543MIF
 Mowing and Landscape Maintenance for Lee County Libraries

Dear Ms. Zielinski:

This is to inform you that Lee County agrees to renew the above subject contract for an additional three (3) year period, from 4/2/25 through 4/1/28.

We are hereby extending the annual contract for an additional three-year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

Kimberly Urban

Kimberly Urban
Contracts Analyst
Procurement Management Division

C: Project File



Lee County

Southwest Florida

Kevin Ruane
District One

September 6, 2024

239-533-8871

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Ms. Teena Zielinski
P&T Lawn and Tractor Service, Inc.
15980 Old Olga Road
Alva, FL 33920

Subject: Renewal of Annual Contract B210543MIF
Mowing and Landscape Maintenance for Lee County Libraries

Dear Ms. Zielinski:

The above-referenced annual contract will expire on April 1, 2025, unless renewed. Lee County is requesting that this annual contract be renewed for an additional three-year period (4/2/25 – 4/1/28). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email kurban@leegov.com), within 15 calendar days from receipt. Failure to return by September 27, 2024, may, at the County's sole discretion, result in contract cancellation and/or rebid of solicitation.

☒ a. I want to continue performing under this annual contract for an additional three-year period under the same terms and conditions as agreed upon in the above-referenced quotation.

As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.

☐ b. I am not interested in extending this contract for an additional three-year period. Why? _____

Vendor:

Teena Zielinski
Signature

President
Title

9-16-2024
Date

Lee County:

Margaret
Signature of Authorized Official

Procurement Management Director
Title

11-8-2024
Date