

AGENDA ITEM REPORT

DATE: March 15, 2022
DEPARTMENT: Library
REQUESTER: Mindi Simon
TITLE: Award Contracts for Mowing and Landscape Maintenance for Lee County Libraries

I. MOTION REQUESTED

A) Award Invitation to Bid No. B210543MIF, Mowing and Landscape Maintenance for Lee County Libraries to Tony's Lawn and Landscaping LLC as Vendor responsible for Areas 1, 2 and 4 and P&T Lawn & Tractor Service, Inc. as Vendor responsible for Area 3 to purchase mowing and landscape maintenance services to all of the Library locations in Lee County, for an initial term of one (1) three-year (3) period, as approved in the department's annual adopted budget.
B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
C) Grant the County Manager or designee the authority to renew the contract, for up to three additional years, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewal.

II. ITEM SUMMARY

Awards an annual contract to two vendors to provide mowing and landscape maintenance services to all libraries in Lee County:

- Tony's Lawn & Landscaping LLC as a primary vendor responsible for Areas 1, 2 & 4 (see Analysis for area detail)
- P&T Lawn & Tractor Service Inc., as primary vendor responsible for Area 3 (see Analysis for area detail)

The County received 7 bids and selected the lowest cost for the primary vendor. Total expenditures for these services for fiscal year 2020/2021 were approximately \$373,414. Initial term of agreement is one (1) three-year period, which can be renewed for up to three additional years.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

Procurement Management obtained bids for the project, known as B210543MIF, Mowing and Landscape Maintenance for Lee County Libraries. On the bid deadline of November 10, 2021, Procurement Management received seven submittals. After conducting an analysis of the bid submissions, Tony's Lawn and Landscaping LLC is being recommended as a primary vendor responsible for Areas 1, 2 and 4 and P&T Lawn & Tractor Service, Inc. as primary vendor responsible for Area 3.

B) Policy Issues

C) BoCC Goals

D) Analysis

Area 1

Cape Coral Landscape Maintenance- Lee County Public Library 921 SW 39th Terrace, Cape Coral, Florida 33914.

Northwest Regional Landscape Maintenance - Lee County Public Library 519 Chiquita Blvd N., Cape Coral, FL 33993

Pine Island Landscape Maintenance - Lee County Public Library 10701 Russell Road, Bokeelia, FL 33922

Area 2

Dunbar Jupiter Hammon Landscape Maintenance - Lee County Public Library 3095 Blount Street, Fort Myers, FL 33916
Library Administration Landscape Maintenance - Lee County Public Library 2345 Union Street, Fort Myers, FL 33901

Fort Myers Regional Library Landscape Maintenance - Lee County Public Library 2450 First Street, Fort Myers, FL 33901

North Fort Myers Public Library Landscape Maintenance - Lee County Public Library 2001 N. Tamiami Trail NE, North Fort Myers, FL 33903

Area 3

East County Regional Library Landscape Maintenance - Lee County Public Library 881 Gunnery Road, Lehigh Acres, FL 33971
 Riverdale Branch Library Landscape Maintenance - Lee County Public Library 2421 Buckingham Road, Fort Myers, FL 33905

Area 4

Bonita Springs Public Library Landscape Maintenance - Lee County Public Library 10560 Reynolds Street. Bonita Springs, 34135
 Old Bonita Springs Public Library and Park and Pool Areas Landscape Maintenance - Lee County Public Library 26876 Pine Ave. Bonita Springs, 34135
 South County Regional Library Landscape Maintenance - Lee County Public Library 21100 Three Oaks Parkway, Estero, FL 33928
 Lakes Regional Library Landscape Maintenance - Lee County Public Library 15290 Bass Rd, Fort Myers, FL 33919

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$278,900
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	Yes
F)	Fund: Library Fund Program: Lee County Library System Project: Library Operations Account Strings: KG5710114800.503490	
G)	Fund Type?	Other: Library
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Tony's Lawn Agreement	2/18/2022	Cover Memo
P & T Lawn Agreement	2/18/2022	Cover Memo
031522R-C-13-Agreement for Mowing and Landscape Maintenance - Tony's Lawn	4/4/2022	Agreement
031522R-C-13-Agreement for Mowing and Landscape Maintenance -PT Lawn and Tractor Service	4/4/2022	Agreement

REVIEWERS:

Department	Reviewer	Action	Date
Library	Tucker, Mary	Approved	3/4/2022 - 9:26 AM
Library	Simon, Mindi	Approved	3/4/2022 - 9:29 AM
Budget Services	Henkel, Anne	Approved	3/4/2022 - 9:35 AM

Budget Services
County Attorney
County Manager

Winton, Peter
Fraser, Andrea
Winton, Peter

Approved
Approved
Approved

3/4/2022 - 4:21 PM
3/7/2022 - 8:04 AM
3/7/2022 - 8:38 AM