

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20130794

ACTION REQUESTED/PURPOSE:

- (A) Approve award of formal quotation B-130337 Mowing – Parks to the following local DBE vendor P & T Lawn & Tractor Service, Inc. at the prices on the attached tab sheet for a period of one-year. The total estimated annual expenditure will be \$400,000.
- (B) Approve award of all of the Options at the prices listed on the attached tab sheet.
- (C) Authorize the Procurement Director to grant annual price increases in accordance with the contract provisions and based on the Consumer Price Index (CPI) if doing so is deemed to be in the County's best interest.
- (D) Grant the Procurement Director the authority to renew this agreement for four additional one-year periods, at the same terms and conditions, if doing so is in the best interest of Lee County.
- (E) Retroactively approve the expenditure of \$65,000.00 via Purchase Order #13336907 issued to P & T Lawn & Tractor Service, Inc. on July 9, 2013 under Emergency No. EE130535.

FUNDING SOURCE:

Fund – General/MSTU/Capital Improvement-Environmentally Sensitive Land Management; Program – Parks and Recreation Operations; Project – Various Site Mowing.

WHAT ACTION ACCOMPLISHES:

Provides Parks with a means to maintain the Parks, providing mowing and trimming using competitively- quoted pricing.

MANAGEMENT RECOMMENDATION: Approve.

Departmental Category: <DeptCategory>		Meeting Date: 9/24/2013
Agenda: Consent	Requirement/Purpose: <i>(specify)</i> <input type="checkbox"/> Statute <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Admin Code AC-4-1 <input type="checkbox"/> Other	Request Initiated Commissioner: Department: PARKS AND RECREATION Division: No Divisions By: David Harner

Background:

On August 13, 2013 Lee County Procurement received three sealed bids for Mowing – Parks which was done through a Two-Step Process. The first Step qualified the vendors and the second step provided the pricing. These documents were reviewed by the Evaluation Committee consisting of Dana Kasler, Deputy Director, Parks and Recreation; Bob Tice, Parks and Recreation; and Bob Debrock, DOT and Michael Williams, DOT.

The overall low bidder meeting specifications is the current vendor P & T Lawn & Tractor Service, Inc.

Funds are available in the current budget and are will be included in the proposed FY 2013/14 budget in the following account:

Funding will be made available in the following business units:

KH5722000100 \$110,000

KH5722500100 \$60,000

KH5722015500 \$216,000

KH5722030105 \$14,000

Attachments:

11. Required Review:

<Signature>	<Signature>	<Signature>	<Signature>	<Signature>	<Signature>
<Department>	<Department>	<Department>	<Department>	<Department>	<Department>
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<Department>	<Department>	<Department>	<Department>	<Department>	<Department>

12. Commission Action:

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- (1) Tab sheet
- (2) P & T Lawn & Tractor Service Inc.'s quote.
- (3) JSM Services Inc.'s quote.
- (4) Valley Crest Landscape Development, Inc's quote.