

**Lee County Board Of County Commissioners  
Agenda Item Summary**

**Blue Sheet No. 20140238**

**ACTION REQUESTED/PURPOSE:**

- (A) Approve award of Formal Bid No. B-140130 Lot Mowing for Code Enforcement to the four responsive, responsible bidders meeting all requirements, Andrew J. Murray Inc.; Northern Blend Lawn Care; P & T Lawn & Tractor Service, Inc.; and, Tropic Lawns, Inc. at the prices listed on the attached tab sheet. The total estimated annual expenditure will be \$200,000.
- (B) Approve the initial term of this bid for one year.
- (C) Approve Options 1 – 4 for the cost for additional areas.
- (D) Grant the Procurement Director, with County Administration approval, the authority to renew this agreement for four additional one-year periods, at the same terms and conditions, if doing so is in the best interest of Lee County.
- (E) Authorize the Procurement Director, with County Administration approval, to grant annual price increases based on the Consumer Price Index (CPI) if deemed to be in the County's best interest to do so in accordance with the contract.
- (F) Grant the Procurement Director, with County Administration approval, the authority to enforce the termination agreement should the need arise for the best interest of Lee County.

**FUNDING SOURCE:**

Funds are available in the current Code Enforcement budget.

**WHAT ACTION ACCOMPLISHES:**

This action approves a bid award (B-140130) for Code Enforcement to four Companies: Andrew J. Murray Inc.; Northern Blend Lawn Care; P & T Lawn & Tractor Service, Inc.; and, Tropic Lawns, Inc. The total cumulative cost is \$200,000 per year which is budgeted in the FY13/14 Code Enforcement operating budget. Property owners will be billed for the County's cost (along with an administrative fee) and, if left unpaid, an interest bearing lien will be filed on the property.

**MANAGEMENT RECOMMENDATION:** Approve.

**Departmental Category: Item #4**

**Meeting Date:** 5/20/2014

**Agenda:**

**Requirement/Purpose: (specify)**

- ☐ Statute  
☐ Ordinance  
☒ Admin Code AC-4-1  
☐ Other

**Request Initiated**

**Commissioner:**

**Department:** COMMUNITY DEVELOPMENT

**Division:** Development Services

**By:** Mary Gibbs

**Background:**

As a result of a continued need for Code Enforcement to mow properties in violation of the Lee County lot mowing ordinance, Procurement Management was requested to solicit bids for these services.

On April 1, 2014, Lee County Procurement Management received four bids. These were processed through a Two-Step methodology. The first step qualified the vendors and the second step provided the pricing. All documents were reviewed by an Evaluation Committee consisting of Kara Stewart, Rick Roberts and Mary Nye from Code Enforcement and Building Services. Step Two (pricing information) was opened on April 10, 2014.

**11. Required Review:**

<b>Mary Gibbs</b>	<b>Robert Franceschini</b>	<b>Dawn Perry-Lehnert</b>	<b>Thelma Davis</b>	<b>Peter Winton</b>	<b>Christine Brady</b>
COMMUNITY DEVELOPMENT	Purchasing	County Attorney	Budget Analyst	Budget Services	County Manager

**12. Commission Action:**

All four awarded vendors service the County under the current quote. These vendors are very efficient and perform the job in a timely manner.

Funds are available in the current Code Enforcement budget in the following account: Unincorporated MSTBU, Program: Community Development/Code Enforcement, Other professional services. Account String:LC5241115500.503490

Attachments:

- (1) Tab Sheet
- (2) Andrew J. Murray Inc.'s bid
- (3) Northern Blend Lawn Care's bid
- (4) P & T Lawn & Tractor Service, Inc.'s bid
- (5) Tropic Lawns, Inc.'s bid