



John E. Manning  
*District One*

May 21, 2020

(239) 533-8871

Cecil L. Pendergrass  
*District Two*

Ray Sandelli  
*District Three*

Brian Hamman  
*District Four*

Frank Mann  
*District Five*

Roger Desjarlais  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing Examiner*

Mr. Jeffrey Wilson  
Weston & Sampson Engineers, Inc.  
55 Walkers Brook Drive, Suite 100  
Reading, MA 01867

Dear Mr. Wilson:

Enclosed is your executed copy of Change Order No. 2 for the contract  
CN180185DLK Miscellaneous Utility Engineering C-8132.

The new expiration date is 9/18/2021.

If you should have any questions, please give me a call.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

c: [FinanceOnBase@leeclerk.org](mailto:FinanceOnBase@leeclerk.org)  
Project File



# Lee County Professional Service/Service Provider Agreement Change Order/Supplemental Task Authorization

Date Apr 3, 2020

[Print Form](#)

☒ Change Order Agreement #: CO2 ☐ Supplemental Task Authorization #: \_\_\_\_\_

A Change Order or Supplemental Task Authorization requires approval by the Department Director for expenditures under \$50,000 or approval by the County Manager for expenditures between \$50,000.01 and \$100,000 or approval by the Board of County Commissioners for expenditures over \$100,000

Primary Contact: Jeffrey Wilson

Contract Name: Miscellaneous Utility Engineering

Project Name: \_\_\_\_\_

Consultant: Weston & Sampson Engineers, Inc.

Project #: \_\_\_\_\_

Solicitation #: CN180185DLK

Contract #: 8132

Account #: \_\_\_\_\_

Lee County Project Manager: \_\_\_\_\_

Request Date: \_\_\_\_\_

Fiscal Staff: \_\_\_\_\_

Upon the completion and execution of this Change Order or Supplemental task Authorization by both parties the Consultant / Provider is authorized to and shall proceed with the following exhibits:

- **CO-STA Exhibit A** - SCOPE OF PROFESSIONAL SERVICE
- **CO-STA Exhibit B** - COMPENSATION & METHOD OF PAYMENT
- **CO-STA Exhibit C** - TIME & SCHEDULE OF PERFORMANCE
- **CO-STA Exhibit D** - CONSULTANTS/PROVIDERS ASSOCIATED SUB-CONSULTANT(S)/SUB-CONTRACTORS
- **CO-STA Exhibit E** - PROJECT GUIDELINES AND CRITERIA

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

*Jeffrey A. Wilson, PE PWLF*  
*Regional Manager*

Authorized Signature (Print Name)

*May 11, 2020*

Date Accepted

*wilsonj@wseinc.com*

Contact E-mail Address

*(239) 437-4601 EXT 3215*

Contact Phone Number

**Lee County Board of County Commissioners - Procurement Management**

1500 Monroe Street - 4th Floor - Fort Myers, FL 33901

PO Box 398 - Fort Myers, FL 33902-0398

**Phone:** (239) 533-8881



Date Apr 3, 2020

[Print Form](#)

Page A 1 of 1

**Choose one of the following:**

☒ Change Order Agreement #: 2 ☐ Supplemental Task Authorization #: \_\_\_\_\_

**Scope of Professional Services for:**

Miscellaneous Utility Engineering

**Section 1.00 Changes to Professional Services**

The 'Scope of Professional Services' as set forth in Exhibit 'A' of the Professional Services Agreement, or Service Provider, referred to hereinbefore is hereby supplemented, changed or authorized, so that the Consultant or Service Provider shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized.

No changes in scope, this is for renewal of term 9/20/2020 - 9/19/2021.



Date Apr 3, 2020

[Print Form](#)

**Choose one of the following:**

☒ Change Order Agreement #: 2 ☐ Supplemental Task Authorization #: \_\_\_\_\_

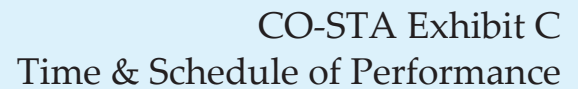
**Time & Schedule of Performance for:**

Miscellaneous Utility Engineering

**Section 1.00 Changes for this Change Order or Supplemental Task Authorization Agreement**

The time and schedule of completion for the various phases or tasks required to provide and perform the services, tasks or work set forth in this Change Order of Supplemental Task Authorization Agreement, Exhibit 'CO/STA-A', entitled 'Scope of Professional Services' attached hereto is as follows:

Task/ Phase Number as Indicated in Exhibit A	Name/Title of Phase/Task	Number of Calendar Days for Completion of Each Phase/Task	Cumulative Number of Calendar Days for Completion from Date of Notice to Proceed for this CO/STA
	Renewal of Annual Contract		
	Original Term: 9/20/18- 9/19/20		
	Renewal Number 1 Term: 9/20/20 - 9/19/21		



Supplemental Task Authorization #:

## Miscellaneous Utility Engineering