



Kevin Ruane  
*District One*

May 17, 2023

(239) 533-8871

Cecil L. Pendergrass  
*District Two*

Ray Sandelli  
*District Three*

Brian Hamman  
*District Four*

Mike Greenwell  
*District Five*

Roger Desjarlais  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing Examiner*

Ms. Pamela Hyatt  
Hyatt Survey Services, Inc.  
2012 Lena Road  
Bradenton, FL 34211

Dear Ms. Hyatt:

Enclosed is your executed copy of Change Order No. 1 for the contract CN220184DWJ Miscellaneous Surveying and Mapping C9552.

The new expiration date is 9/19/24.

If you should have any questions, please give me a call.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

c: [FinanceOnBase@leeclerk.org](mailto:FinanceOnBase@leeclerk.org)  
Project File



# Lee County Professional Service Change Order/Supplemental Task Authorization

Date Mar 21, 2023

[Print Form](#)

Change Order Agreement #: CO1       Supplemental Task Authorization #: \_\_\_\_\_

A Change Order or Supplemental Task Authorization requires approval by the Department Director for expenditures under \$50,000 or approval by the County Manager for expenditures between \$50,000.01 and \$100,000 or approval by the Board of County Commissioners for expenditures over \$100,000

Primary Contact: Pam Hyatt

Contract Name: Miscellaneous Surveying and Mapping

Project Name: \_\_\_\_\_

CONSULTANT: Hyatt Survey Services, Inc.      Project #: \_\_\_\_\_

Solicitation #: CN220184DWJ      Contract #: 9552

Lee County Project Manager: \_\_\_\_\_      Request Date: \_\_\_\_\_

Fiscal Staff: \_\_\_\_\_      Account #: \_\_\_\_\_

Upon the completion and execution of this Change Order or Supplemental task Authorization by both parties the CONSULTANT is authorized to and shall proceed with the following exhibits as applicable:

- CO-STA Exhibit A - SCOPE OF PROFESSIONAL SERVICE
- CO-STA Exhibit B - COMPENSATION & METHOD OF PAYMENT
- CO-STA Exhibit C - TIME & SCHEDULE OF PERFORMANCE
- CO-STA Exhibit D - CONSULTANTS ASSOCIATED SUB-CONSULTANTS/SUB-CONTRACTORS

It is understood and agreed that the acceptance of this modification by the CONSULTANT constitutes an accord and satisfaction.

Pamela A. Hyatt      Pamela A. Hyatt  
Consultant Signature (Print & Sign Name)

3/22/23  
Date Signed

Pam@HyattSurvey.com  
Contact E-mail Address

941-748-4693  
Contact Phone Number



Print Form

Change Order Agreement #: CO1       Supplemental Task Authorization #: \_\_\_\_\_

**Scope of Professional Services for:**

Miscellaneous Surveying and Mapping

**Section 1.00 Changes to Professional Services**

The 'Scope of Professional Services' as set forth in Exhibit 'A' of the Professional Services Agreement referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT shall provide and perform the following professional services, tasks, or work as a supplement to, change to, the scope of services previously agreed to and authorized.

No changes in scope, this is for renewal of term 9/20/23 to 9/19/24.

**Lee County Board of County Commissioners - Procurement Management**

2115 Second Street - 1st Floor - Fort Myers, FL 33901

PO Box 398 - Fort Myers, FL 33902-0398

Phone: (239) 533-8881



Print Form

Change Order Agreement #:           CO1                 Supplemental Task Authorization #: \_\_\_\_\_

**Time & Schedule of Performance for:**

Miscellaneous Surveying and Mapping

**Section 1.00 Changes for this Change Order or Supplemental Task Authorization Agreement**

The time and schedule of completion for the various phases or tasks required to provide and perform the services, tasks or work set forth in this Change Order of Supplemental Task Authorization Agreement, Exhibit 'CO/STA-A', entitled 'Scope of Professional Services' attached hereto is as follows:

Task Number as Indicated in Exhibit A	Name/Title of Task	Previously Approved Number of Days per Task (CO Only)	Increase in Number of Calendar Days per Task (CO Only)	Cumulative Number of Calendar Days for Completion from Date of Notice to Proceed per Task (CO & STA)
	Renewal of Annual Contract			
	Original Term: 9/20/22 - 9/19/23			
	Renewal No. 1 Term: 9/20/23 - 9/19/24			

Total Number of Calendar Days for Completion of Project from Notice to Proceed: \_\_\_\_\_