



Kevin Ruane
District One

June 25, 2024

(239) 533-8871

Cecil L. Pendergrass
District Two

Ray Sandelli
District Three

Brian Hamman
District Four

Mike Greenwell
District Five

Dave Harner
County Manager

Richard Wesch
County Attorney

Donna Marie Collins
County Hearing Examiner

Mr. Michael Poff
Coastal Engineering Consultants, Inc.
28421 Bonita Crossings Blvd
Bonita Springs, FL 34135

Dear Mr. Poff:

Enclosed is your executed copy of Change Order No. 2 for the contract
CN220184DWJ Miscellaneous Surveying and Mapping, C#9548.

The new expiration date is 9/19/2025.

If you should have any questions, please give me a call.

Sincerely,

Kimberly Urban

Kimberly Urban
Contracts Analyst
Procurement Management Division

c: FinanceOnBase@leeclerk.org
Project File



Lee County Professional Service
Change Order/Supplemental Task Authorization

Date Mar 12, 2024

Print Form

☒ Change Order Agreement #: CO2 ☐ Supplemental Task Authorization #: _____

A Change Order or Supplemental Task Authorization requires approval by the Department Director for expenditures under \$50,000 or approval by the County Manager for expenditures between \$50,000.01 and \$100,000 or approval by the Board of County Commissioners for expenditures over \$100,000

Primary Contact: Rick Ewing

Contract Name: Miscellaneous Surveying and Mapping

Project Name: _____

CONSULTANT: Coastal Engineering Consultants, Inc. Project #: _____

Solicitation #: CN220184DWJ Contract #: 9548

Lee County Project Manager: _____ Request Date: 3/12/24

Fiscal Staff: _____ Account #: _____

Upon the completion and execution of this Change Order or Supplemental task Authorization by both parties the CONSULTANT is authorized to and shall proceed with the following exhibits as applicable:

- ☐ CO-STA Exhibit A - SCOPE OF PROFESSIONAL SERVICE
☐ CO-STA Exhibit B - COMPENSATION & METHOD OF PAYMENT
☒ CO-STA Exhibit C - TIME & SCHEDULE OF PERFORMANCE
☐ CO-STA Exhibit D - CONSULTANTS ASSOCIATED SUB-CONSULTANTS/SUB-CONTRACTORS

It is understood and agreed that the acceptance of this modification by the CONSULTANT constitutes an accord and satisfaction.

Michael T. Poff, P.E. [Signature]
Consultant Signature (Print & Sign Name)

3/13/24
Date Signed

mpoff@cecifl.com
Contact E-mail Address

(239) 643-2323 ext. 126
Contact Phone Number

Lee County Board of County Commissioners - Procurement Management
2115 Second Street - 1st Floor - Fort Myers, FL 33901
PO Box 398 - Fort Myers, FL 33902-0398
Phone: (239) 533-8881



CO-STA Exhibit A
Scope of Professional Services

Print Form

☒ Change Order Agreement #: CO2 ☐ Supplemental Task Authorization #: _____

Scope of Professional Services for:

Miscellaneous Surveying and Mapping

Section 1.00 Changes to Professional Services

The 'Scope of Professional Services' as set forth in Exhibit 'A' of the Professional Services Agreement referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT shall provide and perform the following professional services, tasks, or work as a supplement to, change to, the scope of services previously agreed to and authorized.

No changes in scope, this is for renewal of term 9/20/24 to 9/19/25.

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CO-STA Exhibit C Time & Schedule of Performance

Print Form

☒ Change Order Agreement #: CO2 ☐ Supplemental Task Authorization #: _____

Time & Schedule of Performance for:

Miscellaneous Surveying and Mapping

Section 1.00 Changes for this Change Order or Supplemental Task Authorization Agreement

The time and schedule of completion for the various phases or tasks required to provide and perform the services, tasks or work set forth in this Change Order of Supplemental Task Authorization Agreement, Exhibit 'CO/STA-A', entitled 'Scope of Professional Services' attached hereto is as follows:

Task Number as Indicated in Exhibit A	Name/Title of Task	Previously Approved Number of Days per Task (CO Only)	Increase in Number of Calendar Days per Task (CO Only)	Cumulative Number of Calendar Days for Completion from Date of Notice to Proceed per Task (CO & STA)
	Renewal of Annual Contract			
	Original Term: 9/20/22 - 9/19/23			
	Renewal No. 1 Term: 9/20/23 - 9/19/24			
	Renewal No. 2 Term: 9/20/24 - 9/19/25			

Total Number of Calendar Days for Completion of
Project from Notice to Proceed: _____

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