

**AGENDA ITEM REPORT**

DATE: September 20, 2022
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Award Contracts for Miscellaneous Surveying and Mapping - Countywide

I. MOTION REQUESTED

A) Award Competitive Negotiation Request for Proposal No. CN220184DWJ, Miscellaneous Surveying and Mapping Annual, for surveying and mapping services on an as needed basis, for an initial term of three years, as approved in the departments' annual adopted budgets to the following vendors: Agnoli Barber and Brundage Inc., AIM Engineering and Surveying Inc., Aptim Environmental and Infrastructure LLC, Barraco and Associates Inc., Coastal Engineering Consultants Inc., George F Young Inc., Haley Ward Inc., Hole Montes Inc., Hyatt Survey Services Inc., Johnson Engineering Inc., KCI Technologies Inc., Q Grady Minor and Associates PA, RWA Inc., T2 UES Inc., and WGI Inc. Individual projects in excess of \$100,000.00 will be presented to the Board for approval.
 B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
 C) Grant the County Manager or designee the authority to renew the contracts for up to three additional one-year periods, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewals.

II. ITEM SUMMARY

Awards contracts for countywide surveying and mapping services to fifteen firms for an initial period of three-years with the option to renew for three additional one-year periods, as approved in the departments' annual adopted budgets. Total expenditures for these services during Fiscal Year 2020 – 2021 were approximately \$269,943.12. The firms are:

| | | | | |
|---------------------------------|------------------------------------|--|-----------------------------|---------------------------------------|
| Agnoli Barber and Brundage Inc. | AIM Engineering and Surveying Inc. | Aptim Environmental and Infrastructure LLC | Barraco and Associates Inc. | Coastal Engineering Consultants, Inc. |
| George F Young Inc. | Haley Ward Inc. | Hole Montes Inc. | Hyatt Survey Services Inc. | Johnson Engineering, Inc. |
| KCI Technologies Inc. | Q Grady Minor and Associates PA | RWA Inc. | T2 UES Inc. | WGI, Inc. |

III. BACKGROUND AND IMPLICATIONS OF ACTION**A) Board Action and Other History**

Procurement Management obtained proposals for the project known as Competitive Negotiation Request for Proposal No. CN220184DWJ, Miscellaneous Surveying and Mapping Annual. On the Proposal deadline of March 28, 2022, Procurement Management received fifteen proposals. At the first evaluation meeting on May 6, 2022, the Evaluation Committee short-listed fifteen firms to return for presentations and a question-and-answer session.

On June 16, 2022, at the second evaluation meeting, the Evaluation Committee provided a final ranking of the firms and recommendation to begin negotiations with all fifteen firms, Agnoli Barber and Brundage Inc., AIM Engineering and Surveying Inc., Aptim Environmental and Infrastructure LLC, Barraco and Associates Inc., Coastal Engineering Consultants Inc., George F Young Inc., Haley Ward Inc., Hole Montes Inc., Hyatt Survey Services Inc., Johnson Engineering Inc., KCI Technologies Inc., Q Grady Minor and Associates PA, RWA Inc., T2 UES Inc., and WGI Inc. Negotiations with all said firms were successful and staff recommends awarding a contract for use on an as-needed basis for an initial three-year period as approved in the departments' annual adopted budget. The contract can be renewed up to three additional one-year periods, upon the agreement of all parties.

B) Policy Issues**C) BoCC Goals****D) Analysis****E) Options****IV. FINANCIAL INFORMATION**

| | | |
|----|-------------------------------------|---------------------|
| A) | Current year dollar amount of item: | See Comments below. |
|----|-------------------------------------|---------------------|

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|----|--|---------------|
| B) | Is this item approved in the current budget? | Yes |
| C) | Is this a revenue or expense item? | Expense |
| D) | Is this Discretionary or Mandatory? | Discretionary |
| E) | Will this item impact future budgets? If yes, please include reasons in III(D) above. | |
| F) | Fund: Program: Project: Account Strings: | |
| G) | Fund Type? | |
| H) | Comments: Expenditures will be on an as-needed basis, as approved in the departments' annual adopted budgets. | |

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION**VII. FOLLOW UP****ATTACHMENTS:**

| Description | Upload Date | Type |
|---|-------------|----------|
| Agnoli, Barber & Brundage, Inc. Contract | 9/2/2022 | Contract |
| AIM Engineering and Surveying, Inc. Contract | 9/2/2022 | Contract |
| Aptim Environmental & Infrastructure LLC Contract | 9/2/2022 | Contract |
| Barraco and Associates Inc. Contract | 9/2/2022 | Contract |
| Coastal Engineering Consultants, Inc. Contract | 9/7/2022 | Contract |
| George F. Young, Inc. Contract | 9/7/2022 | Contract |
| Haley Ward, Inc. Contract | 9/7/2022 | Contract |
| Hole Montes, Inc. Contract | 9/7/2022 | Contract |
| Hyatt Survey Services, Inc. Contract | 9/7/2022 | Contract |
| Johnson Engineering, Inc. Contract | 9/7/2022 | Contract |
| KCI Technologies, Inc. Contract | 9/7/2022 | Contract |
| Q Grady Minor and Associates, P.A. Contract | 9/7/2022 | Contract |
| RWA, Inc. Contract | 9/7/2022 | Contract |
| T2 UES, Inc. Contract | 9/7/2022 | Contract |
| WGI Inc. Contract | 9/7/2022 | Contract |

REVIEWERS:

| Department | Reviewer | Action | Date |
|------------------------|-----------------|----------|----------------------|
| Procurement Management | Turner, Nicole | Approved | 9/9/2022 - 11:00 AM |
| Budget Services | Henkel, Anne | Approved | 9/12/2022 - 8:05 AM |
| Budget Services | Winton, Peter | Approved | 9/12/2022 - 8:54 AM |
| County Attorney | Swindle, Amanda | Approved | 9/12/2022 - 10:02 AM |
| County Manager | Winton, Peter | Approved | 9/12/2022 - 11:10 AM |