

Blue Sheet No. 20150332	Lee County Board Of County Commissioners Agenda Item Report Meeting Date: 6/16/2015	Item No. 15
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TITLE:

Provide the County with qualified firms for Miscellaneous Professional Services for FEMA/The National Flood Insurance Program (NFIP)/ and the Community Rating System (CRS)

ACTION REQUESTED:

- A. Concur with the selection by the Competitive Negotiation Committee for CN150249 MISCELLANEOUS PROFESSIONAL SERVICES FOR FEMA/NFIP/CRS, and authorize staff to negotiate on a project-by-project basis with the following seven (7) firms: CRS Max Consultants, H2eaux, LLC, Johnson Engineering, Inc., JR Evans Engineering, PA, Kimley-Horn and Associates, Inc., Schwalls Consulting, LLC, and Tomasello Consulting Engineers, Inc. for a contract period of two (2) years, with the option of one additional two year period.
- B. Grant the Procurement Director, with County Administration approval, the authority to renew this agreement for one additional two year period, at the same terms and conditions, if doing so is in the best interest of Lee County.
- C. Authorize the Chair to execute contracts on behalf of the Board upon receipt.

FUNDING:

No funding required.

General Fund; Program: Non-Departmental; Project: N/A: Account String: GC5190300100.503190

WHAT ACTION ACCOMPLISHES:

This item provides Lee County with seven (7) firms capable of providing any and all services on an “as needed” basis to perform hydraulic, hydrologic or other analysis necessary for FEMA, Letter of Map Revision applications – either coastal or riverine, to review Lee County concurrence for private Letter of Map Revision applications – either coastal or riverine, to consult or provide technical engineering services as needed to assist Lee County in providing local input to flood mapping processes, to advise on compliance to National Flood Insurance Program (NFIP) and Community Rating System (CRS) regulations, assist in public information and hearings, provide expert witness testimony.

MANAGEMENT RECOMMENDATION:

Approve

Requirement/Purpose: (specify)	Request Initiated
<input type="checkbox"/> Statute <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Admin Code AC-4-4 <input type="checkbox"/> Other	Commissioner: Department: COUNTY MANAGER Division: No Divisions By: Peter Winton
Background:	

Required Review:					
Peter Winton	Robert Franceschini	Corris L. McIntosh Jr.	Anne Henkel	Peter Winton	Roger Desjarlais
COUNTY MANAGER	Purchasing	County Attorney	Budget Analyst	Budget Services	County Manager

Letters of Interest were solicited on behalf of the Board of County Commissioners for the project known as MISCELLANEOUS PROFESSIONAL SERVICES FOR FEMA/NFIP/CRS. A total of seven (7) Letters of Interest were considered at the Competitive Negotiations Committee Meeting held on May 15, 2015. The Competitive Negotiations Committee consisted of the following staff members: Pete Winton, County Manager's Office, Non-Voting Chair, Joan LaGuardia, County Manager's Office, Roland Ottolini, Natural Resources, Bob Stewart, Community Development.

After reviewing the seven (7) Letters of Interest it was determined by the Competitive Negotiations Committee that all firms meet the minimum requirements. Therefore the Committee is recommending award to and authorize staff to negotiate on a project-by-project basis with the following seven (7) firms: CRS Max Consultants, H2eaux, LLC, Johnson Engineering, Inc., JR Evans Engineering, PA, Kimley-Horn and Associates, Inc., Schwalls Consulting, LLC, and Tomasello Consulting Engineers, Inc. for a contract period of two (2) years, with the option of one additional two year period.

1. Sample Contract
2. Short List Meeting Minutes dated May 15, 2015