

John E. Manning

District One

December 14, 2016

(239) 533-8881

Cecil L Pendergrass District Two

Larry Kiker District Three

Brian Hamman District Four

Frank Mann District Five

Roger Desjarlais County Manager

Richard Wm. Wesch County Attorney

Donna Marie Collins Hearing Examiner Mr. James Molnar

T.Y. Lin International

2400 First Street, Suite 200

Fort Myers, FL 33901

SUBJECT: CN160311 Miscellaneous Professional Services

ENCLOSURE (1): Executed Copy of Professional Services Agreement

Dear Mr. Molnar:

Enclosed is your executed copy of the Professional Services Agreement for the project known as "Miscellaneous Professional Services".

The Contract No. is 7616 and must be on all invoices.

If you should have any questions, please contact our office at the above number.

Sincerely, PROCUREMENT MANAGEMENT

Diana Khan

Diana Khan Manager

C: <u>Financeonbase@leeclerk.org</u> Project File

C-7616

#### PROFESSIONAL SERVICES AGREEMENT

This PROFESSIONAL SERVICES AGREEMENT is made and entered into this \_\_\_\_\_\_ day of \_\_\_\_\_\_ a political subdivision of the STATE OF FLORIDA hereinafter referred to as the "COUNTY", and T.Y. Lin International, hereinafter referred to as the "CONSULTANT".

#### WITNESSETH

WHEREAS, the COUNTY desires to obtain the professional services of said CONSULTANT to provide and perform professional services as further described hereinafter concerning the Project to be referred to and identified as: CN160311 Miscellaneous Professional Services; and

WHEREAS, the CONSULTANT hereby certifies that CONSULTANT has been granted and possesses valid, current licenses to do business in the State of Florida and in Lee County, Florida, issued by the respective State Boards and Government Agencies responsible for regulating and licensing the professional services to be provided and performed by the CONSULTANT pursuant to this Agreement; and

WHEREAS, the CONSULTANT has reviewed the professional services required pursuant to this Agreement and is qualified, willing and able to provide and perform all such services in accordance with the provisions, conditions and terms hereinafter set forth; and

WHEREAS, the selection and engagement of the CONSULTANT has been made by the COUNTY in accordance with the provisions of the Consultants' Competitive Negotiation Act, Chapter 287.055, Florida Statutes, and in accordance with applicable Lee County Administrative Codes.

NOW, THEREFORE, in consideration of the mutual covenants, terms and provisions contained herein, the parties agree as follows:

#### ARTICLE 1.00 - SCOPE OF PROFESSIONAL SERVICES

CONSULTANT hereby agrees to provide and perform the professional services required and necessary to complete the services and work as set forth in attached EXHIBIT "A", entitled "SCOPE OF PROFESSIONAL SERVICES".

#### **ARTICLE 2.00 - DEFINITIONS**

The following definition of terms associated with this Agreement is provided to establish a common understanding between both parties to this Agreement as to the intended usage, application, and interpretation of such terms pertaining to this Agreement.

#### 2.01 COUNTY

The term COUNTY refers to the Board of County Commissioners of Lee County, a charter County and political subdivision of the State of Florida, and any official or employee duly authorized to act on the COUNTY'S behalf relative to this Agreement.

#### 2.02 CONSULTANT

The term CONSULTANT refers to the individual or firm offering professional services that, by execution of this Agreement, is legally obligated, responsible, and liable for providing and performing any and all of the services, work and materials, including services and/or work of sub-consultants and subcontractors, required under the covenants, terms and provisions contained in this Agreement.

#### 2.03 PROFESSIONAL SERVICES

The term PROFESSIONAL SERVICES refers to all of the services, work, materials and related professional, technical and administrative activities to be provided and performed by the CONSULTANT and its employees, including all sub-consultants and subcontractors engaged by the CONSULTANT, to complete the services required pursuant to the covenants, terms and provisions of this Agreement.

#### 2.04 SUB-CONSULTANT

The term SUB-CONSULTANT refers to any individual or firm offering professional services that is engaged by the CONSULTANT to assist in providing and performing the professional services, work and materials for which the CONSULTANT is contractually obligated, responsible and liable to provide and perform under this Agreement. The COUNTY may not be deemed a party to, responsible or liable for, or assume any obligation whatsoever with respect to any Agreement between the CONSULTANT and any SUB-CONSULTANT.

#### 2.05 SUBCONTRACTOR

The term SUBCONTRACTOR refers to any individual, company or firm providing services other than professional services that is engaged by the CONSULTANT to assist in providing and performing services, work and materials for which the CONSULTANT is contractually obligated, responsible, and liable to provide and perform under this Agreement. The COUNTY may not be deemed a party to, responsible or liable for, or assume any obligation whatsoever for any Agreement between the CONSULTANT and any SUBCONTRACTOR.

#### 2.06 PROJECT

The term PROJECT refers to such facility, system, program or item as described in the summary statement set forth in the Preamble on Page One of this Agreement.

## 2.07 BASIC SERVICES

The term BASIC SERVICES refers to the professional services set forth and required pursuant to this Agreement as described in further detail in the attached EXHIBIT "A".

#### 2.08 ADDITIONAL SERVICES

The term ADDITIONAL SERVICES refers to such professional services the COUNTY may request and authorize, in writing, for the CONSULTANT to provide and perform relative to this Agreement that are not included in the BASIC SERVICES. Additional services must be authorized by both parties through execution of a Change Order to this Agreement.

#### 2.09 CHANGE ORDER

The term CHANGE ORDER refers to a written document, CHANGE ORDER AGREEMENT, executed by both parties to this Agreement setting forth and authorizing changes to the agreed upon Scope of Professional Services and Tasks, Compensation and Method of Payment, Time and Schedule of Performance, or Project Guidelines and Criteria as such were set forth and agreed to in the initial AGREEMENT, SUPPLEMENTAL TASK AUTHORIZATIONS, or previous CHANGE ORDERS issued thereto. The CHANGE ORDER document, which must be executed on a Lee County standard form, will set forth the authorized changes to the: scope of professional services, tasks, work or materials to be performed or provided by the CONSULTANT; the compensation and method of payment; the schedule or time period for performance and completion; and the guidelines, criteria and requirements pertaining thereto.

CHANGE ORDERS will be identified as follows: (1) Owner changes: These will be additional services. (2) Changes due to design errors or omissions: Design services for these will be at no cost to the County. Change orders resulting from gross negligence on the part of the CONSULTANT team may be required to be paid for by CONSULTANT in full, including equipment. (3) Changes due to differing site conditions: These will be additional services. The CONSULTANT will review all contract requests for change orders and make recommendations to the County. The CONSULTANT will periodically meet to review Change Orders to determine the nature of the change orders and the proper disposition thereof. The CONSULTANT will not be held liable for costs of that portion of any CHANGE ORDER that the County would have borne in the absence of any error or omission or otherwise results in the "betterment" of the project.

The amount of the change in contract compensation and time set forth in any and all Change Orders executed and issued under this Agreement shall be understood and agreed by both Parties to this Agreement to be fair, equitable, adequate and complete. The changed compensation shall be understood and agreed to be the total of all costs associated with or impacted by the Change Order including, but not limited to any and all direct costs, indirect costs and associated costs that may result from or be caused by the Change Order, and shall be understood and agreed to include a fair, equitable and adequate adjustment to cover the CONSULTANT'S general administrative and overhead costs and profit.

In the event the County decides to delete all, or portions, of the Scope of Services, Tasks, or Requirements set forth in the initial Agreement, Supplemental Task Authorization or previously authorized Change Order, the COUNTY may do so by the unilateral issuance of a written Change Order to the CONSULTANT. Such a unilaterally issued Change Order shall set forth, if appropriate: (1) an agreement by both the COUNTY and the CONSULTANT establishing changes in the amount of compensation to be paid the CONSULTANT as a result of the deletion or decrease in services required; or, (2) in the absence of such an agreement concerning compensation, the unilaterally issued Change Order shall set forth the basis to be used in subsequently considering, and reaching agreement on change(s) in the compensation to be paid the CONSULTANT. The failure on the part of the CONSULTANT to execute a Change Order issued unilaterally by the COUNTY to effect a deletion or decrease in the services required shall have no effect on or otherwise prevent the COUNTY from exercising its rights to direct the stated deletion or decrease in the services to be provided or performed by the CONSULTANT.

Should errors, omissions or conflicts in the drawings, specification or other Contract Documents prepared by or through the CONSULTANT be discovered, the CONSULTANT will prepare and submit to the County, within five working days unless otherwise authorized by the County, such amendments or supplementary documents to address the errors, omissions or conflicts, and provide consultation as may be required, for which the CONSULTANT will make no additional charges to the County.

#### 2.10 SUPPLEMENTAL TASK AUTHORIZATION

The term Supplemental Task Authorization as used refers to a written document executed by both parties to an existing Professional Services Agreement, or Service Provider Agreement, setting forth and authorizing a limited number of Professional Services, tasks, or work. Such Supplemental Task Authorizations are consistent with and have previously been included within the scope of services in the initial Professional Services Agreement, or Service Provider Agreement, for which authorization has not been previously given or budgeted.

#### 2.11 DEPARTMENT DIRECTOR

The term DEPARTMENT DIRECTOR refers to the Director of the Department requesting the service, employed by the Lee County Board of County Commissioners to serve and act on the COUNTY'S behalf, as it relates to this Project. The Chairman of the Board of County Commissioners, or designated representative, shall act on behalf of the COUNTY to execute any and all CHANGE ORDERS or SUPPLEMENTAL TASK AUTHORIZATIONS approved by the COUNTY and issued to the CONSULTANT pursuant to this Agreement. The DEPARTMENT DIRECTOR, within the authority

conferred by the Board of County Commissioners, acting as the COUNTY'S designated representative, shall issue written notification to the CONSULTANT of any and all changes approved by the COUNTY in the CONSULTANT'S: (1) compensation; (2) time and/or schedule of service delivery; (3) scope of services; or, (4) other changes relative to BASIC SERVICES and ADDITIONAL SERVICES pursuant to this Agreement, including CHANGE ORDERS or SUPPLEMENTAL TASK AUTHORIZATIONS pertaining thereto. The DEPARTMENT DIRECTOR is responsible for acting on the COUNTY'S behalf to administer, coordinate, interpret and otherwise manage the contractual provisions and requirements set forth in this Agreement, including approved CHANGE ORDERS or SUPPLEMENTAL TASK AUTHORIZATIONS.

### 2.12 PROJECT MANAGER

The term PROJECT MANAGER refers to the person employed or retained by the COUNTY and designated, in writing, to serve and act on the COUNTY'S behalf to provide direct contact and communication between the COUNTY and CONSULTANT with respect to providing information, assistance, guidance, coordination, review, approval and acceptance of the professional services, work and materials to be provided and performed by the CONSULTANT pursuant to this Agreement and duly approved SUPPLEMENTAL TASK AUTHORIZATIONS and CHANGE ORDERS. The PROJECT MANAGER is not authorized to and may not issue any verbal, or written, request or instruction to the CONSULTANT that would have the effect, or be interpreted to have the effect, of modifying or changing in any way whatsoever the: (1) Scope of Services to be provided and performed by the CONSULTANT; (2) The time the CONSULTANT is obligated to commence and complete all such services; or, (3) The amount of compensation the COUNTY is obligated or committed to pay the CONSULTANT. The PROJECT MANAGER will review and make appropriate recommendations on all requests submitted by the CONSULTANT for payment for services and work provided and performed, and reimbursable costs and expenses, as provided for in this Agreement, CHANGE ORDERS or SUPPLEMENTAL TASK AUTHORIZATIONS.

#### 2.13 LUMP SUM FEES

Lump Sum Fees, hereinafter identified as L.S., are understood and agreed to include all direct and indirect labor costs, personnel related costs, overhead and administrative costs, costs of sub-consultants and/or subcontractors, out-of-pocket expenses and costs, professional service fees and any other costs or expenses which may pertain to the services and/or work to be performed, provided and/or furnished by the Consultant as may be required and/or necessary to complete each and every task set forth in the Scope of Professional Services, Exhibit "A", or as may be set in subsequent Supplemental Task Authorizations, and/or Change Orders agreed to in writing by both parties to this Agreement.

#### 2.14 NOT-TO-EXCEED FEES

When all, or any portion, of the CONSULTANT'S compensation to provide and perform the services and work necessary and required pursuant to the Tasks set forth in Agreement Exhibit "A", and any Change Orders, Supplemental Task Authorizations, and Work Orders authorized thereto, is established to be made on a NOT-TO-EXCEED (N.T.E.) amount basis, it is mutually understood and agreed that such compensation for each completed Task will be made on the following basis:

For the actual hours necessary, required and expended by the CONSULTANT'S professional and technical personnel, multiplied by the applicable hourly rates for each classification or position as set forth in Attachment No. 1 to Exhibit "B", as attached, and any approved Change Orders or Supplemental Task Authorizations; and

For the actual necessary, required and expended non-personnel reimbursable expenses and costs, multiplied by the applicable "Basis of Charges" for each item as set forth in Attachment No. 2 to Exhibit "B", as attached, and any approved Change Orders or Supplemental Task Authorizations; and

For the actual, necessary and required hours, and non-personnel expenses and costs, expended by Sub-Consultants and SubContractors engaged by the CONSULTANT, multiplied by such hourly rates and unit costs as are agreed to by the COUNTY and the CONSULTANT and as are set forth as a part of this Agreement and any approved Change Orders or Supplemental Task Authorizations; and

With the understanding and agreement that the COUNTY will pay the CONSULTANT for all such costs and expenses within the established Not-to-Exceed amount for each Task or Sub-Task subject to the CONSULTANT presenting an itemized and detailed invoice with appropriate supporting documentation attached thereto to show evidence satisfactory to the COUNTY covering all such costs and expenses; and

With the understanding and agreement that the CONSULTANT'S invoices and all payments to be made for all Not-to-Exceed amounts will be subject to the review, acceptance and approval of the COUNTY; and with the understanding and agreement that when the CONSULTANT'S compensation is established on a Not-to-Exceed basis for a specific Task or Sub-Task the total amount of compensation to be paid the CONSULTANT to cover all personnel costs, non-personnel reimbursable expenses and costs, and Sub-Consultant and SubContractor costs for any such specific Tasks or Sub-Tasks shall not exceed the amount of the total Not-to-Exceed compensation established and agreed to for each specific Task or Sub-Task. In the event the amount of compensation for any Task or Sub-Task to which the CONSULTANT is entitled on the Not-to-Exceed basis set forth above is determined to be necessary, required and actually expended and is determined to be actually less than the Not-to-Exceed amount established for the specific Task or Sub-Task, it is understood and agreed that any unexpended amount under a specific Task or Sub-Task may not be used, applied, transferred, invoiced or paid for services or work provided or performed on any other Task or Sub-Task.

#### **ARTICLE 3.00 - OBLIGATIONS OF THE CONSULTANT**

The obligations of the CONSULTANT with respect to all the BASIC SERVICES and ADDITIONAL SERVICES authorized pursuant to this Agreement include, but are not limited to, the following:

#### 3.01 LICENSES

The CONSULTANT agrees to obtain and maintain throughout the period this Agreement is in effect all such licenses as are required to do business in the State of Florida and in Lee County, Florida, including, but not limited to, licenses required by the respective State Boards and other governmental agencies responsible for regulating and licensing the professional services provided and performed by the CONSULTANT pursuant to this Agreement.

#### 3.02 PERSONNEL

#### (1) QUALIFIED PERSONNEL

The CONSULTANT agrees when the services to be provided and performed relate to a professional service that, under Florida Statutes, requires a license, certificate of authorization or other form of legal entitlement to practice such services, to employ and/or retain only qualified personnel to be in responsible charge of all BASIC SERVICES and ADDITIONAL SERVICES to be provided pursuant to this Agreement.

#### (2) CONSULTANT'S PROJECT DIRECTOR

The CONSULTANT agrees to employ and designate, in writing, a qualified and, if required by law, a licensed professional to serve as the CONSULTANT'S Project Director. The CONSULTANT'S Project Director shall be authorized and responsible to act on behalf of the CONSULTANT with respect to directing, coordinating and administering all aspects of the services to be provided and performed under this Agreement thereto. The CONSULTANT'S Project Director shall have full authority to bind and obligate the CONSULTANT on any matter arising under this Agreement unless substitute arrangements have been furnished to the COUNTY in writing. The CONSULTANT agrees that the Project Director shall devote whatever time is required to satisfactorily direct, supervise and manage the services provided and performed by the CONSULTANT throughout the entire period this Agreement is in effect. The person selected by the CONSULTANT to serve as the CONSULTANT'S Project Director shall be subject to the prior approval and acceptance of the COUNTY.

#### (3) <u>REMOVAL OF PERSONNEL</u>

The CONSULTANT agrees, within thirty (30) calendar days of receipt of a written request from the COUNTY, to promptly remove and replace the CONSULTANT'S Project Director, or any other personnel employed or retained by the CONSULTANT, or personnel of the sub-consultants or subcontractors engaged by the CONSULTANT to provide and/or perform services and/or work pursuant to the requirements of this Agreement, who the COUNTY shall request, in writing, be removed, which request may be made by the COUNTY with or without cause.

#### 3.03 TIMELY ACCOMPLISHMENT OF SERVICES

The timely performance and completion of the required services, work and materials is vitally important to the interests of the COUNTY. Time is of the essence for all of the duties and obligations contained in this Agreement thereto. The COUNTY may suffer damages in the event that the CONSULTANT does not accomplish and complete the required services in a timely manner. The CONSULTANT agrees to employ, engage, retain and/or assign an adequate number of personnel throughout the period of this Agreement so that all BASIC SERVICES and ADDITIONAL SERVICES will be provided, performed and completed in a timely and diligent manner throughout.

#### 3.04 STANDARDS OF PROFESSIONAL SERVICE

The work and/or services to be provided and/or performed by the CONSULTANT and by any Sub-Consultants and/or SubContractors engaged by the CONSULTANT as set forth in the Scope of Professional Services, Exhibit "A", shall be done in accordance with the generally accepted standards of professional practice and in accordance with the laws, rules, regulations, ordinances, codes, policies, standards or other guidelines issued by those governmental agencies which have jurisdiction over all or a portion of this project and which are in effect at the time the COUNTY approves this Agreement, or which may subsequently be changed or revised. Any subsequent change or revision to such laws, rules, regulations, ordinances, codes, policies, standards or other guidelines which requires the CONSULTANT to provide and/or perform work and/or services which are significantly different from that set forth in the Scope of Professional Services, Exhibit "A", shall serve as a basis for the COUNTY to consider the development and issuance of a Change Order to provide for a change to, or Additional Services to the services set forth in the Agreement.

#### 3.05 CORRECTION OF ERRORS, OMISSIONS OR OTHER DEFICIENCIES

#### (1) <u>RESPONSIBILITY TO CORRECT</u>

The CONSULTANT agrees to be responsible for the professional quality, technical adequacy and accuracy, timely completion, and the coordination of all data, studies, surveys, designs, specifications, calculations, estimates, plans, drawings, construction documents, photographs, reports, memoranda, other documents and instruments, and other services, work and materials performed, provided, and/or furnished by CONSULTANT or by any sub-consultants and/or subcontractors retained or engaged by the CONSULTANT pursuant to this Agreement. The CONSULTANT shall, without additional compensation, correct or revise any errors, omissions or other deficiencies in such data, studies, surveys, designs, specifications, calculations, estimates, plans, drawings, construction documents and instruments, and other services, work and materials resulting from the negligent act, errors or omissions or intentional misconduct of CONSULTANT or any sub-consultants or subcontractors engaged by the CONSULTANT.

## (2) COUNTY'S APPROVAL SHALL NOT RELIEVE CONSULTANT OF RESPONSIBILITY

Neither review, approval, or acceptance by the COUNTY of data, studies, surveys, designs, specifications, calculations, estimates, plans, drawings, construction documents, photographs, reports, memoranda, other documents and instruments, and incidental professional services, work and materials furnished hereunder by the CONSULTANT, or any sub-consultants or subcontractors engaged by the CONSULTANT, shall in any way relieve CONSULTANT of responsibility for the adequacy, completeness and accuracy of its services, work and materials and the services, work and materials of any and all sub-consultants and/or subcontractors engaged by the CONSULTANT to provide and perform services in connection with this Agreement. Neither the COUNTY'S review, approval or acceptance of, nor payment for, any of the CONSULTANT'S services, work and materials shall be construed to operate as a waiver of any of the COUNTY'S rights under this Agreement, or any cause of action it may have arising out of the performance of this Agreement.

#### 3.06 LIABILITY

#### (1) CONSULTANT TO HOLD COUNTY HARMLESS

Consistent with the provisions of FS s. 725.08, CONSULTANT agrees to indemnify and hold harmless the COUNTY, its officers and employees, from liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the CONSULTANT and other persons employed or utilized by the CONSULTANT, including, but not limited to sub-consultants, sub-contractors and materialmen, in the performance of this contract, including any Change Orders or Supplemental Task Authorizations. CONSULTANT and COUNTY agree that the monetary limitation on the indemnification provided under this contract is limited to the full amount of the contract award (i.e. Compensation to be paid Consultant as set forth in the attached Exhibit B), including any sums added or subtracted from the contract award through Change Orders or Supplemental Task Authorizations. Consistent with FS s. 768.28, COUNTY agrees that CONSULTANT will not be liable for damages arising out of the negligence of the COUNTY, its officers or employees.

#### 3.07 NOT TO DIVULGE CERTAIN INFORMATION

CONSULTANT agrees, during the term of this Agreement, not to divulge, furnish or make available to any third person, firm, or organization, without COUNTY'S prior written consent, or unless incident to the proper performance of CONSULTANT'S obligations hereunder, or in the course of judicial or legislative proceedings where such information has been properly subpoenaed, any non-public information concerning the services to be rendered by CONSULTANT or any sub-consultants or subcontractors pursuant to this Agreement. CONSULTANT shall require all of its employees, sub-consultants and subcontractors to comply with the provisions of this paragraph.

#### 3.08 CONSULTANT TO REPAIR PROPERTY DAMAGE CAUSED BY THE CONSULTANT

CONSULTANT agrees to promptly repair and/or replace, or cause to have repaired and/or replaced, at its sole cost and expense and in a manner acceptable to and approved by the COUNTY, any property damage arising out of, or caused by, the willful or negligent acts of the CONSULTANT, or of its sub-consultants and/or subcontractors. This CONSULTANT'S obligation under this sub-article does not apply to property damage caused by any other Consultant or Contractor engaged directly by the COUNTY.

The COUNTY reserves the right, should the CONSULTANT fail to make such repairs and/or replacement within a reasonable period of time, to cause such repairs and/or replacement to be made by others and for all costs and expenses associated with having such repairs and/or replacement done to be paid for by the CONSULTANT, or by the CONSULTANT reimbursing the COUNTY for all such costs and expenses.

#### 3.09 RESPONSIBILITY FOR ESTIMATES

- (1) In the event the services required pursuant to this Agreement include the CONSULTANT preparing and submitting to the COUNTY, cost estimates, the CONSULTANT, by exercise of his experience, effort, knowledge and judgment, shall develop such cost estimates as are set forth in, or as may be required under the Agreement and shall be held accountable, responsible and liable for the accuracy, completeness, and correctness of any and all such cost estimates. For purposes of the Liability Provisions of this Article only, the CONSULTANT'S estimates shall be considered valid and effective for a period of six (6) months from the date of the COUNTY'S acceptance of the estimates.
- (2) The cost estimates of CONSULTANTS or SUB-CONSULTANTS engaged by CONSULTANTS, for the appraisal or valuation of property or easements, or the estimate of damages or costs associated with the acquisition of property or easements are exempted from the provisions of Article 3.09.
- (3) Cost Estimates

#### (A) ORDER OF MAGNITUDE ESTIMATE

This is an approximate estimate made without detailed architect/engineering data. Examples include, but are not limited to, an estimate from cost-capacity curves, an estimate using scale-up or scale-down factors, and an approximate ratio estimate. This type of estimate shall be accurate within plus fifty percent (50.0%). If the bids, as described above, fail to meet this prescribed accuracy, the cost associated with the preparation and development of the ORDER

OF MAGNITUDE ESTIMATE shall be recoverable by the COUNTY.

#### (B) BUDGET ESTIMATE

Budget in this case applies to the COUNTY'S budget and not to the budget as a project controlled document. A budget is prepared with the use of flowsheets, layouts, and equipment details. This type of estimate shall be accurate within plus twenty-five percent (25.0%). If the bids, as described above, fail to meet this prescribed accuracy, the cost associated with the preparation and development of the BUDGET ESTIMATE shall be recoverable by the COUNTY.

#### (C) CONSTRUCTION COST ESTIMATE.

A construction cost estimate for purposes of this Agreement is an estimate prepared on the basis of well defined engineering/architectural data and on detailed information set forth in specifications, designs or drawings which are to be used as a basis for obtaining bids or price proposals for constructing the project. This type of estimate shall be accurate within plus or minus ten percent (10%) of the cost of the construction of the project. The accuracy and reliability of a CONSTRUCTION COST ESTIMATE is vital to the COUNTY'S interests because it may be used for such purposes as, but not limited to the following; budgeting, obtaining, allocating or obligating funds for the project; evaluating and determining the reasonableness and acceptableness of bids or price proposals for construction projects; or establishing the assessment amounts for Municipal Service Benefit Units (M.S.B.U.).

In the event the COUNTY solicits and receives bids or price proposals from contractors on a construction project based on specifications, design, drawings and a CONSTRUCTION COST ESTIMATE prepared by the CONSULTANT, and the lowest bid or price proposal, submitted by a responsive and responsible bidder or proposer, which bid or price proposal exceeds the amount of the CONSULTANT'S CONSTRUCTION COST ESTIMATE by more than the percent accuracy set forth hereinabove, the CONSULTANT shall, upon notification by the COUNTY, assume responsibility for and proceed to provide and perform the following service without additional compensation:

The CONSULTANT will, subject to the review and approval of the COUNTY, modify at its expense the specifications, design, drawings and related bidding and contract documents to the extent necessary to reduce the anticipated construction costs so that the re-solicitation of bids or price proposals will realize bids or price proposals being received that are within the range of accuracy established for the CONSTRUCTION COST ESTIMATE prepared by the CONSULTANT. Any such modifications made by the CONSULTANT shall not conflict with the functional or operational requirements established by the COUNTY for the project and set forth in the Agreement or Change Order(s) or Supplemental Task Authorization(s) issued thereto, nor shall any such modifications conflict with established rules, regulations, requirements or professional standards pertaining to the design, specifications or drawings prepared by the CONSULTANT, nor shall such modifications adversely affect the safe use or operation of the constructed project.

In the event (1) the CONSULTANT'S modification of the design, specifications, drawings and related bidding and contract documents; and, (2) the re-solicitation of bids or price proposals do not result in bids or price proposals being received from a responsive and

responsible bidder or proposer that are within the established percent accuracy of the CONSULTANT'S CONSTRUCTION COST ESTIMATE, the costs associated with the CONSULTANT'S preparation and development of the CONSTRUCTION COST ESTIMATE shall be recoverable by the COUNTY by an appropriate reduction in the CONSULTANT'S invoice requesting payment for services rendered.

For determination of compliance with the accuracy requirement established for the CONSTRUCTION COST ESTIMATE prepared by the CONSULTANT, the amount of the CONSTRUCTION COST ESTIMATE submitted by the CONSULTANT shall be adjusted from the date the CONSTRUCTION COST ESTIMATE was received by the COUNTY until the date bids or price proposals are received by the COUNTY, by applying the percent change in the "20 Cities Cost Index" as published in the ENR (formerly ENGINEERING NEWS-RECORD) a McGraw-Hill, Inc. publication.

If, in response to its solicitation, the COUNTY receives less than three bids or priced proposals for a project, there is the potential that such bids or priced proposals may not be a realistic representation of the costs expected to be associated with the project. If under such circumstances, and if in the professional judgment of the CONSULTANT, the low bid or the low priced proposal received from a responsive bidder or proposer does not realistically represent the costs associated with the project, the CONSULTANT may deem it appropriate to recommend the COUNTY reject any such bids or priced proposals. If under such circumstances the COUNTY concurs with the CONSULTANT'S recommendation and rejects the bids or priced proposals, the COUNTY will not hold the CONSULTANT responsible to, nor will the COUNTY require the CONSULTANT to, modify the specifications, design, drawings and related bidding and contract documents as set forth hereinbefore.

#### 3.10 PERMITS

The CONSULTANT will be responsible for preparing and submitting all required applications and other supportive information necessary to assist the COUNTY in obtaining all reviews, approvals and permits, with respect to the CONSULTANT'S design, drawings and specifications required by any governmental body having authority over the project. Any fees required for such reviews, approvals or permits will be covered by a check issued by the COUNTY and made payable to the respective governmental body upon the CONSULTANT furnishing the COUNTY satisfactory documentation of such fees. The CONSULTANT will be similarly responsible for preparing and submitting all required applications and other supportive information necessary to assist the COUNTY in obtaining any renewals and/or extensions of reviews, approvals or permits that may be required while this Agreement is in effect. The COUNTY shall, at the CONSULTANT'S request, assist in obtaining required signatures and provide the CONSULTANT with all information known to be available to the COUNTY so as to assist the CONSULTANT in the preparation and submittal of any original, renewal or extension of required reviews, approvals or permits.

#### 3.11 ADDITIONAL SERVICES

Should the COUNTY request the CONSULTANT to provide and perform professional services for this project which are not set forth in EXHIBIT "A", the CONSULTANT agrees to provide and perform such ADDITIONAL SERVICES as may be agreed to in writing by both parties to this Agreement. Such ADDITIONAL SERVICES shall constitute a continuation of the professional services covered under this Agreement and shall be provided and performed in accordance with the covenants, terms, and provisions set forth in this Agreement thereto.

ADDITIONAL SERVICES shall be administered and authorized as "SUPPLEMENTAL TASK AUTHORIZATIONS" or "CHANGE ORDERS" under the Agreement. The CONSULTANT shall not provide or perform, nor shall the COUNTY incur or accept any obligation to compensate the CONSULTANT for any ADDITIONAL SERVICES unless and until a written "SUPPLEMENTAL TASK AUTHORIZATIONS" or "CHANGE ORDER" shall have been agreed to and executed by both parties.

Each such "SUPPLEMENTAL TASK AUTHORIZATION" or "CHANGE ORDER" shall set forth a comprehensive, detailed description of: (1) the Scope of the ADDITIONAL SERVICES requested; (2) the basis of compensation; and, (3) the period of time and/or schedule for performing and completing said ADDITIONAL SERVICES.

#### 3.12 TRUTH-IN-NEGOTIATIONS CERTIFICATE

The COUNTY may request the CONSULTANT to execute a Truth-in-Negotiations Certificate ("Certificate"), in a form attached as EXHIBIT "F". The Certificate shall state that wage rates and other factual unit costs supporting the compensation are accurate, complete and current at the time this Agreement is executed. The original contract price and any additions thereto shall be adjusted to exclude any significant sums by which the COUNTY determines the contract price was increased due to inaccurate, incomplete or non-current wage rates or other factual unit costs.

## 3.13 COMPLETION OF TASKS

Unless otherwise set forth in the Agreement the CONSULTANT shall be responsible for providing and performing whatever services, work, equipment, material, personnel, supplies, facilities, transportation and administrative support that are necessary and required to complete all of the tasks set forth in Agreement Exhibit "A" entitled "Scope of Professional Services" and Change Orders, and Supplemental Task Authorizations authorized. The compensation to be paid the CONSULTANT as set forth in Agreement Exhibit "B" entitled "Compensation and Method of Payment" and Change Orders, and Supplemental Task Authorizations authorized thereto shall be understood and agreed to adequately and completely compensate the CONSULTANT for providing and performing whatever services, work, equipment, material, personnel, supplies, facilities, transportation and administrative support that are necessary and required to complete the tasks set forth in Agreement Exhibit "A" and Change Orders, Supplemental Task Authorizations, and Work Orders authorized thereto as stated above."

### 3.14 AFFIRMATIVE ACTION BY CONSULTANT WHEN ENGAGING SUB-CONSULTANTS

The Florida Legislature advocates expenditures with minority business enterprises and encourages agencies to establish procedures and opportunity for 25% of the annual fiscal funds spent for professional services to be used for contracts with certified Minority Business Enterprises. Accordingly, the CONSULTANT is encouraged, when selecting or engaging the services of sub-consultants or subcontractors pursuant to this Agreement, to spend 25% of the amount of awarded compensation established in this Agreement, and in subsequent CHANGE ORDERS and SUPPLEMENTAL TASK AUTHORIZATIONS authorized thereto, for the engagement of the services of certified Minority Business Enterprise sub-consultants or subcontractors.

In furtherance of this statutory goal the COUNTY expects the CONSULTANT, when the services of sub-consultants and subcontractors are necessary, to identify those services that may be provided by a certified Minority Business entity and take affirmative action to obtain their services. For purposes of this

Agreement, "affirmative action" means a good faith effort by the CONSULTANT to achieve the stated goal of engaging certified Minority Business Enterprise sub-consultants or subcontractors to provide or perform services and/or work pursuant to the SCOPE OF SERVICES required under this Agreement. The CONSULTANT is required to document efforts taken to engage the services of minority business enterprises and submit this information to the County upon request. Appropriate documentation includes detailed written records regarding the services the CONSULTANT deemed appropriate for subcontract to minority business enterprises, as well as successful and unsuccessful attempts to engage a certified Minority Business Enterprise for these services.

The CONSULTANT, upon receipt of a written request by the COUNTY, shall within ten (10) calendar days thereafter submit to the COUNTY copies of records and supporting documentation to show evidence of its affirmative action efforts to achieve the above stated goal.

The CONSULTANT is encouraged to contact the Lee County Department of Equal Opportunity for information and assistance regarding the COUNTY'S Minority Business Enterprise certification program and listing of certified Minority Business Enterprises.

#### **ARTICLE 4.00 - OBLIGATIONS OF THE COUNTY**

#### 4.01 DESIGNATION OF PROJECT MANAGER

The COUNTY agrees after the execution of this Agreement to promptly advise the CONSULTANT, in writing, of the person designated to serve and act as the COUNTY'S PROJECT MANAGER pursuant to the provisions of Article 2.13 of this Agreement. Such notification shall be provided to the CONSULTANT by the COUNTY'S DEPARTMENT DIRECTOR.

#### 4.02 AVAILABILITY OF COUNTY INFORMATION

#### (1) PROJECT GUIDELINES AND CRITERIA

Guidelines to the CONSULTANT regarding requirements the COUNTY has established or suggests relative to the Project including, but not limited to such items as: goals, objectives, constraints, and any special financial, budgeting, space, site, operational, equipment, technical, construction, time and scheduling criteria are set forth in attached EXHIBIT "E", entitled "PROJECT GUIDELINES AND CRITERIA".

## (2) <u>COUNTY TO PROVIDE PERTINENT REFERENCE MATERIAL</u>

At the CONSULTANT'S request, the COUNTY agrees to provide to the CONSULTANT, at no cost to the CONSULTANT, all pertinent information known to be available to the COUNTY to assist the CONSULTANT in providing and performing the required professional services. Such information may include, but not be limited to: previous reports; plans, drawings and specifications; maps; property, boundary, easement, right-of-way, topographic, reference monuments, control points, plats and related survey data; data prepared or services furnished by others to the COUNTY such as sub-surface investigations, laboratory tests, inspections of natural and man-made materials, property appraisals, studies, designs and reports.

## 4.03 AVAILABILITY OF COUNTY'S DESIGNATED REPRESENTATIVES

The COUNTY agrees that the DEPARTMENT DIRECTOR and the PROJECT MANAGER shall be available within a reasonable period of time, with reasonable prior notice given by the CONSULTANT, to

meet and/or consult with the CONSULTANT on matters pertaining to the services to be provided and performed by the CONSULTANT. The COUNTY further agrees to respond within a reasonable period of time to written requests submitted by the CONSULTANT.

#### 4.04 ACCESS TO COUNTY PROPERTY

The COUNTY agrees, with reasonable prior written notice given by the CONSULTANT, to provide the CONSULTANT with access within a reasonable period of time to COUNTY property, facilities, buildings and structures to enable the CONSULTANT to provide and perform the required professional services and work pursuant to this Agreement. Such rights of access shall not be exercised in such a manner or to such an extent as to impede or interfere with COUNTY operations, or the operations carried on by others under a lease, or other contractual arrangement with the COUNTY, or in such a manner as to adversely affect the public health and safety. Such access may, or may not be, within the CONSULTANT'S normal office and/or field work days and/or work hours.

#### ARTICLE 5.00 - COMPENSATION AND METHOD OF PAYMENT

#### 5.01 BASIC SERVICES

The COUNTY will pay the CONSULTANT for all requested and authorized BASIC SERVICES rendered hereunder by the CONSULTANT and completed in accordance with the requirements, provisions, and/or terms of this Agreement and accepted by the COUNTY in accordance with the provisions for compensation and payment of said BASIC SERVICES as set forth and prescribed in attached EXHIBIT "B", or on the basis of such changes to the established compensation as may be mutually agreed to by both parties to this Agreement and evidenced by a written and duly approved Change Order.

#### 5.02 ADDITIONAL SERVICES

The COUNTY will pay the CONSULTANT for all ADDITIONAL SERVICES that have been requested and authorized by the COUNTY and agreed to, in writing, by both parties to this Agreement and which have been rendered as ADDITIONAL SERVICES by the CONSULTANT and completed in accordance with the requirements, provisions, and/or terms of this Agreement and accepted by the COUNTY in accordance with the provisions for compensation and payment of said ADDITIONAL SERVICES as set forth and prescribed in attached EXHIBIT "B" or on the basis of such changes to the established compensation as may be mutually agreed to by both parties to this Agreement as evidenced by a written Change Order or Supplemental Task Authorization executed by both parties.

#### 5.03 METHOD OF PAYMENT

#### (1) MONTHLY STATEMENTS

The CONSULTANT is entitled to submit no more than one invoice statement to the COUNTY each calendar month covering services rendered during the preceding calendar month. The CONSULTANT'S invoice statements must be itemized to correspond to the basis of compensation as set forth in the Agreement, CHANGE ORDERS, or SUPPLEMENTAL TASK AUTHORIZATIONS. The CONSULTANT'S invoice statements must contain a breakdown of charges, description of services and work provided and/or performed, and where appropriate, supportive documentation of charges consistent with the basis of compensation set forth in the Agreement, CHANGE ORDERS, and/or SUPPLEMENTAL TASK AUTHORIZATIONS.

#### (2) PAYMENT FOR SERVICES PERFORMED

The COUNTY shall pay the CONSULTANT for services performed using either of the following methods, or using a combination thereof:

- (A) The COUNTY shall pay the CONSULTANT on the basis of services completed for tasks set forth in Exhibits "A" and "B", as evidenced by work products such as reports, drawings, specifications, etc., submitted by the CONSULTANT and accepted by the COUNTY. No payments shall be made for CONSULTANT'S Work-in-Progress until service items for which payment amounts have been established and set forth in this Agreement have been completed by the CONSULTANT and accepted by the COUNTY. Whenever an invoice statement covers services for which no work product is required to be furnished by the CONSULTANT to the COUNTY, the COUNTY reserves the right to retain ten percent (10%) of the amount invoiced until such service requirements are fully completed.
- (B) The COUNTY shall pay the CONSULTANT for services performed for tasks set forth in Exhibits "A" and "B" on the basis of an invoice statement covering CONSULTANT'S Work-in-Progress expressed as a percentage of the total cost of the service and/or work required for each task invoiced in this manner. All such Work-in-Progress percentages are subject to the review and approval of the COUNTY. The decision of the COUNTY shall be final as to the Work-in-Progress percentages paid. Payment by the COUNTY for tasks on a Work-in-Progress percentage basis shall not be deemed or interpreted in any way to constitute an approval or acceptance by the COUNTY of any such service or Work-in-Progress. The CONSULTANT shall be responsible for correcting, re-doing, modifying or otherwise completing the services and work required for each task before receiving final, full payment whether or not previous Work-in-Progress payments have been made. All tasks to be paid for on a Work-in-Progress percentage basis shall be agreed to by both parties to the Agreement and each task to be paid in this manner shall be identified in Exhibit "B" with the notation (WIPP). Only tasks so identified will be paid on a Work-in-Progress percentage basis. The COUNTY reserves the right to retain ten percent (10%) of the amount invoiced until such service requirements are fully completed.

#### (3) PAYMENT SCHEDULE

The COUNTY shall issue payment to the CONSULTANT within thirty (30) calendar days after receipt of an invoice statement from the CONSULTANT in an acceptable form and containing the requested breakdown and detailed description and documentation of charges. Should the COUNTY object or take exception to the amount of any CONSULTANT'S invoice statement, the COUNTY shall notify the CONSULTANT of such objection or exception within the thirty (30) calendar day payment period set forth hereinbefore. If such objection or exception remains unresolved at the end of said thirty (30) calendar day period, the COUNTY shall withhold the disputed amount and make payment to the CONSULTANT of the amount not in dispute. Payment of any disputed amount, or adjustments thereto, shall be made within thirty (30) calendar days of the date such disputed amount is resolved by mutual agreement of the parties to this Agreement.

## $\frac{5.04}{\text{OF THE COUNTY}} \ \frac{\text{PAYMENT WHEN SERVICES ARE TERMINATED AT THE CONVENIENCE}}{\text{OF THE COUNTY}}$

In the event of termination of this Agreement at the convenience of the COUNTY, not at the fault of the CONSULTANT, the COUNTY shall compensate the CONSULTANT only for: (1) all services performed prior to the effective date of termination; (2) reimbursable expenses then due; and, (3) reasonable expenses incurred by the CONSULTANT in affecting the termination of services and work, and incurred by Date: 10/25/13

the submittal to the COUNTY of project drawings, plans, data, and other project documents.

#### 5.05 PAYMENT WHEN SERVICES ARE SUSPENDED

In the event the COUNTY suspends the CONSULTANT'S services and work on all or part of the services required to be provided and performed by the CONSULTANT pursuant to this Agreement, the COUNTY shall compensate the CONSULTANT only for the services performed prior to the effective date of suspension and reimbursable expenses then due and any reasonable expenses incurred or associated with, or as a result of such suspension.

## 5.06 NON-ENTITLEMENT TO ANTICIPATED FEES IN THE EVENT OF SERVICE TERMINATION, SUSPENSION, ELIMINATION, CANCELLATION AND/OR DECREASE

In the event the services required pursuant to this Agreement are terminated, eliminated, cancelled, or decreased due to: (1) termination; (2) suspension in whole or in part; and, (3) and/or are modified by the subsequent issuance of SUPPLEMENTAL TASK AUTHORIZATIONS and/or CHANGE ORDERS, other than receiving the compensation set forth in Sub-Articles 5.04 and 5.05, the CONSULTANT shall not be entitled to receive compensation for anticipated professional fees, profit, general and administrative overhead expenses or for any other anticipated income or expense which may be associated with the services which are terminated, suspended, eliminated, cancelled or decreased.

#### ARTICLE 6.00 - TIME AND SCHEDULE OF PERFORMANCE

#### 6.01 NOTICE TO PROCEED

Following the execution of this Agreement by both parties, and after the CONSULTANT has complied with the insurance requirements set forth hereinafter, the COUNTY shall issue the CONSULTANT a WRITTEN NOTICE TO PROCEED. Following the issuance of such NOTICE TO PROCEED the CONSULTANT shall be authorized to commence work and the CONSULTANT thereafter shall commence work promptly and shall carry on all such services and work as may be required in a timely and diligent manner to completion.

#### 6.02 TIME OF PERFORMANCE

The CONSULTANT agrees to complete the services required pursuant to this Agreement within the time periods for completion of the various phases and/or tasks of the project services set forth and described in this Agreement, as set forth in attached EXHIBIT "C", entitled "SCHEDULE OF PERFORMANCE.

Should the CONSULTANT be obstructed or delayed in the prosecution or completion of its obligations under this Agreement as a result of causes beyond the control of the CONSULTANT, or its sub-consultants and/or subcontractors, and not due to their fault or neglect, the CONSULTANT shall notify the COUNTY, in writing, within five (5) calendar days after the commencement of such delay, stating the cause thereof and requesting an extension of the CONSULTANT'S time of performance. Upon receipt of the CONSULTANT'S request for an extension of time, the COUNTY shall grant the extension if the COUNTY determines the delay encountered by the CONSULTANT, or its sub-consultants and/or subcontractors, is due to unforeseen causes and not attributable to their fault or neglect.

#### 6.03 CONSULTANT WORK SCHEDULE

The CONSULTANT is required to prepare and submit to the COUNTY, on a monthly basis commencing with the issuance of the NOTICE TO PROCEED, a CONSULTANT'S WORK SCHEDULE. The WORK SCHEDULE must set forth the time and manpower scheduled for all of the various phases and/or tasks required to provide, perform and complete all of the services and work required for completion of the various phases and/or tasks of the project services as set forth in EXHIBIT "C" in such a manner that the CONSULTANT'S planned and actual work progress can be readily determined. The CONSULTANT'S WORK SCHEDULE of planned and actual work progress must be updated and submitted by the CONSULTANT to the COUNTY on a monthly basis.

#### 6.04 FAILURE TO PERFORM IN A TIMELY MANNER

Should the CONSULTANT fail to commence, provide, perform and/or complete any of the services and work required pursuant to this Agreement in a timely and diligent manner, the COUNTY may consider such failure as justifiable cause to terminate this Agreement. As an alternative to termination, the COUNTY at its option, may, upon written notice to the CONSULTANT, withhold any or all payments due and owing to the CONSULTANT, not to exceed the amount of the compensation for the work in dispute, until such time as the CONSULTANT resumes performance of his obligations in such a manner as to get back on schedule in accordance with the time and schedule of performance requirements set forth in this Agreement, or any CHANGE ORDERS or SUPPLEMENTAL TASK AUTHORIZATIONS issued thereto.

#### **ARTICLE 7.00 - SECURING AGREEMENT**

The CONSULTANT warrants that the CONSULTANT has not employed or retained any company or person other than a bona fide, regular, full time employee working for the CONSULTANT to solicit or secure this Agreement and that the CONSULTANT has not paid or agreed to pay any person, company, corporation or firm other than a bona fide employee working solely for the CONSULTANT any fee, commission, percentage, gift or any other consideration contingent upon or resulting from the award or making of this Agreement.

#### **ARTICLE 8.00 - CONFLICT OF INTEREST**

The CONSULTANT represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required hereunder. The CONSULTANT further agrees that no person having any such interest shall be employed or engaged by the CONSULTANT for said performance.

If CONSULTANT, for itself and on behalf of its subconsultants, is about to engage in representing another client, which it in good faith believes could result in a conflict of interest with the work being performed by CONSULTANT or such sub-consultant under this Agreement, then it will promptly bring such potential conflict of interest to the COUNTY'S attention, in writing. The COUNTY will advise the CONSULTANT, in writing, within ten (10) calendar days as to the period of time required by the COUNTY to determine if such a conflict of interest exists. If the COUNTY determines that there is a conflict of interest, CONSULTANT or such sub-consultant shall decline the representation upon written notice by the COUNTY.

If the COUNTY determines that there is not such conflict of interest, then the COUNTY shall give its

written consent to such representation. If CONSULTANT or sub-consultant accepts such a representation without obtaining the COUNTY'S prior written consent, and if the COUNTY subsequently determines that there is a conflict of interest between such representation and the work being performed by CONSULTANT or such sub-consultant under this Agreement, then the CONSULTANT or such sub-consultant agrees to promptly terminate such representation. CONSULTANT shall require each of such sub-consultants to comply with the provisions of this Section.

Should the CONSULTANT fail to advise or notify the COUNTY as provided hereinabove of representation which could, or does, result in a conflict of interest, or should the CONSULTANT fail to discontinue such representation, the COUNTY may consider such failure as justifiable cause to terminate this Agreement.

#### ARTICLE 9.00 - ASSIGNMENT, TRANSFER AND SUBCONTRACTS

The CONSULTANT shall not assign or transfer any of its rights, benefits or obligations hereunder, except for transfers that result from: (1) the merger or consolidation of CONSULTANT with a third party; or (2) the disestablishment of the CONSULTANT'S professional practice and the establishment of a successor consultant, or consulting organization. Nor shall the CONSULTANT subcontract any of its service obligations hereunder to third parties, except as otherwise authorized in this Agreement thereto, without prior written approval of the COUNTY. The CONSULTANT shall have the right, subject to the COUNTY'S prior written approval, to employ other persons and/or firms to serve as sub-consultants and/or subcontractors to CONSULTANT in connection with CONSULTANT providing and performing services and work pursuant to the requirements of this Agreement. The COUNTY shall have the right and be entitled to withhold such approval. Such approval shall not be unreasonably withheld.

In providing and performing the services and work required pursuant to this Agreement, CONSULTANT intends to engage the assistance of the sub-consultants and/or subcontractors set forth in attached EXHIBIT "D", entitled "CONSULTANT'S ASSOCIATED SUB-CONSULTANTS AND SUBCONTRACTORS".

#### **ARTICLE 10.00 - APPLICABLE LAW**

Unless otherwise specified, this Agreement shall be governed by the laws, rules, and regulations of the State of Florida, or the laws, rules, and regulations of the United States when providing services funded by the United States government.

#### **ARTICLE 11.00 - COVENANTS AGAINST DISCRIMINATION**

## 11.01 FOR PROJECTS WITH FUNDS APPROPRIATED FROM GENERAL LEE COUNTY REVENUES

The CONSULTANT for itself, its successors in interest, and assigns as part of the consideration thereof, does hereby covenant and agree that in the furnishing of services to COUNTY hereunder, no person on the grounds of race, color, national origin, handicap, or sex shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination. The CONSULTANT shall comply with Lee County's Affirmative Action Plan or state laws in the hiring of sub-consultants. CONSULTANTS who are uncertain of their obligation must obtain a copy of all relevant guidelines concerning Lee County's Affirmative Action Plan from the Lee County Department of Equal Opportunity.

## 11.02 FOR PROJECTS WITH FUNDS APPROPRIATED EITHER IN PART OR WHOLLY FROM FEDERAL OR STATE SOURCES

The CONSULTANT for itself, its successors in interest, and assigns as part of the consideration thereof, does hereby covenant and agree that in the furnishing of services to COUNTY hereunder, no person on the grounds of race, color, national origin, handicap, or sex shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination. The CONSULTANT shall make every effort to comply with any Disadvantaged Business Enterprise goals which have been established for this project. CONSULTANTS who are uncertain of their obligations regarding Disadvantaged Business Enterprises for this project must obtain a copy of all relevant federal or state guidelines from the Lee County Department of Equal Opportunity. The failure of the CONSULTANT to adhere to relevant guidelines shall subject the CONSULTANT to any sanctions which may be imposed upon the COUNTY.

#### ARTICLE 12.00 - WAIVER OF BREACH

Waiver by either party of a breach of any provision of this Agreement shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this Agreement.

## **ARTICLE 13.00 - INSURANCE**

#### 13.01 INSURANCE COVERAGE TO BE OBTAINED

- (1) The CONSULTANT shall obtain and maintain such insurance as will protect him from: (1) claims under workers' compensation laws, disability benefit laws, or other similar employee benefit laws; (2) claims for damages because of bodily injury, occupational sickness or disease or death of his employees including claims insured by usual personal injury liability coverage; (3) claims for damages because of bodily injury, sickness or disease, or death of any person other than his employees including claims insured by usual personal injury liability coverage; and, (4) from claims for injury to or destruction of tangible property including loss or use resulting therefrom; any or all of which claims may arise out of, or result from, the services, work and operations carried out pursuant to and under the requirements of this Agreement, whether such services, work and operations be by the CONSULTANT, its employees, or by any sub-consultants, subcontractors, or anyone employed by or under the supervision of any of them, or for whose acts any of them may be legally liable.
- (2) The insurance protection set forth hereinabove shall be obtained and written for not less than the limits of liability specified hereinafter, or as required by law, whichever is greater.
- (3) The CONSULTANT, throughout the time this Agreement is in effect, shall require and ensure that any and all of its Sub-Consultants and/or SubContractors obtain, have, and maintain the insurance coverage's required by law to be provided.
- (4) The CONSULTANT shall obtain, have and maintain during the entire period of this Agreement all such insurance policies as are set forth and required herein.
- (5) In the event that the CONSULTANT engages Sub-Consultants or Sub-Contractors to assist the CONSULTANT in providing or performing services or work pursuant to the requirements of this Agreement, the insurance coverage's required under Article 13.03 to be provided by the CONSULTANT shall cover all of the services or work to be provided or performed by all of the

Sub-Consultants or SubContractors engaged by the CONSULTANT. However, in the event the services or work of Sub-Consultants or Sub-Contractors engaged by the CONSULTANT is not covered by the CONSULTANT'S INSURANCE POLICY(s), it shall be the responsibility of the CONSULTANT to ensure that all Sub-Consultants or Sub-Contractors have fully complied with the COUNTY insurance requirements for: (1) Worker's Compensation; (2) Commercial General Liability; (3) Commercial Automobile Liability; or, (4) Professional Liability as required and set forth in Agreement Article 13.00.

The services or work to be provided or performed by the following Sub-Consultants or Sub-Contractors identified in Agreement Exhibit "D" are exempted and excluded from the Professional Liability insurance coverage requirements set forth in this Agreement:

Service and/or work to be Indicate Name of Provided and/or Performed Individual or Firm

(If none, enter the word "none" in the space below.)

Public Involvement Supoort

Cella Molnar & Associates

**Utility Relocation** 

TKW Consulting Engineers, Inc.

Traffic

Florida Transportation Engineering, Inc.

Geotechnical

Ardaman & Associates

Survey

Banks Engineering, Inc. (BEI)

(6) The insurance coverage to be obtained by the CONSULTANT or by Sub-Consultants or Sub-Contractors engaged by the CONSULTANT, as set forth in Agreement Article 13.03 for: (1) Workers' Compensation; (2) Comprehensive General Liability; (3) Comprehensive Automobile Liability; or (4) Professional Liability is understood and agreed to cover any and all of the services or work set forth in Agreement Exhibit "A" and all subsequent Change Orders or Supplemental Task Authorizations. In the event the COUNTY shall execute and issue a written Change Order or Supplemental Task Authorization authorizing the CONSULTANT to provide or perform services or work in addition to those set forth in Agreement Exhibit "A", it is agreed that the COUNTY has the right to change the amount of insurance coverage's required to cover the additional services or work. If the additional insurance coverage's established exceeds the amount of insurance coverage carried by the CONSULTANT, the compensation established for the Change Order or Supplemental Task Authorization shall include consideration of any increased premium cost incurred by the CONSULTANT to obtain same.

#### 13.02 CONSULTANT REQUIRED TO FILE INSURANCE CERTIFICATE(S)

(1) The CONSULTANT shall submit to the COUNTY'S RISK MANAGEMENT DIVISION all insurance certificates which are required under this Agreement for review and approval with respect to compliance with the insurance requirements. After approval by the RISK MANAGEMENT

DIVISION, the COUNTY will execute this Agreement and issue a written Notice to Proceed. The CONSULTANT may then commence with any service or work pursuant to the requirements of this Agreement.

- (2) All such insurance certificates shall be in a form and underwritten by an insurance company(s) acceptable to the COUNTY and licensed in the State of Florida.
- (3) Each Certificate of Insurance submitted to the COUNTY shall be an original and shall be executed by an authorized representative of the insurance company affording coverage.
- (4) Each Certificate of Insurance shall be addressed to the Lee County Board of County Commissioners, Attention: Lee County Procurement Management, P O Box 398, Fort Myers, Florida 33902-0398.
- (5) Each Certificate of Insurance shall specifically include all of the following:
  - (A) The name and type of policy and coverage's provided; and
  - (B) The amount or limit applicable to each coverage provided and the deductible amount, if any, applicable to each type of insurance coverage being provided; and
  - (C) The date of expiration of coverage; and
  - (D) The designation of the Lee County Board of County Commissioners both as an additional insured and as a certificate holder. (This requirement is excepted for Professional Liability Insurance and for Workers' Compensation Insurance); and
  - (E) A specific reference to this Agreement and the Project to which it pertains. (This requirement may be excepted for Professional Liability Insurance); or

In the event the CONSULTANT has, or expects to enter into an agreement for professional services other than those provided for in this Agreement, the CONSULTANT may elect to submit a certificate of insurance containing the following statement:

"This policy covers the services or work provided or performed by the Named Insured for any and all projects undertaken for Lee County pursuant to one or more written Professional Services Agreements, or written Supplemental Task Authorizations, or Change Orders thereto, and the limits of liability shown shall not be intended or construed as applying to only one project."

Upon receipt and approval of such a certificate of insurance the COUNTY will administer the insurance required for all such agreements utilizing the single "multi-project" certificate of insurance and a separate certificate of insurance will not be required for each separate agreement.

(F) A statement indicating any services or work included in or required under Agreement Exhibit "A" Scope of Professional Services that is specifically excluded or exempted from coverage under the provisions, terms, conditions or endorsements of the CONSULTANT'S insurance policy. A statement which indicates any and all deductible amounts applicable to each type of insurance coverage required. In the absence of any such statements, the COUNTY will proceed with the understanding, stipulation and condition that there are no deductible amounts, or exclusions or exemptions to the insurance coverage provided.

- (6) Each Certificate of Insurance shall be issued by an insurance agent and/or agency duly authorized to do so by and on behalf of the insurance company affording the insurance coverage indicated on each Certificate of Insurance.
- (7) If the initial or any subsequently issued Certificate of Insurance expires prior to the completion of the work or termination of this Agreement, the CONSULTANT shall furnish to the COUNTY renewal or replacement Certificate of Insurance, or Certified Binder, not later than fifteen (15) calendar days after the date of their expiration. Failure of the CONSULTANT to provide the COUNTY with such renewal certificates shall be considered justification for the COUNTY to terminate this Agreement.
- (8) If any of the insurance coverages required by this Agreement shall reach the date of expiration indicated on the approved Certificates of Insurance without the COUNTY having received satisfactory evidence of renewal or replacement, the CONSULTANT shall automatically and without further notice stop performing all previously authorized services and work. During any time period that the CONSULTANT'S services or work is suspended for failure to comply with the insurance requirements set forth in the Agreement, the CONSULTANT shall not be entitled to any additional compensation or time to provide and perform the required services or work and the COUNTY shall not be required to make payment on any invoices submitted by the CONSULTANT. Upon receipt and approval of renewal or replacement Certificates of Insurance, payment for any such invoices shall be made promptly by the COUNTY.

#### 13.03 - INSURANCE COVERAGES REQUIRED

The CONSULTANT shall obtain and maintain the following insurance coverages as provided hereinbefore, and in the type, amounts and in conformance with the following minimum requirements:

#### (1) WORKERS' COMPENSATION

Statutory benefits as defined by FS 440 encompassing all operations contemplated by this contract or agreement to apply to all owners, officers, and employees regardless of the number of employees. Workers Compensation exemptions may be accepted with written proof of the State of Florida's approval of such exemption. Employers' liability will have minimum limits of:

\$100,000 per accident \$100,000 disease limit \$500,000 disease – policy limit

#### (2) COMMERCIAL GENERAL LIABILITY

Coverage must be afforded on a form no more restrictive than the last edition of the Commercial General Liability Policy filed by the Insurance Services Office. Coverage shall apply to premises and/or operations, products and completed operations, independent contractors, contractual liability exposures with minimum limits of:

\$500,000 per occurrence \$1,000,000 general aggregate \$500,000 products and completed operations \$500,000 personal and advertising injury

Coverage must include the following:

- (A) Contractual coverage applicable to this specific Agreement including any hold harmless and/or such indemnification agreement.
- (B) Such additional requirements as are set forth in Article 13.01 and 13.02 hereinabove.

#### (3) BUSINESS AUTOMOBILE LIABILITY

Coverage must be afforded on a form no more restrictive than the latest edition of the Business Automobile Liability Policy filed by the Insurance Services Office and must include the following:

- (A) Minimum limits of \$500,000.00 combined single limit (CSL).
- (B) Coverage shall include owned vehicles, hired and leased, or non-owned vehicles.
- (C) Such additional requirements as are set forth in Articles 13.01

#### (4) ERRORS AND OMISSIONS

Coverage shall include professional liability insurance, to cover claims arising out of negligent acts, errors or omissions of professional advice or other professional services.

Coverage must include the following:

- (A) \$1,000,000 combined single limit (CSL) of BI and PD
- (B) Such additional requirements as are set forth in Articles 13.01 and 13.02 hereinabove.
- (C) Should the Professional Liability Insurance Policy issued pursuant to the above requirements and limits be written so as to provide an applicable deductible amount, or other exclusion or limitation as to the amount of coverage to be provided within the minimum coverage limits set forth above, the COUNTY shall hold the CONSULTANT responsible and liable for any such difference in the amount of coverage provided by the insurance policy. In the event of any such deductible amount, exclusion or limitation, the CONSULTANT shall be required to provide written documentation that is acceptable to the COUNTY establishing that the CONSULTANT has the financial resources readily available to cover damages, injuries and/or losses which are not covered by the policy's deductible amounts, exclusions and/or limitations as stated above.

\*The required minimum limit of liability shown in (2) Commercial General Liability and (3) Business Automobile Liability, may be provided in the form of "Excess Insurance" or "Commercial Umbrella Policies." In which case, a "Following Form Endorsement" will be required on the "Excess Insurance Policy" or "Commercial Umbrella Policy."

## ARTICLE 14.00 - DUTIES AND OBLIGATIONS IMPOSED ON THE CONSULTANT

The duties and obligations imposed upon the CONSULTANT by this Agreement and the rights and remedies available hereunder shall be in addition to, and not a limitation of, any otherwise imposed or available by law or statute.

## ARTICLE 15.00 - REPRESENTATION OF THE COUNTY

The CONSULTANT in providing and performing the services and work required pursuant to this Agreement thereto shall only represent the COUNTY in the manner and to the extent specifically set forth in writing in this Agreement, and as provided in any written SUPPLEMENTAL TASK AUTHORIZATION or CHANGE ORDER issued hereunder.

In the event the CONSULTANT'S services or work involves construction contract administrative support services, the CONSULTANT is not authorized to act on the COUNTY'S behalf, and shall not act on the COUNTY'S behalf, in such a manner as to result in changes to: (1) the cost or compensation to be paid the construction contractor; or, (2) the time for completing the work as required and agreed to in the construction contract; or, (3) the scope of the work set forth in the construction contract documents, unless such representation is specifically provided for, set forth and authorized in this Agreement or thereto.

The COUNTY will neither assume nor accept any obligation, commitment, responsibility or liability which may result from representation by the CONSULTANT not specifically provided for and authorized as stated hereinabove.

#### **ARTICLE 16.00 - OWNERSHIP OF DOCUMENTS**

All documents such as drawings, tracings, notes, computer files, photographs, plans, specifications, maps, evaluations, reports and other records and data relating to this project, other than working papers, specifically prepared or developed by the CONSULTANT under this Agreement shall be property of the CONSULTANT until the CONSULTANT has been paid for providing and performing the services and work required to produce such documents.

Upon completion or termination of this Agreement, or upon the issuance by the COUNTY of a written Change Order deleting all or portions of the scope of services or task(s) to be provided or performed by the CONSULTANT, all of the above documents, to the extent requested in writing by the COUNTY, shall be delivered by the CONSULTANT to the COUNTY within seven (7) calendar days of the COUNTY making such a request. In the event the COUNTY gives the CONSULTANT a written Notice of Termination of all or part of the services or work required, or upon the issuance to the CONSULTANT by the COUNTY of a written Change Order deleting all or part of the services or work required, the CONSULTANT shall deliver to the COUNTY the requested documents as set forth hereinabove, with the mutual understanding and commitment by the COUNTY that compensation earned or owing to the CONSULTANT for services or work provided or performed by the CONSULTANT prior to the effective date of any such termination or deletion will be paid to the CONSULTANT within thirty (30) calendar days of the date of issuance of the Notice of Termination or Change Order.

The CONSULTANT, at its expense, may make and retain copies of all documents delivered to the COUNTY for reference and internal use. The CONSULTANT shall not, and agrees not to; use any of these documents, and data and information contained therein on any other project or for any other client without the prior expressed written permission of the COUNTY.

Any use by the COUNTY of said documents, and data and information contained therein, obtained by the COUNTY under the provisions of this Agreement for any purpose not within the scope of this Agreement shall be at the risk of the COUNTY, and without liability to the CONSULTANT.

#### **ARTICLE 17.00 - MAINTENANCE OF RECORDS**

The CONSULTANT will keep and maintain adequate records and supporting documentation Date: 10/25/13

applicable to all of the services, work, information, expense, costs, invoices and materials provided and performed pursuant to the requirements of this Agreement. Said records and documentation will be retained by the CONSULTANT for a minimum of five (5) years from the date of termination of this Agreement.

The COUNTY and its authorized agents shall, with reasonable prior notice, have the right to audit, inspect and copy all such records and documentation as often as the COUNTY deems necessary during the period of this Agreement, and during the period five (5) years thereafter; provided, however, such activity shall be conducted only during normal business hours and at the expense of the COUNTY, and provided further that to the extent provided by law the COUNTY shall retain all such records confidential.

CONSULTANT specifically acknowledges its obligations to comply with §119.0701, F.S., with regard to public records, and shall:

- 1) keep and maintain public records that ordinarily and necessarily would be required by the COUNTY in order to perform the services required under this Agreement;
- 2) provide the public with access to public records on the same terms and conditions that the COUNTY would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law;
- 3) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed, except as authorized by law; and
- 4) meet all requirements for retaining public records and transfer, at no cost to the COUNTY, all public records in possession of CONSULTANT upon termination of this Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the COUNTY in a format that is compatible with the information technology system of the COUNTY.

**QUESTIONS** REGARDING THE IF THE CONSULTANT HAS APPLICATION **CHAPTER** 119. **FLORIDA** STATUTES, THE **OF** CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 239-533-STREET, **FORT** MYERS. FL 33901. 2221. 2115 **SECOND** http://www.leegov.com/publicrecords.

#### **ARTICLE 18.00 - HEADINGS**

The HEADINGS of the Articles, Sections, Exhibits, Attachments, Phases or Tasks as contained in this Agreement are for the purpose of convenience only and shall not be deemed to expand, limit or change the provisions contained in such Articles, Sections, Exhibits, Attachments, Phases or Tasks.

#### **ARTICLE 19.00 - ENTIRE AGREEMENT**

This Agreement, including referenced Exhibits and Attachments hereto, constitutes the entire Agreement between the parties hereto and shall supercede, replace and nullify any and all prior agreements or understandings, written or oral, relating to the matters set forth herein, and any such prior agreements or understandings shall have no force or effect whatever on this Agreement.

The following listed documents, which are referred to hereinbefore, are attached to and are acknowledged, understood and agreed to be an integral part of this Agreement:

- (1) EXHIBIT "A" entitled "Scope of Professional Services".
- (2) EXHIBIT "B" entitled "Compensation and Method of Payment".
- (3) EXHIBIT "C" entitled <u>"Time and Schedule of Performance"</u>.
- (4) EXHIBIT "D" entitled "Consultant's Associated Sub-Consultants and SubContractors".
- (5) EXHIBIT "E" entitled "Project Guidelines and Criteria".
- (6) EXHIBIT "F" entitled "Truth in Negotiation Certificate".
- (7) EXHIBIT "G" entitled <u>"Insurance"</u>. (Containing copies of applicable Certificates of Insurance)
- (8) EXHIBIT "H" entitled "Amendment to Articles".

#### ARTICLE 20.00 - NOTICES AND ADDRESS OF RECORD

#### 20.01 NOTICES BY CONSULTANT TO COUNTY

All notices required and/or made pursuant to this Agreement to be given by the CONSULTANT to the COUNTY shall be in writing and shall be given by the United States Postal Service Department first class mail service, postage prepaid, addressed to the following COUNTY address of record and sent to the attention of the County's Project Manager:

Lee County Board of County Commissioners Post Office Box 398 Fort Myers, Florida 33902-0398 Department: Procurement Management

#### 20.02 NOTICES BY COUNTY TO CONSULTANT

All notices required and/or made pursuant to this Agreement to be given by the COUNTY to the CONSULTANT shall be made in writing and shall be given by the United States Postal Service Department first class mail service, postage prepaid, addressed to the following CONSULTANT'S address of record:

T.Y. Lin International
2400 First Street, Suite 200
Fort Myers, FL 33901
Phone and Fax No.239.332.4846/239.332.4798
ATTENTION: James Molnar

ATTENTION: James Molnar Email: james.molnar@tylin.com

#### 20.03 CHANGE OF ADDRESS OF RECORD

Either party may change its address of record by written notice to the other party given in accordance with the requirements of this Article.

#### **ARTICLE 21.00 - TERMINATION**

This Agreement may be terminated by the COUNTY at its convenience, or due to the fault of the CONSULTANT, by the COUNTY giving thirty (30) day written notice to the CONSULTANT.

If the CONSULTANT is adjudged bankrupt or insolvent; if it makes a general assignment for the benefit of its creditors; if a trustee or receiver is appointed for the CONSULTANT or for any of its property; if it files a petition to take advantage of any debtor's act or to reorganize under the bankruptcy or similar laws; if it disregards the authority of the COUNTY'S designated representatives; if it otherwise violates any provisions of this Agreement; or for any other just cause, the COUNTY may, without prejudice to any other right or remedy, and after giving the CONSULTANT a thirty (30) calendar day written notice, terminate this Agreement.

In addition to the COUNTY'S contractual right to terminate this Agreement in its entirety as set forth above, the COUNTY may also, at its convenience, stop, suspend, supplement or otherwise change all, or any part of, the Scope of Professional Services as set forth in Exhibit "A", or the Project Guidelines and Criteria as set forth in Exhibit "E", or as such may be established by a Supplemental Task Authorization or Change Order Agreement. The COUNTY shall provide written notice to the CONSULTANT in order to implement a stoppage, suspension, supplement or change.

The CONSULTANT may request that this Agreement be terminated by submitting a written notice to the COUNTY dated not less than thirty (30) calendar days prior to the requested termination date and stating the reason(s) for such a request. However, the COUNTY reserves the right to accept or not accept the termination request submitted by the CONSULTANT, and no such termination request submitted by the CONSULTANT shall become effective unless and until CONSULTANT is notified, in writing, by the COUNTY of its acceptance.

#### 21.01 CONSULTANT TO DELIVER MATERIAL

Upon termination, the CONSULTANT shall deliver to the COUNTY all papers, drawings, models, and other material in which the COUNTY has exclusive rights by virtue hereof or of any business done, or services or work performed or provided by the CONSULTANT on behalf of the COUNTY.

#### **ARTICLE 22.00 - AMENDMENTS**

The covenants, terms and provisions set forth and contained in all of the Articles to this Agreement may be amended upon the mutual acceptance thereof, in writing, by both parties to this Agreement, as evidenced by Exhibit H for amending articles. In the event of any conflicts between the requirements, provisions and/or terms of the Agreement and any written Amendment (Exhibit H), the requirements, provisions and/or terms of the Amendment shall take precedence.

#### **ARTICLE 23.00 - MODIFICATIONS**

Modifications to covenants, terms and provisions of this Agreement shall only be valid when issued in writing as a properly executed CHANGE ORDERS or SUPPLEMENTAL TASK AUTHORIZATIONS. In the event of any conflicts between the requirements, provisions, and/or terms of this Agreement and any written CHANGE ORDERS and/or SUPPLEMENTAL TASK AUTHORIZATIONS, the latest executed CHANGE ORDER and/or SUPPLEMENTAL TASK AUTHORIZATION shall take precedence.

In the event the COUNTY issues a purchase order, memorandum, letter, or other instruments covering the professional services, work and materials to be provided and performed pursuant to this Agreement, it is hereby specifically agreed and understood that such purchase order, memorandum, letter or other instruments are for the COUNTY'S internal control purposes only, and any and all terms, provisions

and conditions contained therein, whether printed or written, shall in no way modify the covenants, terms and provisions of this Agreement and shall have no force or effect thereon.

No modification, waiver, or termination of the Agreement or of any terms thereof shall impair the rights of either party.

#### <u>ARTICLE 24.00</u> – <u>SEVERABILITY</u>

If any word, phrase, sentence, part, subsection, or other portion of this Agreement, or any application thereof, to any person, or circumstance is declared void, unconstitutional, or invalid for any reason, then such word, phrase, sentence, part, subsection, other portion, or the proscribed application thereof, shall be severable, and the remaining portions of this Agreement, and all applications thereof, not having been declared void, unconstitutional, or invalid, shall remain in full force, and effect.

#### **ARTICLE 25.00 - VENUE**

Venue for any administrative and/or legal action arising under this Agreement shall be in Lee County, Florida.

#### <u>ARTICLE 26.00</u> – <u>NO THIRD PARTY BENEFICIARIES</u>

Both parties explicitly agree, and this Agreement states that no third party beneficiary status or interest is conferred to, or inferred to, any other person or entity.

#### **ARTICLE 27.00 - ACCEPTANCE**

Acceptance of this Agreement shall be indicated by the signature of the duly authorized representative of the hereinabove named parties in the space provided hereinafter and being attested and witnessed as indicated.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have executed this Agreement effective the day and year first written above.

ATTEST:

CLERK OF CIRCUIT COURT Linda Doggett, Clerk

COUNTY: LEE COUNTY, FLORIDA **BOARD OF COUNTY COMMISSIONERS** 

BY:

APPROVED as to Form for the Reliance of Lee County

Only

County Attorney's Office

ATTEST:

(Witness)

T.Y. Lin International

Firm

BY:

Authorized Signature

Atiq Alvi

Authorized Signature Printed Name

Vice President

Authorized Signature Title

DATE: November 10, 2016

CORPORATE SEAL

Date: 10/25/13



HOOG

#### SCOPE OF SERVICES

#### for CN160311 Miscellaneous Professional Services

#### BASIC SERVICES

#### Section 1. GENERAL SCOPE STATEMENT

The CONSULTANT shall provide and perform the following services, which shall constitute the GENERAL SCOPE of the BASIC SERVICES under the covenants, terms, and provisions of this SERVICE PROVIDER AGREEMENT.

Subject to the issuance of a Supplemental Task Authorization, the CONSULTANT shall provide miscellaneous professional services which may include such tasks as: conducting surveys; development of design alternatives; preparation of environmental impact summaries; development of traffic data; preparation of final plans and specifications, cost estimates, bid documents, contract documents, and permit applications; coordination of all utility system adjustments; and providing CEI for construction of roadway, bridge, and utility related projects in accordance with permits which may be required from the U.S. Army Corp. of Engineers, the Florida Department of Environmental Protection, the E.P.A., the South Florida Water Management District and Lee County Department of Community Development (Development Order).

#### Section 2. TASKS

Pursuant to the GENERAL SCOPE of the BASIC SERVICES stated herein above, the CONSULTANT shall perform all services and/or work necessary to complete the following task(s) and/or provide the following item(s) which are enumerated to correspond to the task(s) and/or items set forth in EXHIBIT "B" entitled "COMPENSATION AND METHOD OF PAYMENT".

The CONSULTANT shall perform all services and/or work necessary to complete the following tasks(s) separately or all of the tasks collectively:

#### TASK INDEX

1.00	Public Involvement Program
2.00	Engineering & Land Surveys
3.00	Geotechnical Services
4.00	Environmental Inventory and Impact Summary
5.00	Traffic Data
6.00	Roadway and Bridge Plans
7.00	Utility Relocation Plans
8.00	Right-of-Way Plans
9.00	Signalization and Street Lighting Plans
10.00	Signing and Pavement Marking Plans
11.00	Permits
12.00	Final Bidding and Contract Documents
13.00	Advisory Services During Bidding
14.00	Construction Contract Administration and Inspection Services
15.00	Miscellaneous Services
16.00	Watershed Studies and Stormwater Improvements
17.00	Ground Water Monitoring

#### COMPENSATION AND METHOD OF PAYMENT

For CN160311 Miscellaneous Professional Services

#### Section 1. BASIC SERVICES/TASK(S)

The COUNTY shall compensate the CONSULTANT for providing and performing the Task(s) set forth and enumerated in EXHIBIT "A", entitled "SCOPE OF PROFESSIONAL SERVICES", as follows:

NOTE: A Lump Sum (L.S.) or Not-to-Exceed (N.T.E.) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or sub-task described and authorized in Exhibit "A". In accordance with Agreement Article 5.02(2) "Method of Payment", tasks to be paid on a Work-in-Progress payment basis should be identified (WIPP).

Task Number	Task Title	Amount of Compensation	Indicate Basis of Compensation LS or NTE	If Applicable Indicate (W.I.P.P.)
	Services provided and fees charged under this Agreement will be negotiated on a project-by-project basis. For all projects, the County shall issue a Supplemental Task Authorization, which shall identify the work to be performed, the timeframe for the work, and the compensation that the Vendor shall receive for completing the work. No work is authorized under this Agreement without a fully executed Supplemental Task Authorization and a purchase order.			

(Unless list is continued on next page)

CMO:033 09/25/01

Page  $\underline{B1}$  of  $\underline{B2}$ 

EXHIBIT B (Continued)

Section 2. ADDITIONAL SERVICES

The COUNTY shall compensate the CONSULTANT for such ADDITIONAL SERVICES as are

requested and authorized in writing for such amounts or on such a basis as may be mutually agreed to in writing

by both parties to this Agreement. The basis and/or amount of compensation to be paid the CONSULTANT

for ADDITIONAL SERVICES requested and authorized in writing by the COUNTY shall be as set forth in

Article 3.8 of this Agreement.

Should it be mutually agreed to base compensation for ADDITIONAL SERVICES on an hourly rate

charge basis for each involved professional and technical employee's wage rate classification, the applicable

hourly rates to be charged are as set forth and contained in ATTACHMENT NO. 1 entitled "CONSULTANT'S

PERSONNEL HOURLY RATE SCHEDULE".

Section 3. REIMBURSABLE EXPENSES AND COSTS

When the CONSULTANT'S compensation and method of payment is based on an hourly rate for

professional and/or technical personnel, the CONSULTANT shall, in addition to such hourly rates as are set

forth in Attachment No. 1 hereto, be entitled to reimbursement of out-of-pocket, non-personnel expenses and

costs as set forth in ATTACHMENT NO. 2 entitled "NON-PERSONNEL REIMBURSABLE EXPENSES

AND COSTS".

CMO:033 09/25/01

#### ATTACHMENT NO. 1 TO EXHIBIT B

## CONSULTANT'S PERSONNEL HOURLY RATE SCHEDULE \*\*\*

## for CN160311 Miscellaneous Professional Services

(Enter Project Name from Page 1 of the Agreement)

CONSULTANT OR SUB-CONSULTANT NAME \_\_\_\_\_T. Y. Lin International (A separate Attachment No. 1 should be included for each Sub-Consultant)

(1) Project Position or Classification (Function to be Performed)	(2) Current Direct* Payroll Average Hourly Rate	(3) Multiplier**	(4) Hourly Rate To Be Charged (Column 2x3)
Project Manager	\$70.00	3	\$210.00
Chief Engineer	\$67.71	3	\$203.13
Senior Engineer V	\$61.05	3	\$183.15
Senior Engineer IV	\$56.10	3	\$168.30
Senior Engineer III	\$51.92	3	\$155.77
Senior Engineer II	\$49.50	3	\$148.50
Senior Engineer	\$43.70	3	\$131.10
Project Engineer III	\$40.00	3	\$120.00
Project Engineer II	\$36.00	3	\$108.00
Project Engineer	\$28.00	3	\$ 84.00
Design II	\$32.75	3	\$ 98.25
Design I	\$30.00	3	\$ 90.00
Senior Technician	\$26.38	3	\$ 79.14
Technician	\$21.99	3	\$ 65.97
Intern	\$19.00	3	\$ 57.00
Clerical	\$17.00	3	\$51.00

<sup>\*</sup>NOTE: Direct Payroll hourly rate means the actual gross hourly wage paid.

CMO:033 09/25/01

<sup>\*\*</sup>NOTE: Indicate applicable multiplier for indirect personnel costs, general administrative and overhead costs, and profit.

<sup>\*\*\*</sup>NOTE: A separate personnel hourly rate schedule should also be attached for each Sub-Consultant listed in Exhibit "D".

## ATTACHMENT NO. 2 TO EXHIBIT B

## NON-PERSONNEL REIMBURSABLE EXPENSES AND COSTS

# for CN160311 Miscellaneous Professional Services (Enter Project Name from Page 1 of the Agreement)

CONSULTANT OR SUB-CONSULTANT NAME \_\_\_\_T. Y. Lin International (A separate Attachment No. 2 should be included for each Sub-Consultant)

ITEM	BASIS OF CHARGE
Telephone (Long Distance)	Actual Cost
Postage and Shipping	Actual Cost
Commercial Air Travel	Actual Cost (Coach)
Vehicle Travel Allowance (or)	\$0.54/Mile
Vehicle Rental/Gas	Actual Cost
Lodging (Per Person)	Actual Cost or NTE \$100.00
Meals:  Breakfast  Lunch  Dinner  In accordance with the GSA M&IE schedule for Travel utilizing the "Fort	\$ 9.00 \$13.00 \$24.00
Myers, Florida" rates Reproduction (Photocopy) 8 ½" x 11"	\$0.15/Page
8 ½" x 14"	\$0.20/Page
11" x 14"	\$0.35/Page
Reproduction (Blue/White Prints)	\$0.20/Sq. Ft.
Printing/Binding	Actual Cost
Mylar Sheets	Actual Cost  Actual Cost
	Actual Cost  Actual Cost
Photographic Supplies & Services Tolls	Actual Cost  Actual Cost
*List other specific project related reimbursables (i.e. film/developing):	
NOTE: Receipts or in-house logs are required for all non-personnel	
reimbursable expenses unless exempt (such as meals).	
Administrative Services Fee – Applicable only when specifically authorized by the County, for administering the procurement of special additional services, equipment, reimbursables etc. not covered under the costs and/or changes established in the Agreement.	

NOTE: CMO:033 N.T.E. indicates Not-To-Exceed

01/01/2010

#### ATTACHMENT NO. 1 TO EXHIBIT B

## CONSULTANT'S PERSONNEL HOURLY RATE SCHEDULE \*\*\*

## for CN1603111 Miscellaneous Professional Services

## CONSULTANT OR SUB-CONSULTANT NAME **ARDAMAN & ASSOCIATES, INC.** (A separate Attachment No. 1 should be included for each Sub-Consultant)

Project Position or Classification (Function to be Performed)	(2) Current Direct* Payroll Average Hourly Rate	(3)	(4) Hourly Rate To Be Charged (Column 2x3)
(Function to be Performed)	Hourly Rate	Multiplier**	(Column 2x3)
Dain single Funcion and Special Committeest	\$ 71.00	2.46	\$ 175.00
Principal Engineer/Senior Consultant	·		
Senior Project Engineer	\$ 49.90	3.01	\$ 135.00
Project Engineer	\$ 35.90	3.01	\$ 108.00
Staff Engineer/Scientist	\$ 28.90	3.01	\$ 87.00
Certified Weld Inspector	\$ 30.65	3.00	\$ 92.00
Senior Technician/Inspector	\$ 23.50	2.98	\$ 70.00
Technician	\$ 17.00	3.00	\$ 51.00
CADD Technician	\$ 19.40	2.99	\$ 58.00
Clerical	\$ 20.65	3.00	\$ 62.00
Asbestos Consultant	\$ 125.00	1.00	\$ 125.00
Two-Man Drilling Crew	\$ 40.35	3.00	\$ 121.00
Weekend and holiday work and work in excess of 8 hours per day or before 7 AM or after 5 PM or 40 hours per week per project will be charged at 1.25 times the standard fee.			

Direct Payroll hourly rate means the actual gross hourly wage paid. \*NOTE:

\*\*NOTE: Indicate applicable multiplier for indirect personnel costs, general administrative and overhead costs, and profit.

\*\*\*NOTE: A separate personnel hourly rate schedule should also be attached for each Sub-Consultant listed in Exhibit "D".

CMO:033

09/25/01

## ATTACHMENT NO. 2 TO EXHIBIT B

## NON-PERSONNEL REIMBURSABLE EXPENSES AND COSTS

## for CN160311 Miscellaneous Professional Services

## CONSULTANT OR SUB-CONSULTANT NAME **ARDAMAN & ASSOCIATES, INC.**

(A separate Attachment No. 2 should be included for each Sub-Consultant)

ITEM	BASIS OF CHARGE
Telephone (Long Distance)	Actual Cost
Postage and Shipping	Actual Cost
Commercial Air Travel	Actual Cost (Coach)
Vehicle Travel Allowance (or)	\$0.54/Mile
Vehicle Rental/Gas	Actual Cost
Lodging (Per Person)	Actual Cost or NTE \$100.00
Meals:  Breakfast Lunch Dinner In accordance with the GSA M&IE schedule for Travel utilizing the "Fort Myers, Florida" rates	Based on current GSA rates found at: http://www.gsa.gov/portal/category/10012
Reproduction (Photocopy) 8 ½" x 11"	\$0.15/Page
8 ½" x 14"	\$0.20/Page
11" x 14"	\$0.35/Page
Reproduction (Blue/White Prints)	\$0.20/Sq. Ft.
Printing/Binding	Actual Cost
Mylar Sheets	Actual Cost
Photographic Supplies & Services	Actual Cost
Tolls	Actual Cost
*List other specific project related reimbursables (i.e. film/developing):	

NOTE: N.T.E. indicates Not-To-Exceed

CMO:033 01/01/2010

#### ATTACHMENT NO. 1 TO EXHIBIT B

#### CONSULTANT'S PERSONNEL HOURLY RATE SCHEDULE \*\*\*

#### for CN160311 Miscellaneous Professional Services

(Enter Project Name from Page 1 of the Agreement)

CONSULTANT OR SUB-CONSULTANT NAME Banks Engineering
(A separate Attachment No. 1 should be included for each Sub-Consultant)

(1)	(2) Current Direct*	(3)	(4)
Project Position or Classification	Payroll Average		Hourly Rate To Be Charged
(Function to be Performed)	Hourly Rate	Multiplier**	(Column 2x3)
Principal Engineer	£405.00	2.46	<b>6405.00</b>
Principal Engineer	\$185.00	3.16	\$185.00
Professional Engineer I	\$110.00	3.15	\$110.00
Professional Engineer II	\$125.00	3.05	\$125.00
Professional Engineer III	\$150.00	3.10	\$150.00
Project Manager I	\$ 85.00	3.21	\$ 85.00
Project Manager II	\$100.00	3.17	\$100.00
Project Manager III	\$125.00	3.05	\$125.00
Project Manager IV	\$150.00	3.10	\$150.00
Project Manager V	\$185.00	3.16	\$185.00
Engineer Intern I	\$ 85.00	3.14	\$ 85.00
Engineer Intern II	\$100.00	3.17	\$100.00
Engineer Technician I	\$ 55.00	3.20	\$ 55.00
Engineer Technician II	\$ 65.00	3.10	\$ 65.00
Engineer Technician III	\$ 75.00	3.18	\$ 75.00
Engineer Technician IV	\$ 85.00	3.21	\$ 85.00
Professional Land Surveyor I	\$110.00	3.15	\$110.00
Professional Land Surveyor II	\$125.00	3.05	\$125.00
Professional Land Surveyor III	\$150.00	3.12	\$150.00
Principal Surveyor	\$185.00	3.16	\$185.00
Survey Technician I	\$ 55.00	3.20	\$ 55.00
Survey Technician II	\$ 65.00	3.10	\$ 65.00
Survey Technician III	\$ 75.00	3.18	\$ 75.00
Survey Technician IV	\$ 85.00	3.14	\$ 85.00
4-Man Survey Crew	\$160.00	3.0	\$160.00
3-Man Survey Crew	\$125.00	3.0	\$125.00
2-Man Survey Crew	\$100.00	3.0	\$100.00
1-Man Survey Crew	\$ 80.00	3.0	\$ 80.00
Administrative Assistant	\$ 65.00	3.86	\$ 65.00

<sup>\*</sup>NOTE: Direct Payroll hourly rate means the actual gross hourly wage paid.

<sup>\*\*</sup>NOTE: Indicate applicable multiplier for indirect personnel costs, general administrative and overhead costs, and profit.

<sup>\*\*\*</sup>NOTE: A separate personnel hourly rate schedule should also be attached for each Sub-Consultant listed in Exhibit "D".

#### ATTACHMENT NO. 2 TO EXHIBIT B

#### NON-PERSONNEL REIMBURSABLE EXPENSES AND COSTS

for CN160311 Miscellaneous Professional Services
(Enter Project Name from Page 1 of the Agreement)

CONSULTANT OR SUB-CONSULTANT NAME <u>Banks Engineering</u> (A separate Attachment No. 2 should be included for each Sub-Consultant)

ITEM	BASIS OF CHARGE
Telephone (Long Distance)	Actual Cost
Postage and Shipping	Actual Cost
Commercial Air Travel	Actual Cost (Coach)
Vehicle Travel Allowance (or)	\$0.54/Mile
Vehicle Rental/Gas	Actual Cost
Lodging (Per Person)	Actual Cost or NTE \$100.00
Meals:  Breakfast Lunch Dinner In accordance with the GSA M&IE schedule for Travel utilizing the "Fort	\$ 9.00 \$13.00 \$24.00
Myers, Florida" rates Reproduction (Photocopy) 8 ½" x 11"	¢0.15/Daga
Reproduction (Photocopy) 8 ½" x 11" 8 ½" x 14"	\$0.15/Page
11" x 14"	\$0.20/Page \$0.35/Page
Reproduction (Blue/White Prints)	\$0.33/Page \$0.20/Sq. Ft.
Printing/Binding	Actual Cost
Mylar Sheets	Actual Cost  Actual Cost
Photographic Supplies & Services	Actual Cost  Actual Cost
Tolls	Actual Cost  Actual Cost
NOTE: Receipts or in-house logs are required for all non-personnel reimbursable expenses unless exempt (such as meals).	
Administrative Services Fee – Applicable only when specifically authorized by the County, for administering the procurement of special additional services, equipment, reimbursables etc. not covered under the costs and/or changes established in the Agreement.  OTF: N.T.F. indicates Not-To-Exceed	

NOTE: N.T.E. indicates Not-To-Exceed

CMO:033 01/01/2010

#### ATTACHMENT NO. 1 TO EXHIBIT B

#### CONSULTANT'S PERSONNEL HOURLY RATE SCHEDULE \*\*\*

#### for CN160311 Miscellaneous Professional Services

(Enter Project Name from Page 1 of the Agreement)

CONSULTANT OR SUB-CONSULTANT NAME <u>Cella Molnar & Associates</u> (A separate Attachment No. 1 should be included for each Sub-Consultant)

(1) Project Position or Classification (Function to be Performed)	(2) Current Direct* Payroll Average Hourly Rate	(3) Multiplier**	(4) Hourly Rate To Be Charged (Column 2x3)
Project Manager Professional Planner/PIS APIS Technician Admin/Clerical			\$159.81 \$124.68 \$95.16 \$79.32 \$90.00 \$45.00

\*NOTE: Direct Payroll hourly rate means the actual gross hourly wage paid.

\*\*NOTE: Indicate applicable multiplier for indirect personnel costs, general administrative and overhead costs, and profit.

\*\*\*NOTE: A separate personnel hourly rate schedule should also be attached for each Sub-Consultant listed in Exhibit "D".

CMO:033 09/25/01

#### NON-PERSONNEL REIMBURSABLE EXPENSES AND COSTS

### for CN160311 Miscellaneous Professional Services (Enter Project Name from Page 1 of the Agreement)

CONSULTANT OR SUB-CONSULTANT NAME \_\_\_\_ Cella Molnar & Associates\_ (A separate Attachment No. 2 should be included for each Sub-Consultant)

ITEM	BASIS OF CHARGE
Telephone (Long Distance)	Actual Cost
Postage and Shipping	Actual Cost
Commercial Air Travel	Actual Cost (Coach)
Vehicle Travel Allowance (or)	\$0.54/Mile
Vehicle Rental/Gas	Actual Cost
Lodging (Per Person)	Actual Cost or NTE \$100.00
Meals:  Breakfast  Lunch  Dinner  In accordance with the GSA M&IE schedule for Travel utilizing the "Fort Myers, Florida" rates	\$ 9.00 \$13.00 \$24.00
Reproduction (Photocopy) 8 ½" x 11"	\$0.15/Page
8 ½" x 14"	\$0.20/Page
11" x 14"	\$0.35/Page
Reproduction (Blue/White Prints)	\$0.20/Sq. Ft.
Printing/Binding	Actual Cost
Mylar Sheets	Actual Cost
Photographic Supplies & Services	Actual Cost
Tolls	Actual Cost
*List other specific project related reimbursables (i.e. film/developing):	
NOTE: Receipts or in-house logs are required for all non-personnel reimbursable expenses unless exempt (such as meals).	
Administrative Services Fee – Applicable only when specifically authorized by the County, for administering the procurement of special additional services, equipment, reimbursables etc. not covered under the costs and/or changes established in the Agreement.	

NOTE: N.T.E. indicates Not-To-Exceed

CMO:033 01/01/2010

#### ATTACHMENT NO. 1 TO EXHIBIT B

#### CONSULTANT'S PERSONNEL HOURLY RATE SCHEDULE \*\*\*

#### for CN160311 Miscellaneous Professional Services

(Enter Project Name from Page 1 of the Agreement)

CONSULTANT OR SUB-CONSULTANT NAME <u>Florida Transportation Engineering, Inc.</u> (A separate Attachment No. 1 should be included for each Sub-Consultant)

Project Position or Classification (Function to be Performed)	(2) Current Direct* Payroll Average Hourly Rate	(3) Multiplier**	(4) Hourly Rate To Be Charged (Column 2x3)
( and the to the final of the f			(====,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Project Manager	72.00	2.9975	215.82
Senior Engineer	57.69	2.9975	172.93
Data Collection Manager	48.08	2.9975	144.12
Engineer	39.61	2.9975	118.73
Senior Engineering Technician	28.85	2.9975	86.48
Engineering Technician	21.00	2.9975	62.95
Secretarial/Clerical	22.43	2.9975	67.23
·			

\*NOTE: Direct Payroll hourly rate means the actual gross hourly wage paid.

\*\*NOTE: Indicate applicable multiplier for indirect personnel costs, general administrative and overhead costs, and profit.

\*\*\*NOTE: A separate personnel hourly rate schedule should also be attached for each Sub-Consultant listed in Exhibit "D".

CMO:033 09/25/01

#### ATTACHMENT NO. 2 TO EXHIBIT B

#### NON-PERSONNEL REIMBURSABLE EXPENSES AND COSTS

for CN160311 Miscellaneous Professional Services
(Enter Project Name from Page 1 of the Agreement)

CONSULTANT OR SUB-CONSULTANT NAME <u>Florida Transportation Engineering, Inc.</u> (A separate Attachment No. 2 should be included for each Sub-Consultant)

ITEM	BASIS OF CHARGE
Telephone (Long Distance)	Actual Cost
Postage and Shipping	Actual Cost
Commercial Air Travel	Actual Cost (Coach)
Vehicle Travel Allowance (or)	\$0.54/Mile
Vehicle Rental/Gas	Actual Cost
Lodging (Per Person)	Actual Cost or NTE \$100.00
Meals:  Breakfast  Lunch  Dinner  In accordance with the GSA M&IE schedule for Travel utilizing the "Fort Myers, Florida" rates	\$ 9.00 \$13.00 \$24.00
Reproduction (Photocopy) 8 ½" x 11"	\$0.15/Page
8 ½" x 14"	\$0.20/Page
11" x 14"	\$0.35/Page
Reproduction (Blue/White Prints)	\$0.20/Sq. Ft.
Printing/Binding	Actual Cost
Mylar Sheets	Actual Cost
Photographic Supplies & Services	Actual Cost
Tolls	Actual Cost
*List other specific project related reimbursables (i.e. film/developing):	
NOTE: Receipts or in-house logs are required for all non-personnel reimbursable expenses unless exempt (such as meals).  Administrative Services Fee – Applicable only when specifically authorized by the County, for administering the procurement of special additional services, equipment, reimbursables etc. not covered under the costs and/or changes established in the Agreement.	

NOTE: N.T.E. indicates Not-To-Exceed

NOTE: CMO:033 01/01/2010

#### ATTACHMENT NO. 1 TO EXHIBIT B

#### CONSULTANT'S PERSONNEL HOURLY RATE SCHEDULE \*\*\*

#### for CN160311 Miscellaneous Professional Services

(Enter Project Name from Page 1 of the Agreement)

CONSULTANT OR SUB-CONSULTANT NAME <u>TKW Consulting Engineers, Inc.</u> (A separate Attachment No. 1 should be included for each Sub-Consultant)

(1)	(2) Current Direct*	(3)	(4) Hourly Rate
Project Position or Classification			To Be Charged
Project Position or Classification (Function to be Performed)	Payroll Average Hourly Rate	Multiplier**	To Be Charged (Column 2x3)
Principal Engineer (ASCE Grade VII)	\$65.00	3.00	195.00
Senior Engineer II (ASCE Grade VI)	\$58.33	3.00	175.00
Senior Engineer I (ASCE Grade V)	\$51.67	3.00	155.00
Project Engineer (ASCE Grade IV)	\$45.00	3.00	135.00
Assistant Engineer III (ASCE Grade III)	\$38.33	3.00	115.00
Assistant Engineer II (ASCE Grade II)	\$33.33	3.00	100.00
Assistant Engineer I (ASCE Grade I)	\$30.00	3.00	90.00
Senior Designer/Senior Technician	\$38.33	3.00	115.00
Designer	\$31.67	3.00	95.00
CAD Technician	\$28.33	3.00	85.00
Senior Resident Project Representative	\$38.33	3.00	115.00
Resident Project Representative	\$35.00	3.00	105.00
Inspector	\$31.67	3.00	95.00
Contracts Administrator	\$28.33	3.00	85.00
Clerical Support	\$21.67	3.00	65.00

\*NOTE: Direct Payroll hourly rate means the actual gross hourly wage paid.

\*\*NOTE: Indicate applicable multiplier for indirect personnel costs, general administrative and overhead costs, and profit.

\*\*\*NOTE: A separate personnel hourly rate schedule should also be attached for each Sub-Consultant listed in Exhibit "D".

CMO:033 09/25/01

#### ATTACHMENT NO. 2 TO EXHIBIT B

#### NON-PERSONNEL REIMBURSABLE EXPENSES AND COSTS

for CN160311 Miscellaneous Professional Services
(Enter Project Name from Page 1 of the Agreement)

CONSULTANT OR SUB-CONSULTANT NAME <u>TKW Consulting Engineers, Inc.</u> (A separate Attachment No. 2 should be included for each Sub-Consultant)

ITEM	BASIS OF CHARGE
Telephone (Long Distance)	Actual Cost
Postage and Shipping	Actual Cost
Commercial Air Travel	Actual Cost (Coach)
Vehicle Travel Allowance (or)	\$0.54/Mile
Vehicle Rental/Gas	Actual Cost
Lodging (Per Person)	Actual Cost or NTE \$100.00
Meals:  Breakfast Lunch Dinner In accordance with the GSA M&IE schedule for Travel utilizing the "Fort	\$ 9.00 \$13.00 \$24.00
Myers, Florida" rates  Reproduction (Photocopy) 8 ½" x 11"	\$0.15/Page
8 ½" x 14"	\$0.20/Page
11" x 14"	\$0.35/Page
Reproduction (Blue/White Prints)	\$0.20/Sq. Ft.
Printing/Binding	Actual Cost
Mylar Sheets	Actual Cost
Photographic Supplies & Services	Actual Cost
Tolls	Actual Cost
NOTE: Receipts or in-house logs are required for all non-personnel reimbursable expenses unless exempt (such as meals).	
Administrative Services Fee – Applicable only when specifically authorized by the County, for administering the procurement of special additional services, equipment, reimbursables etc. not covered under the costs and/or changes established in the Agreement.	

NOTE: N.T.E. indicates Not-To-Exceed CMO:033 01/01/2010

#### EXHIBIT C

#### TIME AND SCHEDULE OF PERFORMANCE

#### for CN160311 Miscellaneous Professional Services

(Enter Project Name from Page 1 of the Agreement)

This EXHIBIT C establishes times of completion for the various phases and tasks required to provide and perform the services and work set forth in EXHIBIT "A" of this Agreement. The times and schedule of performance set forth hereinafter is established pursuant to Article 5.00 of this Agreement.

Phase and/or Task Reference As Enumerated in EXHIBIT "A"	NAME OR TITLE Of Phase and/Task	Number Of Calendar Days For Completion Of Each Phase And/or Task	Cumulative Number Of Calendar Days For Completion From Date of Notice to Proceed
	Term of one year with three one-year renewal options upon mutual agreement of both parties.  Term: 12/6/2016 - 12/5/2017 - Year		
	Term: 12/6/2016 - 12/5/2017 - Year One		
	-		

#### CONSULTANT'S ASSOCIATED SUB-CONSULTANT(S) AND SUBCONTRACTOR(S)

#### for CN160311 Miscellaneous Professional Services

(Enter Project Name From Page 1 of This Agreement)

CONSULTANT has identified the following Sub-Consultant(s) and/or SubContractor(s) which may be engaged to assist the CONSULTANT in providing and performing services and work on this Project:

(If none, enter the word "none" in the space below.)

Service and/or Work to be Provided or Performed	rk  Name and Address of Individual or Firm		Disadvantaged, Minority or Women Business Enterprise. (If Yes, Indicate Type)			Sub-Consultant Services are Exempted from Prime Consultant's Insurance Coverage	
Public Involvement Support	Cella Molnar & Associates (CMA) 1631 Hendry Fort Myers, FL 33901	Yes X	No	Type WBE	Yes X	No	
Utility Relocation	TKW Consulting Engineers, Inc. (TKW) 5621 Banner Drive Fort Myers, FL 33912	X		DBE	X		
Traffic	Florida Transportation Engineering, Inc. (FTE) 8250 Pascal Drive Punta Gorda, FL 33950	X		DBE	X		
Geotechnical	Ardaman & Associates (A&A) 9970 Bavaria Road Fort Myers, FL 33913		X		X		
Survey	Banks Engineering, Inc. (BEI) 10511 Six Mile Cypress Parkway, Suite 101 Fort Myers, FL 33966		X		X		

CMO:035 09/25/01

#### **EXHIBIT E**

#### PROJECT GUIDELINES AND CRITERIA

#### CN160311 Miscellaneous Professional Services

The COUNTY has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget and/or Requirements which shall serve as a guide to the CONSULTANT in performing the professional services and work to be provided pursuant to this Agreement:

#### Item No. 1

This is a "Master" contract, which is not for any specific project. Work will be negotiated, authorized, scheduled, funded, and accounted for by the issuance of Supplemental Task Authorizations, by the requesting department, division, or government entity.

#### Item No. 2

Work may be assigned at anytime during the one-year contract duration. This contract also contains an option to renew for three additional, one-year period, by mutual agreement between both parties.

#### Item No. 3

No amount of work is guaranteed upon the execution of a Professional Services Agreement.

#### Item No. 4

Hourly rates and all other negotiated expenses will remain in effect throughout the duration of the contract.

#### Item No. 5

This contract does not entitle any firm to exclusive rights to County contracts. The County reserves the right to perform any or all work in-house, or by any means it so desires.

#### Item No. 6

In reference to Attachment No. 2 to Exhibit B of the Professional Service Agreement, vehicle travel mileage is considered incidental to the work and not an extra expense. Also, man-hours spent in travel time to and from work or the job site(s), are not compensable.

#### Item No. 7

County reserves the right to add or delete, at any time, any or all tasks or services associates with this agreement.

#### Item No. 8

DRUG FREE WORKPLACE: Whenever two or more proposals, which are equal with respect to price, quality, and service, are received for the procurement of contractual services, a proposal received from a business that certifies that is has implemented a drug-free workplace program shall be given preference in the evaluation/award process. In order to have a drug-free workplace, a business shall comply with the requirements of Florida Statutes 287.087.

Item No. 9

AUTHORITY TO PIGGYBACK: It is hereby made a condition of this agreement that this agreement constitutes an agreement made under the same conditions, for the same price, and for the same effective period as this agreement, to any other governmental entity.

It is further understood that any governmental entity that electing to piggyback from this agreement with Lee County, will issue its own purchase orders, and will require separate billing

#### Item No. 10

COST PROPOSAL WORKSHEET: To be used when performing work for Lee County.

#### Item No. 11

IMMIGRATION LAWS: Lee County will not intentionally award County contracts to any Consultant who knowingly employs unauthorized alien workers, constituting a violation of the employment provisions contained in 8 U.S.C. Section 1324 a(e), Section 274A(e) of the Immigration and Nationality Act ("INA).

Lee County shall consider the employment by any Consultant of unauthorized aliens a violation of Section 274A(e) of the INA. Such violation by the recipient of the employment provisions contained in Section 274A(e) of the INA shall be grounds for unilateral cancellation of the contract by Lee County.

#### **EXHIBIT F**

#### TRUTH IN NEGOTIATION CERTIFICATE

CMO: 00/00/00

This Certificate is executed and given by the undersigned as a condition precedent to entering into a Professional Services Agreement with the Lee County Board of County Commissioners for the project known as:

Before me, the undersigned authority personally appeared, who having personal knowledge as to the facts and statements contained herein after being duly sworn, deposes and states under oath that:

- 1. This Certificate shall be attached to and constitute an integral part of the above said Professional Services Agreement as provided in Article 3.11.
- 2. The undersigned hereby certifies that the wage rates and other factual unit costs supporting the compensation on which this Professional Services Agreement is established are accurate, complete, and current on the date set forth here-in-above.
- 3. The truth of statements made herein may be relied upon by the County and the undersigned is fully advised of the legal effect and obligations imposed upon him by the execution of this instrument under oath.

Executed on behalf of the Party to the Professional Services Agreement referred to as the CONSULTANT, doing business as:

CONSULTANT, doing dusiness as.	
T. Y. Lin International	Name of the state
BY: <u>Atiq Alvi, PE</u>	
TITLE: <u>Vice President</u>	
The foregoing instrument was signed November, 2016, by Atiq Alvi	and acknowledged before me this <u>10th</u> day of who is personally known to me.
Notary Public Signature	
_D D Dillon Printed Name of Notary Public	Notary Public State of Florida D D Dillon My Commission FF 086651 Expires 02/09/2018
FF 086651 / Exp. 02/09/2018	3~~~~
Notary Commission Number/Expiration	_

Page <u>F1</u> of <u>F1</u>

#### TYLININTE1

#### ACORD.

#### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/11/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Dealey, Renton & Associates P. O. Box 12675	CONTACT Nancy Ferrick  PHONE (A/C, No, Ext): 510 465-3090  E-MAIL: nferrick@dealeyrenton.com				
Oakland, CA 94604-2675 510 465-3090	INSURER A: Hartford Fire Ins. Co.	NAIC #			
	INSURER B: Hartford Underwriters Ins. Co. INSURER C: Aspen American Insurance Co. INSURER D: INSURER E: INSURER F:	30104 43460			

CO	VERAGES CER	TIFICATE NUMBER:					REVISION NUMBER:	
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIC INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH TH CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERM EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							TO WHICH THIS	
INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	S
Α	GENERAL LIABILITY	Х	Х	57CESOF1487	03/01/2016	03/01/2017	EACH OCCURRENCE	\$1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	\$10,000
	X CONTRACTUAL						PERSONAL & ADV INJURY	\$1,000,000
	X LIABILITY						GENERAL AGGREGATE	<b>\$2,000,000</b>
	GEN'L AGGREGATE LIMIT APPLIES PER:		E				PRODUCTS - COMP/OP AGG	\$2,000,000
	POLICY X PRO- JECT LOC							\$
Α	AUTOMOBILE LIABILITY	X	X	57UENPV4294	03/01/2016	03/01/2017	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	\$
	ALL OWNED SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$
	X HIRED AUTOS X NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	\$
				-				\$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	\$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$
	DED RETENTION\$					-		\$
В	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		Х	57WEKO8793	03/01/2016	03/01/2017	X WC STATU- TORY LIMITS OTH- ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE	N/A					E.L. EACH ACCIDENT	\$1,000,000
	(Mandatory in NH)	N/A					E.L. DISEASE - EA EMPLOYEE	\$1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	s1,000,000
С	Professional			LRA9P0116	03/01/2016	03/01/2017	\$1,000,000 per Clain	n
	Liability						\$1,000,000 Anni Agg	gr.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

General Liability Policy excludes claims arising out of the performance of professional services.

30 Days Notice of Cancellation (10 Days for Non-Payment of Premium).

REF: CN160311 Miscellaneous Professional Services. GENERAL LIABILITY/AUTOMOBILE LIABILITY/EXCESS-UMBRELLA LIABILITY ADDITIONAL INSURED: Lee County a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials. Commercial General Liability is primary and non (See Attached Descriptions)

CERTIFICATE HOLDER	CANCELLATION				
Lee County Board of County Commissioners P.O. Box 398 Fort Myers, FL 33901-0398	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.				
	AUTHORIZED REPRESENTATIVE				
	Aulie La Jelson				

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DESCRIPTIONS (Continued from Page 1)							
contributory and includes severability of interests per policy form. Waiver of Subrogation applies to Commercial General Liability, Automobile Liability and Workers Compensation.							

POLICY NUMBER: 57CESOF1487

#### THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

# ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

#### SCHEDULE

### Name Of Additional Insured Person(s) Or Organization(s):

#### Location(s) Of Covered Operations

NAME OF PERSON OR ORGANIZATION CONTINUATION: Lee County a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials

Lee County Board of County Commissioners

P.O. Box 398

Fort Myers, FL 33901-0398

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

- A. Section II Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:
  - 1. Your acts or omissions; or
  - 2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

- **B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:
  - This insurance does not apply to "bodily injury" or "property damage" occurring after:
  - All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
  - 2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

POLICY NUMBER: 57CESOF1487

#### THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

#### **SCHEDULE**

Name Of Additional Insured Person(s)
Or Organization(s):

Location And Description Of Completed Operations

Lee County Board of County Commissioners

NAME OF PERSON OR ORGANIZATION CONTINUATION: Lee County a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials

P.O. Box 398

Fort Myers, FL 33901-0398

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

(2) With respect to the insurance afforded to these additional insureds, this insurance does not apply to any "occurrence" which takes place after you cease to lease that equipment.

#### c. Lessors Of Land Or Premises

- (1) Any person or organization from whom you lease land or premises, but only with respect to liability arising out of the ownership, maintenance or use of that part of the land or premises leased to you.
- (2) With respect to the insurance afforded to these additional insureds, this insurance does not apply to:
  - (a) Any "occurrence" which takes place after you cease to lease that land or be a tenant in that premises; or
  - (b) Structural alterations, new construction or demolition operations performed by or on behalf of such person or organization.

#### d. Architects, Engineers Or Surveyors

- (1) Any architect, engineer, or surveyor, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:
  - (a) In connection with your premises; or
  - **(b)** In the performance of your ongoing operations performed by you or on your behalf.
- (2) With respect to the insurance afforded to these additional insureds, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services by or for you, including:

- (a) The preparing, approving, or failure to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders, designs or drawings and specifications; or
- (b) Supervisory, inspection, architectural or engineering activities.

### e. Permits Issued By State Or Political Subdivisions

- (1) Any state or political subdivision, but only with respect to operations performed by you or on your behalf for which the state or political subdivision has issued a permit.
- (2) With respect to the insurance afforded to these additional insureds, this insurance does not apply to:
  - (a) "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the state or municipality; or
  - (b) "Bodily injury" or "property damage" included within the "products-completed operations hazard".

#### Any Other Party

- (1) Any other person or organization who is not an insured under Paragraphs a. through e. above, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:
  - (a) In the performance of your ongoing operations;
  - **(b)** In connection with your premises owned by or rented to you; or
  - (c) In connection with "your work" and included within the "productscompleted operations hazard", but only if
    - (i) The written contract or written agreement requires you to provide such coverage to such additional insured; and
    - (ii) This Coverage Part provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard".
- (2) With respect to the insurance afforded to these additional insureds, this insurance does not apply to:

"Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

#### **BUSINESS LIABILITY COVERAGE FORM**

This Paragraph **f.** applies separately to you and any additional insured.

#### 3. Financial Responsibility Laws

- a. When this policy is certified as proof of financial responsibility for the future under the provisions of any motor vehicle financial responsibility law, the insurance provided by the policy for "bodily injury" liability and "property damage" liability will comply with the provisions of the law to the extent of the coverage and limits of insurance required by that law.
- b. With respect to "mobile equipment" to which this insurance applies, we will provide any liability, uninsured motorists, underinsured motorists, no-fault or other coverage required by any motor vehicle law. We will provide the required limits for those coverages.

#### 4. Legal Action Against Us

No person or organization has a right under this Coverage Form:

- To join us as a party or otherwise bring us into a "suit" asking for damages from an insured; or
- b. To sue us on this Coverage Form unless all of its terms have been fully complied with.

A person or organization may sue us to recover on an agreed settlement or on a final judgment against an insured; but we will not be liable for damages that are not payable under the terms of this insurance or that are in excess of the applicable limit of insurance. An agreed settlement means a settlement and release of liability signed by us, the insured and the claimant or the claimant's legal representative.

#### 5. Separation Of Insureds

Except with respect to the Limits of Insurance, and any rights or duties specifically assigned in this policy to the first Named Insured, this insurance applies:

- a. As if each Named Insured were the only Named Insured; and
- **b.** Separately to each insured against whom a claim is made or "suit" is brought.

#### 6. Representations

#### a. When You Accept This Policy

By accepting this policy, you agree:

- (1) The statements in the Declarations are accurate and complete;
- (2) Those statements are based upon representations you made to us; and

(3) We have issued this policy in reliance upon your representations.

### b. Unintentional Failure To Disclose Hazards

If unintentionally you should fail to disclose all hazards relating to the conduct of your business at the inception date of this Coverage Part, we shall not deny any coverage under this Coverage Part because of such failure.

#### 7. Other Insurance

If other valid and collectible insurance is available for a loss we cover under this Coverage Part, our obligations are limited as follows:

#### a. Primary Insurance

This insurance is primary except when **b**. below applies. If other insurance is also primary, we will share with all that other insurance by the method described in **c**. below.

#### b. Excess Insurance

This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis:

#### (1) Your Work

That is Fire, Extended Coverage, Builder's Risk, Installation Risk or similar coverage for "your work";

#### (2) Premises Rented To You

That is fire, lightning or explosion insurance for premises rented to you or temporarily occupied by you with permission of the owner;

#### (3) Tenant Liability

That is insurance purchased by you to cover your liability as a tenant for "property damage" to premises rented to you or temporarily occupied by you with permission of the owner;

#### (4) Aircraft, Auto Or Watercraft

If the loss arises out of the maintenance or use of aircraft, "autos" or watercraft to the extent not subject to Exclusion **g.** of Section **A.** – Coverages.

### (5) Property Damage To Borrowed Equipment Or Use Of Elevators

If the loss arises out of "property damage" to borrowed equipment or the use of elevators to the extent not subject to Exclusion  $\mathbf{k}$ . of Section  $\mathbf{A}$ . – Coverages.

Page 16 of 24 Form SS 00 08 04 05

## (6) When You Are Added As An Additional Insured To Other Insurance

That is other insurance available to you covering liability for damages arising out of the premises or operations, or products and completed operations, for which you have been added as an additional insured by that insurance; or

#### (7) When You Add Others As An Additional Insured To This Insurance

That is other insurance available to an additional insured.

However, the following provisions apply to other insurance available to any person or organization who is an additional insured under this Coverage Part:

### (a) Primary Insurance When Required By Contract

This insurance is primary if you have agreed in a written contract, written agreement or permit that this insurance be primary. If other insurance is also primary, we will share with all that other insurance by the method described in **c**. below.

#### (b) Primary And Non-Contributory To Other Insurance When Required By Contract

If you have agreed in a written contract, written agreement or permit that this insurance is primary and non-contributory with the additional insured's own insurance, this insurance is primary and we will not seek contribution from that other insurance.

Paragraphs (a) and (b) do not apply to other insurance to which the additional insured has been added as an additional insured.

When this insurance is excess, we will have no duty under this Coverage Part to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers.

#### **BUSINESS LIABILITY COVERAGE FORM**

When this insurance is excess over other insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

- (1) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and
- (2) The total of all deductible and selfinsured amounts under all that other insurance.

We will share the remaining loss, if any, with any other insurance that is not described in this Excess Insurance provision and was not bought specifically to apply in excess of the Limits of Insurance shown in the Declarations of this Coverage Part.

#### c. Method Of Sharing

If all the other insurance permits contribution by equal shares, we will follow this method also. Under this approach, each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers.

### 8. Transfer Of Rights Of Recovery Against Others To Us

#### a. Transfer Of Rights Of Recovery

If the insured has rights to recover all or part of any payment, including Supplementary Payments, we have made under this Coverage Part, those rights are transferred to us. The insured must do nothing after loss to impair them. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce them. This condition does not apply to Medical Expenses Coverage.

### b. Waiver Of Rights Of Recovery (Waiver Of Subrogation)

If the insured has waived any rights of recovery against any person or organization for all or part of any payment, including Supplementary Payments, we have made under this Coverage Part, we also waive that right, provided the insured waived their rights of recovery against such person or organization in a contract, agreement or permit that was executed prior to the injury or damage.



#### THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## COMMERCIAL AUTOMOBILE BROAD FORM ENDORSEMENT

This endorsement modifies insurance provided under the following:

#### **BUSINESS AUTO COVERAGE FORM**

To the extent that the provisions of this endorsement provide broader benefits to the "insured" than other provisions of the Coverage Form, the provisions of this endorsement apply.

#### 1. BROAD FORM INSURED

### A. Subsidiaries and Newly Acquired or Formed Organizations

The Named Insured shown in the Declarations is amended to include:

- (1) Any legal business entity other than a partnership or joint venture, formed as a subsidiary in which you have an ownership interest of more than 50% on the effective date of the Coverage Form. However, the Named Insured does not include any subsidiary that is an "insured" under any other automobile policy or would be an "insured" under such a policy but for its termination or the exhaustion of its Limit of Insurance.
- (2) Any organization that is acquired or formed by you and over which you maintain majority ownership. However, the Named Insured does not include any newly formed or acquired organization:
  - (a) That is a partnership or joint venture,
  - (b) That is an "insured" under any other policy.
  - (c) That has exhausted its Limit of Insurance under any other policy, or
  - (d) 180 days or more after its acquisition or formation by you, unless you have given us notice of the acquisition or formation.

Coverage does not apply to "bodily injury" or "property damage" that results from an "accident" that occurred before you formed or acquired the organization.

#### B. Employees as Insureds

Paragraph A.1. - WHO IS AN INSURED - of SECTION II - LIABILITY COVERAGE is amended to add:

d. Any "employee" of yours while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

#### C. Lessors as Insureds

Paragraph A.1. - WHO IS AN INSURED - of Section II - Liability Coverage is amended to add:

- e. The lessor of a covered "auto" while the "auto" is leased to you under a written agreement if:
  - (1) The agreement requires you to provide direct primary insurance for the lessor and
  - (2) The "auto" is leased without a driver.

Such a leased "auto" will be considered a covered "auto" you own and not a covered "auto" you hire.

#### D. Additional Insured if Required by Contract

- Paragraph A.1. WHO IS AN INSURED

   of Section II Liability Coverage is amended to add:
  - f. When you have agreed, in a written contract or written agreement, that a person or organization be added as an additional insured on your business auto policy, such person or organization is an "insured", but only to the extent such person or organization is liable for "bodily injury" or "property damage" caused by the conduct of an "insured" under paragraphs a. or b. of Who Is An Insured with regard to the ownership, maintenance or use of a covered "auto."

The insurance afforded to any such additional insured applies only if the "bodily injury" or "property damage" occurs:

- (1) During the policy period, and
- Subsequent to the execution of such written contract, and
- (3) Prior to the expiration of the period of time that the written contract requires such insurance be provided to the additional insured.

#### (2) How Limits Apply

If you have agreed in a written contract or written agreement that another person or organization be added as an additional insured on your policy, the most we will pay on behalf of such additional insured is the lesser of:

- (a) The limits of insurance specified in the written contract or written agreement; or
- (b) The Limits of Insurance shown in the Declarations.

Such amount shall be a part of and not in addition to Limits of Insurance shown in the Declarations and described in this Section.

#### (3) Additional Insureds Other Insurance

If we cover a claim or "suit" under this Coverage Part that may also be covered by other insurance available to an additional insured, such additional insured must submit such claim or "suit" to the other insurer for defense and indemnity.

However, this provision does not apply to the extent that you have agreed in a written contract or written agreement that this insurance is primary and noncontributory with the additional insured's own insurance.

(4) Duties in The Event Of Accident, Claim, Suit or Loss

If you have agreed in a written contract or written agreement that another person or organization be added as an additional insured on your policy, the additional insured shall be required to comply with the provisions in LOSS CONDITIONS 2. - DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS - OF SECTION IV - BUSINESS AUTO CONDITIONS, in the same manner as the Named Insured.

#### E. Primary and Non-Contributory if Required by Contract

Only with respect to insurance provided to an additional insured in 1.D. - Additional Insured If Required by Contract, the following provisions apply:

(3) Primary Insurance When Required By Contract

This insurance is primary if you have agreed in a written contract or written agreement that this insurance be primary. If other insurance is also primary, we will share with all that other insurance by the method described in Other Insurance 5.d.

(4) Primary And Non-Contributory To Other Insurance When Required By Contract

If you have agreed in a written contract or written agreement that this insurance is primary and non-contributory with the additional insured's own insurance, this insurance is primary and we will not seek contribution from that other insurance.

Paragraphs (3) and (4) do not apply to other insurance to which the additional insured has been added as an additional insured.

When this insurance is excess, we will have no duty to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers.

When this insurance is excess over other insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

- (1) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and
- (2) The total of all deductible and self-insured amounts under all that other insurance.

We will share the remaining loss, if any, by the method described in Other Insurance 5.d.

#### 2. AUTOS RENTED BY EMPLOYEES

Any "auto" hired or rented by your "employee" on your behalf and at your direction will be considered an "auto" you hire.

The OTHER INSURANCE Condition is amended by adding the following:

If an "employee's" personal insurance also applies on an excess basis to a covered "auto" hired or rented by your "employee" on your behalf and at your direction, this insurance will be primary to the "employee's" personal insurance.

#### 3. AMENDED FELLOW EMPLOYEE EXCLUSION

EXCLUSION 5. - FELLOW EMPLOYEE - of SECTION II - LIABILITY COVERAGE does not apply if you have workers' compensation insurance in-force covering all of your "employees".

Coverage is excess over any other collectible insurance.

#### 4. HIRED AUTO PHYSICAL DAMAGE COVERAGE

If hired "autos" are covered "autos" for Liability Coverage and if Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this Coverage Form for any "auto" you own, then the Physical Damage Coverages provided are extended to "autos" you hire or borrow, subject to the following limit.

The most we will pay for "loss" to any hired "auto" is:

- (1) \$100,000;
- (2) The actual cash value of the damaged or stolen property at the time of the "loss"; or
- (3) The cost of repairing or replacing the damaged or stolen property,

whichever is smallest, minus a deductible. The deductible will be equal to the largest deductible applicable to any owned "auto" for that coverage. No deductible applies to "loss" caused by fire or lightning. Hired Auto Physical Damage coverage is excess over any other collectible insurance. Subject to the above limit, deductible and excess provisions, we will provide coverage equal to the broadest coverage applicable to any covered "auto" you own.

We will also cover loss of use of the hired "auto" if it results from an "accident", you are legally liable and the lessor incurs an actual financial loss, subject to a maximum of \$1000 per "accident".

This extension of coverage does not apply to any "auto" you hire or borrow from any of your "employees", partners (if you are a partnership), members (if you are a limited liability company), or members of their households.

## 5. PHYSICAL DAMAGE - ADDITIONAL TEMPORARY TRANSPORTATION EXPENSE COVERAGE

Paragraph A.4.a. of SECTION III - PHYSICAL DAMAGE COVERAGE is amended to provide a limit of \$50 per day and a maximum limit of \$1,000.

#### 6. LOAN/LEASE GAP COVERAGE

Under SECTION III - PHYSICAL DAMAGE COVERAGE, in the event of a total "loss" to a covered "auto", we will pay your additional legal obligation for any difference between the actual cash value of the "auto" at the time of the "loss" and the "outstanding balance" of the loan/lease.

"Outstanding balance" means the amount you owe on the loan/lease at the time of "loss" less any amounts representing taxes; overdue payments; penalties, interest or charges resulting from overdue payments; additional mileage charges; excess wear and tear charges; lease termination fees; security deposits not returned by the lessor; costs for extended warranties, credit life Insurance, health, accident or disability insurance purchased with the loan or lease; and carry-over balances from previous loans or leases.

#### 7. AIRBAG COVERAGE

Under Paragraph B. EXCLUSIONS - of SECTION III - PHYSICAL DAMAGE COVERAGE, the following is added:

The exclusion relating to mechanical breakdown does not apply to the accidental discharge of an airbag.

### 8. ELECTRONIC EQUIPMENT - BROADENED COVERAGE

 a. The exceptions to Paragraphs B.4 -EXCLUSIONS - of SECTION III - PHYSICAL DAMAGE COVERAGE are replaced by the following:

Exclusions **4.c.** and **4.d.** do not apply to equipment designed to be operated solely by use of the power from the "auto's" electrical system that, at the time of "loss", is:

- (1) Permanently installed in or upon the covered "auto";
- (2) Removable from a housing unit which is permanently installed in or upon the covered "auto";
- (3) An integral part of the same unit housing any electronic equipment described in Paragraphs (1) and (2) above; or

- (4) Necessary for the normal operation of the covered "auto" or the monitoring of the covered "auto's" operating system.
- b. Section III Version CA 00 01 03 10 of the Business Auto Coverage Form, Physical Damage Coverage, Limit of Insurance, Paragraph C.2 and Version CA 00 01 10 01 of the Business Auto Coverage Form, Physical Damage Coverage, Limit of Insurance, Paragraph C are each amended to add the following:

\$1,500 is the most we will pay for "loss" in any one "accident" to all electronic equipment (other than equipment designed solely for the reproduction of sound, and accessories used with such equipment) that reproduces, receives or transmits audio, visual or data signals which, at the time of "loss", is:

- Permanently installed in or upon the covered "auto" in a housing, opening or other location that is not normally used by the "auto" manufacturer for the installation of such equipment;
- (2) Removable from a permanently installed housing unit as described in Paragraph 2.a. above or is an integral part of that equipment; or
- (3) An integral part of such equipment.
- c. For each covered "auto", should loss be limited to electronic equipment only, our obligation to pay for, repair, return or replace damaged or stolen electronic equipment will be reduced by the applicable deductible shown in the Declarations, or \$250, whichever deductible is less.

### 9. EXTRA EXPENSE - BROADENED COVERAGE

Under Paragraph A. - COVERAGE - of SECTION III - PHYSICAL DAMAGE COVERAGE, we will pay for the expense of returning a stolen covered "auto" to you.

#### 10. GLASS REPAIR - WAIVER OF DEDUCTIBLE

Under Paragraph D. - DEDUCTIBLE - of SECTION III - PHYSICAL DAMAGE COVERAGE, the following is added:

No deductible applies to glass damage if the glass is repaired rather than replaced.

#### 11. TWO OR MORE DEDUCTIBLES

Under Paragraph D. - DEDUCTIBLE - of SECTION III - PHYSICAL DAMAGE COVERAGE, the following is added:

If another Hartford Financial Services Group, Inc. company policy or coverage form that is not an automobile policy or coverage form applies to the same "accident", the following applies:

- If the deductible under this Business Auto Coverage Form is the smaller (or smallest) deductible, it will be waived;
- (2) If the deductible under this Business Auto Coverage Form is not the smaller (or smallest) deductible, it will be reduced by the amount of the smaller (or smallest) deductible.

### 12. AMENDED DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS

The requirement in LOSS CONDITIONS 2.a. - DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS - of SECTION IV - BUSINESS AUTO CONDITIONS that you must notify us of an "accident" applies only when the "accident" is known to:

- (1) You, if you are an individual;
- (2) A partner, if you are a partnership;
- (3) A member, if you are a limited liability company; or
- (4) An executive officer or insurance manager, if you are a corporation.

### 13. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

If you unintentionally fail to disclose any hazards existing at the inception date of your policy, we will not deny coverage under this Coverage Form because of such failure.

#### 14. HIRED AUTO - COVERAGE TERRITORY

Paragraph e. of GENERAL CONDITIONS 7. - POLICY PERIOD, COVERAGE TERRITORY - of SECTION IV - BUSINESS AUTO CONDITIONS is replaced by the following:

e. For short-term hired "autos", the coverage territory with respect to Liability Coverage is anywhere in the world provided that if the "insured's" responsibility to pay damages for "bodily injury" or "property damage" is determined in a "suit," the "suit" is brought in the United States of America, the territories and possessions of the United States of America, Puerto Rico or Canada or in a settlement we agree to.

#### 15. WAIVER OF SUBROGATION

TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US - of SECTION IV - BUSINESS AUTO CONDITIONS is amended by adding the following:

We waive any right of recovery we may have against any person or organization with whom you have a written contract that requires such waiver because of payments we make for damages under this Coverage Form.

#### 16. RESULTANT MENTAL ANGUISH COVERAGE

The definition of "bodily injury" in SECTION V-DEFINITIONS is replaced by the following:

"Bodily injury" means bodily injury, sickness or disease sustained by any person, including mental anguish or death resulting from any of these.

#### 17. EXTENDED CANCELLATION CONDITION

Paragraph 2. of the COMMON POLICY CONDITIONS - CANCELLATION - applies except as follows:

If we cancel for any reason other than nonpayment of premium, we will mail or deliver to the first Named Insured written notice of cancellation at least 60 days before the effective date of cancellation.

### 18. HYBRID, ELECTRIC, OR NATURAL GAS VEHICLE PAYMENT COVERAGE

In the event of a total loss to a "non-hybrid" auto for which Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this Coverage Form, then such Physical Damage Coverages are amended as follows:

- a.lf the auto is replaced with a "hybrid" auto or an auto powered solely by electricity or natural gas, we will pay an additional 10%, to a maximum of \$2,500, of the "non-hybrid" auto's actual cash value or replacement cost, whichever is less.
- b. The auto must be replaced and a copy of a bill of sale or new lease agreement received by us within 60 calendar days of the date of "loss,"

c. Regardless of the number of autos deemed a total loss, the most we will pay under this Hybrid, Electric, or Natural Gas Vehicle Payment Coverage provision for any one "loss" is \$10,000.

For the purposes of the coverage provision,

- a.A "non-hybrid" auto is defined as an auto that uses only an internal combustion engine to move the auto but does not include autos powered solely by electricity or natural gas.
- b.A "hybrid" auto is defined as an auto with an internal combustion engine and one or more electric motors; and that uses the internal combustion engine and one or more electric motors to move the auto, or the internal combustion engine to charge one or more electric motors, which move the auto.

#### 19. VEHICLE WRAP COVERAGE

In the event of a total loss to an "auto" for which Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this Coverage Form, then such Physical Damage Coverages are amended to add the following:

In addition to the actual cash value of the "auto", we will pay up to \$1,000 for vinyl vehicle wraps which are displayed on the covered "auto" at the time of total loss. Regardless of the number of autos deemed a total loss, the most we will pay under this Vehicle Wrap Coverage provision for any one "loss" is \$5,000. For purposes of this coverage provision, signs or other graphics painted or magnetically affixed to the vehicle are not considered vehicle wraps.

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<b>ACORD</b> °

#### CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 05/06/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

certificate does not come rights to the certificate holder in hea or case	certificate does not come rights to the certificate notation in near or such enterioristics.								
PRODUCER	CONTACT NAME:								
Aon Risk Insurance Services West, Inc.	PHONE (A/C, No. Ext):	(866) 283-7122	FAX (A/C. No.): (800) 363-01	05					
Los Angeles CA Office 707 wilshire Boulevard Suite 2600	E-MAIL ADDRESS:								
Los Angeles CA 90017-0460 USA	INSURER(S) AFFORDING COVERAGE								
INSURED	INSURER A:	National Union Fire In	s Co of Pittsburgh	19445					
Ardaman & Associates, Inc.	INSURER B: The Insurance Co of the State of PA								
8008 South Orange Avenue Orlando FL 32809 USA	INSURER C:	Lexington Insurance Co	mpany	19437					
	INSURER D:								
	INSURER E:								
	INSURER F:								

#### COVERAGES CERTIFICATE NUMBER: 570062050109 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

	EXCLUSIONS AND CONDITIONS OF SUCH FOLICIES. Eliving Shown with Thave been recorded by Table Obtained.							
INSR LTR	TYPE OF INSURANCE	ADDL SUB INSD WVI	POLICY NUMBER	(MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	3	
A	X COMMERCIAL GENERAL LIABILITY		GL3372258	10/01/2015	10/01/2016	EACH OCCURRENCE	\$2,000,000	
	CLAIMS-MADE X OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000	
	X X,C,U Coverage					MED EXP (Any one person)	\$10,000	
						PERSONAL & ADV INJURY	\$1,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE	\$1,000,000	
	POLICY X PRO- JECT X LOC					PRODUCTS - COMP/OP AGG	\$2,000,000	
	OTHER:							
Α	AUTOMOBILE LIABILITY		CA 319-43-97	10/01/2015	10/01/2016	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000	
	X ANY AUTO					BODILY INJURY ( Per person)		
	SCHEDULED SCHEDULED					BODILY INJURY (Per accident)		
	X HIRED AUTOS ONLY HIRED AUTOS ONLY AUTOS ONLY AUTOS ONLY					PROPERTY DAMAGE (Per accident)		
	ONE! ACTOC CALL							
	UMBRELLA LIAB OCCUR					EACH OCCURRENCE		
	EXCESS LIAB CLAIMS-MADE					AGGREGATE		
	DED RETENTION							
В	WORKERS COMPENSATION AND		wc014267906		10/01/2016			
В	EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE	l 1	wc014267908		10/01/2016 10/01/2016	E.L. EACH ACCIDENT	\$1,000,000	
В	OFFICER/MEMBER EXCLUDED?  (Mandatory in NH)	N/A	WC014267907 WC014267912			E.L. DISEASE-EA EMPLOYEE	\$1,000,000	
١	If yes, describe under DESCRIPTION OF OPERATIONS below			,,		E.L. DISEASE-POLICY LIMIT		
С	Env Contr Prof		028182375	10/01/2015	10/01/2017	Each Claim	\$1,000,000 \$1,000,000	
			Prof/Poll Liab	ne & condi	tions	Agggregate	\$1,000,000	
			SIR applies per policy ter	is & Condi	LIUIIS			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Materials Testing Services Contract 160111. Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials a included as Additional Insured in accordance with the policy provisions of the General Liability and Automobile Liability

included as	Additional	Insured in	accordance	with the p	olicy pr	ovisions (	of the o	General	Liability	and Auto	omobile Liabi	ility	••
policies.													

#### **CERTIFICATE HOLDER**

#### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

Lee County Board of County Commissioners Attn: Lee County Procurment Mangagement P.O. Box 398 Fort Myers FL 33902-0398 USA

AUTHORIZED REPRESENTATIVE

Aon Risk Insurance Services West, Inc.

#### **ENDORSEMENT**

This endorsement, effective 12:01 A.M. 10/01/2015

forms a part of

policy No. GL3372258

#### THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

#### CONTRACTOR'S COMMERCIAL PRIME ENDORSEMENT

This endorsement modifies insurance provided under the following:

#### COMMERCIAL GENERAL LIABILITY COVERAGE FORM

Coverage afforded under this endorsement does not apply to any person or organization covered as an additional insured on any other endorsement now or hereafter attached to this Coverage Part.

#### I. ADDITIONAL INSUREDS

Section II - WHO IS AN INSURED, 1. is amended to include as an insured any person or organization described in paragraphs A through I below, whom you are required to add as an additional insured under a written contract or agreement. The written contract or agreement must be:

- 1. Currently in effect or becoming effective during the term of this policy; and
- 2 Executed prior to "bodily injury", "property damage," or "personal injury and advertising injury".

#### A. BY CONTRACT

Any person or organization to whom you become obligated to include as an additional insured under this policy, as a result of any contract or agreement you enter into which requires you to furnish insurance to that person or organization of the type provided by this policy, but only with respect to liability arising out of your operations or premises owned by or rented to you. However, the insurance provided will not exceed the lesser of:

- 1. The coverage and/or limits of this policy, or
- 2. The coverage and/or limits required by said contract or agreement.

#### **B. CONTROLLING INTEREST**

- 1. Any person or organization having a greater than a 50% interest in you, but only with respect to their liability arising out of:
  - a. Their financial control of you; or
  - b. Premises they own, maintain or control while you lease these premises.
- 2. The insurance afforded to these additional insureds under Paragraph I.B.1 does not apply to structural alterations, new construction or demolition operations performed by or for that person or organization.

#### C. CO-OWNER OR INSURED PREMISES

A Co-owner of insured premises co-owned by you and covered by this insurance but only with respect to their liability as co-owner of the premises.

#### D. LESSOR OF LEASED EQUIPMENT

- 1. Any person or organization from whom you lease equipment, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of such equipment leased to you by such person(s) or organization(s).
- 2. With respect to the insurance afforded to these additional insureds under Paragraph I.D.1, this insurance does not apply to any "occurrence" which takes place:
  - a) after the equipment lease expires, or
  - b) after the equipment is returned or no longer in your possession,

whichever takes place later.

#### E. MANAGERS OR LESSORS OF PREMISES

Managers or Lessors of premises but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you and subject to the following additional exclusions:

This insurance under this paragraph does not apply to:

- 1. Any "occurrence" which takes place after you cease to be a tenant in that premises.
- 2. Structural alterations, new construction or demolition operations performed by or on behalf of such Managers or Lessors.

#### F. MORTGAGEE, ASSIGNEE, OR RECEIVER

- A mortgagee, assignee, or receiver but only with respect to their liability as mortgagee, assignee, or receiver and arising out of the ownership, maintenance, or use of the premises by you.
- 2. The insurance afforded to the additional insureds under Paragraph I.F.1 does not apply to structural alterations, new construction or demolition operations performed by or for that mortgagee, assignee, or receiver.

#### G. OWNERS, LESSEES, OR CONTRACTORS - COMPLETED OPERATIONS

(1) Any Owner, Lessee or Contractor, but only with respect to liability arising out of "your work" performed for that additional insured and included in the "products-completed operations hazard".

#### H. OWNERS, LESSEES, OR CONTRACTORS - ONGOING OPERATIONS

Any Owners, Lessees, or Contractors, but only with respect to liability arising out of your ongoing operations performed for that additional insured.

This insurance does not apply to "bodily injury" or "property damage" occurring

- (1) all work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) has been completed; or,
- (2) that portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

#### I. STATE OR POLITICAL SUBDIVISION - PERMITS

Any State or Political Subdivision, subject to the following provisions:

- 1. This insurance applies only with respect to operations performed by you or on your behalf for which the state or political subdivision has issued a permit.
- 2. This insurance does not apply to:
  - a. "Bodily injury," "property damage" or personal and advertising injury" arising out of operations performed for the state or municipality; or
  - b. "Bodily injury" or "property damage" included within the "products-completed operations hazard".

#### II. PRIMARY INSURANCE - ADDITIONAL INSUREDS

Where persons or organizations have been added to your policy as additional insureds to comply with insurance requirements of written contracts mandating primary coverage for such additional insureds relative to:

- a) the performance of your ongoing operations for the additional insureds; or
- b) "your work" performed for the additional insureds and included in the "products-completed operations hazard,

then with respect to these additional insureds as defined above in this Section only, SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, Paragraph 4. - Other Insurance, a. - Primary Insurance, is deleted in its entirety and replaced with the following:

This insurance is primary over any similar insurance available to any person or organization we have added to this policy as an additional insured to comply with insurance requirements of written contracts mandating primary coverage for such additional insureds relative to (a) the performance of your ongoing operations for the additional insureds, or (b) "your work" performed for the additional insureds and included in the "products-completed operations hazard. However, this insurance is primary over any other similar insurance only if the additional insured is designated as a named insured of the other similar insurance. We will not require contribution of limits from the other similar insurance afforded is primary.

#### III. INCIDENTAL MEDICAL MALPRACTICE LIABILITY COVERAGE

SECTION II - WHO IS AN INSURED, 2. a. (1) (d) is deleted in its entirety and replaced with the following:

(d) Arising out of his or her providing or failing to provide professional health care services, except for "bodily injury" arising out of "Incidental Medical Malpractice Injury" by any physician, dentist, nurse or other medical practitioner employed or retained by you unless such "bodily injury" is covered by another primary policy. However, the insurance provided hereunder to such persons will not apply to liability arising out of services performed outside of the scope of their duties as your "employees." Any series of continuous, repeated or related acts will be treated as the occurrence of a single negligent professional healthcare service, which will be assignable to the same policy and policy year in which the originating act occurred.

#### SECTION V - DEFINITIONS - is amended to add:

"Incidental Medical Malpractice Injury" means "Bodily Injury" arising out of the rendering of or failure to render the following services:

- a. medical, surgical, dental, x-ray or nursing service or treatment or the furnishing of food or beverages in connection therewith; or
- the furnishing or dispensing of drugs or medical, dental or surgical supplies or appliances.

The Coverage provided by this endorsement does not apply to you or any insured if you are engaged in the business or occupation of providing any of the services described in the definition of "Incidental Medical Malpractice Injury".

#### IV. JOINT VENTURES / PARTNERSHIPS / LIMITED LIABILITY COMPANIES

The paragraph under SECTION II - WHO IS AN INSURED which states:

No person or organization is an insured with respect to the conduct of any current or past partnership, joint venture or limited liability company that is not shown as a Named Insured in the Declarations.

is hereby deleted and replaced with the following:

No person or organization, other than you, is an insured with respect to the conduct of any current or past partnership, joint venture or limited liability company that is not shown as a Named Insured in the Declarations.

Coverage under this policy, however, will not apply:

- a. Prior to the termination date of any joint venture, partnership or limited liability company; or
- b. If there is valid and collectible insurance purchased specifically to insure the partnership, joint venture or limited liability company.

#### V. SUPPLEMENTARY PAYMENTS

Under SECTION I - SUPPLEMENTARY PAYMENTS - COVERAGES A AND B, Paragraph 1.b., is deleted in its entirety and replaced with the following:

b. Up to \$2,500 for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.

#### VI. LIBERALIZATION CLAUSE

If we revise or replace our standard policy form to provide more coverage, your policy will automatically provide the additional coverage as of the day the revision is effective in your state.

#### VII. UNINTENTIONAL ERRORS AND OMISSIONS

SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, 6. - Representations is amended by adding:

d. The unintentional failure by you or any Insured to provide accurate and complete nonmaterial representations as of the inception of the policy will not prejudice the coverages afforded by this policy.

#### VIII. AMENDMENT OF DUTIES IN THE EVENT OF OCCURRENCE, OFFENSE, CLAIM OR SUIT

SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, 2. - Duties in the Event of Occurrence, Offense, Claim or Suit, a. is hereby deleted and replaced with the following:

- a. You must see to it that we are notified as soon as practicable of any "occurrence" or an offense, which may result in a claim. Knowledge of an "occurrence" or an offense by your agent, your servant, or your employee will not in itself constitute knowledge to you unless the Director of Risk Management (or one with similar or equivalent title) or his/her designee will have received such notice. To the extent possible notice should include:
  - (1) How, when and where the "occurrence" or offense took place;
  - (2) The names and addresses of any injured persons and witnesses; and
  - (3) The nature and location of any injury or damage arising out of the "occurrence" or offense.

#### IX. AMENDMENT OF EXPECTED OR INTENDED INJURY EXCLUSION

SECTION 1 - COVERAGES, COVERAGE A - BODILY INJURY AND PROPERTY DAMAGE LIABILITY, 2. - Exclusions, a. - Expected or Intended Injury, is deleted and replaced by the following:

a. "Bodily injury" or "property damage" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

#### X. CONTRACTUAL LIABILITY - RAILROADS

Only with respect to (i) operations performed within 50 feet of railroad property and (ii) for which a Railroad Protective Liability Policy in the name of the railroad has been provided, then

- A. SECTION V DEFINITIONS, Paragraph 9, is deleted in its entirety and replaced with the following:
  - 9. "Insured Contract" means:
    - a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by fire to premises while rented to you or temporarily occupied by you with permission of the owner is not an "insured contract";
    - b. A sidetrack agreement;
    - c. Any easement or license agreement;
    - d. An obligation, as required by ordinance, to indemnify a municipality, except in connection with work for a municipality;
    - e. An elevator maintenance agreement;
    - f. That part of any other contract or agreement pertaining to your business (including an indemnification of a municipality in connection with work performed for a municipality) under which you assume the tort liability of another party to pay for "bodily injury" or "property damage" to a third person or organization. Tort liability means a liability that would be imposed by law in the absence of any contract or agreement.

Paragraph f. does not include that part of any contract or agreement:

- (1) That indemnifies an architect, engineer or surveyor for injury or damage arising out of:
  - (a) Preparing, approving or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or

- (b) Giving directions or instructions, or failing to give them, if that is the primary cause of the injury or damage; or
- (2) Under which the insured, if an architect, engineer or surveyor, assumes liability for an injury or damage arising out of the insured's rendering or failure to render professional services, including those listed in Paragraph (1) above and supervisory, inspection, architectural or engineering activities; and
- B. SECTION IV COMMERCIAL GENERAL LIABILITY CONDITIONS, 4. Other Insurance, b. Excess Insurance, (1) (a), is amended to include the following:
  - (v) That is a Railroad Protective Insurance Policy or similar coverage.
- XI. COVERAGE FOR YOUR SUPERVISORY OR MANAGERIAL EMPLOYEES RELATING TO CO-EMPLOYEE INJURIES

SECTION II - WHO IS AN INSURED, 2.a. (1), (a) and (b) are clarified to hold that:

Your supervisory or managerial "employees" are insureds for "bodily injury" to "coemployees" while in the course of their employment or performing duties related to the conduct of your business if claims or suits arise out of liability assumed by an insured under an "insured contract" as provided by SECTION I - COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY, 2. Exclusions, e. Employer's Liability.

XII. WAIVER OF TRANSFER OF RIGHTS OR RECOVERY AGAINST OTHERS TO US

SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, 8. - Transfer of Rights of Recovery Against Others To Us, is amended by the addition of the following:

We waive any right of recovery we may have against any person or organization pursuant to applicable written contract or agreement you enter into because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard".

#### XIII. AMENDMENT OF OTHER INSURANCE

A. SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, 4.- Other Insurance, b. - Excess Insurance, (1), is amended to include the following:

This insurance shall not be excess where (i) such other insurance is specifically purchased to apply as excess of this policy, or (ii) where you are obligated by contract to provide primary insurance to an additional insured, unless there is other additional insurance coverage available to that additional insured.

B. SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, 4.- Other Insurance, b. - Excess Insurance, (2), is deleted in its entirety and replaced with the following:

When this insurance is excess, we will have no duty under Coverages A or B to defend any claim or "suit" that any other insurer has a duty to defend. If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers.

#### XIV. AMENDMENT AGGREGATE LIMITS PER PROJECT

A. For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under COVERAGE A (SECTION I), offense under COVERAGE B (SECTION I) and for all medical expenses caused by accidents under COVERAGE C (SECTION I), which can be attributed only to ongoing operations at a single designated construction project:

- 1. A separate Per Construction Project General Aggregate Limit applies to each construction project, and that limit is equal to the amount of the General Aggregate Limit shown in the Declarations.
- 2. The Per Construction Project General Aggregate Limit is the most we will pay for the sum of (i) all damages under COVERAGE A, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard", (ii) all damages under COVERAGE B and (iii) all medical expenses under COVERAGE C regardless of the number of:
  - a. Insureds:
  - b. Claims made or "suits" brought; or
  - c. Persons or organizations making claims or bringing "suits".
- 3. Any payments made under COVERAGE A or B for damages or under COVERAGE C for medical expenses shall reduce the Per Construction Project General Aggregate Limit for that construction project. Such payments shall not reduce the General Aggregate Limit shown in the Declarations nor shall they reduce any other Per Construction Project General Aggregate Limit for any other construction project covered under this policy.
- 4. The limits shown in the Declarations for Each Occurrence, Fire Damage and Medical Expense continue to apply. However, instead of being subject to the General Aggregate Limit shown in the Declarations, such limits will be subject to the applicable Per Construction Project General Aggregate Limit.
- B. For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under COVERAGE A (SECTION I), offenses under COVERAGE B (SECTION 1) and for all medical expenses caused by accidents under COVERAGE C (SECTION I), which cannot be attributed only to ongoing operations at a single construction project:
  - Any payments made under COVERAGE A or B for damages or under COVERAGE C for medical expenses shall reduce the amount available under the General Aggregate Limit or the Products-Completed Operations Aggregate Limit, whichever is applicable; and
  - 2. Such payments shall not reduce any Construction Project General Aggregate Limit.
- C. When coverage for liability arising out of the "products-completed operations hazard" is provided, any payments for damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard" will reduce the Products-Completed Operations Aggregate Limit, and not reduce the General Aggregate Limit nor the Construction Project General Aggregate Limit.
- D. If the applicable construction project has been abandoned, delayed, or abandoned and then restarted, or if the authorized contracting parties deviate from plans, blueprints, designs, specifications or timetables, the project will still be deemed to be the same construction project.
- E. The provisions of Limits of Insurance (SECTION III) not otherwise modified by this endorsement shall continue to apply as stipulated.

100983 (2/09) Page 7 of 7

#### **ENDORSEMENT**

This endorsement, effective 12:01 A.M. 10/01/2015

forms a part of

policy No. CA3194397

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

#### ADDITIONAL INSURED - WHERE REQUIRED UNDER CONTRACT OR AGREEMENT

This endorsement modifies insurance provided under the following:

**BUSINESS AUTO COVERAGE FORM** 

#### **SCHEDULE**

#### ADDITIONAL INSURED:

ANY PERSON OR ORGANIZATION FOR WHOM YOU ARE CONTRACTUALLY BOUND TO PROVIDE ADDITIONAL INSURED STATUS BUT ONLY TO THE EXTENT OF SUCH PERSON'S OR ORGANIZATION'S LIABILITY ARISING OUT OF THE USE OF A COVERED "AUTO".

- I. SECTION II LIABILITY COVERAGE, A. Coverage, 1. Who is insured, is amended to add:
  - d. Any person or organization, shown in the schedule above, to whom you become obligated to include as an additional insured under this policy, as a result of any contract or agreement you enter into which requires you to furnish insurance to that person or organization of the type provided by this policy, but only with respect to liability arising out of use of a covered "auto". However, the insurance provided will not exceed the lesser of:
    - (1) The coverage and/or limits of this policy, or
    - (2) The coverage and/or limits required by said contract or agreement.

#### Client#: 1053862 BANKSENG1

#### ACORD.

#### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/10/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

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PRODUCER	CONTACT NAME:						
USI Insurance Services, LLC,	PHONE (A/C, No, Ext): 813 321-7500 FAX (A/C, No):						
1715 N. Westshore Blvd. Suite 700	E-MAIL ADDRESS:						
Tampa, FL 33607	INSURER(S) AFFORDING COVERAGE	NAIC#					
	INSURER A: Travelers Indemnnity Company						
INSURED	INSURER B: Travelers Indemnity Company 256						
BEI Engineering Group, INC.	INSURER C: Travelers Casualty and Surety C	31194					
Banks Engineering	INSURER D: Travelers Property Cas. Co. of	25674					
10511-101 Six Mile Cypress Pkwy	INSURER E :						
Fort Myers, FL 33966	INSURER F:						

	INSURER F:									
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	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000		
							MED EXP (Any one person)	\$10,000		
		_					PERSONAL & ADV INJURY	\$1,000,000		
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$2,000,000		
	POLICY X PRO- JECT LOC						PRODUCTS - COMP/OP AGG	\$2,000,000		

OTHER: 10/31/2016 10/31/2017 COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 AUTOMOBILE LIABILITY BA7A841991 D X X BODILY INJURY (Per person) X ANY AUTO ALL OWNED AUTOS SCHEDULED **BODILY INJURY (Per accident)** \$ AUTOS NON-OWNED PROPERTY DAMAGE (Per accident) \$ X HIRED AUTOS UMBRELLA LIAB 10/31/2016 10/31/2017 EACH OCCURRENCE \$4,000,000 В X X OCCUR CUP3806T444 EXCESS LIAB CLAIMS-MADE AGGREGATE \$4,000,000 DED X RETENTION \$10,000 WORKERS COMPENSATION 10/31/2016 10/31/2017 X PER STATUTE **UB3814T689** AND EMPLOYERS' LIABILITY \$1,000,000 ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? E.L. EACH ACCIDENT N/A \$1,000,000 (Mandatory in NH) E.L. DISEASE - EA EMPLOYEE If yes, describe under DESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT | \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees and public officials are listed as additional insured as respects the Commercial General Liability policy where required by a written contract including products and completed operations coverage.

CERTIFICATE HOLDER	CANCELLATION

Lee County Board of County Commissioners P. O. Box 398 Fort Myers, FL 33902-0398 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/9/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to

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COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER:  POULTY PRO LOC  AUTOMOBILE LIABILITY  ANY AUTO ALL OWNED AUTOS HIRED AUTOS HIRED AUTOS  WORKERS COMPENSATION AUTOS  WORKERS COMPENSATION AND EMPLOYERS' LIABILITY  ANY POPENIETORIPARTINE/EXECUTIVE (Mandatory in NH) If yee, describe under DESCRIPTION OF OPERATIONS below  ANE 1386808.16.  DISTAILS HERMAGE (10/31/2016 10/31/2017 Occ/Agg 2.00	
PERSONAL & ADV INJURY \$  GENERAL AGGREGATE LIMIT APPLIES PER:  POLICY PRO- LOC  AUTOMOBILE LIABILITY  ANY AUTO  ALL OWNED AUTOS  HIRED AUTOS  AUTOS  NON-OWNED AUTOS  HIRED AUTOS  OCCUR  EXCESS LIAB CLAIMS-MADE  DED RETENTION \$  WORKERS COMPENSATION  AND EMPLOYERS' LIABILITY  ANY AUTOS  WORKERS COMPENSATION  AND EMPLOYERS' LIABILITY  ANY PROPRIETOR/PARTINER/EXECUTIVE (Mandatory in NH) [fyes, describe under DESCRIPTION OF OPERATIONS below  A Professsional Liability  ANE 1386808.16. 10/31/2016 10/31/2017 Occ/Agg 2,00	
GENERAL AGGREGATE \$  GENERAL AGGREGATE   \$  GENERAL AGGREGATE   \$  PRODUCTS - COMP/OP AGG   \$  POLICY   PRO	
BODILY INJURY (Per person)  ANY AUTO  ANY AUTOS  HIRED AUTOS  LOC  UMBRELLA LIAB  CLAIMS-MADE  EXCESS LIAB  CLAIMS-MADE  DED  RETENTIONS  WORKERS COMPENSATION ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below  ANE 1386808.16.  PRODUCTS - COMP/OP AGG \$  COMBINED SINGLE LIMIT (Ea accident) \$  BODILY INJURY (Per person) \$  BODILY INJURY (Per person) \$  BODILY INJURY (Per person) \$  BODILY INJURY (Per accident) \$  PROPERTY DAMAGE (Per accident) \$  AGGREGATE \$  AGGREGATE \$  WC STATU- TORY LIMITS EL. DISEASE - EA EMPLOYEE \$  E.L. DISEASE - POLICY LIMIT \$  ANY PROPRIETOR PARTNER/EXECUTIVE DESCRIPTION OF OPERATIONS below  AND Professsional Liability  ANE 1386808.16.  ANE 1386808.16.  DED  RETENTION OF OPERATIONS Delow  ANE 1386808.16.  ANE 1386808.16.  PRODUCTS - COMP/OP AGG \$  COMBINED SINGLE LIMIT (Ea accident) \$  BODILY INJURY (Per person) \$  BODILY	
POLICY PRO LOC  AUTOMOBILE LIABILITY  ANY AUTO  ANY AUTO  ALL OWNED AUTOS  HIRED AUTOS  HIRED AUTOS  CLAIMS-MADE  DED RETENTIONS  WORKERS COMPENSATION AND PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION 0F OPERATIONS below  AUTOS  AUTOS  SCHEDULED AUTOS  SCHEDULED AUTOS  BODILY INJURY (Per person) \$  PROPERTY DAMAGE (Per accident) \$  REACH OCCURRENCE \$  AGGREGATE \$  AGGREGATE \$  SCHEDULED AUTOS  SC	
AUTOMOBILE LIABILITY  ANY AUTO  ALL OWNED AUTOS  HIRED AUTOS  BODILY INJURY (Per person) \$  BODILY INJURY (Per person) \$  BODILY INJURY (Per accident) \$  ROPROPERTY DAMAGE (Per accident) \$  ROPROPERTY DAMAGE (Per accident) \$  ROPROPERTY DAMAGE (Per accident) \$  AGGREGATE \$  AGGREGATE \$  AGGREGATE \$  WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below  AN Professional Liability  AN Professional Liability  AN Professional Liability  ANE1386808.16. 10/31/2016 10/31/2017 Occ/Agg 2,000	
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ALL OWNED AUTOS HIRED AUTOS AUTOS AUTOS AUTOS  OCCUR EXCESS LIAB CLAIMS-MADE  DED RETENTION \$  WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below  A Professional Liability  ANE1386808.16.  BODILY INJURY (Per accident) \$  PROPERTY DAMAGE PROPERTY DAMAGE S  EACH OCCURRENCE \$  AGGREGATE \$  S  LI. DISEASE - EA EMPLOYEE \$  E.L. DISEASE - POLICY LIMIT \$  ANE1386808.16.  DOZIANO  ANE1386808.16.  BODILY INJURY (Per accident) \$  PROPERTY DAMAGE S  EACH OCCURRENCE \$  AGGREGATE \$  LI. DISEASE - EA EMPLOYEE \$  E.L. DISEASE - POLICY LIMIT \$  ANE1386808.16.  ANE1386808.16.  DOZIANO  ANE1386808.16.  ANE1386808.16.  BODILY INJURY (Per accident) \$  PROPERTY DAMAGE S  EACH OCCURRENCE \$  AGGREGATE \$  AGGREGATE \$  EACH OCCURRENCE \$  AGGREGATE \$  S  EACH OCCURRENCE \$  AGGREGATE \$  S  EACH OCCURRENCE \$  EACH OCCURRENCE \$  AGGREGATE \$  S  ELL DISEASE - POLICY LIMIT \$  E.L. DISEASE - POLICY LIMIT \$  E.L. DISEASE - POLICY LIMIT \$	
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S  UMBRELLA LIAB  CLAIMS-MADE  EXCESS LIAB  DED  RETENTIONS  WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below  A  Professional Liability  ANE 1386808.16.  S  EACH OCCURRENCE \$  AGGREGATE \$  WC STATU- TORY LIMITS OTH- TORY LIMITS E.L. DISEASE - EA EMPLOYEE \$  E.L. DISEASE - FA EMPLOYEE \$  E.L. DISEASE - POLICY LIMIT \$  ANE 1386808.16.  10/31/2016 10/31/2017 Occ/Agg 2,00	
UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE  DED RETENTION \$  WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below  A Professional Liability  A Professional Liability  ANE 1386808.16.  DED RETENTION S SAGGREGATE \$  AGGREGATE \$  AGGREGATE \$  WC STATU- OTH- TORY LIMITS OTH- E.L. DISEASE - EA EMPLOYEE \$  E.L. DISEASE - FA EMPLOYEE \$  E.L. DISEASE - POLICY LIMIT \$	
EXCESS LIAB CLAIMS-MADE  DED RETENTIONS  WCMERS COMPENSATION AND EMPLOYERS LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below  ANE 1386808.16.  DED RETENTIONS  WC STATU- OTH- TORY LIMITS ER  E.L. EACH ACCIDENT \$  E.L. DISEASE - EA EMPLOYEE \$  E.L. DISEASE - POLICY LIMIT \$	
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AND PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)  If yes, describe under DESCRIPTION OF OPERATIONS below  A Professional Liability  A NE1386808.16.    E.L. EACH ACCIDENT   \$   E.L. DISEASE - EA EMPLOYEE   \$   E.L. DISEASE - POLICY LIMIT   \$   ANE1386808.16.	
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)   E.L. DISEASE - EA EMPLOYEE \$   E.L. DISEASE - FA EMPLOYEE \$   E.L. DISEASE - POLICY LIMIT   \$    A Professional Liability   ANE1386808.16.   10/31/2016   10/31/2017   Occ/Agg   2,00	
(Mandatory in NH)         E.L. DISEASE - EA EMPLOYEE \$           If yes, describe under DESCRIPTION OF OPERATIONS below         E.L. DISEASE - POLICY LIMIT \$           A         Professional Liability         ANE1386808.16.         10/31/2016 10/31/2017 Occ/Agg 2,00	
A Professional Liability ANE1386808.16.   DESCRIPTION OF OPERATIONS below   E.L. DISEASE - POLICY LIMIT   \$  ANE1386808.16.   10/31/2016   10/31/2017   Occ/Agg   2,00	
Defense 1,00 Deductible 25,0	,000
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  "Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials" will be named as an "Additional Insured"	
CERTIFICATE HOLDER CANCELLATION 30 days	
Lee County Board of County Commissioners P.O. Box 398 Fort Myers FL 33902  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CAND THE EXPIRATION DATE THEREOF, NOTICE WILL BE ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE	

132CELLAMOL

### Client#: 1429976

### ACORD...

### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/10/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

certificate holder in lie	u of such endorsement(s).						
PRODUCER BB&T-Oswald Trippe and Company 13515 Bell Tower Drive Fort Myers, FL 33907 239 433-4535		CONTACT NAME: PHONE (A/C, No, Ext): 239 433-4535  E-MAIL ADDRESS:  FAX (A/C, No): 866-881-5271					
		INSURER(S) AFFORDING (INSURER A : Hartford Fire Insurance C		NAIC # 19682			
INSURED Cella Molna 1631 Hendr Fort Myers,	•	INSURER B:  INSURER C:  INSURER D:  INSURER E:  INSURER F:					
COVERAGES	CERTIFICATE NUMBER:	REVISIO	N NUMBER:				
THIS IS TO SEPTIEV TO	IAT THE DOLLOISE OF INCLIDANCE LISTED BELOV	A HAVE BEEN ISSUED TO THE INSURED NAMED	ABOVE FOR THE DI	OLICY PERIOD			

Т	HIS IS TO CERTIFY THAT THE POLICIES	OF II	NSUF	RANCE LISTED BELOW HAVE BEE	NISSUED TO	THE INSURED	NAMED ABOVE FOR THE	POLICY PERIOD			
1	INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS,										
E	EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.										
INSF LTR		ADDL S	UBR		POLICY EFF (MM/DD/YYYY)		LIMIT	S			
A	X COMMERCIAL GENERAL LIABILITY	X		21SBANV7889			EACH OCCURRENCE	\$1,000,000			
l'`	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	s300,000			
	SEALING-WADE 23 GOOGLE						MED EXP (Any one person)	\$10,000			
							PERSONAL & ADV INJURY	\$1,000,000			
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$2,000,000			
1	X POLICY PRO- JECT LOC						PRODUCTS - COMP/OP AGG	\$2,000,000			
	OTHER:							\$			
Α	AUTOMOBILE LIABILITY			21SBANV7889	07/08/2016	07/08/2017	COMBINED SINGLE LIMIT (Ea accident)	s\$1,000,000			
	ANY AUTO						BODILY INJURY (Per person)	\$			
	ALL OWNED SCHEDULED AUTOS AUTOS						BODILY INJURY (Per accident)	\$			
l	X HIRED AUTOS X NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	\$			
								\$			
	UMBRELLA LIAB OCCUR				,		EACH OCCURRENCE	\$			
1	EXCESS LIAB CLAIMS-MADE	1					AGGREGATE	\$			
	DED RETENTION\$							\$			
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER OTH- STATUTE ER				
1	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A					E.L. EACH ACCIDENT	\$			
	(Mandatory in NH)	N/A				wallians and the same of the s	E.L. DISEASE - EA EMPLOYEE	\$			
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$			
	-										
DES	SCRIPTION OF OPERATIONS / LOCATIONS / VEHIC	CLES (A	COR	D 101, Additional Remarks Schedule, may	be attached if m	ore space is requ	ired)				
	e County, a political subdivision a										

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials are named as an additional insureds for Commercial General Liability including products and completed operations coverage per Business Liability Form SS0008, attached to this policy.

	0.110=11.4=101
CERTIFICATE HOLDER	CANCELLATION

Lee County Board of County Commissioners P.O. Box 398 Fort Myers, FL 33902 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Karie dyn Evans

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### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/10/2016

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IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). PRODUCER Jackie McRedmond Private Client Insurance Services PHONE FAX (A/C, No):888-853-7192 No, Ext):239-481-1949 9736 Commerce Centre Ct. ADDRESS: imcredmond@pcis-fl.com Fort Myers FL 33906 INSURER(S) AFFORDING COVERAGE NAIC# INSURER A: Zenith Insurance Company INSURED CELL-01 INSURER B: CNA Insurance Group Cella Molnar & Assn., Inc. INSURER C 1631 Hendry Street Fort Myers FL 33901 INSURER D INSURER E INSURER F **CERTIFICATE NUMBER: 804413952 REVISION NUMBER: COVERAGES** THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDL SUBR POLICY EFF (MM/DD/YYYY) TYPE OF INSURANCE POLICY NUMBER GENERAL LIABILITY EACH OCCURRENCE \$ DAMAGE TO RENTED COMMERCIAL GENERAL LIABILITY \$ PREMISES (Ea occurrence) CLAIMS-MADE OCCUR MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ GEN'L AGGREGATE LIMIT APPLIES PER: PRODUCTS - COMP/OP AGG | \$ PRO-JECT \$ POLICY COMBINED SINGLE LIMIT (Ea accident) **AUTOMOBILE LIABILITY** BODILY INJURY (Per person) ANY AUTO ALL OWNED AUTOS SCHEDULED BODILY INJURY (Per accident) \$ AUTOS NON-OWNED AUTOS PROPERTY DAMAGE (Per accident) \$ HIRED AUTOS \$ UMBRELLA LIAB OCCUR EACH OCCURRENCE **EXCESS LIAB** CLAIMS-MADE AGGREGATE \$ RETENTION \$ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY 7/8/2016 7/8/2017 WC STATU-TORY LIMITS 7070348908 ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? E.L. EACH ACCIDENT \$1,000,000 N/A E.L. DISEASE - EA EMPLOYEE \$1,000,000 (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT \$1,000,000 Professional Liability MCH1136980045 9/17/2016 9/17/2017 1,000,000 Retention 10.000 DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) "Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials" will be named as an "Additional Insured" on the General Liability policy, including Products and Completed Operations cove **CANCELLATION CERTIFICATE HOLDER** SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE Lee County Board of County Commissioners THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN P.O. Box 398 ACCORDANCE WITH THE POLICY PROVISIONS. Fort Myers FL 33902

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**AUTHORIZED REPRESENTATIVE** 



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/10/2016

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PRODUCER

CONTACT NAME: Jackie McRedmond

	ite Client Insurance Services Commerce Centre Ct.			-	PHONE (A/C, No, Ext):239-48	1-1949	(A/C, No):	888-853	3-7192
	Myers FL 33906				E-MAIL ADDRESS:jmcredmo	nd@pcis-fl.	com		
	•						RDING COVERAGE		NAIC #
					INSURER A :Zenith Ir	nsurance Co	mpany		
INSU	RED	CELL	-01		INSURER B : CNA Ins	urance Gro	up		
	Molnar & Assn., Inc.				INSURER C :				
	l Hendry Street Myers FL 33901				INSURER D :		<b></b>		
Oit	Myers i E 0090 i				INSURER E :				
					INSURER F:				
				NUMBER: 86761984			REVISION NUMBER:		
IN CE E>	IIS IS TO CERTIFY THAT THE POLICIES DICATED. NOTWITHSTANDING ANY R RTIFICATE MAY BE ISSUED OR MAY CLUSIONS AND CONDITIONS OF SUCH	EQUIR PERT	EMEI AIN, CIES.	NT, TERM OR CONDITION ( THE INSURANCE AFFORDE LIMITS SHOWN MAY HAVE	OF ANY CONTRACT ED BY THE POLICIE BEEN REDUCED BY	OR OTHER I S DESCRIBEI PAID CLAIMS	DOCUMENT WITH RESPE D HEREIN IS SUBJECT TO	CT TO V	VHICH THIS
NSR LTR	TYPE OF INSURANCE	INSR		POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	s	
	GENERAL LIABILITY						EACH OCCURRENCE	\$	
	COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	
	CLAIMS-MADE OCCUR						MED EXP (Any one person)	\$	
							PERSONAL & ADV INJURY	\$	
							GENERAL AGGREGATE	\$	
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	\$	
	POLICY PRO- LOC						ACMONICO CINCIE I MAIT	\$	
	AUTOMOBILE LIABILITY	On and of the control of					COMBINED SINGLE LIMIT (Ea accident)	\$	
	ANY AUTO						BODILY INJURY (Per person)	\$	
	ALL OWNED SCHEDULED AUTOS						BODILY INJURY (Per accident)		
	HIRED AUTOS NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	\$	
								\$	
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	\$	
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$	
	DED RETENTION \$						L WG GENERAL LOTTIL	\$	
4	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N		Υ	Z070348908	7/8/2016	7/8/2017	WC STATU- OTH- TORY LIMITS ER		
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A					E.L. EACH ACCIDENT	\$1,000,0	000
	(Mandatory in NH) If yes, describe under						E.L. DISEASE - EA EMPLOYEE	\$1,000,0	000
	DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$1,000,0	000
3	Professional Liability	7.00		MCH1136980045	9/17/2016	9/17/2017	Per Claim Retention	1,000,00 10,000	0
				Yang and the second sec			Retention	10,000	
	CRIPTION OF OPERATIONS / LOCATIONS / VEHI	CLES (A	Attach	ACORD 101, Additional Remarks 5	Schedule, if more space is	s required)			
	oject description:	_							
ье	e County Miscellaneous Pro	ores	3101	lai Services.					
CE	RTIFICATE HOLDER				CANCELLATION				
	TY-Lin International 2400 First Street, Suite 20 Fort Myers FL 33901	00				N DATE TH	DESCRIBED POLICIES BE C ERÊOF, NOTICE WILL CY PROVISIONS.		
					AUTHORIZED REPRESE	NTATIVE			
	1				Claimo Han	uhina)			

Client#: 1429976

132CELLAMOL

### ACORD...

### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/11/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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	DUCER				-	CONTAI NAME:	СТ					
	BB&T-Oswald Trippe and Company			PHONE (A/C, No	o, Ext): 239 43	3-4535		FAX (A/C, No):	866-8	81-5271		
			E-MAIL ADDRE									
For	t Mye	rs, FL 33907						INSURER(S) AF	FORDING COVERAG	======================================		NAIC#
239	433-4	4535				INSURE	RA: Hartfor	d Fire Insur	ance Compar	ıy		19682
INSU	RED					INSURE	RB:					
		Cella Molnar & Associates	Inc			INSURE	RC:					
		1631 Hendry St				INSURE	RD:					
		Fort Myers, FL 33901				INSURE	RE:					
						INSURE	RF:					
CO	/ERAG	GES CER	ΓΙFΙC	ATE	NUMBER:				REVISION NUM	BER:		
		TO CERTIFY THAT THE POLICIES										
		ED. NOTWITHSTANDING ANY REC CATE MAY BE ISSUED OR MAY P										
		ONS AND CONDITIONS OF SUCH	POL	ICIES.	LIMITS SHOWN MAY HAV		N REDUCED I	BY PAID CLAII				
INSR LTR		TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)		LIMIT	S	
Α	X C	OMMERCIAL GENERAL LIABILITY	Χ		21SBANV7889		07/08/2016	07/08/2017	EACH OCCURRENCE		\$1,00	0,000
		CLAIMS-MADE X OCCUR							DAMAGE TO RENT PREMISES (Ea occi	ED Irrence)	\$300,	000
									MED EXP (Any one	person)	\$10,0	00
									PERSONAL & ADV	INJURY	<b>\$1,00</b>	0,000
	GEN'L	AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREC	SATE	\$2,00	0,000
	X P	OLICY PRO- JECT LOC							PRODUCTS - COM	P/OP AGG	\$2,00	0,000
		oTHER:									\$	
Α	AUTON	MOBILE LIABILITY			21SBANV7889		07/08/2016	07/08/2017	COMBINED SINGLE (Ea accident)	LIMIT	<sub>\$</sub> \$1,0	00,000
	A	NY AUTO							BODILY INJURY (Po	er person)	\$	
	A	LL OWNED SCHEDULED AUTOS							BODILY INJURY (P		\$	
	-	IRED AUTOS X NON-OWNED AUTOS							PROPERTY DAMAG (Per accident)	3E	\$	
											\$	
	U	MBRELLA LIAB OCCUR							EACH OCCURREN	CE	\$	
	E	XCESS LIAB CLAIMS-MADE							AGGREGATE		\$	
	D	DED RETENTION \$									\$	
		ERS COMPENSATION MPLOYERS' LIABILITY							PER STATUTE	OTH- ER		
	ANY PE	ROPRIETOR/PARTNER/EXECUTIVE ER/MEMBER EXCLUDED?	N/A						E.L. EACH ACCIDE	NT	\$	
	(Manda	atory in NH)	"						E.L. DISEASE - EA	EMPLOYEE	\$	
	If yes, o	describe under RIPTION OF OPERATIONS below							E.L. DISEASE - POI	ICY LIMIT	\$	
l												
	DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)											
	•	Description: Lee County Mis						!!!				
		nternational is named as an	addi	tion	al insured for Commer	cial G	enerai Liab	ility per Bus	siness			
Lia	bility	Form SS0008.										

CERTIFICATE HOLDER

CANCELLATION

TY-Lin International 2400 First Street, Suite 200 Fort Myers, FL 33901 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Karie dyn Evans

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Client#: 1048869 FLORITRA3

### ACORD...

### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/10/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:						
USI Insurance Services, LLC,	PHONE (A/C, No, Ext): 813 321-7500 FAX (A/C, No)	•					
1715 N. Westshore Blvd. Suite 700	E-MAIL ADDRESS:						
Tampa, FL 33607	INSURER(S) AFFORDING COVERAGE	NAIC #					
	INSURER A: Phoenix Insurance Company	25623					
INSURED	INSURER B : Colony Specialty Insurance Co	36927					
Florida Transportation Engineering Inc	INSURER C: Travelers Indemnity Co. of Amer	25666					
8250 Pascal Drive	INSURER D:						
Punta Gorda, FL 33950	INSURER E:						
	INSURER F:						

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR		TYPE OF INSURANCE	ADDL INSR	SUBR	POLICY NUMBER	POLICY EFF	POLICY EXP (MM/DD/YYYY)	LIMIT	S
A	Х	COMMERCIAL GENERAL LIABILITY	Х	X	6804D760987	1		EACH OCCURRENCE	\$1,000,000
		CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000
			ľ					MED EXP (Any one person)	<b>\$10,000</b>
l								PERSONAL & ADV INJURY	\$1,000,000
	GEI	J'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$2,000,000
		POLICY X PRO- JECT LOC						PRODUCTS - COMP/OP AGG	\$2,000,000
		OTHER:							\$
С	AU.	OMOBILE LIABILITY	Х		BA3D852116	07/06/2016	07/06/2017	COMBINED SINGLE LIMIT (Ea accident)	<sub>\$</sub> 1,000,000
1	Х							BODILY INJURY (Per person)	\$
l	ALL OWNED SCHEDULED AUTOS AUTOS							BODILY INJURY (Per accident)	\$
1	Х	HIRED AUTOS X NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	\$
									\$
	UMBRELLA LIAB OCCUR							EACH OCCURRENCE	\$
	EXCESS LIAB CLAIMS-MADE							AGGREGATE	\$
		DED RETENTION \$							\$
Α		RKERS COMPENSATION DEMPLOYERS' LIABILITY		Х	UB4120T143	08/17/2016	08/17/2017	X PER OTH-	
	ANY PROPRIETOR/PARTNER/EXECUTIVE							E.L. EACH ACCIDENT	\$1,000,000
	(Mandatory in NH)		N/A					E.L. DISEASE - EA EMPLOYEE	\$1,000,000
1	If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - POLICY LIMIT	\$1,000,000
В	Pr	ofessional			IAE132550	06/08/2016	06/08/2017	\$1,000,000 per clain	n
	Liability							\$2,000,000 annl agg	r.
		-							
$\overline{}$	·						<del></del>		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: CN160311 Miscellaneous Professional Services.

The General Liability policy, including Products and Completed Operations coverage includes an automatic Additional Insured endorsement that provides Additional Insured status to Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials, only when there is a written contract that requires such status, and only with regard to work performed on (See Attached Descriptions)

CERTIFICATE HOLDER	CANCELLATION
Lee County Board of County Commissioners P.O. Box 398 Fort Myers, FL 33902	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
<b>,</b> ,	AUTHORIZED REPRESENTATIVE
	de no was Du

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DESCRIPTIONS (Continued from Page 1)	
behalf of the named insured.	
Professional Liability coverage is written on a claims-made basis.	
·	

### **KCOLLINS**

1,000,000



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/10/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:					
Ames & Gough	PHONE (A/C, No, Ext): (703) 827-2277 FAX (A/C, No): (703) 8	327-2279				
8300 Greensboro Drive Suite 980	E-MAIL ADDRESS: admin@amesgough.com					
McLean, VA 22102	INSURER(S) AFFORDING COVERAGE	NAIC #				
	INSURER A: Transportation Insurance Company	20494				
INSURED	INSURER B : Continental Insurance Co A(XV)	35289				
TKW Consulting Engineers, Inc.	INSURER C: Continental Casualty Company (CNA) A, XV					
5621 Banner Drive	INSURER D : Transportation Insurance Company A(XV)					
Fort Myers, FL 33912	INSURER E: Travelers Casualty & Surety Co. of America A++, XV	31194				
	INSURER F:					

#### **CERTIFICATE NUMBER:** REVISION NUMBER: COVERAGES THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. POLICY EFF POLICY EXP (MM/DD/YYYY) ADDL SUBR INSD WVD TYPE OF INSURANCE POLICY NUMBER LIMITS 1,000,000 Α X COMMERCIAL GENERAL LIABILITY EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurren 300,000 CLAIMS-MADE X OCCUR 4032766627 01/01/2016 01/01/2017 10.000 MED EXP (Any one person) 1,000,000 PERSONAL & ADV INJURY 2,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: GENERAL AGGREGATE

- 2,000,000 X POLICY X PRO-LOC PRODUCTS - COMP/OP AGG \$ COMBINED SINGLE LIMIT (Ea accident) 1,000,000 В AUTOMOBILE LIABILITY 01/01/2016 01/01/2017 4031256893 ANY AUTO BODILY INJURY (Per person) OWNED AUTOS ONLY SCHEDULED AUTOS BODILY INJURY (Per accident)
  PROPERTY DAMAGE
  (Per accident) HIRED AUTOS ONLY NON-OWNED AUTOS ONLY 5,000,000
- X UMBRELLA LIAB OCCUR **EACH OCCURRENCE** S 01/01/2016 01/01/2017 5.000.000 4032766613 **EXCESS LIAB** CLAIMS-MADE AGGREGATE 10,000 DED X RETENTION\$ OTH-ER X PER STATUTE WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) 5094905002 01/01/2016 01/01/2017 1,000,000 E.L. EACH ACCIDENT

E.L. DISEASE - EA EMPLOYEE \$ If yes, describe under DESCRIP<u>TION OF OPERATIONS below</u> 1,000,000 E.L. DISEASE - POLICY LIMIT | \$ 105807408 07/11/2016 07/11/2017 Per Claim 1,000,000 E Professional 07/11/2016 07/11/2017 Aggregate 105807408 2,000,000 Liability

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) RE: Lee Co: CN160311 Miscellaneous Professional Services

Ν

Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials are included as additional insureds with respects to General Liability when required by written contract.

CERTIFICATE HOLDER	CANCELLATION
TY Lin International 2400 First Street, Suite 200	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
Fort Myers, FL 33901	AUTHORIZED REPRESENTATIVE



IMPORTANT: THIS ENDORSEMENT CONTAINS DUTIES THAT APPLY TO THE ADDITIONAL INSURED IN THE EVENT OF OCCURRENCE, OFFENSE, CLAIM OR SUIT. SEE PARAGRAPH C., OF THIS ENDORSEMENT FOR THESE DUTIES.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## BLANKET ADDITIONAL INSURED ENDORSEMENT WITH PRODUCTS-COMPLETED OPERATIONS COVERAGE

&

### **BLANKET WAIVER OF SUBROGATION**

**Architects, Engineers and Surveyors** 

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS LIABILITY COVERAGE FORM BUSINESSOWNERS COMMON POLICY CONDITIONS

- A. WHO IS AN INSURED (Section C.) of the Businessowners Liability Coverage Form is amended to include as an insured any person or organization whom you are required to add as an additional insured on this policy under a written contract or written agreement; but the written contract or written agreement must be:
  - Currently in effect or becoming effective during the term of this policy; and
  - 2. Executed prior to the "bodily injury," "property damage," or "personal and advertising injury."
- B. The insurance provided to the additional insured is limited as follows:
  - That person or organization is an additional insured solely for liability due to your negligence specifically resulting from "your work" for the additional insured which is the subject of the written contract or written agreement. No coverage applies to liability resulting from the sole negligence of the additional insured.
  - 2. The Limits of Insurance applicable to the additional insured are those specified in the written contract or written agreement or in the Declarations of this policy, whichever is less. These Limits of Insurance are inclusive of, and not in addition to, the Limits of Insurance shown in the Declarations.
  - 3. The coverage provided to the additional insured within this endorsement and section titled LIABILITY AND MEDICAL EXPENSE DEFINITIONS "Insured Contract" (Section F.9.) within the Businessowners Liability Coverage Form, does not apply to "bodily injury" or "property damage" arising out of the "products-completed operations hazard" unless required by the written contract or written agreement.

- 4. The insurance provided to the additional insured does not apply to "bodily injury," "property damage," "personal and advertising injury" arising out of an architect's, engineer's, or surveyor's rendering of or failure to render any professional services including:
  - a. The preparing, approving, or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications by any architect, engineer or surveyor performing services on a project of which you serve as construction manager; or
  - b. Inspection, supervision, quality control, engineering or architectural services done by you on a project of which you serve as construction manager.
- 5. This insurance does not apply to "bodily injury," "property damage," or "personal and advertising injury" arising out of:
  - a. The construction or demolition work while you are acting as a construction or demolition contractor. This exclusion does not apply to work done for or by you at your premises.
- C. BUSINESSOWNERS GENERAL LIABILITY CONDITIONS Duties In The Event of Occurrence, Offense, Claim or Suit (Section E.2.) of the Businessowners Liability Coverage Form is amended to add the following:

An additional insured under this endorsement will as soon as practicable:

 Give written notice of an occurrence or an offense to us which may result in a claim or "suit" under this insurance;

- Tender the defense and indemnity of any claim or "suit" to us for a loss we cover under this Coverage Part;
- Tender the defense and indemnity of any claim or "suit" to any other insurer which also has insurance for a loss we cover under this Coverage Part; and
- Agree to make available any other insurance which the additional insured has for a loss we cover under this Coverage Part.

We have no duty to defend or indemnify an additional insured under this endorsement until we receive written notice of a claim or "suit" from the additional insured.

- D. OTHER INSURANCE (Section H. 2. & 3.) of the Businessowners Common Policy Conditions are deleted and replaced with the following:
  - 2. This insurance is excess over any other insurance naming the additional insured as an insured whether primary, excess, contingent or on any other basis unless a written contract or written agreement specifically requires that this insurance be either primary or primary and noncontributing to the additional insured's own coverage. This insurance is excess over any other insurance to which the additional insured has been added as an additional insured by endorsement.
  - When this insurance is excess, we will have no duty under Coverages A or B to defend the additional insured against any "suit" if any other insurer has a duty to defend the additional insured

against that "suit" If no other insurer defends, we will undertake to do so, but we will be entitled to the additional insured's rights against all those other insurers.

When this insurance is excess over other insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

- (a) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and
- **(b)** The total of all deductible and self-insured amounts under all that other insurance.

We will share the remaining loss, if any, with any other insurance that is not described in this Excess Insurance provision and was not bought specifically to apply in excess of the Limits of Insurance shown in the Declarations of this Coverage Part.

- E. TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (Section K.2.) of the Businessowners Common Policy Conditions is deleted and replaced with the following:
  - 2. We waive any right of recovery we may have against any person or organization against whom you have agreed to waive such right of recovery in a written contract or agreement because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included within the "products-completed operations hazard."

### **AMENDMENT TO ARTICLES**

### for CN160311 Miscellaneous Professional Services

For amending (i.e., changing, deleting from or adding to) the articles.

(NOTE:

Each Article to be amended should be set forth and described in such a manner as to clearly indicate what the proposed changes, deletions or additions are with respect to the present Article provisions, and should set forth the wording of the Article resulting from the Amendment. The following identification system should be followed: Indicate additional (new) words or phrases by inserting the words in the text and then underline, (i.e., Months) and indicated words or phrases in the text to be deleted by striking over (i.e. Weeks).

THE PROVISIONS HEREBY SUPERCEDE ANY PROVISIONS TO THE CONTRARY CONTAINED ELSEWHERE IN THE ARTICLES OR EXHIBITS.

### AMENDMENT NO.

ARTICLE No.\_\_\_ is hereby amended as follows:

None.

Blue Sheet/Contract Tracking # 20160671/C-7616

### **CONTRACT REVIEW CHECKLIST**

	CONTRACT	TYPE: Professional Services		
	SUBJECT:	Project known as: CN16	0311/Miscellaneous Professio	nal Services
		Between Lee County and T.Y	. Lin International	
	Reference:	Department Director approval:	N/A	4
		County Administrator approval:	N/A	
700 a 100 a 100	Reference:	Board action approving contract/ag Board Date:12/6/16	greement Agenda Item No.:C19	2 original
The	subject contract	is forwarded herewith for review and	d/or endorsements:	
(1)	By the Directo			
(-)	_ J		Project Sponsoring Department	
	Recommendati	on to execute		
	Not recommen	ding execution for the following reas	son(s):	
		, , , , , , , , , , , , , , , , , , ,		
	Date received:		_ Date returned/forwarded:	
	Signed:	,		
(2)	By Procureme	ent Management:		
_X	Recommending	g execution		
	Not recommen	ding execution for the following reas	son(s):	
	Date received:	1-14-16	_ Date returned/forwarded:	12-8-16
(2)	Signed:	[00/W-1-		
(3)	By the Risk M Recommending			
7		_	200(2)	
	Not recommen	ding execution for the following reas	son(s)	
	Date received:	Dec 8 2016	Date returned/forwarded:	N= 9 7014
	Signed:		_ Date retained/forwarded.	Cec 1, 0 is
(4)	By the County	Attownove		
(4)	Recommending	-		
		ding execution for the following reas	con(s)	
	Not recommen	unig execution for the following reas	SOII(S)	
-	Date received:	12-9-16	Date returned/forwarded:	12-9-16
	Signed:	(1) 115		SHEY
(5)	Board	1 0 0 0 0 0 C	Tohn Manina	186
(6)	Clerk's Office	, Minutes Department	Ed 12-13 2016	JAN 9102
(7)	Procurement 1	1815.50	Than	MINO OEC 13 WH 8: 32
		Page 1	20 01	HINDLES OFFICE

Lee County Board Of County Commissioners Blue Sheet No. Agenda Item Report Item No. C19 20160671 Meeting Date: 12/6/2016

### TITLE:

Approve the selection of firms for Miscellaneous Professional Engineering Services Contracts

### **ACTION REQUESTED:**

- A) Approve the selection of consultants by the Competitive Negotiation Committee for Competitive Negotiation No. CN160311, Miscellaneous Professional Services Contract, as follows: AIM Engineering & Surveying, Inc., Atkins North America, Inc.; Barraco and Associates, Inc.; Bean, Whitaker, Lutz & Kareh, Inc.; BEI Engineering Group, Inc., dba Banks Engineering; Cardno, Inc.; Cella Molnar & Associates, Inc.; CH2M Hill Engineers, Inc.; Coastal Engineering Consultants, Inc.; David Douglas Associates, Inc.; HighSpans Engineering, Inc.; Hole Montes, Inc.; Johnson Engineering, Inc.; Jones, Edmunds & Associates, Inc.; Kimely-Horn and Associates, Inc.; Kisinger Campo & Associates, Corp.; Stantec Consulting Services Inc.; Tetra Tech, Inc.; T K W Consulting Engineers, Inc.; T.Y. Lin International; Waldrop Engineering, P.A.
- B) Approve Professional Services Agreements with the selected firms to provide consulting services for County projects on an as-needed basis, for a period of one year with up to three one-year renewals.
- A) Authorize the Chair to execute the contract document on behalf of the Board of County Commissioners.
- C) Grant the Director of Procurement Management the authority to renegotiate and execute renewals of these contracts, with County Administration approval, for up to three additional one-year periods, under the same terms and conditions, if doing so is in the best interest of Lee County.

### **FUNDING:**

Funds will be available within specific project budgets.

### WHAT ACTION ACCOMPLISHES:

Provides Lee County with 21 firms capable of providing professional engineering consulting services for miscellaneous projects. Staff will negotiate services with these firms on an as-needed, project-by-project basis.

### MANAGEMENT RECOMMENDATION:

Approve

Requirement/Purpose: (specify)	Request Initiate	d
☐ Statute	Commissioner:	
☐ Ordinance	Department:	PROCUREMENT MANAGEMENT
☐ Admin Code AC-4-1	Division:	No Divisions
Other	Ву:	Mary Tucker
Background:		

### Background:

Lee County requires the services of professional consultants to conduct surveys; establish development design alternatives; prepare environmental impact summaries; collect traffic data; prepare final plans and specifications, cost estimates, bid documents, contract documents and permit applications; coordinate all

Required Review:							
Mary Tucker Nicole Turner Corris L. McIntosh Anne Henkel Peter Winton Chri							
PROCUREMENT MANAGEMENT	Purchasing	County Attorney	Budget Analyst	Budget Services	County Manager		

utility system adjustments; and provide construction engineering and inspection (CEI) for construction of roadway, bridge, and utility related projects in accordance with permits which may be required from the U.S. Army Corp. of Engineers, the Florida Department of Environmental Protection, the E.P.A., the South Florida Water Management District and Lee County Department of Community Development (Development Order). Maintaining a list of approved firms for these services allows staff to negotiate on a project-by-project basis with consultants that have a range of subject matter expertise.

Letters of Interest were solicited on behalf of the Board of County Commissioners for the project known as CN160311, Miscellaneous Professional Consulting Contract. A total of 36 Letters of Interest were considered at the Competitive Negotiations Committee Meeting held on September 23, 2016.

After reviewing the Letters of Interest, the Committee determined that 21 firms meet the Minimum Requirements as set forth by the solicitation documents. The Committee recommends award to the following firms: AIM Engineering & Surveying, Inc., Atkins North America, Inc.; Barraco and Associates, Inc.; Bean, Whitaker, Lutz & Kareh, Inc.; BEI Engineering Group, Inc., dba Banks Engineering; Cardno, Inc.; Cella Molnar & Associates, Inc.; CH2M Hill Engineers, Inc.; Coastal Engineering Consultants, Inc.; David Douglas Associates, Inc.; HighSpans Engineering, Inc.; Hole Montes, Inc.; Johnson Engineering, Inc.; Jones, Edmunds & Associates, Inc.; Kimely-Horn and Associates, Inc.; Kisinger Campo & Associates, Corp.; Stantec Consulting Services Inc.; Tetra Tech, Inc.; T K W Consulting Engineers, Inc.; T.Y. Lin International; Waldrop Engineering, P.A.

The contracts for each consultant are essentially the same, although each consultant has its own fee structure; a sample of the basic contract is included as Attachment 2.

Pending Board approval, staff will negotiate services on an as-needed, project-by-project basis. The list of firms will remain in effect for one year with the option of three one-year renewals upon mutual agreement of the parties.

- 1) Short List Meeting minutes dated September 23, 2016
- 2) Contract for Misc. Professional Services

#### **TYLININTE1**

### ACORD.

### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/11/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW, THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Dealey, Renton & Associates P. O. Box 12675 Oakland, CA 94604-2675		CONTACT Nancy Ferrick	
		PHONE (A/C, No, Ext): 510 465-3090 FAX (A/C, No): 51	90   FAX (A/C, No): 510 452-2193   aleyrenton.com   RER(S) AFFORDING COVERAGE   NAIC #   re Ins. Co.   19682   aderwriters Ins. Co.   30104   erican Insurance Co.   43460
		E-MAIL ADDRESS: nferrick@dealeyrenton.com	
		INSURER(S) AFFORDING COVERAGE	NAIC#
510 465-3090		INSURER A: Hartford Fire Ins. Co.	19682
T. Y. Lin International 345 California Street, San Francisco, CA 9		INSURER B: Hartford Underwriters Ins. Co.	30104
		INSURER C: Aspen American Insurance Co.	43460
	•	INSURER D:	
	CO, CA 94104	INSURER E:	
		INSURER F:	
COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:	

	IS IS TO CERTIFY THAT THE POLICIES							
	DICATED. NOTWITHSTANDING ANY REC ERTIFICATE MAY BE ISSUED OR MAY P							
	CLUSIONS AND CONDITIONS OF SUCH			LIMITS SHOWN MAY HAVE BEE			MS.	
INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	5
Α	GENERAL LIABILITY	Х	Х	57CESOF1487	03/01/2016	03/01/2017	EACH OCCURRENCE	\$1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	\$10,000
	X CONTRACTUAL						PERSONAL & ADV INJURY	\$1,000,000
	X LIABILITY						GENERAL AGGREGATE	\$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	\$2,000,000
	POLICY X PRO- JECT LOC							\$
Α	AUTOMOBILE LIABILITY	Х	Х	57UENPV4294	03/01/2016	03/01/2017	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	\$
	ALL OWNED SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$
	X HIRED AUTOS X NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	\$
				-				\$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	\$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$
	DED RETENTION\$							\$
В	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		Х	57WEKO8793	03/01/2016	03/01/2017	X WC STATU- OTH- TORY LIMITS ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE	N/A					E.L. EACH ACCIDENT	\$1,000,000
	(Mandatory in NH)	N/A					E.L. DISEASE - EA EMPLOYEE	\$1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$1,000,000
C	Professional			LRA9P0116	03/01/2016	03/01/2017	\$1,000,000 per Clain	n
	Liability						\$1,000,000 Anni Ago	gr.
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) General Liability Policy excludes claims arising out of the performance of professional services.

30 Days Notice of Cancellation (10 Days for Non-Payment of Premium).

REF: CN160311 Miscellaneous Professional Services. GENERAL LIABILITY/AUTOMOBILE LIABILITY/EXCESS-UMBRELLA LIABILITY ADDITIONAL INSURED: Lee County a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials. Commercial General Liability is primary and non

(See Attached Descriptions)

CERTIFICATE UOI DER

CERTIFICATE HOLDER	CANCELEATION
Lee County Board of County Commissioners P.O. Box 398 Fort Myers, FL 33901-0398	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
• •	AUTHORIZED REPRESENTATIVE
,	Julie Xn Jelson
	O 4000 0040 ACODD CODDODATION All July

CANCELL ATION

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DESCRIPTIONS (Continued from Page 1)									
contributory and includes severability of Commercial General Liability, Automobi	contributory and includes severability of interests per policy form. Waiver of Subrogation applies to Commercial General Liability, Automobile Liability and Workers Compensation.								
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POLICY NUMBER: 57CESOF1487

### THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

# ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

#### **SCHEDULE**

Name Of Additional Insured Person(s)
Or Organization(s):

Location(s) Of Covered Operations

NAME OF PERSON OR ORGANIZATION CONTINUATION: Lee County a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials

Lee County Board of County Commissioners

P.O. Box 398

Fort Myers, FL 33901-0398

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

- A. Section II Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:
  - 1. Your acts or omissions; or
  - The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

- **B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:
  - This insurance does not apply to "bodily injury" or "property damage" occurring after:
  - All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
  - 2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

POLICY NUMBER: 57CESOF1487

### THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

### **SCHEDULE**

Name Of Additional Insured Person(s)
Or Organization(s):

Location And Description Of Completed Operations

Lee County Board of County Commissioners

NAME OF PERSON OR ORGANIZATION CONTINUATION: Lee County a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials

P.O. Box 398

Fort Myers, FL 33901-0398

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

(2) With respect to the insurance afforded to these additional insureds, this insurance does not apply to any "occurrence" which takes place after you cease to lease that equipment.

### c. Lessors Of Land Or Premises

- (1) Any person or organization from whom you lease land or premises, but only with respect to liability arising out of the ownership, maintenance or use of that part of the land or premises leased to you.
- (2) With respect to the insurance afforded to these additional insureds, this insurance does not apply to:
  - (a) Any "occurrence" which takes place after you cease to lease that land or be a tenant in that premises; or
  - (b) Structural alterations, new construction or demolition operations performed by or on behalf of such person or organization.

### d. Architects, Engineers Or Surveyors

- (1) Any architect, engineer, or surveyor, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:
  - (a) In connection with your premises; or
  - (b) In the performance of your ongoing operations performed by you or on your behalf.
- (2) With respect to the insurance afforded to these additional insureds, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services by or for you, including:

- (a) The preparing, approving, or failure to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders, designs or drawings and specifications; or
- (b) Supervisory, inspection, architectural or engineering activities.

### e. Permits Issued By State Or Political Subdivisions

- (1) Any state or political subdivision, but only with respect to operations performed by you or on your behalf for which the state or political subdivision has issued a permit.
- (2) With respect to the insurance afforded to these additional insureds, this insurance does not apply to:
  - (a) "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the state or municipality; or
  - **(b)** "Bodily injury" or "property damage" included within the "products-completed operations hazard".

### Any Other Party

- (1) Any other person or organization who is not an insured under Paragraphs a. through e. above, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:
  - (a) In the performance of your ongoing operations;
  - **(b)** In connection with your premises owned by or rented to you; or
  - (c) In connection with "your work" and included within the "products-completed operations hazard", but only if
    - (i) The written contract or written agreement requires you to provide such coverage to such additional insured; and
    - (ii) This Coverage Part provides coverage for "bodily injury" or "property damage" included within the "productscompleted operations hazard".
- (2) With respect to the insurance afforded to these additional insureds, this insurance does not apply to:

"Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

#### **BUSINESS LIABILITY COVERAGE FORM**

This Paragraph **f.** applies separately to you and any additional insured.

### 3. Financial Responsibility Laws

- a. When this policy is certified as proof of financial responsibility for the future under the provisions of any motor vehicle financial responsibility law, the insurance provided by the policy for "bodily injury" liability and "property damage" liability will comply with the provisions of the law to the extent of the coverage and limits of insurance required by that law.
- b. With respect to "mobile equipment" to which this insurance applies, we will provide any liability, uninsured motorists, underinsured motorists, no-fault or other coverage required by any motor vehicle law. We will provide the required limits for those coverages.

### 4. Legal Action Against Us

No person or organization has a right under this Coverage Form:

- To join us as a party or otherwise bring us into a "suit" asking for damages from an insured; or
- b. To sue us on this Coverage Form unless all of its terms have been fully complied with.

A person or organization may sue us to recover on an agreed settlement or on a final judgment against an insured; but we will not be liable for damages that are not payable under the terms of this insurance or that are in excess of the applicable limit of insurance. An agreed settlement means a settlement and release of liability signed by us, the insured and the claimant or the claimant's legal representative.

### 5. Separation Of Insureds

Except with respect to the Limits of Insurance, and any rights or duties specifically assigned in this policy to the first Named Insured, this insurance applies:

- **a.** As if each Named Insured were the only Named Insured; and
- **b.** Separately to each insured against whom a claim is made or "suit" is brought.

### 6. Representations

### a. When You Accept This Policy

By accepting this policy, you agree:

- (1) The statements in the Declarations are accurate and complete;
- (2) Those statements are based upon representations you made to us; and

(3) We have issued this policy in reliance upon your representations.

### b. Unintentional Failure To Disclose Hazards

If unintentionally you should fail to disclose all hazards relating to the conduct of your business at the inception date of this Coverage Part, we shall not deny any coverage under this Coverage Part because of such failure.

### 7. Other Insurance

If other valid and collectible insurance is available for a loss we cover under this Coverage Part, our obligations are limited as follows:

### a. Primary Insurance

This insurance is primary except when **b**. below applies. If other insurance is also primary, we will share with all that other insurance by the method described in **c**. below.

### b. Excess Insurance

This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis:

### (1) Your Work

That is Fire, Extended Coverage, Builder's Risk, Installation Risk or similar coverage for "your work";

### (2) Premises Rented To You

That is fire, lightning or explosion insurance for premises rented to you or temporarily occupied by you with permission of the owner;

### (3) Tenant Liability

That is insurance purchased by you to cover your liability as a tenant for "property damage" to premises rented to you or temporarily occupied by you with permission of the owner;

### (4) Aircraft, Auto Or Watercraft

If the loss arises out of the maintenance or use of aircraft, "autos" or watercraft to the extent not subject to Exclusion **g.** of Section **A.** – Coverages.

## (5) Property Damage To Borrowed Equipment Or Use Of Elevators

If the loss arises out of "property damage" to borrowed equipment or the use of elevators to the extent not subject to Exclusion **k**. of Section **A**. – Coverages.

Page 16 of 24 Form SS 00 08 04 05

## (6) When You Are Added As An Additional Insured To Other Insurance

That is other insurance available to you covering liability for damages arising out of the premises or operations, or products and completed operations, for which you have been added as an additional insured by that insurance; or

### (7) When You Add Others As An Additional Insured To This Insurance

That is other insurance available to an additional insured.

However, the following provisions apply to other insurance available to any person or organization who is an additional insured under this Coverage Part:

## (a) Primary Insurance When Required By Contract

This insurance is primary if you have agreed in a written contract, written agreement or permit that this insurance be primary. If other insurance is also primary, we will share with all that other insurance by the method described in **c**. below.

### (b) Primary And Non-Contributory To Other Insurance When Required By Contract

If you have agreed in a written contract, written agreement or permit that this insurance is primary and non-contributory with the additional insured's own insurance, this insurance is primary and we will not seek contribution from that other insurance.

Paragraphs (a) and (b) do not apply to other insurance to which the additional insured has been added as an additional insured.

When this insurance is excess, we will have no duty under this Coverage Part to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers.

### **BUSINESS LIABILITY COVERAGE FORM**

When this insurance is excess over other insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

- (1) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and
- (2) The total of all deductible and selfinsured amounts under all that other insurance.

We will share the remaining loss, if any, with any other insurance that is not described in this Excess Insurance provision and was not bought specifically to apply in excess of the Limits of Insurance shown in the Declarations of this Coverage Part.

### c. Method Of Sharing

If all the other insurance permits contribution by equal shares, we will follow this method also. Under this approach, each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers.

### 8. Transfer Of Rights Of Recovery Against Others To Us

### a. Transfer Of Rights Of Recovery

If the insured has rights to recover all or part of any payment, including Supplementary Payments, we have made under this Coverage Part, those rights are transferred to us. The insured must do nothing after loss to impair them. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce them. This condition does not apply to Medical Expenses Coverage.

## b. Waiver Of Rights Of Recovery (Waiver Of Subrogation)

If the insured has waived any rights of recovery against any person or organization for all or part of any payment, including Supplementary Payments, we have made under this Coverage Part, we also waive that right, provided the insured waived their rights of recovery against such person or organization in a contract, agreement or permit that was executed prior to the injury or damage.



### THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## COMMERCIAL AUTOMOBILE BROAD FORM ENDORSEMENT

This endorsement modifies insurance provided under the following:

### **BUSINESS AUTO COVERAGE FORM**

To the extent that the provisions of this endorsement provide broader benefits to the "insured" than other provisions of the Coverage Form, the provisions of this endorsement apply.

### 1. BROAD FORM INSURED

## A. Subsidiaries and Newly Acquired or Formed Organizations

The Named Insured shown in the Declarations is amended to include:

- (1) Any legal business entity other than a partnership or joint venture, formed as a subsidiary in which you have an ownership interest of more than 50% on the effective date of the Coverage Form. However, the Named Insured does not include any subsidiary that is an "insured" under any other automobile policy or would be an "insured" under such a policy but for its termination or the exhaustion of its Limit of Insurance.
- (2) Any organization that is acquired or formed by you and over which you maintain majority ownership. However, the Named Insured does not include any newly formed or acquired organization:
  - (a) That is a partnership or joint venture,
  - (b) That is an "insured" under any other policy,
  - (c) That has exhausted its Limit of Insurance under any other policy, or
  - (d) 180 days or more after its acquisition or formation by you, unless you have given us notice of the acquisition or formation.

Coverage does not apply to "bodily injury" or "property damage" that results from an "accident" that occurred before you formed or acquired the organization.

### B. Employees as Insureds

Paragraph A.1. - WHO IS AN INSURED - of SECTION II - LIABILITY COVERAGE is amended to add:

d. Any "employee" of yours while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

### C. Lessors as Insureds

Paragraph A.1. - WHO IS AN INSURED - of Section II - Liability Coverage is amended to add:

- e. The lessor of a covered "auto" while the "auto" is leased to you under a written agreement if:
  - The agreement requires you to provide direct primary insurance for the lessor and
  - (2) The "auto" is leased without a driver.

Such a leased "auto" will be considered a covered "auto" you own and not a covered "auto" you hire.

### D. Additional Insured if Required by Contract

- Paragraph A.1. WHO IS AN INSURED

   of Section II Liability Coverage is amended to add:
  - f. When you have agreed, in a written contract or written agreement, that a person or organization be added as an additional insured on your business auto policy, such person or organization is an "insured", but only to the extent such person or organization is liable for "bodily injury" or "property damage" caused by the conduct of an "insured" under paragraphs a. or b. of Who Is An Insured with regard to the ownership, maintenance or use of a covered "auto."

The insurance afforded to any such additional insured applies only if the "bodily injury" or "property damage" occurs:

- (1) During the policy period, and
- (2) Subsequent to the execution of such written contract, and
- (3) Prior to the expiration of the period of time that the written contract requires such insurance be provided to the additional insured.

### (2) How Limits Apply

If you have agreed in a written contract or written agreement that another person or organization be added as an additional insured on your policy, the most we will pay on behalf of such additional insured is the lesser of:

- (a) The limits of insurance specified in the written contract or written agreement; or
- (b) The Limits of Insurance shown in the Declarations.

Such amount shall be a part of and not in addition to Limits of Insurance shown in the Declarations and described in this Section.

### (3) Additional Insureds Other Insurance

If we cover a claim or "suit" under this Coverage Part that may also be covered by other insurance available to an additional insured, such additional insured must submit such claim or "suit" to the other insurer for defense and indemnity.

However, this provision does not apply to the extent that you have agreed in a written contract or written agreement that this insurance is primary and noncontributory with the additional insured's own insurance.

(4) Duties in The Event Of Accident, Claim, Suit or Loss

If you have agreed in a written contract or written agreement that another person or organization be added as an additional insured on your policy, the additional insured shall be required to comply with the provisions in LOSS CONDITIONS 2. - DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS — OF SECTION IV — BUSINESS AUTO CONDITIONS, in the same manner as the Named Insured.

## E. Primary and Non-Contributory if Required by Contract

Only with respect to insurance provided to an additional insured in 1.D. - Additional Insured If Required by Contract, the following provisions apply:

(3) Primary Insurance When Required By Contract

This insurance is primary if you have agreed in a written contract or written agreement that this insurance be primary. If other insurance is also primary, we will share with all that other insurance by the method described in Other Insurance 5.d.

(4) Primary And Non-Contributory To Other Insurance When Required By Contract

If you have agreed in a written contract or written agreement that this insurance is primary and non-contributory with the additional insured's own insurance, this insurance is primary and we will not seek contribution from that other insurance.

Paragraphs (3) and (4) do not apply to other insurance to which the additional insured has been added as an additional insured.

When this insurance is excess, we will have no duty to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers.

When this insurance is excess over other insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

- (1) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and
- (2) The total of all deductible and self-insured amounts under all that other insurance.

We will share the remaining loss, if any, by the method described in Other Insurance 5.d.

### 2. AUTOS RENTED BY EMPLOYEES

Any "auto" hired or rented by your "employee" on your behalf and at your direction will be considered an "auto" you hire.

The OTHER INSURANCE Condition is amended by adding the following:

If an "employee's" personal insurance also applies on an excess basis to a covered "auto" hired or rented by your "employee" on your behalf and at your direction, this insurance will be primary to the "employee's" personal insurance.

### 3. AMENDED FELLOW EMPLOYEE EXCLUSION

EXCLUSION 5. - FELLOW EMPLOYEE - of SECTION II - LIABILITY COVERAGE does not apply if you have workers' compensation insurance in-force covering all of your "employees".

Coverage is excess over any other collectible insurance.

### 4. HIRED AUTO PHYSICAL DAMAGE COVERAGE

If hired "autos" are covered "autos" for Liability Coverage and if Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this Coverage Form for any "auto" you own, then the Physical Damage Coverages provided are extended to "autos" you hire or borrow, subject to the following limit.

The most we will pay for "loss" to any hired "auto" is:

- (1) \$100,000;
- (2) The actual cash value of the damaged or stolen property at the time of the "loss"; or
- (3) The cost of repairing or replacing the damaged or stolen property,

whichever is smallest, minus a deductible. The deductible will be equal to the largest deductible applicable to any owned "auto" for that coverage. No deductible applies to "loss" caused by fire or lightning. Hired Auto Physical Damage coverage is excess over any other collectible insurance. Subject to the above limit, deductible and excess provisions, we will provide coverage equal to the broadest coverage applicable to any covered "auto" you own.

We will also cover loss of use of the hired "auto" if it results from an "accident", you are legally liable and the lessor incurs an actual financial loss, subject to a maximum of \$1000 per "accident".

This extension of coverage does not apply to any "auto" you hire or borrow from any of your "employees", partners (if you are a partnership), members (if you are a limited liability company), or members of their households.

## 5. PHYSICAL DAMAGE - ADDITIONAL TEMPORARY TRANSPORTATION EXPENSE COVERAGE

Paragraph A.4.a. of SECTION III - PHYSICAL DAMAGE COVERAGE is amended to provide a limit of \$50 per day and a maximum limit of \$1,000.

### 6. LOAN/LEASE GAP COVERAGE

Under SECTION III - PHYSICAL DAMAGE COVERAGE, in the event of a total "loss" to a covered "auto", we will pay your additional legal obligation for any difference between the actual cash value of the "auto" at the time of the "loss" and the "outstanding balance" of the loan/lease.

"Outstanding balance" means the amount you owe on the loan/lease at the time of "loss" less any amounts representing taxes; overdue payments; penalties, interest or charges resulting from overdue payments; additional mileage charges; excess wear and tear charges; lease termination fees; security deposits not returned by the lessor; costs for extended warranties, credit life Insurance, health, accident or disability insurance purchased with the loan or lease; and carry-over balances from previous loans or leases.

### 7. AIRBAG COVERAGE

Under Paragraph B. EXCLUSIONS - of SECTION III - PHYSICAL DAMAGE COVERAGE, the following is added:

The exclusion relating to mechanical breakdown does not apply to the accidental discharge of an airbag.

## 8. ELECTRONIC EQUIPMENT - BROADENED COVERAGE

 a. The exceptions to Paragraphs B.4 -EXCLUSIONS - of SECTION III - PHYSICAL DAMAGE COVERAGE are replaced by the following:

Exclusions **4.c.** and **4.d.** do not apply to equipment designed to be operated solely by use of the power from the "auto's" electrical system that, at the time of "loss", is:

- (1) Permanently installed in or upon the covered "auto";
- (2) Removable from a housing unit which is permanently installed in or upon the covered "auto";
- (3) An integral part of the same unit housing any electronic equipment described in Paragraphs (1) and (2) above; or

- (4) Necessary for the normal operation of the covered "auto" or the monitoring of the covered "auto's" operating system.
- b.Section III Version CA 00 01 03 10 of the Business Auto Coverage Form, Physical Damage Coverage, Limit of Insurance, Paragraph C.2 and Version CA 00 01 10 01 of the Business Auto Coverage Form, Physical Damage Coverage, Limit of Insurance, Paragraph C are each amended to add the following:

\$1,500 is the most we will pay for "loss" in any one "accident" to all electronic equipment (other than equipment designed solely for the reproduction of sound, and accessories used with such equipment) that reproduces, receives or transmits audio, visual or data signals which, at the time of "loss", is:

- Permanently installed in or upon the covered "auto" in a housing, opening or other location that is not normally used by the "auto" manufacturer for the installation of such equipment;
- (2) Removable from a permanently installed housing unit as described in Paragraph 2.a. above or is an integral part of that equipment; or
- (3) An integral part of such equipment.
- c. For each covered "auto", should loss be limited to electronic equipment only, our obligation to pay for, repair, return or replace damaged or stolen electronic equipment will be reduced by the applicable deductible shown in the Declarations, or \$250, whichever deductible is less.

## 9. EXTRA EXPENSE - BROADENED COVERAGE

Under Paragraph A. - COVERAGE - of SECTION III - PHYSICAL DAMAGE COVERAGE, we will pay for the expense of returning a stolen covered "auto" to you.

### 10. GLASS REPAIR - WAIVER OF DEDUCTIBLE

Under Paragraph D. - DEDUCTIBLE - of SECTION III - PHYSICAL DAMAGE COVERAGE, the following is added:

No deductible applies to glass damage if the glass is repaired rather than replaced.

### 11. TWO OR MORE DEDUCTIBLES

Under Paragraph D. - DEDUCTIBLE - of SECTION III - PHYSICAL DAMAGE COVERAGE, the following is added:

If another Hartford Financial Services Group, Inc. company policy or coverage form that is not an automobile policy or coverage form applies to the same "accident", the following applies:

- If the deductible under this Business Auto Coverage Form is the smaller (or smallest) deductible, it will be waived;
- (2) If the deductible under this Business Auto Coverage Form is not the smaller (or smallest) deductible, it will be reduced by the amount of the smaller (or smallest) deductible.

## 12. AMENDED DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS

The requirement in LOSS CONDITIONS 2.a. - DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS - of SECTION IV - BUSINESS AUTO CONDITIONS that you must notify us of an "accident" applies only when the "accident" is known to:

- (1) You, if you are an individual;
- (2) A partner, if you are a partnership;
- (3) A member, if you are a limited liability company; or
- (4) An executive officer or insurance manager, if you are a corporation.

## 13. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

If you unintentionally fail to disclose any hazards existing at the inception date of your policy, we will not deny coverage under this Coverage Form because of such failure.

### 14. HIRED AUTO - COVERAGE TERRITORY

Paragraph e. of GENERAL CONDITIONS 7. - POLICY PERIOD, COVERAGE TERRITORY - of SECTION IV - BUSINESS AUTO CONDITIONS is replaced by the following:

e. For short-term hired "autos", the coverage territory with respect to Liability Coverage is anywhere in the world provided that if the "insured's" responsibility to pay damages for "bodily injury" or "property damage" is determined in a "suit," the "suit" is brought in the United States of America, the territories and possessions of the United States of America, Puerto Rico or Canada or in a settlement we agree to.

### 15. WAIVER OF SUBROGATION

TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US - of SECTION IV - BUSINESS AUTO CONDITIONS is amended by adding the following:

We waive any right of recovery we may have against any person or organization with whom you have a written contract that requires such waiver because of payments we make for damages under this Coverage Form.

### 16. RESULTANT MENTAL ANGUISH COVERAGE

The definition of "bodily injury" in SECTION V-DEFINITIONS is replaced by the following:

"Bodily injury" means bodily injury, sickness or disease sustained by any person, including mental anguish or death resulting from any of these.

### 17. EXTENDED CANCELLATION CONDITION

Paragraph 2. of the COMMON POLICY CONDITIONS - CANCELLATION - applies except as follows:

If we cancel for any reason other than nonpayment of premium, we will mail or deliver to the first Named Insured written notice of cancellation at least 60 days before the effective date of cancellation.

### 18. HYBRID, ELECTRIC, OR NATURAL GAS VEHICLE PAYMENT COVERAGE

In the event of a total loss to a "non-hybrid" auto for which Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this Coverage Form, then such Physical Damage Coverages are amended as follows:

- a. If the auto is replaced with a "hybrid" auto or an auto powered solely by electricity or natural gas, we will pay an additional 10%, to a maximum of \$2,500, of the "non-hybrid" auto's actual cash value or replacement cost, whichever is less,
- b. The auto must be replaced and a copy of a bill of sale or new lease agreement received by us within 60 calendar days of the date of "loss,"

c. Regardless of the number of autos deemed a total loss, the most we will pay under this Hybrid, Electric, or Natural Gas Vehicle Payment Coverage provision for any one "loss" is \$10,000.

For the purposes of the coverage provision,

- a.A "non-hybrid" auto is defined as an auto that uses only an internal combustion engine to move the auto but does not include autos powered solely by electricity or natural gas.
- b.A "hybrid" auto is defined as an auto with an internal combustion engine and one or more electric motors; and that uses the internal combustion engine and one or more electric motors to move the auto, or the internal combustion engine to charge one or more electric motors, which move the auto.

### 19. VEHICLE WRAP COVERAGE

In the event of a total loss to an "auto" for which Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this Coverage Form, then such Physical Damage Coverages are amended to add the following:

In addition to the actual cash value of the "auto", we will pay up to \$1,000 for vinyl vehicle wraps which are displayed on the covered "auto" at the time of total loss. Regardless of the number of autos deemed a total loss, the most we will pay under this Vehicle Wrap Coverage provision for any one "loss" is \$5,000. For purposes of this coverage provision, signs or other graphics painted or magnetically affixed to the vehicle are not considered vehicle wraps.

### A.M. Best Rating Services

### Hartford Fire Insurance Company (2)

A.M. Best #: 002231 NAIC #: 19682 FEIN #: 060383750

Domiciliary Address
One Hartford Plaza
Hartford, CT 06155-0001

<u>United States</u>

Web: <u>www.thehartford.com</u> Phone: 860-547-5000



Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional <u>news</u>, <u>reports and</u> <u>products</u> for this company.

Based on A.M. Best's analysis, <u>058707 - Hartford Financial Services Group Inc</u> is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of <u>operating insurance entities</u> in this structure.

### **Best's Credit Ratings**

### Financial Strength Rating View Definition

Rating:

**Affiliation Code:** 

Financial Size Category:

Outlook:

Action:

**Effective Date:** 

**Initial Rating Date:** 

A+ (Superior)

p (Pooled)

XV (\$2 Billion or greater)

Stable

Affirmed

June 17, 2016

December 31, 1907

### Long-Term Issuer Credit Rating View Definition

Long-Term:

Outlook:

Action:

Effective Date:

**Initial Rating Date:** 

aa-

Stable

Affirmed

June 17, 2016

July 14, 2005

### u Denotes Under Review Best's Rating

### **Best's Credit Rating Analyst**

Rating Issued by: A.M. Best Rating Services, Inc.
Senior Financial Analyst: Jonathan Harris, CFA, FRM

Director: Jennifer Marshall, CPCU, ARM

### **Disclosure Information**



View A.M. Best's Rating Disclosure Form



A.M. Best Affirms Ratings of The Hartford Financial Services Group, Inc. and Its Subsidiaries
June 17, 2016

### **Rating History**

A.M. Best has provided ratings & analysis on this company since 1907.

### A.M. Best Rating Services

## Hartford Underwriters Insurance Company (2) A.M. Best #: 002232 NAIC #: 30104 FEIN #: 061222527

A.M. Best #: 002232 NAIC #: 30104

Domiciliary Address

One Hartford Plaza

Hartford, CT 06155-0001

United States

Web: <u>www.thehartford.com</u> Phone: 860-547-5000



Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional <u>news, reports and products</u> for this company.

Based on A.M. Best's analysis, <u>058707 - Hartford Financial Services Group Inc</u> is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of <u>operating insurance entities</u> in this structure.

### **Best's Credit Ratings**

### Financial Strength Rating View Definition

Rating:

**Affiliation Code:** 

Financial Size Category:

Outlook: Action:

Effective Date:

Initial Rating Date:

A+ (Superior)

p (Pooled)

XV (\$2 Billion or greater)

Stable

Affirmed

June 17, 2016

June 30, 1926

### Long-Term Issuer Credit Rating View Definition

Long-Term:

Outlook:

Action:

**Effective Date:** 

Initial Rating Date:

aa-

Stable

Affirmed

June 17, 2016

July 14, 2005

### u Denotes <u>Under Review Best's Rating</u>

### **Best's Credit Rating Analyst**

Rating Issued by: A.M. Best Rating Services, Inc.
Senior Financial Analyst: Jonathan Harris, CFA, FRM

Director: Jennifer Marshall, CPCU, ARM

### **Disclosure Information**



View A.M. Best's Rating Disclosure Form



A.M. Best Affirms Ratings of The Hartford Financial Services Group, Inc. and Its Subsidiaries June 17, 2016

### **Rating History**

A.M. Best has provided ratings & analysis on this company since 1926.

### A.M. Best Rating Services

### Aspen American Insurance Company (2)

A.M. Best #: 014149 NAIC #: 43460 FEIN #: 752344200

Administrative Office

View Additional Address Information

175 Capital Boulevard Suite 300 Rocky Hill, CT 06067 **United States** 

Web: www.aspen.co Phone: 860-258-3500 Fax: 860-571-0520



Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on A.M. Best's analysis, 051148 - Aspen Insurance Holdings Limited is the AMB Ultimate Parent and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

### **Best's Credit Ratings**

Financial Strength Rating View Definition

Rating:

A (Excellent)

**Affiliation Code:** 

g (Group)

Financial Size Category:

XV (\$2 Billion or greater)

Outlook:

Stable

Action:

Affirmed

**Effective Date: Initial Rating Date:**  November 11, 2016

November 29, 2010

Long-Term Issuer Credit Rating View Definition

Long-Term:

Outlook:

Positive

Action:

Affirmed

**Effective Date:** 

November 11, 2016

**Initial Rating Date:** 

November 29, 2010

u Denotes Under Review Best's Rating

**Best's Credit Rating Analyst** 

Rating Issued by: A.M. Best Rating Services, Inc.

Senior Financial Analyst: Edin Imsirovic

Director: Jacqalene Lentz, CPA

**Disclosure Information** 



View A.M. Best's Rating Disclosure Form



A.M. Best Affirms Credit Ratings of Aspen Insurance Holdings Limited and Its Subsidiaries November 11, 2016

**Rating History** 

ACORD®	

### **CERTIFICATE OF LIABILITY INSURANCE**

DATE(MM/DD/YYYY) 05/06/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this

certificate does not comer rights to the certificate holder in fied of such endorsement(s).						
PRODUCER	CONTACT NAME:					
	PHONE (A/C, No, Ext): (866) 283-7122 FAX (A/C, No,): (800) 363-0105					
Aon Risk Insurance Services West, Inc. Los Angeles CA Office 707 Wilshire Boulevard Suite 2600 Los Angeles CA 90017-0460 USA  INSURED  Ardaman & Associates, Inc. 8008 South Orange Avenue	E-MAIL ADDRESS:					
	INSURER(S) AFFORDING COVERAGE	NAIC#				
INSURED	INSURER A: National Union Fire Ins Co of Pittsburgh	19445				
Ardaman & Associates, Inc.	INSURER B: The Insurance Co of the State of PA	19429				
orlando FL 32809 USA	INSURER C: · Lexington Insurance Company	19437				
	INSURER D:					
	INSURER E:					
	INSURER F:					

	CERTIFICATE NUMBER: 570062050109	REVISION NUMBER
COVERAGES		

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDLI SUBR INSDI WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP	LIMIT	s
A	X COMMERCIAL GENERAL LIABILITY	INGID WVD	GL3372258		10/01/2016	EACH OCCURRENCE	\$2,000,000
	CLAIMS-MADE X OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000
	X X,C,U Coverage					MED EXP (Any one person)	\$10,000
						PERSONAL & ADV INJURY	\$1,000,000
	GEN'LAGGREGATE LIMIT APPLIES PER:					GENERALAGGREGATE	\$1,000,000
	POLICY X PRO- X LOC					PRODUCTS - COMP/OP AGG	\$2,000,000
	OTHER:						
Α	AUTOMOBILE LIABILITY		CA 319-43-97	10/01/2015	10/01/2016	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
	X ANYAUTO					BODILY INJURY ( Per person)	
	SCHEDULED					BODILY INJURY (Per accident)	
	X HIRED AUTOS ONLY NON-OWNED AUTOS ONLY AUTOS ONLY					PROPERTY DAMAGE (Per accident)	
l	TONE!						
	UMBRELLA LIAB OCCUR					EACH OCCURRENCE	
	EXCESS LIAB CLAIMS-MADE					AGGREGATE	
	DED RETENTION	1					
В	WORKERS COMPENSATION AND		WC014267906	10/01/2015	10/01/2016	X PER STATUTE OTH-	
В	EMPLOYERS' LIABILITY  ANY PROPRIETOR / PARTNER / EXECUTIVE  Y / N	1 1	wc014267908	10/01/2015	10/01/2016	E.L. EACH ACCIDENT	\$1,000,000
В	OFFICER/MEMBER EXCLUDED?	N/A	WC014267907 WC014267912	10/01/2015	10/01/2016	E.L. DISEASE-EA EMPLOYEE	\$1,000,000
~	If yes, describe under DESCRIPTION OF OPERATIONS below			,,		E.L. DISEASE-POLICY LIMIT	\$1,000,000
С	Env Contr Prof		028182375 Prof/Poll Liab SIR applies per policy ter			Each Claim Agggregate	\$1,000,000 \$1,000,000
			STR applies per policy ter	is & Conu	1003		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Materials Testing Services Contract 160111. Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials are included as Additional Insured in accordance with the policy provisions of the General Liability and Automobile Liability policies.

### **CERTIFICATE HOLDER**

### CANCELLATION

AUTHORIZED REPRESENTATIVE

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

Lee County Board of County Commissioners Attn: Lee County Procurment Mangagement Attn: Lee County Procurment P.O. Box 398 Fort Myers FL 33902-0398 USA

Aon Risk Insurance Services West Inc

### **ENDORSEMENT**

This endorsement, effective 12:01 A.M. 10/01/2015

forms a part of

policy No. GL3372258

### THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

### CONTRACTOR'S COMMERCIAL PRIME ENDORSEMENT

This endorsement modifies insurance provided under the following:

### COMMERCIAL GENERAL LIABILITY COVERAGE FORM

Coverage afforded under this endorsement does not apply to any person or organization covered as an additional insured on any other endorsement now or hereafter attached to this Coverage Part.

### I. ADDITIONAL INSUREDS

Section II - WHO IS AN INSURED, 1. is amended to include as an insured any person or organization described in paragraphs A through I below, whom you are required to add as an additional insured under a written contract or agreement. The written contract or agreement must be:

- 1. Currently in effect or becoming effective during the term of this policy; and
- 2 Executed prior to "bodily injury", "property damage," or "personal injury and advertising injury".

### A. BY CONTRACT

Any person or organization to whom you become obligated to include as an additional insured under this policy, as a result of any contract or agreement you enter into which requires you to furnish insurance to that person or organization of the type provided by this policy, but only with respect to liability arising out of your operations or premises owned by or rented to you. However, the insurance provided will not exceed the lesser of:

- 1. The coverage and/or limits of this policy, or
- 2. The coverage and/or limits required by said contract or agreement.

### **B. CONTROLLING INTEREST**

- Any person or organization having a greater than a 50% interest in you, but only with respect to their liability arising out of:
  - a. Their financial control of you; or
  - b. Premises they own, maintain or control while you lease these premises.
- The insurance afforded to these additional insureds under Paragraph I.B.1 does not apply to structural alterations, new construction or demolition operations performed by or for that person or organization.

### C. CO-OWNER OR INSURED PREMISES

A Co-owner of insured premises co-owned by you and covered by this insurance but only with respect to their liability as co-owner of the premises.

### D. LESSOR OF LEASED EQUIPMENT

- Any person or organization from whom you lease equipment, but only with respect
  to liability for "bodily injury", "property damage" or "personal and advertising injury"
  caused, in whole or in part, by your maintenance, operation or use of such
  equipment leased to you by such person(s) or organization(s).
- With respect to the insurance afforded to these additional insureds under Paragraph I.D.1, this insurance does not apply to any "occurrence" which takes place:
  - a) after the equipment lease expires, or
  - b) after the equipment is returned or no longer in your possession,

whichever takes place later.

### E. MANAGERS OR LESSORS OF PREMISES

Managers or Lessors of premises but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you and subject to the following additional exclusions:

This insurance under this paragraph does not apply to:

- 1. Any "occurrence" which takes place after you cease to be a tenant in that premises.
- Structural alterations, new construction or demolition operations performed by or on behalf of such Managers or Lessors.

### F. MORTGAGEE, ASSIGNEE, OR RECEIVER

- A mortgagee, assignee, or receiver but only with respect to their liability as mortgagee, assignee, or receiver and arising out of the ownership, maintenance, or use of the premises by you.
- The insurance afforded to the additional insureds under Paragraph I.F.1 does not apply to structural alterations, new construction or demolition operations performed by or for that mortgagee, assignee, or receiver.

### G. OWNERS, LESSEES, OR CONTRACTORS - COMPLETED OPERATIONS

(1) Any Owner, Lessee or Contractor, but only with respect to liability arising out of "your work" performed for that additional insured and included in the "products-completed operations hazard".

### H. OWNERS, LESSEES, OR CONTRACTORS - ONGOING OPERATIONS

Any Owners, Lessees, or Contractors, but only with respect to liability arising out of your ongoing operations performed for that additional insured.

This insurance does not apply to "bodily injury" or "property damage" occurring after:

- (1) all work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) has been completed; or,
- (2) that portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

### I. STATE OR POLITICAL SUBDIVISION - PERMITS

Any State or Political Subdivision, subject to the following provisions:

- This insurance applies only with respect to operations performed by you or on your behalf for which the state or political subdivision has issued a permit.
- 2. This insurance does not apply to:
  - a. "Bodily injury," "property damage" or" personal and advertising injury" arising out of operations performed for the state or municipality; or
  - b. "Bodily injury" or "property damage" included within the "products-completed operations hazard".

### II. PRIMARY INSURANCE - ADDITIONAL INSUREDS

Where persons or organizations have been added to your policy as additional insureds to comply with insurance requirements of written contracts mandating primary coverage for such additional insureds relative to:

- a) the performance of your ongoing operations for the additional insureds; or
- b) "your work" performed for the additional insureds and included in the "productscompleted operations hazard,

then with respect to these additional insureds as defined above in this Section only, SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, Paragraph 4. - Other Insurance, a. - Primary Insurance, is deleted in its entirety and replaced with the following:

This insurance is primary over any similar insurance available to any person or organization we have added to this policy as an additional insured to comply with insurance requirements of written contracts mandating primary coverage for such additional insureds relative to (a) the performance of your ongoing operations for the additional insureds, or (b) "your work" performed for the additional insureds and included in the "products-completed operations hazard. However, this insurance is primary over any other similar insurance only if the additional insured is designated as a named insured of the other similar insurance. We will not require contribution of limits from the other similar insurance afforded is primary.

### III. INCIDENTAL MEDICAL MALPRACTICE LIABILITY COVERAGE

SECTION II - WHO IS AN INSURED, 2. a. (1) (d) is deleted in its entirety and replaced with the following:

(d) Arising out of his or her providing or failing to provide professional health care services, except for "bodily injury" arising out of "Incidental Medical Malpractice Injury" by any physician, dentist, nurse or other medical practitioner employed or retained by you unless such "bodily injury" is covered by another primary policy. However, the insurance provided hereunder to such persons will not apply to liability arising out of services performed outside of the scope of their duties as your "employees." Any series of continuous, repeated or related acts will be treated as the occurrence of a single negligent professional healthcare service, which will be assignable to the same policy and policy year in which the originating act occurred.

### SECTION V - DEFINITIONS - is amended to add:

"Incidental Medical Malpractice Injury" means "Bodily Injury" arising out of the rendering of or failure to render the following services:

- medical, surgical, dental, x-ray or nursing service or treatment or the furnishing of food or beverages in connection therewith; or
- b. the furnishing or dispensing of drugs or medical, dental or surgical supplies or appliances.

The Coverage provided by this endorsement does not apply to you or any insured if you are engaged in the business or occupation of providing any of the services described in the definition of "Incidental Medical Malpractice Injury".

### IV. JOINT VENTURES / PARTNERSHIPS / LIMITED LIABILITY COMPANIES

The paragraph under SECTION II - WHO IS AN INSURED which states:

No person or organization is an insured with respect to the conduct of any current or past partnership, joint venture or limited liability company that is not shown as a Named Insured in the Declarations.

is hereby deleted and replaced with the following:

No person or organization, other than you, is an insured with respect to the conduct of any current or past partnership, joint venture or limited liability company that is not shown as a Named Insured in the Declarations.

Coverage under this policy, however, will not apply:

- a. Prior to the termination date of any joint venture, partnership or limited liability company; or
- b. If there is valid and collectible insurance purchased specifically to insure the partnership, joint venture or limited liability company.

### V. SUPPLEMENTARY PAYMENTS

Under SECTION I - SUPPLEMENTARY PAYMENTS - COVERAGES A AND B, Paragraph 1.b., is deleted in its entirety and replaced with the following:

b. Up to \$2,500 for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.

### VI. LIBERALIZATION CLAUSE

If we revise or replace our standard policy form to provide more coverage, your policy will automatically provide the additional coverage as of the day the revision is effective in your state.

### VII. UNINTENTIONAL ERRORS AND OMISSIONS

SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, 6. - Representations is amended by adding:

d. The unintentional failure by you or any Insured to provide accurate and complete nonmaterial representations as of the inception of the policy will not prejudice the coverages afforded by this policy.

### VIII. AMENDMENT OF DUTIES IN THE EVENT OF OCCURRENCE, OFFENSE, CLAIM OR SUIT

SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, 2. - Duties in the Event of Occurrence, Offense, Claim or Suit, a. is hereby deleted and replaced with the following:

- a. You must see to it that we are notified as soon as practicable of any "occurrence" or an offense, which may result in a claim. Knowledge of an "occurrence" or an offense by your agent, your servant, or your employee will not in itself constitute knowledge to you unless the Director of Risk Management (or one with similar or equivalent title) or his/her designee will have received such notice. To the extent possible notice should include:
  - (1) How, when and where the "occurrence" or offense took place;
  - (2) The names and addresses of any injured persons and witnesses; and
  - (3) The nature and location of any injury or damage arising out of the "occurrence" or offense.

### IX. AMENDMENT OF EXPECTED OR INTENDED INJURY EXCLUSION

SECTION 1 - COVERAGES, COVERAGE A - BODILY INJURY AND PROPERTY DAMAGE LIABILITY, 2. - Exclusions, a. - Expected or Intended Injury, is deleted and replaced by the following:

a. "Bodily injury" or "property damage" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

### X. CONTRACTUAL LIABILITY - RAILROADS

Only with respect to (i) operations performed within 50 feet of railroad property and (ii) for which a Railroad Protective Liability Policy in the name of the railroad has been provided, then

- A. SECTION V DEFINITIONS, Paragraph 9, is deleted in its entirety and replaced with the following:
  - 9. "Insured Contract" means:
    - a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by fire to premises while rented to you or temporarily occupied by you with permission of the owner is not an "insured contract";
    - b. A sidetrack agreement;
    - c. Any easement or license agreement;
    - d. An obligation, as required by ordinance, to indemnify a municipality, except in connection with work for a municipality;
    - e. An elevator maintenance agreement;
    - f. That part of any other contract or agreement pertaining to your business (including an indemnification of a municipality in connection with work performed for a municipality) under which you assume the tort liability of another party to pay for "bodily injury" or "property damage" to a third person or organization. Tort liability means a liability that would be imposed by law in the absence of any contract or agreement.

Paragraph f. does not include that part of any contract or agreement:

- (1) That indemnifies an architect, engineer or surveyor for injury or damage arising out of:
  - (a) Preparing, approving or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or

- (b) Giving directions or instructions, or failing to give them, if that is the primary cause of the injury or damage; or
- (2) Under which the insured, if an architect, engineer or surveyor, assumes liability for an injury or damage arising out of the insured's rendering or failure to render professional services, including those listed in Paragraph (1) above and supervisory, inspection, architectural or engineering activities; and
- B. SECTION IV COMMERCIAL GENERAL LIABILITY CONDITIONS, 4. Other Insurance, b. Excess Insurance, (1) (a), is amended to include the following:
  - (v) That is a Railroad Protective Insurance Policy or similar coverage.
- XI. COVERAGE FOR YOUR SUPERVISORY OR MANAGERIAL EMPLOYEES RELATING TO CO-EMPLOYEE INJURIES

SECTION II - WHO IS AN INSURED, 2.a. (1), (a) and (b) are clarified to hold that:

Your supervisory or managerial "employees" are insureds for "bodily injury" to "coemployees" while in the course of their employment or performing duties related to the conduct of your business if claims or suits arise out of liability assumed by an insured under an "insured contract" as provided by SECTION I - COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY, 2. Exclusions, e. Employer's Liability.

XII. WAIVER OF TRANSFER OF RIGHTS OR RECOVERY AGAINST OTHERS TO US

SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, 8. - Transfer of Rights of Recovery Against Others To Us, is amended by the addition of the following:

We waive any right of recovery we may have against any person or organization pursuant to applicable written contract or agreement you enter into because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard".

#### XIII. AMENDMENT OF OTHER INSURANCE

A. SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, 4.- Other Insurance, b. - Excess Insurance, (1), is amended to include the following:

This insurance shall not be excess where (i) such other insurance is specifically purchased to apply as excess of this policy, or (ii) where you are obligated by contract to provide primary insurance to an additional insured, unless there is other additional insurance coverage available to that additional insured.

B. SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, 4.- Other insurance, b. - Excess Insurance, (2), is deleted in its entirety and replaced with the following:

When this insurance is excess, we will have no duty under Coverages A or B to defend any claim or "suit" that any other insurer has a duty to defend. If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers.

#### XIV. AMENDMENT AGGREGATE LIMITS PER PROJECT

A. For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under COVERAGE A (SECTION I), offense under COVERAGE B (SECTION I) and for all medical expenses caused by accidents under COVERAGE C (SECTION I), which can be attributed only to ongoing operations at a single designated construction project:

- A separate Per Construction Project General Aggregate Limit applies to each construction project, and that limit is equal to the amount of the General Aggregate Limit shown in the Declarations.
- 2. The Per Construction Project General Aggregate Limit is the most we will pay for the sum of (i) all damages under COVERAGE A, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard", (ii) all damages under COVERAGE B and (iii) all medical expenses under COVERAGE C regardless of the number of:
  - a. Insureds;
  - b. Claims made or "suits" brought; or
  - c. Persons or organizations making claims or bringing "suits".
- 3. Any payments made under COVERAGE A or B for damages or under COVERAGE C for medical expenses shall reduce the Per Construction Project General Aggregate Limit for that construction project. Such payments shall not reduce the General Aggregate Limit shown in the Declarations nor shall they reduce any other Per Construction Project General Aggregate Limit for any other construction project covered under this policy.
- 4. The limits shown in the Declarations for Each Occurrence, Fire Damage and Medical Expense continue to apply. However, instead of being subject to the General Aggregate Limit shown in the Declarations, such limits will be subject to the applicable Per Construction Project General Aggregate Limit.
- B. For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under COVERAGE A (SECTION I), offenses under COVERAGE B (SECTION 1) and for all medical expenses caused by accidents under COVERAGE C (SECTION I), which cannot be attributed only to ongoing operations at a single construction project:
  - Any payments made under COVERAGE A or B for damages or under COVERAGE C for medical expenses shall reduce the amount available under the General Aggregate Limit or the Products-Completed Operations Aggregate Limit, whichever is applicable; and
  - 2. Such payments shall not reduce any Construction Project General Aggregate Limit.
- C. When coverage for liability arising out of the "products-completed operations hazard" is provided, any payments for damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard" will reduce the Products-Completed Operations Aggregate Limit, and not reduce the General Aggregate Limit nor the Construction Project General Aggregate Limit.
- D. If the applicable construction project has been abandoned, delayed, or abandoned and then restarted, or if the authorized contracting parties deviate from plans, blueprints, designs, specifications or timetables, the project will still be deemed to be the same construction project.
- E. The provisions of Limits of Insurance (SECTION III) not otherwise modified by this endorsement shall continue to apply as stipulated.

#### **ENDORSEMENT**

This endorsement, effective 12:01 A.M. 10/01/2015

forms a part of

policy No. CA3194397

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

### ADDITIONAL INSURED - WHERE REQUIRED UNDER CONTRACT OR AGREEMENT

This endorsement modifies insurance provided under the following:

**BUSINESS AUTO COVERAGE FORM** 

#### SCHEDULE

#### ADDITIONAL INSURED:

ANY PERSON OR ORGANIZATION FOR WHOM YOU ARE CONTRACTUALLY BOUND TO PROVIDE ADDITIONAL INSURED STATUS BUT ONLY TO THE EXTENT OF SUCH PERSON'S OR ORGANIZATION'S LIABILITY ARISING OUT OF THE USE OF A COVERED "AUTO".

- I. SECTION II LIABILITY COVERAGE, A. Coverage, 1. Who is insured, is amended to add:
  - d. Any person or organization, shown in the schedule above, to whom you become obligated to include as an additional insured under this policy, as a result of any contract or agreement you enter into which requires you to furnish insurance to that person or organization of the type provided by this policy, but only with respect to liability arising out of use of a covered "auto". However, the insurance provided will not exceed the lesser of:
    - (1) The coverage and/or limits of this policy, or
    - (2) The coverage and/or limits required by said contract or agreement.

### Lexington Insurance Company (2)

A.M. Best #: 002350 NAIC #: 19437 FEIN #: 251149494

Administrative Office

99 High Street 23rd Floor Boston, MA 02110 **United States** 

Web: www.aig.com Phone: 617-330-1100 Financial Strength Rating & BEST A Excellent

Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on A.M. Best's analysis, 058702 - American International Group, Inc is the AMB Ultimate Parent and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

View Additional Address Information

#### **Best's Credit Ratings**

Financial Strength Rating View Definition

Rating:

**Affiliation Code:** 

A (Excellent) p (Pooled)

XV (\$2 Billion or greater)

Financial Size Category: Outlook:

Stable

Action:

Affirmed

**Effective Date:** 

June 02, 2016

**Initial Rating Date:** 

June 30, 1966

Long-Term Issuer Credit Rating View Definition

Long-Term:

Outlook:

Stable

Action:

Affirmed

**Effective Date:** 

June 02, 2016

**Initial Rating Date:** 

April 06, 2005

u Denotes Under Review Best's Rating

**Best's Credit Rating Analyst** 

Rating Issued by: A.M. Best Rating Services, Inc.

Senior Financial Analyst: Darian Ryan

Senior Director: Michael J. Lagomarsino, CFA, FRM

#### **Disclosure Information**



View A.M. Best's Rating Disclosure Form



A.M. Best Removes From Under Review and Affirms Ratings of American International Group, Inc. and Majority of Its **Subsidiaries** June 02, 2016

**Rating History** 

#### **BANKSENG1**

Client#: 1053862

#### ACORD.

### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/10/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

certificate holder in lieu of such endorsement(s).								
PRODUCER	CONTACT NAME:							
USI Insurance Services, LLC,	PHONE (A/C, No, Ext): 813 321-7500 FAX (A/C, No):							
1715 N. Westshore Blvd. Suite 700	E-MAIL ADDRESS:							
Tampa, FL 33607	INSURER(S) AFFORDING COVERAGE	NAIC#						
	INSURER A: Travelers Indemnnity Company	25682						
INSURED	INSURER B: Travelers Indemnity Company	25658						
BEI Engineering Group, INC.	INSURER C: Travelers Casualty and Surety C	31194						
Banks Engineering	INSURER D: Travelers Property Cas. Co. of	25674						
10511-101 Six Mile Cypress Pkwy	INSURER E:							
Fort Myers, FL 33966	INSURER F:							

FOIL WIYERS, FL 33900 INSURER F:									
	COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:								
IN CE	THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.								
INSR LTR	TYPE OF INSURANCE	ADDL SI	UBR /VD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	s	
Α	X COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE X OCCUR	Х	Х	6803H872183	10/31/2016	10/31/2017	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000 \$1,000,000	
	02						MED EXP (Any one person)	\$10,000	
							PERSONAL & ADV INJURY	\$1,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$2,000,000	
	POLICY X PRO- JECT LOC						PRODUCTS - COMP/OP AGG	\$2,000,000	
	OTHER:						COMPINED ON OLF LIMIT	\$	
D	AUTOMOBILE LIABILITY	X	X	BA7A841991	10/31/2016	10/31/2017	(Lu dooldorn)	<sub>\$</sub> 1,000,000	
	X ANY AUTO						BODILY INJURY (Per person)	\$	
	ALL OWNED SCHEDULED AUTOS NON-OWNED						BODILY INJURY (Per accident) PROPERTY DAMAGE	\$	
İ	X HIRED AUTOS X NON-OWNED AUTOS						(Per accident)	\$	
L_						40/04/004		\$	
В	X UMBRELLA LIAB X OCCUR	X	Х	CUP3806T444	10/31/2016	10/31/2017	EACH OCCURRENCE	\$4,000,000	
	EXCESS LIAB CLAIMS-MADE			•			AGGREGATE	\$4,000,000	
<u>_</u>	DED X RETENTION \$10,000 WORKERS COMPENSATION			LID204 ATCOO	10/31/2016	10/24/2017	X PER OTH-	\$	
C	AND EMPLOYERS' LIABILITY		Х	UB3814T689	10/31/2010	10/31/2017	E.L. EACH ACCIDENT	\$1,000,000	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A					E.L. DISEASE - EA EMPLOYEE		
	(Mandatory in NH) If yes, describe under						E.L. DISEASE - POLICY LIMIT	\$1,000,000	
-	DÉSCRIPTION OF OPERATIONS below						E.E. SIGENOL - I OLIOT EIWIT	1 + -, - • • • • • • • • • • • • • • • • •	
DES	I CRIPTION OF OPERATIONS / LOCATIONS / VEHIC	LES (A	CORE	D 101, Additional Remarks Schedule, may	be attached if mo	ore space is requ	ired)	- de-environment	
Lee	e County, a political subdivision a	nd Cl	hari	ter County of the State of Fl	orida, its ag	ents, empl	oyees and		
1.	olic officials are listed as addition						licy where		
rec	uired by a written contract includ	ling p	rod	lucts and completed operati	ons covera	ge.			
L									

1	dien was
P. O. Box 398 Fort Myers, FL 33902-0398	AUTHORIZED REPRESENTATIVE
Lee County Board of County Commissioners	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
CERTIFICATE HOLDER	CANCELLATION

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# The Travelers Indemnity Company of Connecticut (2) A.M. Best #: 002517 NAIC #: 25682 FEIN #: 060336212

A.M. Best #: 002517 Domiciliary Address One Tower Square Hartford, CT 06183

**United States** 

Web: <u>www.travelers.com</u> Phone: 860-277-0111 Fax: 860-277-7002 Financial Strength Rating

A++ Superior

Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional <u>news</u>, <u>reports and</u> <u>products</u> for this company.

Based on A.M. Best's analysis, <u>058470 - Travelers Companies</u>, <u>Inc.</u> is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of <u>operating insurance entities</u> in this structure.

#### **Best's Credit Ratings**

Financial Strength Rating View Definition

Rating:

**Affiliation Code:** 

Financial Size Category:

Outlook:

Action:

Effective Date:

**Initial Rating Date:** 

A++ (Superior)

g (Group)

XV (\$2 Billion or greater)

Stable

Affirmed

July 22, 2016

December 31, 1907

Long-Term Issuer Credit Rating View Definition

Long-Term:

Outlook:

Action:

Effective Date:

**Initial Rating Date:** 

aa+

Stable

Affirmed

July 22, 2016

April 18, 2005

u Denotes <u>Under Review Best's Rating</u>

**Best's Credit Rating Analyst** 

Rating Issued by: A.M. Best Rating Services, Inc.

Director: Jennifer Marshall, CPCU, ARM

**Disclosure Information** 



View A.M. Best's Rating Disclosure Form



A.M. Best Affirms Ratings of The Travelers Companies, Inc. and Its Subsidiaries
July 22, 2016

#### **Rating History**

A.M. Best has provided ratings & analysis on this company since 1907.

# The Travelers Indemnity Company (2) A.M. Best #: 002520 NAIC #: 25658 FEIN #: 060566050

A.M. Best #: 002520 Domiciliary Address One Tower Square Hartford, CT 06183 United States

Web: <u>www.travelers.com</u> Phone: 860-277-0111 Fax: 860-277-7002



Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional <u>news</u>, <u>reports and products</u> for this company.

Based on A.M. Best's analysis, <u>058470 - Travelers Companies</u>, <u>Inc.</u> is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of <u>operating insurance entities</u> in this structure.

#### **Best's Credit Ratings**

Financial Strength Rating View Definition

Rating:

**Affiliation Code:** 

Financial Size Category:

Outlook:

Action:

**Effective Date:** 

Initial Rating Date:

A++ (Superior)

g (Group)

XV (\$2 Billion or greater)

Stable

Affirmed

July 22, 2016

June 30, 1922

Long-Term Issuer Credit Rating View Definition

Long-Term:

Outlook:

Action:

Effective Date:

**Initial Rating Date:** 

aa+

Stable

Affirmed

July 22, 2016

April 18, 2005

u Denotes <u>Under Review Best's Rating</u>

**Best's Credit Rating Analyst** 

Rating Issued by: A.M. Best Rating Services, Inc.

Director: Jennifer Marshall, CPCU, ARM

Disclosure Information



View A.M. Best's Rating Disclosure Form



A.M. Best Affirms Ratings of The Travelers Companies, Inc. and Its Subsidiaries July 22, 2016

#### Rating History

A.M. Best has provided ratings & analysis on this company since 1922.

# Travelers Casualty and Surety Company of America (2) A.M. Best #: 003609 NAIC #: 31194 FEIN #: 060907370

A.M. Best #: 003609

Domiciliary Address

One Tower Square

Hartford, CT 06183 United States

Web: www.travelers.com

Phone: 860-277-0111 Fax: 860-277-7002



Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional <u>news</u>, <u>reports and</u> <u>products</u> for this company.

Based on A.M. Best's analysis, <u>058470 - Travelers Companies</u>, <u>Inc.</u> is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of <u>operating insurance entities</u> in this structure.

#### **Best's Credit Ratings**

Financial Strength Rating View Definition

Rating:

Financial Size Category:

Outlook:

Action:

**Effective Date:** 

Initial Rating Date:

A++ (Superior)

XV (\$2 Billion or greater)

Stable

Affirmed

July 22, 2016

June 30, 1975

Long-Term Issuer Credit Rating View Definition

Long-Term:

Outlook:

Action:

Effective Date:

**Initial Rating Date:** 

aa+

Stable

Affirmed

July 22, 2016

April 18, 2005

ù Denotes Under Review Best's Rating

#### **AMB Rating Unit**

Note: This data record represents an AMB Rating Unit and the following Best's Credit Ratings are based on the consolidated financials assigned to this record.

AMB#

**Company Name** 

Best's FSR

Best's ICR

087376

Travelers Cas & Sur Co of Europe Ltd

A++

aa+

**Best's Credit Rating Analyst** 

Rating Issued by: A.M. Best Rating Services, Inc.

Director: Jennifer Marshall, CPCU, ARM

**Disclosure Information** 



View A.M. Best's Rating Disclosure Form

# Travelers Property Casualty Company of America (2) A.M. Best #: 004461 NAIC #: 25674 FEIN #: 362719165

A.M. Best #: 004461 N
Domiciliary Address
One Tower Square
Hartford, CT 06183

United States

Web: <u>www.travelers.com</u> Phone: 860-277-0111 Fax: 860-277-7002



Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional <u>news</u>, <u>reports and</u> <u>products</u> for this company.

Based on A.M. Best's analysis, <u>058470 - Travelers Companies</u>, <u>Inc.</u> is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of <u>operating insurance entities</u> in this structure.

#### **Best's Credit Ratings**

**Financial Strength Rating View Definition** 

Rating:

**Affiliation Code:** 

Financial Size Category:

Outlook:

Action:

**Effective Date:** 

**Initial Rating Date:** 

A++ (Superior)

g (Group)

XV (\$2 Billion or greater)

Stable

Affirmed

July 22, 2016

June 30, 1972

Long-Term Issuer Credit Rating View Definition

Long-Term:

Outlook:

Action:

**Effective Date:** 

**Initial Rating Date:** 

aa+

Stable

Affirmed

July 22, 2016

April 18, 2005

u Denotes <u>Under Review Best's Rating</u>

**Best's Credit Rating Analyst** 

Rating Issued by: A.M. Best Rating Services, Inc.

Director: Jennifer Marshall, CPCU, ARM

**Disclosure Information** 



View A.M. Best's Rating Disclosure Form



A.M. Best Affirms Ratings of The Travelers Companies, Inc. and Its Subsidiaries July 22, 2016

#### **Rating History**

A.M. Best has provided ratings & analysis on this company since 1972.



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/9/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). Sandy Balzarini PHONE (A/C, No, Ext): 239-481-1949
E-MAIL ADDRESS: Sbalzarini@pcis-fl.com FAX (A/C, No):888-853-7192 Private Client Insurance Services 9736 Commerce Centre Ct. Fort Myers FL 33906 INSURER(S) AFFORDING COVERAGE NAIC# INSURER A: Hiscox Insurance Company INSURED INSURER B: BEIE-01 INSURER C: BEI Engineering Group dba Banks Engineering INSURER D : 10511 Six Mile Cypress Pkwy. Fort Myers FL 33966 INSURER E INSURER F: **REVISION NUMBER: CERTIFICATE NUMBER:** 1339253247 **COVERAGES** THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDL SUBR POLICY:EFF POLICY EXP (MM/DD/YYYY) TYPE OF INSURANCE POLICY NUMBER GENERAL LIABILITY EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) \$ COMMERCIAL GENERAL LIABILITY CLAIMS-MADE MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE PRODUCTS - COMP/OP AGG \$ GEN'L AGGREGATE LIMIT APPLIES PER: \$ POLICY COMBINED SINGLE LIMI (Ea accident) AUTOMOBILE LIABILITY BODILY INJURY (Per person) \$ ANY AUTO \$ ALL OWNED AUTOS SCHEDULED BODILY INJURY (Per accident) AUTOS NON-OWNED PROPERTY DAMAGE (Per accident) \$ HIRED AUTOS AUTOS \$ EACH OCCURRENCE UMBRELLA LIAB **OCCUR** AGGREGATE **EXCESS LIAB** \$ CLAIMS-MADE \$ DED RETENTION \$ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE \$ If yes, describe under DESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT | \$ 10/31/2016 10/31/2017 2,000,000 Occ/Agg ANF 1386808.16. Professsional Liability Defense Deductible DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) "Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials" will be named as an "Additional Insured" **CANCELLATION 30 days** CERTIFICATE HOLDER SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE Lee County Board of County Commissioners THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. P.O. Box 398 Fort Myers FL 33902 AUTHORIZED REPRESENTATIVE

### Hiscox Insurance Company Inc. (2)

A.M. Best #: 003030 NAIC #: 10200 FEIN #: 986000550 **Domiciliary Address** 104 South Michigan Avenue Suite 600 Chicago, IL 60603 **United States** 

Web: www.hiscox.com Phone: 312-380-5555 Fax: 312-228-8077



Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on A.M. Best's analysis, <u>051951 - Hiscox Ltd</u> is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

#### **Best's Credit Ratings**

Financial Strength Rating View Definition

Rating:

**Affiliation Code:** 

Financial Size Category:

Outlook:

Action:

**Effective Date:** 

**Initial Rating Date:** 

A (Excellent)

g (Group)

XI (\$750 Million to \$1 Billion)

Stable

Affirmed

December 10, 2015 June 30, 1958

Long-Term Issuer Credit Rating View Definition

Long-Term:

Outlook:

Action:

**Effective Date:** 

**Initial Rating Date:** 

a+

Stable

Affirmed

December 10, 2015 June 26, 2007

u Denotes <u>Under Review Best's Rating</u>

**Best's Credit Rating Analyst** 

Rating Issued by: A.M. Best Rating Services, Inc.

Senior Financial Analyst: Edin Imsirovic

Director: Jacqalene Lentz, CPA

**Disclosure Information** 



View A.M. Best's Rating Disclosure Form



A.M. Best Affirms Ratings of Hiscox Ltd and Its Subsidiaries

December 10, 2015

#### **Rating History**

Client#: 1429976

132CELLAMOL

ACORD.

### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/10/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the

certificate holde	r in lieu of such endorsement(s).					
PRODUCER BB&T-Oswald T 13515 Bell Towe	rippe and Company er Drive	CONTACT NAME: PHONE (A/C, No, Ext): 239 433-4535  E-MAIL ADDRESS:  FAX (A/C, No): 866-8	81-5271			
Fort Myers, FL 33907		INSURER(S) AFFORDING COVERAGE	NAIC#			
239 433-4535		INSURER A : Hartford Fire Insurance Company				
INSURED		INSURER B:				
	Molnar & Associates Inc	INSURER C:				
	Hendry St	INSURER D:				
· Fort N	lyers, FL 33901	INSURER E:				
		INSURER F:				
COVERACES	CERTIFICATE NUMBER:	REVISION NUMBER:				

COVERAGES								
					TO THE INCHES	ALAMED ADOL	/C COD THE D	OLICY DEDICE
THIS IS TO	CERTIFY THAT THE POL	ICIES OF INSURANC	E LISTED BELOW HAV	E BEEN ISSUED	10 THE INSURE	J NAMED ABOV	VE FUR INE F	OFIC! LEVIOR
11110 10 10	NOTWITHSTANDING ANY		THE OR COUNTY OF	- ANN CONTRAC	T OD OTHER DO	CHARRIT WITL	J DESDECT TO	WHICH THIS
INDICATED	NOTWITHSTANDING ANY	' REQUIREMENT. LE	RM OR CONDITION OF	- ANY CONTRAC	I OK OTHER DO	COMENT WITH	I KESPECT TO	WINCH IIIIO
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CERTIFICATE	E MAY BE ISSUED OR M	IAY PERTAIN, THE I	NSURANCE AFFORDER	J BY THE PULICI	IES DESCRIBED	TILITLIN IO OU	DULUT TO ALL	. THE TERMO,
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I EXCLUSIONS	AND CONDITIONS OF S	SUCH PULICIES. LIV	IIIS SHUWN WAT HAV	E BEEN KEDOCE	LD DI FAID CLA	MIVIO.		
				POLICY E			-	
INSR		ADDLSUBR	DOLLOW NUMBER	POLICIE	TO TOLIO LAN	I	LIMITS	

E/	CLU	SIDIAS MAD COMPLITIONS OF SOCIE							
INSR LTR		TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	3
A	X	COMMERCIAL GENERAL LIABILITY	X		21SBANV7889			EACH OCCURRENCE	\$1,000,000
		CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	<b>\$300,000</b>
		CLATIVIS-IVIADE 71 CCCCIT						MED EXP (Any one person)	<b>\$10,000</b>
								PERSONAL & ADV INJURY	\$1,000,000
	GEN	J'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$2,000,000
	X	PRO-						PRODUCTS - COMP/OP AGG	\$2,000,000
	^	POLICY JECT LOC OTHER:							\$
Α	AUT	OMOBILE LIABILITY	<b>†</b>		21SBANV7889	07/08/2016	07/08/2017	COMBINED SINGLE LIMIT (Ea accident)	<sub>\$</sub> \$1,000,000
<b> </b> ``		ANY AUTO						BODILY INJURY (Per person)	\$
		ALL OWNED SCHEDULED						BODILY INJURY (Per accident)	\$
	X	AUTOS AUTOS NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	\$
		THREE AUTOS							\$
		UMBRELLA LIAB OCCUR	<b>†</b> .					EACH OCCURRENCE	\$
		EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$
İ		DED RETENTION\$	1			1			\$
		RKERS COMPENSATION						PER OTH- STATUTE ER	
	ANI	O EMPLOYERS' LIABILITY  PROPRIETOR/PARTNER/EXECUTIVE FICER/MEMBER EXCLUDED?	1					E.L. EACH ACCIDENT	\$
		FICER/MEMBER EXCLUDED? Indatory in NH)	N/A					E.L. DISEASE - EA EMPLOYEE	\$
	lf ve	s, describe under SCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$
	1								
Ì									
	1								

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials are named as an additional insureds for Commercial General Liability including products and completed operations coverage per Business Liability Form SS0008, attached to this policy.

CERTIFICATE HOLDER	CANCELLATION
Lee County Board of County Commissioners P.O. Box 398	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
Fort Myers, FL 33902	AUTHORIZED REPRESENTATIVE
	Karie dyn Evans

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### Hartford Fire Insurance Company (2)

A.M. Best #: 002231 NAIC #: 19682 FEIN #: 060383750

Domiciliary Address

One Hartford Plaza

Hartford, CT 06155-0001

<u>United States</u>

Web: www.thehartford.com Phone: 860-547-5000



Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional <u>news</u>, <u>reports and</u> <u>products</u> for this company.

Based on A.M. Best's analysis, <u>058707 - Hartford Financial Services Group Inc</u> is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of <u>operating insurance entities</u> in this structure.

#### **Best's Credit Ratings**

Financial Strength Rating View Definition

Rating:

**Affiliation Code:** 

Financial Size Category:

Outlook:

Action:

**Effective Date:** 

**Initial Rating Date:** 

A+ (Superior)

p (Pooled)

XV (\$2 Billion or greater)

Stable

Affirmed

June 17, 2016

December 31, 1907

#### Long-Term Issuer Credit Rating View Definition

Long-Term:

Outlook:

Action:

Effective Date:

**Initial Rating Date:** 

aa-

Stable

Affirmed

June 17, 2016

July 14, 2005

#### u Denotes <u>Under Review Best's Rating</u>

#### **Best's Credit Rating Analyst**

Rating Issued by: A.M. Best Rating Services, Inc.
Senior Financial Analyst: Jonathan Harris, CFA, FRM

Director: Jennifer Marshall, CPCU, ARM

#### Disclosure Information



View A.M. Best's Rating Disclosure Form



A.M. Best Affirms Ratings of The Hartford Financial Services Group, Inc. and Its Subsidiaries June 17, 2016

#### Rating History

A.M. Best has provided ratings & analysis on this company since 1907.



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/10/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). Jackie McRedmond FAX (A/C, No):888-853-7192 PHONE (A/C, No, Ext):239-481-1949 E-MAIL Private Client Insurance Services 9736 Commerce Centre Ct. ADDRESS:jmcredmond@pcis-fl.com Fort Myers FL 33906 INSURER(S) AFFORDING COVERAGE NAIC# INSURER A: Zenith Insurance Company INSURED INSURER B: CNA Insurance Group CELL-01 Cella Molnar & Assn., Inc. INSURER C: 1631 Hendry Street Fort Myers FL 33901 INSURER D : INSURER E INSURER F: **CERTIFICATE NUMBER: 804413952 REVISION NUMBER: COVERAGES** THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDL SUBR POLICY EFF POLICY EXP (MM/DD/YYYY) INSR LTR LIMITS TYPE OF INSURANCE POLICY NUMBER GENERAL LIABILITY EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) \$ COMMERCIAL GENERAL LIABILITY \$ MED EXP (Any one person) CLAIMS-MADE OCCUR PERSONAL & ADV INJURY \$ \$ GENERAL AGGREGATE PRODUCTS - COMP/OP AGG \$ GEN'L AGGREGATE LIMIT APPLIES PER: POLICY COMBINED SINGLE LIMIT (Ea accident) AUTOMOBILE LIABILITY BODILY INJURY (Per person) \$ ANY AUTO SCHEDULED AUTOS NON-OWNED AUTOS ALL OWNED AUTOS BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ HIRED AUTOS \$ EACH OCCURRENCE UMBRELLA LIAB s OCCUR **EXCESS LIAB** AGGREGATE CLAIMS-MADE DED RETENTIONS WORKERS COMPENSATION 7070348908 7/8/2016 7/8/2017 AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT \$1,000,000 Per Claim Retention 1,000,000 10,000 MCH1136980045 9/17/2016 9/17/2017 Professional Liability DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) "Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials" will be named as an "Additional Insured" on the General Liability policy, including Products and Completed Operations cove CANCELLATION **CERTIFICATE HOLDER** SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE Lee County Board of County Commissioners THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. P.O. Box 398 Fort Myers FL 33902 AUTHORIZED REPRESENTATIVE



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/10/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED PEPPESENTATIVE OR PRODUCER AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL the terms and conditions of the policy, certain policies	INSURED, the policy(jes)	) must be en	dorsed. If S	UBROGATION IS WAIVE	D, subject to		
certificate holder in lieu of such endorsement(s).  PRODUCER  Private Client Insurance Services	CONTAC NAME: PHONE (A/C, No.	T	cRedmond	FΔY	8-853-7192		
9736 Commerce Centre Ct. · Fort Myers FL 33906			nd@pcis-fl.d	com			
. Green, Green Constant		INSU	JRER(S) AFFOR	DING COVERAGE	NAIC#		
			surance Co				
INSURED CELL-01	INSURER	R в :CNA Insi	urance Grou	ıp			
Cella Molnar & Assn., Inc. 1631 Hendry Street	INSURER						
Fort Myers FL 33901	INSURER						
•	INSURER						
COVERAGES CERTIFICATE NUMB	INSURER	(F:		REVISION NUMBER:			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE I INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TER CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSEXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS	ISTED BELOW HAVE BEEN M OR CONDITION OF ANY URANCE AFFORDED BY T SHOWN MAY HAVE BEEN R	CONTRACT THE POLICIES EDUCED BY F	OR OTHER D DESCRIBED PAID CLAIMS.	OCUMENT WITH RESPECT	TO WHICH THIS		
INSR   ADDL SUBR   LTR   TYPE OF INSURANCE   INSR   WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS			
GENERAL LIABILITY  COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE OCCUR				EACH OCCURRENCE  DAMAGE TO RENTED PREMISES (Ea occurrence)  MED EXP (Any one person)  PERSONAL & ADV INJURY  \$			
			i i	GENERAL AGGREGATE \$			
GEN'L AGGREGATE LIMIT APPLIES PER:				PRODUCTS - COMP/OP AGG \$			
POLICY PRO- JECT LOC				9			
AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (Ea accident)	3		
ANY AUTO				BODILY INJURY (Per person)			
ALL OWNED SCHEDULED AUTOS AUTOS				BODILY INJURY (Per accident) \$ PROPERTY DAMAGE			
HIRED AUTOS NON-OWNED AUTOS				(Per accident)			
			:				
UMBRELLA LIAB OCCUR				EACH OCCURRENCE S			
EXCESS LIAB CLAIMS-MADE				AGGREGATE S			
A WORKERS COMPENSATION Y Z07034	3908	7/8/2016	7/8/2017	WC STATU- OTH- TORY LIMITS ER	)		
AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE				· · · · · · · · · · · · · · · · · · ·	\$1,000,000		
OFFICER/MEMBER EXCLUDED?   N / A   (Mandatory in NH)				E.L. DISEASE - EA EMPLOYEE			
If yes, describe under DESCRIPTION OF OPERATIONS below				E.L. DISEASE - POLICY LIMIT	\$1,000,000		
	36980045	9/17/2016	9/17/2017		,000,000 0,000		
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) Project description: Lee County Miscellaneous Professional Services.							
CERTIFICATE HOLDER	CANC	ELLATION					
TY-Lin International 2400 First Street, Suite 200 Fort Myers FL 33901	SHO THE	ULD ANY OF EXPIRATION	N DATE TH	ESCRIBED POLICIES BE CA ERÊOF, NOTICE WILL B CY PROVISIONS.			
	AUTHOR () حـــ	RIZED REPRESE	NTATIVE				

### Zenith Insurance Company (2)

A.M. Best #: 000984 NAIC #: 13269 FEIN #: 951651549

Domiciliary Address
21255 Califa Street

Woodland Hills, CA 91367-5021

<u>United States</u>

Web: <u>www.thezenith.com</u> Phone: 818-713-1000 Fax: 818-592-0480



Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.

View additional <u>news</u>, <u>reports and</u> <u>products</u> for this company.

Based on A.M. Best's analysis, <u>058364 - Fairfax Financial Holdings Limited</u> is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of <u>operating insurance entities</u> in this structure.

#### **Best's Credit Ratings**

Financial Strength Rating View Definition

Rating:

**Affiliation Code:** 

Financial Size Category:

Outlook:

Action:

**Effective Date:** 

Initial Rating Date:

A (Excellent)

p (Pooled)

X (\$500 Million to \$750 Million)

Stable

Affirmed

October 20, 2016 June 30, 1956

Long-Term Issuer Credit Rating View Definition

Long-Term:

Outlook:

Action:

Effective Date:

Initial Rating Date:

а

Stable

Affirmed

October 20, 2016 May 23, 2005

u Denotes Under Review Best's Rating

**Best's Credit Rating Analyst** 

Rating Issued by: A.M. Best Rating Services, Inc.

Senior Financial Analyst: Darian Ryan Director: Jennifer Marshall, CPCU, ARM

#### **Disclosure Information**



View A.M. Best's Rating Disclosure Form



A.M. Best Affirms Credit Ratings of Fairfax Financial Holdings Limited and Majority of Its Subsidiaries
October 20, 2016

#### **Rating History**

### The Continental Insurance Company (2)

A.M. Best #: 002118 **Administrative Office** 

NAIC #: 35289 FEIN #: 135010440

View Additional Address Information

333 South Wabash Avenue Chicago, IL 60604 **United States** 

Web: www.cna.com Phone: 312-822-5000



Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on A.M. Best's analysis, 058705 - CNA Financial Corporation is the AMB Ultimate Parent and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

#### **Best's Credit Ratings**

Financial Strength Rating View Definition

Rating:

**Affiliation Code:** 

Financial Size Category:

Outlook:

Action:

**Effective Date:** 

**Initial Rating Date:** 

A (Excellent)

g (Group)

XV (\$2 Billion or greater)

Stable

Affirmed

February 23, 2016

December 31, 1907

Long-Term Issuer Credit Rating View Definition

Long-Term:

Outlook:

Action:

**Effective Date:** 

**Initial Rating Date:** 

Stable

Affirmed

February 23, 2016

June 21, 2005

u Denotes <u>Under Review Best's Rating</u>

**Best's Credit Rating Analyst** 

Rating Issued by: A.M. Best Rating Services, Inc.

Director: Jennifer Marshall, CPCU, ARM

#### Disclosure Information



View A.M. Best's Rating Disclosure Form



A.M. Best Affirms Ratings of CNA Financial Corporation and Its Subsidiaries; Assigns Rating to New Senior Notes February 23, 2016

#### **Rating History**

132CELLAMOL Client#: 1429976

### ACORD.

### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/11/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy/jes) must be endorsed. If SUBROGATION IS WAIVED, subject to

RODU				CONT	AG1 ::				
3B&1	T-Oswald Trippe and Company			PHON (A/C,	E No, Ext): 239 43	3-4535	FAX (A/C, No):	866-881-	5271
	5 Bell Tower Drive			E-MA ADDR	L				
	Myers, FL 33907						FORDING COVERAGE		NAIC #
39 4	33-4535			INSUI	RER A : Hartfor	d Fire Insur	ance Company	196	682
ISURE				INSUI	RER B :				
	Cella Molnar & Associates	Inc		INSUI	RER C :				
	1631 Hendry St			INSUI	RER D :				
	Fort Myers, FL 33901			INSU	RER E :				
				INSU	RER F :				
OVE	RAGES CERT	rific	ATE	NUMBER:			REVISION NUMBER:		
INDI CER EXC	IS TO CERTIFY THAT THE POLICIES CATED. NOTWITHSTANDING ANY REC TIFICATE MAY BE ISSUED OR MAY PI LUSIONS AND CONDITIONS OF SUCH	QUIRE ERTA POLI	EMEN IN, T CIES.	T, TERM OR CONDITION OF AN' THE INSURANCE AFFORDED BY LIMITS SHOWN MAY HAVE BE	/ CONTRACT OI THE POLICIES EN REDUCED I	R OTHER DOO DESCRIBED H BY PAID CLAII	CUMENT WITH RESPECT HEREIN IS SUBJECT TO A MS.	TO WHICH	THIS
SR IR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	(MM/DD/YYYY)	LIMIT	S	
4	X COMMERCIAL GENERAL LIABILITY	X		21SBANV7889	07/08/2016	07/08/2017	EACH OCCURRENCE	\$1,000,0	
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$300,000	)
							MED EXP (Any one person)	\$10,000	
							PERSONAL & ADV INJURY	\$1,000,0	
G	BEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$2,000,0	
L	X POLICY PRO- JECT LOC						PRODUCTS - COMP/OP AGG	\$2,000,0	00
	OTHER:						COMBINED SINGLE LIMIT	\$	
4 4	AUTOMOBILE LIABILITY			21SBANV7889	07/08/2016	07/08/2017	(——————————————————————————————————————	\$\$1,000,	UUO
	ANY AUTO						BODILY INJURY (Per person)	\$	
L	ALL OWNED SCHEDULED AUTOS NON-OWNED						BODILY INJURY (Per accident) PROPERTY DAMAGE	\$	
_	X HIRED AUTOS X NON-OWNED AUTOS						(Per accident)	\$	
_		_	_					<u> </u>	
-	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	\$	<del>,</del>
L	EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$	
	DED RETENTION \$  VORKERS COMPENSATION						PER OTH-	\$	
1	AND EMPLOYERS' LIABILITY								
A	NY PROPRIETOR/PARTNER/EXECUTIVE	N/A					E.L. EACH ACCIDENT	\$	
16	Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE		
_   E	f yes, describe under DESCRIPTION OF OPERATIONS below		<u> </u>				E.L. DISEASE - POLICY LIMIT	\$	
-									
$\bot$						L	· »		
DESCF	RIPTION OF OPERATIONS / LOCATIONS / VEHICLE COUNTY MIS	CLES (	ACOR	D 101, Additional Remarks Schedule, m	ay be attached if m	ore space is requ	irea)		
	ect bescription. Lee County wis		41160	al insured for Commercial	Conoral Liah	sility per Ru	einess		
Proje	in International is nemed as an	244							

CERTIFICATE HOLDER	CANCELLATION
TY-Lin International 2400 First Street, Suite 200 Fort Myers, FL 33901	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
Totally order	AUTHORIZED REPRESENTATIVE
	Karie dyn Evans

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### Hartford Fire Insurance Company (2)

A.M. Best #: 002231 NAIC #: 19682 FEIN #: 060383750

Domiciliary Address
One Hartford Plaza
Hartford, CT 06155-0001

<u>United States</u>

Web: www.thehartford.com Phone: 860-547-5000



Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional <u>news</u>, <u>reports and</u> <u>products</u> for this company.

Based on A.M. Best's analysis, <u>058707 - Hartford Financial Services Group Inc</u> is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of <u>operating insurance entities</u> in this structure.

#### **Best's Credit Ratings**

Financial Strength Rating View Definition

Rating:

**Affiliation Code:** 

Financial Size Category:

Outlook:

Action:

Effective Date: Initial Rating Date: A+ (Superior)

p (Pooled)

XV (\$2 Billion or greater)

Stable

Affirmed

June 17, 2016

December 31, 1907

Long-Term Issuer Credit Rating View Definition

Long-Term:

Outlook:

Action:

**Effective Date:** 

**Initial Rating Date:** 

aa-

Stable

Affirmed

June 17, 2016

July 14, 2005

u Denotes <u>Under Review Best's Rating</u>

**Best's Credit Rating Analyst** 

Rating Issued by: A.M. Best Rating Services, Inc.
Senior Financial Analyst: Jonathan Harris, CFA, FRM

Director: Jennifer Marshall, CPCU, ARM

Disclosure Information



View A.M. Best's Rating Disclosure Form



A.M. Best Affirms Ratings of The Hartford Financial Services Group, Inc. and Its Subsidiaries June 17, 2016

#### **Rating History**

A.M. Best has provided ratings & analysis on this company since 1907.

#### Client#: 1048869 FLORITRA3

### ACORD<sub>IM</sub>

### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/10/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

certificate holder in lieu of such endorsement(s).							
PRODUCER	CONTACT NAME:						
USI Insurance Services, LLC,	PHONE (A/C, No, Ext): 813 321-7500 FAX (A/C, No):						
1715 N. Westshore Blvd. Suite 700	E-MAIL ADDRESS:						
Tampa, FL 33607	INSURER(S) AFFORDING COVERAGE	NAIC#					
	INSURER A: Phoenix Insurance Company	25623					
INSURED	INSURER B: Colony Specialty Insurance Co	36927					
Florida Transportation Engineering Inc	INSURER C: Travelers Indemnity Co. of Amer	25666					
8250 Pascal Drive	INSURER D:						
Punta Gorda, FL 33950	INSURER E:						
	INSURER F:						
		,					

COV	'ERAG				NUMBER:			REVISION NUMBER:	
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.									
INSR LTR			ADDL	SUBR WVD		POLICY EFF (MM/DD/YYYY)	POLICY EXP	LIMIT	S
A	X C	OMMERCIAL GENERAL LIABILITY	X	-		07/06/2016			\$1,000,000
•		CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000
		CEATIVIS-IVIADE 21 000011						MED EXP (Any one person)	\$10,000
				1				DEDCOMAL & ADVINTURY	£1 000 000

1	Liability			1			\$2,000,000 annl aggr.		
В	Professional			IAE132550	06/08/2016	06/08/2017	\$1,000,000 per claim		
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$1,000,000	
	ANY PROPRIETOR/PARTNER/EXECUTIVE N / (Mandatory in NH)		Α				E.L. DISEASE - EA EMPLOYEE	\$1,000,000	
^	AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE		<b>`</b>				E.L. EACH ACCIDENT	\$1,000,000	
A	WORKERS COMPENSATION		х	UB4120T143	08/17/2016	08/17/2017	X PER OTH-		
	DED RETENTION\$							\$	
l	EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$	
_	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	\$	
	HIRED AUTOS AUTOS							\$	
	X HIRED AUTOS X AUTOS NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	\$	
	ALL OWNED SCHEDULED						BODILY INJURY (Per accident)	\$	
٦	X ANY AUTO	•					BODILY INJURY (Per person)	\$	
С	AUTOMOBILE LIABILITY	Х		BA3D852116	07/06/2016	07/06/2017	COMBINED SINGLE LIMIT (Ea accident)	<sub>\$</sub> 1,000,000	
	POLICY   JECT   LOC   OTHER:							\$	
	PRO-						PRODUCTS - COMP/OP AGG	\$2,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:		ĺ				GENERAL AGGREGATE	\$2,000,000	
						Ī	PERSONAL & ADV INJURY	\$1,000,000	
			ĺ				MED EXP (Any one person)	\$10,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: CN160311 Miscellaneous Professional Services.

The General Liability policy, including Products and Completed Operations coverage includes an automatic Additional Insured endorsement that provides Additional Insured status to Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials, only when there is a written contract that requires such status, and only with regard to work performed on (See Attached Descriptions)

CERTIFICATE HOLDER	CANCELLATION
Lee County Board of County Commissioners P.O. Box 398 Fort Myers, FL 33902	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
Total myoro, i i i i i i i i i i i i i i i i i i i	AUTHORIZED REPRESENTATIVE
	de n de de De

DESC	RIPTIONS (Continued from	Page 1)	
behalf of the named insured.			
Professional Liability coverage is written on a	a claims-made basis.		

### The Phoenix Insurance Company (2)

A.M. Best #: 002518 NAIC #: 25623 FEIN #: 060303275

Domiciliary Address
One Tower Square
Hartford, CT 06183
United States

Web: <u>www.travelers.com</u> Phone: 860-277-0111 Fax: 860-277-7002



Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional <u>news</u>, <u>reports and</u> <u>products</u> for this company.

Based on A.M. Best's analysis, <u>058470 - Travelers Companies</u>, <u>Inc.</u> is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of <u>operating insurance entities</u> in this structure.

#### **Best's Credit Ratings**

Financial Strength Rating View Definition

Rating:

Affiliation Code:

Financial Size Category:

Outlook:

Action:

Effective Date:

**Initial Rating Date:** 

A++ (Superior)

g (Group)

XV (\$2 Billion or greater)

Stable

Affirmed

July 22, 2016

December 31, 1907

Long-Term Issuer Credit Rating View Definition

Long-Term:

Outlook:

Action:

Effective Date:

**Initial Rating Date:** 

aa+

Stable

Affirmed

July 22, 2016

April 18, 2005

u Denotes Under Review Best's Rating

**Best's Credit Rating Analyst** 

Rating Issued by: A.M. Best Rating Services, Inc.

Director: Jennifer Marshall, CPCU, ARM

#### **Disclosure Information**



View A.M. Best's Rating Disclosure Form



A.M. Best Affirms Ratings of The Travelers Companies, Inc. and Its Subsidiaries
July 22, 2016

#### **Rating History**

A.M. Best has provided ratings & analysis on this company since 1907.

### Colony Specialty Insurance Company (2)

A.M. Best #: 002619

NAIC #: 36927

FEIN #: 341266871

**Mailing Address** 

View Additional Address Information

P.O. Box 469012

San Antonio, TX 78246

**United States** 

Web: www.colonyspecialty.com

Phone: 804-560-2000 Fax: 804-560-4820



Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.

View additional <u>news</u>, <u>reports and</u> <u>products</u> for this company.

Based on A.M. Best's analysis, <u>058448 - Argo Group International Holdings, Ltd</u> is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of <u>operating insurance entities</u> in this structure.

#### **Best's Credit Ratings**

Financial Strength Rating View Definition

Rating:

A (Excellent)

**Affiliation Code:** 

g (Group)

Financial Size Category:

XII (\$1 Billion to \$1.25 Billion)

Outlook:

Stable

Action:

Affirmed

Effective Date:

November 16, 2016

Initial Rating Date:

June 28, 1993

Long-Term Issuer Credit Rating View Definition

Long-Term:

а

Outlook:

Stable

Action:

Affirmed

Effective Date: Initial Rating Date:

November 16, 2016 June 29, 2005

u Denotes <u>Under Review Best's Rating</u>

**Best's Credit Rating Analyst** 

Rating Issued by: A.M. Best Rating Services, Inc. Senior Financial Analyst: Susan Molineux Director: Jennifer Marshall, CPCU, ARM

#### **Disclosure Information**



View A.M. Best's Rating Disclosure Form



A.M. Best Affirms Credit Ratings of Argo Group International Holdings, Ltd. and Subsidiaries November 16, 2016

#### Rating History

# The Travelers Indemnity Company of America (2) A.M. Best #: 004003 NAIC #: 25666 FEIN #: 586020487

A.M. Best #: 004003 Domiciliary Address One Tower Square Hartford, CT 06183 United States

Web: <u>www.travelers.com</u> Phone: 860-277-0111 Fax: 860-277-7002 t BEST
A++ Superior

Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional <u>news</u>, <u>reports and</u> <u>products</u> for this company.

Based on A.M. Best's analysis, <u>058470 - Travelers Companies</u>, <u>Inc.</u> is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of <u>operating insurance entities</u> in this structure.

#### **Best's Credit Ratings**

Financial Strength Rating View Definition

Rating:

**Affiliation Code:** 

Financial Size Category:

Outlook:

Action:

Effective Date:

Initial Rating Date:

A++ (Superior)

g (Group)

XV (\$2 Billion or greater)

Stable

Affirmed

July 22, 2016

June 30, 1951

Long-Term Issuer Credit Rating View Definition

Long-Term:

Outlook:

Action:

Effective Date:

**Initial Rating Date:** 

aa+

Stable

Affirmed

July 22, 2016

April 18, 2005

u Denotes Under Review Best's Rating

**Best's Credit Rating Analyst** 

Rating Issued by: A.M. Best Rating Services, Inc.

Director: Jennifer Marshall, CPCU, ARM

#### **Disclosure Information**



View A.M. Best's Rating Disclosure Form



A.M. Best Affirms Ratings of The Travelers Companies, Inc. and Its Subsidiaries July 22, 2016

#### **Rating History**

A.M. Best has provided ratings & analysis on this company since 1951.

**KCOLLINS** 



### **CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY) 11/10/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed.

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Am	es &	Gough eensboro Drive				PHONE (A/C, No	o, Ext): (703) 8	327-2277	(A/C, No): (	703) 8	327-2279
	te 98					E-MAIL ADDRE	ss: admin@a	amesgough	n.com		
McI	_ean,	VA 22102					INS	SURER(S) AFFOR	RDING COVERAGE		NAIC #
						INSURE			surance Company		20494
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		TKW Consulting Engineers, 5621 Banner Drive	inc.						surance Company A(X		20494
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ACORD 25 (2016/03)

2400 First Street, Suite 200 Fort Myers, FL 33901

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AUTHORIZED REPRESENTATIVE



IMPORTANT: THIS ENDORSEMENT CONTAINS DUTIES THAT APPLY TO THE ADDITIONAL INSURED IN THE EVENT OF OCCURRENCE, OFFENSE, CLAIM OR SUIT. SEE PARAGRAPH C., OF THIS ENDORSEMENT FOR THESE DUTIES.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

# BLANKET ADDITIONAL INSURED ENDORSEMENT WITH PRODUCTS-COMPLETED OPERATIONS COVERAGE

&

#### **BLANKET WAIVER OF SUBROGATION**

**Architects, Engineers and Surveyors** 

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS LIABILITY COVERAGE FORM BUSINESSOWNERS COMMON POLICY CONDITIONS

- A. WHO IS AN INSURED (Section C.) of the Businessowners Liability Coverage Form is amended to include as an insured any person or organization whom you are required to add as an additional insured on this policy under a written contract or written agreement; but the written contract or written agreement must be:
  - Currently in effect or becoming effective during the term of this policy; and
  - 2. Executed prior to the "bodily injury," "property damage," or "personal and advertising injury."
- **B.** The insurance provided to the additional insured is limited as follows:
  - That person or organization is an additional insured solely for liability due to your negligence specifically resulting from "your work" for the additional insured which is the subject of the written contract or written agreement. No coverage applies to liability resulting from the sole negligence of the additional insured.
  - 2. The Limits of Insurance applicable to the additional insured are those specified in the written contract or written agreement or in the Declarations of this policy, whichever is less. These Limits of Insurance are inclusive of, and not in addition to, the Limits of Insurance shown in the Declarations.
  - 3. The coverage provided to the additional insured within this endorsement and section titled LIABILITY AND MEDICAL EXPENSE DEFINITIONS "Insured Contract" (Section F.9.) within the Businessowners Liability Coverage Form, does not apply to "bodily injury" or "property damage" arising out of the "products-completed operations hazard" unless required by the written contract or written agreement.

- 4. The insurance provided to the additional insured does not apply to "bodily injury," "property damage," "personal and advertising injury" arising out of an architect's, engineer's, or surveyor's rendering of or failure to render any professional services including:
  - a. The preparing, approving, or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications by any architect, engineer or surveyor performing services on a project of which you serve as construction manager; or
  - b. Inspection, supervision, quality control, engineering or architectural services done by you on a project of which you serve as construction manager.
- 5. This insurance does not apply to "bodily injury," "property damage," or "personal and advertising injury" arising out of:
  - a. The construction or demolition work while you are acting as a construction or demolition contractor. This exclusion does not apply to work done for or by you at your premises.
- C. BUSINESSOWNERS GENERAL LIABILITY CONDITIONS Duties In The Event of Occurrence, Offense, Claim or Suit (Section E.2.) of the Businessowners Liability Coverage Form is amended to add the following:

An additional insured under this endorsement will as soon as practicable:

 Give written notice of an occurrence or an offense to us which may result in a claim or "suit" under this insurance;

- Tender the defense and indemnity of any claim or "suit" to us for a loss we cover under this Coverage Part;
- Tender the defense and indemnity of any claim or "suit" to any other insurer which also has insurance for a loss we cover under this Coverage Part; and
- 4. Agree to make available any other insurance which the additional insured has for a loss we cover under this Coverage Part.

We have no duty to defend or indemnify an additional insured under this endorsement until we receive written notice of a claim or "suit" from the additional insured.

- D. OTHER INSURANCE (Section H. 2. & 3.) of the Businessowners Common Policy Conditions are deleted and replaced with the following:
  - 2. This insurance is excess over any other insurance naming the additional insured as an insured whether primary, excess, contingent or on any other basis unless a written contract or written agreement specifically requires that this insurance be either primary or primary and noncontributing to the additional insured's own coverage. This insurance is excess over any other insurance to which the additional insured has been added as an additional insured by endorsement.
  - When this insurance is excess, we will have no duty under Coverages A or B to defend the additional insured against any "suit" if any other insurer has a duty to defend the additional insured

against that "suit" If no other insurer defends, we will undertake to do so, but we will be entitled to the additional insured's rights against all those other insurers.

When this insurance is excess over other insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

- (a) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and
- (b) The total of all deductible and self-insured amounts under all that other insurance.

We will share the remaining loss, if any, with any other insurance that is not described in this Excess Insurance provision and was not bought specifically to apply in excess of the Limits of Insurance shown in the Declarations of this Coverage Part.

- E. TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (Section K.2.) of the Businessowners Common Policy Conditions is deleted and replaced with the following:
  - 2. We waive any right of recovery we may have against any person or organization against whom you have agreed to waive such right of recovery in a written contract or agreement because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included within the "products-completed operations hazard."

FEIN #: 361877247

### Transportation Insurance Company (2)

A.M. Best #: 002131 NAIC #: 20494 **Domiciliary Address** 333 South Wabash Avenue Chicago, IL 60604 **United States** 

Web: www.cna.com Phone: 312-822-5000



Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on A.M. Best's analysis, 058705 - CNA Financial Corporation is the AMB Ultimate Parent and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

#### **Best's Credit Ratings**

Financial Strength Rating View Definition

Rating:

**Affiliation Code:** 

Financial Size Category:

Outlook: Action:

**Effective Date:** 

**Initial Rating Date:** 

A (Excellent)

g (Group)

XV (\$2 Billion or greater)

Stable

Affirmed

February 23, 2016 June 30, 1941

Long-Term Issuer Credit Rating View Definition

Long-Term:

Outlook:

Action:

**Effective Date:** 

**Initial Rating Date:** 

Stable

Affirmed

February 23, 2016 June 21, 2005

u Denotes Under Review Best's Rating

**Best's Credit Rating Analyst** 

Rating Issued by: A.M. Best Rating Services, Inc.

Director: Jennifer Marshall, CPCU, ARM

#### Disclosure Information



View A.M. Best's Rating Disclosure Form



A.M. Best Affirms Ratings of CNA Financial Corporation and Its Subsidiaries; Assigns Rating to New Senior Notes February 23, 2016

#### **Rating History**

#### The Continental Insurance Company (2) NAIC #: 35289

A.M. Best #: 002118

FEIN #: 135010440

Administrative Office

333 South Wabash Avenue Chicago, IL 60604

View Additional Address Information

Web: www.cna.com Phone: 312-822-5000

**United States** 



Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on A.M. Best's analysis, 058705 - CNA Financial Corporation is the AMB Ultimate Parent and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

#### **Best's Credit Ratings**

Financial Strength Rating View Definition

Rating:

A (Excellent)

**Affiliation Code:** 

g (Group)

Financial Size Category:

XV (\$2 Billion or greater)

Outlook:

Stable

Action:

Affirmed

**Effective Date:** 

February 23, 2016

**Initial Rating Date:** 

December 31, 1907

Long-Term Issuer Credit Rating View Definition

Long-Term:

Outlook:

Stable

Action:

Affirmed

**Effective Date: Initial Rating Date:**  February 23, 2016 June 21, 2005

u Denotes <u>Under Review Best's Rating</u>

**Best's Credit Rating Analyst** 

Rating Issued by: A.M. Best Rating Services, Inc.

Director: Jennifer Marshall, CPCU, ARM

#### **Disclosure Information**



View A.M. Best's Rating Disclosure Form



A.M. Best Affirms Ratings of CNA Financial Corporation and Its Subsidiaries; Assigns Rating to New Senior Notes February 23, 2016

#### **Rating History**

### Continental Casualty Company (2)

A.M. Best #: 002128 NAIC #: 20443 FEIN #: 362114545

Domiciliary Address

333 South Wabash Avenue

Chicago, IL 60604

United States

Web: <u>www.cna.com</u> Phone: 312-822-5000



Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.

View additional <u>news</u>, <u>reports and</u> <u>products</u> for this company.

Based on A.M. Best's analysis, <u>058705 - CNA Financial Corporation</u> is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of <u>operating insurance entities</u> in this structure.

#### **Best's Credit Ratings**

Financial Strength Rating View Definition

Rating:

Financial Size Category:

Outlook:

Action:

Effective Date:

**Initial Rating Date:** 

A (Excellent)

XV (\$2 Billion or greater)

Stable

Affirmed

February 23, 2016

June 30, 1922

Long-Term Issuer Credit Rating View Definition

Long-Term:

Outlook:

Action:

Effective Date:

Initial Rating Date:

а

Stable Affirmed

February 23, 2016

June 21, 2005

u Denotes Under Review Best's Rating

**Best's Credit Rating Analyst** 

Rating Issued by: A.M. Best Rating Services, Inc.

Director: Jennifer Marshall, CPCU, ARM

Disclosure Information



View A.M. Best's Rating Disclosure Form



A.M. Best Affirms Ratings of CNA Financial Corporation and Its Subsidiaries; Assigns Rating to New Senior Notes February 23, 2016

#### **Rating History**

A.M. Best has provided ratings & analysis on this company since 1922.

# Travelers Casualty and Surety Company of America (2) A.M. Best #: 003609 NAIC #: 31194 FEIN #: 060907370

A.M. Best #: 003609 Domiciliary Address One Tower Square Hartford, CT 06183

United States

Web: <u>www.travelers.com</u> Phone: 860-277-0111 Fax: 860-277-7002



Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional <u>news</u>, <u>reports and products</u> for this company.

Based on A.M. Best's analysis, <u>058470 - Travelers Companies</u>, <u>Inc.</u> is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of <u>operating insurance entities</u> in this structure.

#### **Best's Credit Ratings**

Financial Strength Rating View Definition

Rating:

A++ (Superior)

Financial Size Category:

XV (\$2 Billion or greater)

Outlook:

Stable

Action:

Affirmed

Effective Date:

July 22, 2016

**Initial Rating Date:** 

June 30, 1975

Long-Term Issuer Credit Rating View Definition

Long-Term:

aa+

Outlook:

Stable

Action:

Affirmed

Effective Date:

July 22, 2016

Initial Rating Date:

April 18, 2005

u Denotes <u>Under Review Best's Rating</u>

#### **AMB Rating Unit**

Note: This data record represents an AMB Rating Unit and the following Best's Credit Ratings are based on the consolidated financials assigned to this record.

AMB#

**Company Name** 

Best's FSR

Best's ICR

087376

Travelers Cas & Sur Co of Europe Ltd

A++

aa+

**Best's Credit Rating Analyst** 

Rating Issued by: A.M. Best Rating Services, Inc.

Director: Jennifer Marshall, CPCU, ARM

**Disclosure Information** 



View A.M. Best's Rating Disclosure Form



### **Standard Insurance Requirements**

Minimum Insurance Requirements: Risk Management in no way represents that the insurance required is sufficient or adequate to protect the vendors' interest or liabilities. The following are the required minimums the vendor must maintain throughout the duration of this contract. The County reserves the right to request additional documentation regarding insurance provided

**a.** <u>Commercial General Liability</u> - Coverage shall apply to premises and/or operations, products and completed operations, independent contractors, contractual liability exposures with minimum limits of:

\$500,000 per occurrence \$1,000,000 general aggregate \$500,000 products and completed operations \$500,000 personal and advertising injury

**b.** Business Auto Liability - The following Automobile Liability will be required and coverage shall apply to all owned, hired and non-owned vehicles use with minimum limits of:

\$500,000 combined single limit (CSL)

c. <u>Workers' Compensation</u> - Statutory benefits as defined by FS 440 encompassing all operations contemplated by this contract or agreement to apply to all owners, officers, and employees regardless of the number of employees. Workers Compensation exemptions may be accepted with written proof of the State of Florida's approval of such exemption. Employers' liability will have minimum limits of:

\$100,000 per accident \$100,000 disease limit \$500,000 disease – policy limit

**d.** <u>Errors and Omissions</u> - Coverage shall include professional liability insurance, to cover claims arising out of negligent acts, errors or omissions of professional advice or other professional services.

\$1,000,000 combined single limit (CSL) of BI and PD

\*The required minimum limit of liability shown in a and b may be provided in the form of "Excess Insurance" or "Commercial Umbrella Policies." In which case, a "Following Form Endorsement" will be required on the "Excess Insurance Policy" or "Commercial Umbrella Policy."



#### **Verification of Coverage:**

- 1. Coverage shall be in place prior to the commencement of any work and throughout the duration of the contract. A certificate of insurance will be provided to the Risk Manager for review and approval. The certificate shall provide for the following:
  - a. The certificate holder shall read as follows:

Lee County Board of County Commissioners P.O. Box 398 Fort Myers, Florida 33902

b. "Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials" will be named as an "Additional Insured" on the General Liability policy, including Products and Completed Operations coverage.

#### **Special Requirements:**

- 1. An appropriate "Indemnification" clause shall be made a provision of the contract.
- 2. It is the responsibility of the general contractor to insure that all subcontractors comply with all insurance requirements.

Florida Department of State

DIVISION OF CORPORATIONS



Department of State / Division of Corporations / Search Records / Detail By Document Number /

#### **Detail by Entity Name**

Foreign Profit Corporation T.Y. LIN INTERNATIONAL

Filing Information

**Document Number** 

834521

FEI/EIN Number

94-1598707

**Date Filed** 

06/12/1975

State

CA

Status

**ACTIVE** 

Last Event

CORPORATE MERGER

Event Date Filed

03/17/2010

**Event Effective Date** 

NONE

Principal Address

345 California Street

Ste. 2300

SAN FRANCISCO, CA 94104

Changed: 04/13/2015

Mailing Address

345 California Street

STE. 2300

SAN FRANCISCO, CA 94104

Changed: 04/13/2015

#### Registered Agent Name & Address

PIEDRAHITA, ALVARO 201 ALHAMBRA CIRCLE

SUITE 900

CORAL GABLES, FL 33134

Name Changed: 07/19/2006

Address Changed: 07/19/2006

Officer/Director Detail

Name & Address

Title P

PIEDRAHITA, ALVARO

201 ALHAMBRA CIRCLE, SUITE 900 CORAL GABLES, FL 33134

Title EVST

PETERSON, ROBERT A
345 California Street, Suite 2300
SAN FRANCISCO, CA 94104

Title SVP

VALLE, MARIANO 201 ALHAMBRA CIRCLE, SUITE 900 CORAL GABLES, FL 33134

Title C

TANG, MAN-CHUNG 345 California Street, Suite 2300 SAN FRANCISCO, CA 94104

Title VP

Fennie, Veronica 345 California Street, Suite 2300 SAN FRANCISCO, CA 94104

Title SVP

Gaffney, Heather 345 California Street, Suite 2300 SAN FRANCISCO, CA 94104

Title VP

Ferguson, John 345 California Street, Suite 2300 SAN FRANCISCO, CA 94104

Title SVP

Nader, Marwan 345 California Street, Suite 2300 SAN FRANCISCO, CA 94104

Title SVP

Radley, Robert 345 California Street, Suite 2300 SAN FRANCISCO, CA 94104

Title SVP

Ashley, Mark 345 California Street, Suite 2300 SAN FRANCISCO, CA 94104

Title Asst. Secretary

Gjertson, David 345 California Street, Suite 2300 SAN FRANCISCO, CA 94104

Title Assistant Secretary

Serig, Charles 345 California Street Ste. 2300 SAN FRANCISCO, CA 94104

#### **Annual Reports**

Report Year	Filed Date
2015	04/13/2015
2015	07/23/2015
2016	02/25/2016

#### **Document Images**

02/25/2016 ANNUAL REPORT	View image in PDF format
07/23/2015 AMENDED ANNUAL REPORT	View image in PDF format
04/13/2015 ANNUAL REPORT	View image in PDF format
10/30/2014 AMENDED ANNUAL REPORT	View image in PDF format
03/23/2014 ANNUAL REPORT	View image in PDF format
03/11/2013 ANNUAL REPORT	View image in PDF format
03/30/2012 ANNUAL REPORT	View image in PDF format
09/23/2011 ANNUAL REPORT	View image in PDF format
02/15/2011 ANNUAL REPORT	View image in PDF format
03/17/2010 Merger	View image in PDF format
02/10/2010 ANNUAL REPORT	View image in PDF format
02/23/2009 ANNUAL REPORT	View image in PDF format
04/07/2008 ANNUAL REPORT	View image in PDF format
01/26/2007 ANNUAL REPORT	View image in PDF format
07/19/2006 ANNUAL REPORT	View image in PDF format
01/09/2006 ANNUAL REPORT	View image in PDF format
01/10/2005 – ANNUAL REPORT	View image in PDF format
02/02/2004 ANNUAL REPORT	View image in PDF format
08/05/2003 ANNUAL REPORT	View image in PDF format
02/27/2003 ANNUAL REPORT	View image in PDF format
02/04/2002 ANNUAL REPORT	View image in PDF format
02/07/2001 ANNUAL REPORT	View image in PDF format
03/06/2000 ANNUAL REPORT	View image in PDF format
03/06/1999 ANNUAL REPORT	View image in PDF format

ı	02/25/1998 ANNUAL REPORT	View image in PDF format
	05/13/1997 ANNUAL REPORT	View image in PDF format
	05/01/1996 ANNUAL REPORT	View image in PDF format
	05/01/1995 ANNUAL REPORT	View image in PDF format
l		

Florida Department of State, Division of Corporations

#### CORPORATE AUTHORIZATION

Atiq Alvi, Vice President of T.Y. Lin International (the "Corporation"), a California corporation, is a duly elected and appointed officer of the Corporation and holds full corporate authority to enter into any contracts or leases on behalf of the Corporation.

In witness whereof, I have caused this instrument to be executed and the corporate seal to be hereunto affixed in the City of San Francisco, California, U.S.A. on the 16<sup>th</sup> of September 2014.

Corporate Seal

SERPINELIGIBIA

HORA

T.Y. LIN INTERNATIONAL

State of California )
County of San Francisco )

Veronica G. Fennie, Assistant Secretary

On September 16th, 2014, before me, Vivan S. Fung, Notary Public, personally appeared Veronica G. Fennie who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature on the instrument, the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

VIVIAN S. FUNG
Commission # 1916330
Notary Public - California
Alameda County
My Comm. Expires Jan 6, 2015

Notary Public