

John E. Manning  
*District One*

August 31, 2018

(239) 533-8881

Cecil L. Pendergrass  
*District Two*

Larry Kiker  
*District Three*

Brian Hamman  
*District Four*

Frank Mann  
*District Five*

Roger Desjarlais  
*County Manager*

Richard Wm. Wesch  
*County Attorney*

Donna Marie Collins  
*Hearing Examiner*

Mr. Ramon Acevedo  
GMA Architects & Planners LLC  
43 Barkley Circle Suite 202  
Fort Myers, FL 33907

SUBJECT: CN160635DKR MISC. ARCHITECTURAL SERVICES – C -7735

ENCLOSURE: CHANGE ORDER

Dear Mr. Acevedo:

Enclosed is your executed copy of Change Order No. 2 for the Misc. Architectural Contract

If you should have any questions, please give me a call.

Sincerely,  
PROCUREMENT MANAGEMENT

*Jennifer Brewer-Dano*

Jennifer Brewer-Dano  
Contracts Analyst

C: [FinanceOnBase@leeclerk.org](mailto:FinanceOnBase@leeclerk.org)  
Project File



# Lee County Professional Service/Service Provider Agreement Change Order/Supplemental Task Authorization

Date Aug 17, 2018

**Print Form**

☒ Change Order Agreement #: 2 ☐ Supplemental Task Authorization #: \_\_\_\_\_

A Change Order or Supplemental Task Authorization requires approval by the Department Director for expenditures under \$50,000 or approval by the County Manager for expenditures between \$50,000.01 and \$100,000 or approval by the Board of County Commissioners for expenditures over \$100,000

Primary Contact: Ramon Acevedo

Contract Name: Miscellaneous Architectural Services  
Miscellaneous Architectural Services

Project Name: \_\_\_\_\_

Consultant: GMA Architects & Planners LLC Project #: N/A

Solicitation #: CN160635DKR Contract #: 7735 Account #: N/A

Lee County Project Manager: N/A Request Date: Aug 17, 2018

Fiscal Staff: N/A

Upon the completion and execution of this Change Order or Supplemental task Authorization by both parties the Consultant / Provider is authorized to and shall proceed with the following exhibits:

- **CO-STA Exhibit A** - SCOPE OF PROFESSIONAL SERVICE
- **CO-STA Exhibit B** - COMPENSATION & METHOD OF PAYMENT
- **CO-STA Exhibit C** - TIME & SCHEDULE OF PERFORMANCE
- **CO-STA Exhibit D** - CONSULTANTS/PROVIDERS ASSOCIATED SUB-CONSULTANT(S)/SUB-CONTRACTORS
- **CO-STA Exhibit E** - PROJECT GUIDELINES AND CRITERIA

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

Ramon E. Acevedo

signature

Name of Consultant/Provider (Print Name)

RAMON E. ACEVEDO

RACEVEDO@GMAARCHITECT.COM

Contact E-mail Address

8/27/18

Date Accepted

(239) 275-0225

Contact Phone Number

**Lee County Board of County Commissioners - Procurement Management**

1500 Monroe Street - 4th Floor - Fort Myers, FL 33901

PO Box 398 - Fort Myers, FL 33902-0398

Phone: (239) 533-8881

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**Scope of Professional Services for:**

Miscellaneous Architectural Services

**Section 1.00 Changes to Professional Services**

The 'Scope of Professional Services' as set forth in Exhibit 'A' of the Professional Services Agreement, or Service Provider, referred to hereinbefore is hereby supplemented, changed or authorized, so that the Consultant or Service Provider shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized.

No changes in Scope.

On January 1, 2018, Gora/McGahey AIA, LLC dba GMA Architects & Planners changed the name of the limited liability company to GMA Architects & Planners, LLC (Consultant).

Consultant, conducting business as GMA Architects & Planners, LLC, shall continue to supply such services in accordance with the terms, conditions, and specifications of CN160635DKR and Contract No. 7735, including appendices and amendments, and Consultant's response.

Article 20.02 NOTICES BY COUNTY TO CONSULTANT, shall be superseded with the new Consultant's name, representative and email:

Name: GMA Architects & Planners, LLC  
Attention: Denise Weisinger, Comptroller  
Email: dweisinger@gmaarchitect.com

### Print Form

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**Compensation and Method of Payment for:**

## Miscellaneous Architectural Services

## Section 1.00 Changes in Compensation

The compensation the CONSULTANT, or SERVICE PROVIDER, shall be entitled to receive for providing and performing the supplemented, changed or authorized services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit 'CO/STA-A', attached hereto shall be as follows:

**NOTE:** A Lump Sum (LS) or Not-to-Exceed (NTE) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or subtask described and authorized in Exhibit 'CO/STA-A'. In accordance with Professional Services Agreement Article 5.03(2) "Method of Payment", tasks to be paid on a Work-in-Progress payment basis should be identified (WIPP).

Task Number	Task Title	Compensation Amount	Indicate Basis of Compensation LS or NTE	If Applicable Indicate WIPP
	None			<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
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				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
Total				<input type="checkbox"/>

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### Compensation and Method of Payment for:

## Miscellaneous Architectural Services

## Section 2.00 Summary of Change(s) in Compensation

Pursuant to and in consideration of the change(s) in the Scope of Professional Services set forth in the CHANGE ORDER or AGREEMENT, Exhibit 'CO/STA-A', the compensation the COUNTY has previously agreed to pay to the CONSULTANT, or SERVICE PROVIDER, as set forth in Exhibit 'B' of the Professional Services Agreement, or Service Provider Agreement shall be changed to be as follows:

[illegible]

Lee County Board of County Commissioners - Procurement Management

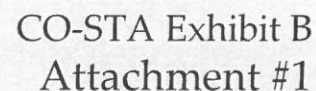
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## Miscellaneous Architectural Services

Consultant or Sub-Consultant Name: \_\_\_\_\_

[illegible]

\*\*\* Note: Indicate applicable multiplier for indirect personnel costs, general administrative and overhead costs, and profit

Page B Att. 1 - 1 of 1

Print Form

☒ Change Order Agreement #: 2 ☐ Supplemental Task Authorization #:

## Non-Personnel Reimbursable Expenses and Costs

Miscellaneous Architectural Services

Consultant or Sub-Consultant Name:

(A separate Attachment #2 should be included for each Sub-Consultant)

Item	Charge	Item	Charge
Postage & Shipping	Actual Cost	Commercial Air Travel (Coach)	Actual Cost
Telephone (Long Distance)	Actual Cost	Vehicle Travel Allowance *	\$0.54/mile
Reproduction (Photocopy) 8 1/2" x 11"	\$0.15/Page	Vehicle Rental & Gas *	Actual Cost
8 1/2" x 14"	\$0.20/Page	Lodging (Per Person)	Actual Cost
11" x 14"	\$0.35/Page	Tolls	Actual Cost
Reproduction (Blue/White Prints)	\$0.20/Sq. Ft.	Meals **	
Printing & Binding	Actual Cost	Breakfast:	\$13.00
Mylar Sheets	Actual Cost	Lunch:	\$15.00
Photographic Supplies & Services	Actual Cost	Dinner:	\$26.00

List other specific project related reimbursable(s) (i.e. film/developing)

Item	Cost	Item	Cost

\* Note: Choose one - Vehicle Travel Allowance OR Vehicle Rental &amp; Gas.

\*\* Note: In accordance with the GSA M&amp;IE schedule for Travel utilizing the 'Fort Myers, FL' rates.

**Receipts or in-house logs are required for all non-personnel reimbursable expenses unless exempt (such as meals).**

Administrative Services Fees - Applicable only when specifically authorized by the County, for administering the procurement of special additional services, equipment, reimbursables, etc. not covered under the costs and/or changes established in the Agreement

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**Time & Schedule of Performance for:**

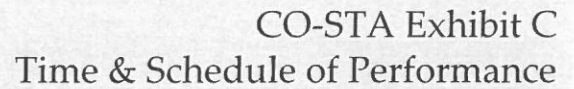
Miscellaneous Architectural Services

**Section 1.00 Changes for this Change Order or Supplemental Task Authorization Agreement**

The time and schedule of completion for the various phases or tasks required to provide and perform the services, tasks or work set forth in this Change Order of Supplemental Task Authorization Agreement, Exhibit 'CO/STA-A', entitled 'Scope of Professional Services' attached hereto is as follows:

Task/ Phase Number as Indicated in Exhibit A	Name/Title of Phase/Task	Number of Calendar Days for Completion of Each Phase/Task	Cumulative Number of Calendar Days for Completion from Date of Notice to Proceed for this CO/STA
	None		





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## Miscellaneous Architectural Services



## Consultant's/Provider's Associated Sub-Consultant(s)/Subcontractor(s)

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## Consultant's, or Service Provider's, Associated Sub-Consultant(s) and Subcontractor(s) for:

Miscellaneous Architectural Services

Consultant, or Service Provider, intends to engage the following sub-consultant(s) and/or sub-contractor(s) to assist the Consultant, or Service Provider, in providing and performing the services, tasks, or work required under this Change Order, or Supplemental Task Authorization Agreement.

If none, enter the word 'none' in the space below.

Service/Work to be Provided/Performed	Name & Address of Individual or Firm	Disadvantaged, Minority or Women Business Enterprise	Sub-Consultant Services Exempted from Prime Consultant Insurance Coverage
	None	Type	<input type="radio"/> Yes <input type="radio"/> No
		Type	<input type="radio"/> Yes <input type="radio"/> No
		Type	<input type="radio"/> Yes <input type="radio"/> No
		Type	<input type="radio"/> Yes <input type="radio"/> No
		Type	<input type="radio"/> Yes <input type="radio"/> No
		Type	<input type="radio"/> Yes <input type="radio"/> No
		Type	<input type="radio"/> Yes <input type="radio"/> No
		Type	<input type="radio"/> Yes <input type="radio"/> No

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Miscellaneous Architectural Services

As a supplement, or change, to the Project Guidelines and Criteria set forth in the Professional Services Agreement, or Service Provider Agreement, Exhibit 'E', the County has established the following guidelines, criteria, goals, objectives, constraints, schedule, budget, and/or requirements which shall serve as a guide to the Consultant, or Service Provider, in performing the professional services, tasks, or work to be provided pursuant to the professional services set forth hereinbefore in Change Order or Supplemental Task Authorization Agreement, Exhibit 'CO/STA-A' attached hereto:

If none, enter the word 'none' in the space below.

None