



Lee County  
*Southwest Florida*

**BOARD OF COUNTY COMMISSIONERS**

Kevin Ruane  
*District One*

May 7, 2021

(239) 533-8881

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*District Two*

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*District Three*

Brian Hamman  
*District Four*

Frank Mann  
*District Five*

Roger Desjarlais  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing Examiner*

Mr. Walter Eakins, III  
Edison Oil Company  
6940 Mission Lane  
Fort Myers, FL 33916

**RE: TERMINATION OF ANNUAL AGREEMENT – B170172TJM –  
LUBRICANT PRODUCTS**

Dear Mr. Eakins

On October 11, 2017, Lee County entered into an Agreement with Edison Oil Company for the purchase of the annual supply of lubricant products, on an as needed basis. Lee County has made the decision to discontinue the Agreement with Edison Oil Company.

Pursuant to Section XII. Termination, of the Agreement for lubricant products, the County is exercising its right to terminate the Agreement for convenience. In compliance with the termination procedures established by Section XII, the Agreement shall terminate as of May 25, 2021. Commencing upon the date of receipt of this Notice, the County is mandating a suspension of any remaining work under the Agreement.

Sincerely,

Mary G. Tucker, CPPO, CPPB, CPM  
Director of Procurement Management

cc: FinanceOnBase@leeclerk.org  
Project File

**Certified Mail**

- A mailing receipt
- A unique identifier
- A record of delivery

**Important Reminders**

- Certified Mail must be paid for
- Certified Mail is not insurable

**NO INSURANCE**

- For an additional fee, you may obtain delivery. To obtain fee, Endorse mail fee. Endorse mail a duplicate return required.

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**IMPORTANT: Saw**

PS Form 3800, August

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Walter Eakins, III  
Edison Oil Company  
6940 Mission Lane  
Fort Myers, FL 33916

2. Article Number (Traceable Mail Only) 7011 1150 0001 5758 6521

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature

X

☐ Agent

☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes

If YES, enter delivery address below: ☐ No

3. Service Type

☒ Certified Mail

☐ Express Mail

☐ Registered

☐ Return Receipt for Merchandise

☐ Insured Mail

☐ C.O.D.

4. Restricted Delivery? (Extra Fee)

☐ Yes