



BOARD OF COUNTY COMMISSIONERS

April 22, 2020

(239) 338-3500

John E. Manning
District One

Cecil L. Pendergrass
District Two

Ray Sandelli
District Three

Brian Hamman
District Four

Frank Mann
District Five

Roger Desjarlais
County Manager

Richard Wesch
County Attorney

Donna Marie Collins
County Hearing Examiner

Susan Webb
VoX International, Inc.
130 Queens Quay, East, Suite 1200, West Tower
Toronto, Ontario, M5A 0P6 Canada

**RE: NOTICE OF MODIFICATION OF WORK - LEE COUNTY VISITOR
& CONVENTION BUREAU TOURISM REPRESENTATION IN CANADA**

Dear Ms. Webb:

On September 20, 2019, Lee County entered into an Agreement with VoX International, Inc. for professional tourism representation for the Canada market through Solicitation No. RFP190199BAW.

Pursuant to Article XII, Termination, of the agreement, the County is exercising its right to terminate the Agreement, only in part, for convenience. The County will be making necessary budget cuts of a 50% retainer reduction, in the amount of \$20,625.00, and an adjustment in market spending (Reimbursables), in the amount of \$22,405.76, for a total reduction of \$43,030.76.

These changes will become effective as of May 1, 2020 and will continue through the remainder of the current fiscal year, ending September 30, 2020. The Lee County Visitor & Convention Bureau staff will be in contact to specifically discuss details of the reduction in services.

If you should have any questions, please contact our office.

Sincerely,

Tamara Pigott
Director, Visitor & Convention Bureau

cc: FinanceOnBase@leeclerk.org
Project File