

John E. Manning
District One

Cecil L. Pendergrass
District Two

Ray Sandelli
District Three

Brian Hamman
District Four

Frank Mann
District Five

Roger Desjarlais
County Manager

Richard Wesch
County Attorney

Donna Marie Collins
County Hearing Examiner

December 21, 2020

(239) 338-3500

Susan Webb
VoX International, Inc.
130 Queens Quay, East, Suite 1200, West Tower
Toronto, Ontario, M5A 0P6 Canada

RE: NOTICE OF MODIFICATION OF WORK - LEE COUNTY VISITOR & CONVENTION BUREAU TOURISM REPRESENTATION IN CANADA

Dear Ms. Webb:

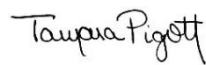
On September 20, 2019, Lee County entered into an Agreement with VoX International, Inc. for professional tourism representation for the Canada market through Solicitation No. RFP190199BAW.

On April 22, 2020, Lee County sent VoX International, Inc. a letter advising that the County was exercising its right to terminate the Agreement, only in part, for convenience. Pursuant to Article XII, Termination, of the agreement, the County continued to exercise its right in making the necessary budget cuts of a 50% retainer reduction, COVID-19, which represents a monthly retainer fee of \$4,125.00.

Unless advised otherwise, Lee County will continue to exercise its right in making the necessary budget cuts of a 50% retainer reduction through the remainder of Fiscal Year 2020 – 2021.

The Visitor & Convention Bureau staff is available to discuss the retainer reduction should you have any questions.

Sincerely,



Tamara Pigott
Director, Visitor & Convention Bureau

cc: FinanceOnBase@leeclerk.org
Project File