



Kevin Ruane  
*District One*

August 16, 2021

Cecil L. Pendergrass  
*District Two*

Ray Sandelli  
*District Three*

Brian Hamman  
*District Four*

Frank Mann  
*District Five*

Roger Desjarlais  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing Examiner*

Ms. Teena Zielinski  
P & T Lane and Tractor Service, Inc.  
15980 Old Olga Road  
Alva, FL 33920

SUBJECT:      Renewal of Annual Contract No. RFP170225KLC  
                  Landscape Maintenance and Mowing for DOT

Dear Ms. Zielinski:

This is to inform you that Lee County agrees to renew the above subject contract for an additional one (1) year period, from 2/1/22 through 1/31/23.

We are hereby extending the annual contract for an additional one-year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

C: Project File



Lee County  
Southwest Florida

Kevin Ruane  
District One

June 15, 2021

239-533-8871

Cecil L. Pendergrass  
District Two

Ray Sandelli  
District Three

Brian Hamman  
District Four

Frank Mann  
District Five

Roger Desjarlais  
County Manager

Richard Wesch  
County Attorney

Donna Marie Collins  
County Hearing  
Examiner

Ms. Tecna Zielinski  
P & T Lawn and Tractor Service, Inc.  
15980 Old Olga Road  
Alva, FL 33920

Subject: Renewal of Annual Contract RFP170225KLC  
Landscape Maintenance and Mowing for DOT

Dear Ms. Zielinski:

The above-referenced annual contract will expire on January 31, 2022, unless renewed. Lee County is requesting that this annual contract be renewed for an additional one year period (2/1/22 – 1/31/23). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email [kurban@leegov.com](mailto:kurban@leegov.com)), within 15 calendar days from receipt. Failure to return by June 30, 2021, may, at the County's sole discretion, result in contract cancellation and/or rebid of solicitation.

a. I want to continue performing under this annual contract for an additional one year period under the same terms and conditions as agreed upon in the above-referenced quotation.

*As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.*

b. I am not interested in extending this contract for an additional one-year period. Why? \_\_\_\_\_

Vendor:

Lee County:

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Signature of Authorized Official

President  
\_\_\_\_\_  
Title

Procurement Management Director  
\_\_\_\_\_  
Title

06/21/2021  
\_\_\_\_\_  
Date

8/9/21  
\_\_\_\_\_  
Date