



John E. Manning
District One

August 16, 2019

Cecil L. Pendergrass
District Two

Ray Sandelli
District Three

Brian Hamman
District Four

Frank Mann
District Five

Roger Desjarlais
County Manager

Richard Wesch
County Attorney

Donna Marie Collins
County Hearing Examiner

Ms. Teena Zielinski
P & T Lawn and Tractor Service, Inc.
15980 Old Olga Road
Alva, FL 33920

SUBJECT: **Renewal of Annual Contract No. RFP170225KLC**
 Landscape Maintenance and Mowing for DOT

Dear Ms. Zielinski:

This is to inform you that Lee County agrees to renew the above subject contract for an additional one (1) year period, from 2/1/20 through 1/31/2021.

We are hereby extending the annual contract for an additional one year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

Kimberly Urban

Kimberly Urban
Contracts Analyst
Procurement Management Division

C: Project File



BOARD OF COUNTY COMMISSIONERS

July 5, 2019

239-533-8871

John E. Manning
District One

Cecil L. Pendergrass
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Richard Wm. Wesch
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Ms. Teena Zielinski
P & T Lawn and Tractor Service, Inc.
15980 Old Olga Road
Alva, FL 33920

Subject: Renewal of Annual Contract RFP170225KLC
Landscape Maintenance and Mowing for DOT

Dear Ms. Zielinski:

The above-referenced annual contract will expire on January 31, 2020, unless renewed. Lee County is requesting that this annual contract be renewed for an additional one year period (2/1/2020 – 1/31/2021). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email kurban@leegov.com), within 15 calendar days from receipt.

a. I want to continue performing under this annual contract for an additional one year period under the same terms and conditions as agreed upon in the above-referenced quotation.

As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.

b. I am not interested in extending this contract for an additional one-year period. Why? _____

Vendor:

Teena Zielinski
Signature

President
Title

7-24-19
Date

Lee County:

Mary Beth
Signature of Authorized Official

Procurement Management Director
Title

8/7/19
Date