



BOARD OF COUNTY COMMISSIONERS

April 1, 2020

John E. Manning  
*District One*

Cecil L. Pendergrass  
*District Two*

Ray Sandelli  
*District Three*

Brian Hamman  
*District Four*

Frank Mann  
*District Five*

Roger Desjarlais  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*Hearing Examiner*

Ms. Teena Zielinski  
P & T Lawn & Tractor Service, Inc.  
15980 Old Olga Road  
Alva, FL 33920

Subject: Extension of Annual Contract No. B-150141  
Landscape Maintenance and Mowing of Water, Wastewater Facilities  
and Wastewater Reuse Sites

Dear Ms. Zielinski:

This is to inform you that Lee County agrees to extend the above subject contract for an additional 2 month period, from 6/5/2020 through 8/4/2020.

We are hereby extending the annual contract for an additional 2 month period under the same terms and conditions as the original award with the requested CPI price increase of 1.7% CPI starting effective retroactively from October 1, 2019.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

C: Project File



BOARD OF COUNTY COMMISSIONERS

Procurement Management Division  
2115 Second Street, 1<sup>st</sup> Floor  
Fort Myers, FL 33901

## Notice of Extension

John E. Manning  
*District One*  
  
Cecil L. Pendergrass  
*District Two*  
  
Larry Kiker  
*District Three*  
  
Brian Hamman  
*District Four*  
  
Frank Mann  
*District Five*  
  
Roger Desjarlais  
*County Manager*  
  
Richard Wm. Wesch  
*County Attorney*  
  
Donna Marie Collins  
*Hearing Examiner*

February 24, 2020

Ms. Teena Zielinski  
P & T Lawn & Tractor Service, Inc.  
15980 Old Olga Road  
Alva, FL 33920

Re: Extension of Annual Contract No. B-150141  
Landscape Maintenance and Mowing of Water,  
Wastewater Facilities and Wastewater Reuse Sites

Dear Ms. Zielinski:

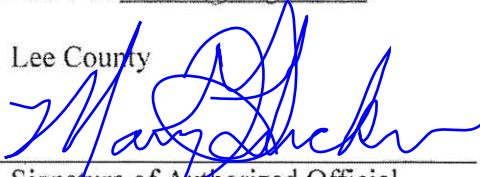
Lee County Board of County Commissioners (County) and P & T Lawn & Tractor Service, Inc., (Vendor), by execution of this Notice of Extension, have both agreed to the First extension of the above referenced contract/agreement for the period of June 5, 2020 through August 4, 2020, two (2) months at the agreed upon terms and conditions with the 1.7% CPI price increase effective retroactively from October 1, 2019.

The issuance of the purchase order is done with the understanding that all provisions in the solicitation are binding, establishing a contractual obligation by both the County and the Vendor.

If this extension is acceptable, please acknowledge by signing and returning a copy of this letter with a copy of your current Certificate of Insurance to my attention.

Please return an executed copy of this letter and current Certificate of Insurance by Monday, February 10, 2020. If you have any questions, please contact me at (239) 533-8871 or [kurban@leegov.com](mailto:kurban@leegov.com).

Lee County

  
\_\_\_\_\_  
Signature of Authorized Official

Mary G. Tucker, CPPO, CPPB

\_\_\_\_\_  
Print Name

Director of Procurement Management

\_\_\_\_\_  
Title

04-01-2020

\_\_\_\_\_  
Date

Vendor Acknowledgement:

  
\_\_\_\_\_  
Signature

Teena Zielinski

\_\_\_\_\_  
Print Name

President

\_\_\_\_\_  
Title

2/24/2020

\_\_\_\_\_  
Date