

<b>Blue Sheet No. 20150267</b>	<b>Lee County Board Of County Commissioners Agenda Item Report Meeting Date: 6/2/2015</b>	<b>Item No. 35</b>
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**TITLE:**

Approve Annual Bid for Landscape Maintenance and Mowing of Water, Wastewater Facilities and Wastewater Reuse Sites

**ACTION REQUESTED:**

- A) Approve award of B-150141 Landscape Maintenance and Mowing of Water, Wastewater Facilities and Wastewater Reuse Sites to P & T Lawn & Tractor Service, Inc., for a period of one year, at an annual expenditure of not to exceed \$390,671.
- B) Authorize the Procurement Director to grant an annual price increase of not to exceed 5% (based on the Consumer Price Index (CPI) 2% and the increase in service areas 3%) if deemed to be in the County's best interest to do so in accordance with the contract.
- C) Grant the Procurement Director, with County Administration approval the authority to renew this agreement for four additional one-year periods at the same terms and conditions, if doing so is in the best interest of Lee County.
- D) Grant the Procurement Director, with County Administration approval, the authority to act on behalf of the Board in the event of vendor non-compliance and proceed to the next low bidder(s) in the event that the low bidder is unable to establish the effectiveness of their service or comply with the specification requirements.

**FUNDING:**

A) Dollar amount for this Item; Fund type (General, Enterprise, Unincorporated MSTU, etc.); Included/Not Included in Budget  
 LCU estimates annual expenditures of approximately \$390,671 for the first year and a 5% increase per year for the next four years. These services are funded from the Enterprise Fund and they are included in the LCU FY14/15 Operating Budget.

Bid Price - \$379,292  
 Year One - \$390,671  
 Year Two - \$410,205  
 Year Three - \$430,715  
 Year Four - \$452,251  
 Year Five - \$474,864

Funds: Lee County Utilities Operating Fund; Programs – Water Treatment Plants, Wastewater Treatment Plants, Water Distribution and Wastewater Collection; Project: Other Contracted Services.

**WHAT ACTION ACCOMPLISHES:**

Approves the award of Formal Bid No. B-150141 Annual contract for Landscape Maintenance and Mowing of Water, Wastewater Facilities and Wastewater Reuse Sites. This item allows Utilities to maintain their landscaping at various sites for a term of bid is one year, with four one year renewal

**Required Review:**

Pam Keyes	Reginald Kantor	Mike Figueroa	Peter Winton	Corris L. McIntosh Jr.	Doug Meurer
UTILITIES	Budget Analyst	Risk	Budget Services	County Attorney	County Manager

options, at an initial cost of \$390,671 with a not to exceed annual increase of 5% of the contract cost.

**MANAGEMENT RECOMMENDATION:**

Approve.

Requirement/Purpose: <i>(specify)</i>	Request Initiated
<input type="checkbox"/> Statute <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Admin Code      AC-4-1 <input type="checkbox"/> Other	<b>Commissioner:</b> <b>Department:</b> UTILITIES <b>Division:</b> No Divisions <b>By:</b> Pam Keyes

**Background:**

On April 7, 2015 Lee County Procurement received two sealed bids for Landscape Maintenance and Mowing of Water, Wastewater Facilities and Wastewater Reuse Sites which was done as a Two Step Process. The First Step qualified the vendors and the second step provided pricing. These documents were reviewed by an evaluation committee consisting of Chad Denney, Hank Barroso and Dennis Lang all from Lee County Utilities. Both of the vendors, P & T Lawn & Tractor Service and JSM Services Inc. were approved by the committee. P & T Lawn & Tractor was the low qualified bidder.

LCU has various annual contracts totaling the amount of \$337,000. The proposed bid is 11.7% higher than the current contract. This is mainly due to the addition of specialty services which include the slope mowing of various ponds that in the past were completed by DOT.

1. Tab Sheet  
2. P& T Lawn & Tractor's Bid