

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20140502

ACTION REQUESTED/PURPOSE:

- (A) Approve award of formal quotation B-140094 Landscape Maintenance for DOT Roadways to the following local vendor: P & T Lawn & Tractor Service, Inc. (a local DBE vendor) and Andrew J. Murray, Inc. at the prices on the attached tab sheet for a period of one year. The total estimated annual expenditure will be \$525,000.
- (B) Approve award of all of the Options at the prices listed on the attached tab sheet.
- (C) Authorize the Procurement Director with County Administration approval the ability to grant annual price increases based on the Consumer Price Index (CPI) if deemed to be in the County's best interest to do so in accordance with the contract.
- (D) Grant the Procurement Director with County Administration approval the authority to renew this agreement for four additional one-year periods, at the same terms and conditions, if doing so is in the best interest of Lee County.

FUNDING SOURCE:

Fund – Transportation Trust; Program – DOT Operations – Landscape; Project – Other Contracted Services. Funds are available in the FY 2013/14 budget and have been included in the proposed budget for FY 2014/15.

WHAT ACTION ACCOMPLISHES:

TRANSPORTATION – Landscape Maintenance contract – Annual Expenditure (\$525,000)

Provides DOT with the means to maintain the roadways core level landscaping, providing mowing maintenance as required by the Leescape Master Plan and using competitively-quoted pricing. This quote includes the following sections of roads: Section 1: Daniels Parkway, from Ben C. Pratt/Six Mile Cypress Parkway to Chamberlin Parkway; Section 2: (Business 41), Edison Bridge from the Caloosahatchee River to West North Shore Avenue; Section 3: (SR 80) Palm Beach Boulevard from Prospect Avenue to Hickey Creek; Section 4: Veterans Parkway, from Pine Island Road (including the retention pond which gets mowed once a month) to the Caloosahatchee River; Section 5: College Parkway, from (SR 867) McGregor Boulevard to US 41; Section 6: (SR 739) Michael G. Rippe Parkway berm in the east right-of-way from approximately 3,000 feet south of Briarcliff Road to Briarcliff Road; Section 7: (SR 867) McGregor Boulevard / (SR 865) San Carlos Boulevard, palm frond pickup from Davis Road to Cypress Lake Drive and Summerlin Road to Kelley Road; and Section 8: Three Oaks Parkway, from Corkscrew Road to Alico Road. Funds are budgeted in DOT's operating budget from the Transportation Trust Fund which is primarily Unincorporated MSTU funds.

MANAGEMENT RECOMMENDATION: Approve.

Departmental Category: Item #27

Meeting Date: 9/16/2014

Agenda:

Requirement/Purpose: (specify)

- ☐ Statute
- ☐ Ordinance
- ☒ Admin Code AC-4-1
- ☐ Other

Request Initiated

Commissioner:

Department: TRANSPORTATION

Division: Operations

By: David Loveland

Background:

On May 20, 2014, Lee County Procurement received four sealed bids for Landscape Maintenance for DOT which was done through a Two-Step process. The first step qualified the vendors and the second step provided the pricing.

11. Required Review:

<i>David Loveland</i>	<i>Anne Henkel</i>	<i>Peter Winton</i>	<i>Dawn Perry-Lehnert</i>	<i>Doug Meurer</i>	
TRANSPORTATION	Budget Analyst	Budget Services	County Attorney	Public Works Director	

12. Commission Action:

These documents were reviewed by the Evaluation Committee consisting of Ehab Guirguis, Michael Williams and Robert Debrock, all from DOT at which one of the vendors, Superior Landscaping & Lawn Service, Inc. was disqualified due to past and current performance and review of references.

On June 24, 2014, Step Two was opened and the bid results indicated Andrew J. Murray, Inc. to be the low bidder in all but one section. Concerns were expressed by Andrew J. Murray, Inc., who requested a meeting. On July 9, 2014, Roni Murray, of Andrew J. Murray, Inc., met with Ehab Guirguis, Michael Williams, Robert Debrock and Kathy Ciccarelli from Procurement Management. Mrs. Murray told staff that they would only like to keep sections 2, 3, 5, 7 and 8 stating that they did not have enough employees or equipment to handle everything and were worried that they would not be able to complete the quote. Therefore the remainder of the sections (sections 1, 4 and 6) are recommended to be awarded to the next low bidder P & T Lawn & Tractor Service, Inc.

This quote includes the following sections of roads: Section 1: Daniels Parkway, from Ben C. Pratt/Six Mile Cypress Parkway to Chamberlin Parkway; Section 2: (Business 41), Edison Bridge from the Caloosahatchee River to West North Shore Avenue; Section 3: (SR 80) Palm Beach Boulevard from Prospect Avenue to Hickey Creek; Section 4: Veterans Parkway, from Pine Island Road (including the retention pond which gets mowed once a month) to the Caloosahatchee River; Section 5: College Parkway, from (SR 867) McGregor Boulevard to US 41; Section 6: (SR 739) Michael G. Rippe Parkway berm in the east right-of-way from approximately 3,000 feet south of Briarcliff Road to Briarcliff Road; Section 7: (SR 867) McGregor Boulevard / (SR 865) San Carlos Boulevard, palm frond pickup from Davis Road to Cypress Lake Drive and Summerlin Road to Kelley Road; and Section 8: Three Oaks Parkway, from Corkscrew Road to Alico Road. The action will also give DOT the ability to utilize the mulch prices that were quoted as options and included on the attached bid tab.

DOT uses contracted services for the landscape maintenance of the roadways associated with this quote due to the amount of mowing and maintenance required in these areas (high visibility roads) per the LeeScape Master Plan, current edition approved by the BOCC on January 19, 2010. Typically in-house crews maintain roadways through structural pruning of trees, weeding and fertilization of plant material and mowing 6-12 times per year. The roadways associated with this quote require mowing and maintenance 21 times per year, which requires more manpower and equipment than in-house forces can provide. Through several Landscape Maintenance and Installation Agreements with the Florida Department of Transportation Lee County has agreed to be responsible for landscape maintenance for the State roads included on this quote.

Total landscape maintenance services as awarded including mulching, tree removal and replacement (if needed) totals \$439,711.83 per year. DOT is requesting approval to spend up to \$525,000 which would allow for a CPI per year (if approved) plus additional landscaping services if more trees and/or shrubs than anticipated were needed to be removed/replaced. The additional leeway in spending authority also gives DOT some latitude if one of the awarded vendors cannot perform and a switch needs to be made.

Funds are available in the following account: PC5410517500

Attachments:

- (1) Tabsheet
- (2) Andrew J. Murray, Inc.'s quote
- (3) P & T Lawn & Tractor Service, Inc.'s quote