

February 27, 2019

John E. Manning
District One

Cecil L. Pendergrass
District Two

Larry Kiker
District Three

Brian Hamman
District Four

Frank Mann
District Five

Roger Desjarlais
County Manager

Richard Wm. Wesch
County Attorney

Donna Marie Collins
Hearing Examiner

Ms. Kellie Cruz
Jan-Pro Cleaning Systems
13700 Cypress Terrace Cr.
Fort Myers, FL 33907

Subject: Extension of Annual Contract No. IFB150096
Janitorial Service for City of Palms Park, Player Development
Complex and Terry Park

Dear Ms. Cruz:

This is to inform you that Lee County agrees to extend the above subject contract for an additional two-month period, from 3/1/19 through 4/30/19.

We are hereby extending the annual contract for an additional two-month period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

Kimberly Urban

Kimberly Urban
Contracts Analyst
Procurement Management Division

C: Project File



BOARD OF COUNTY COMMISSIONERS

Procurement Management Division
1500 Monroe Street, 4th Floor
Fort Myers, FL 33901

Notice of Extension

John E. Manning
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January 23, 2019

Ms. Kellie Cruz
Jan-Pro Cleaning Systems
13700 Cypress Terrace Cr.
Fort Myers, FL 33907

Re: Extension of Annual Contract No. IFB150096
Janitorial Service for City of Palms Park, Player
Development Complex and Terry Park

Dear Ms. Cruz:

Lee County Board of County Commissioners (County) and Jan-Pro Cleaning Systems (Vendor), by execution of this Notice of Extension, have both agreed to the First extension of the above referenced contract/agreement for the period of March 1, 2019 through April 30, 2019, two (2) months at the agreed upon terms and conditions.

The issuance of the purchase order is done with the understanding that all provisions in the solicitation are binding, establishing a contractual obligation by both the County and the Vendor.

If this extension is acceptable, please acknowledge by signing and returning a copy of this letter with a copy of your current Certificate of Insurance to my attention.

Please return an executed copy of this letter and current Certificate of Insurance by Thursday, January 31, 2019. If you have any questions, please contact me at (239) 533-8871 or kurban@leegov.com.

Lee County

Signature of Authorized Official
Mary G. Tucker, CPPO, CPPB

Print Name

Director of Procurement Management

Title

2-27-19

Date

Vendor Acknowledgement:

Signature

Frank Papasclero

Print Name

President

Title

1/28/19

Date