



AGENDA ITEM REPORT

DATE: March 20, 2018
DEPARTMENT: Parks and Recreation
REQUESTER: Jesse Lavender
TITLE: Extend Annual Contract for Janitorial Services for CenturyLink Sports Complex Hammond Stadium

I. MOTION REQUESTED

A) Approve extension of the annual contract with Franky Tisdale Cleaning, Inc., under Informal Bid No. IFB150060, Janitorial Services for CenturyLink Sports Complex/Hammond Stadium, through February 28, 2019 for janitorial services at CenturyLink Sports Complex/Hammond Stadium, as approved in the department's annual adopted budget.

B) Authorize the Director of Procurement Management or designee to sign the extension documents on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approves extension of the annual contract with Franky Tisdale Cleaning, Inc., for an additional eleven-month period through February 28, 2019 for janitorial services at CenturyLink Sports Complex/Hammond Stadium. Total expenditures for these services during Fiscal Year 2016-2017 were approximately \$83,656.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

On February 10, 2015, the Board of County Commissioners awarded Informal Bid No. IFB150060 for janitorial services for CenturyLink Sports Complex/Hammond Stadium. The original term of the contract was for one year with an option to renew for four additional one-year periods. Board approval will allow for a eleven-month extension, through February 28, 2019, so that services will continue uninterrupted until a new contract is solicited.

Total expenditures for these services during Fiscal Year 2016-2017 were approximately \$83,656.

B) Policy Issues

C) BoCC Goals

D) Analysis

Annual contract for janitorial services for CenturyLink Sports Complex/Hammond Stadium are budgeted annually in the department's operating budget.

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	Yes
F)	Fund: General Program: Parks and Recreation Operations Project: Pro Am Sports - Sports Complexes Account Strings: KH5722500100.503490	
G)	Fund Type?	General Fund
H)	Comments: Expenditures will be as needed and within the department's annual approved, adopted budget.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

Contract extension through February 28, 2019 so that services will continue uninterrupted until a new contract is solicited.

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Franky Tisdale Extension - CLSC	3/1/2018	Letter

REVIEWERS:

Department	Reviewer	Action	Date
Parks and Recreation	Turner, Nicole	Approved	3/2/2018 - 10:44 AM
Parks and Recreation	Lavender, Jesse	Approved	3/2/2018 - 2:51 PM
Budget Services	Guttery, Angela	Approved	3/5/2018 - 7:30 AM
Budget Services	Winton, Peter	Approved	3/5/2018 - 8:53 AM
County Attorney	Lira, Louis C.	Approved	3/5/2018 - 2:03 PM
County Manager	Harner, David	Approved	3/12/2018 - 9:19 AM