

AGENDA ITEM REPORT

DATE: March 20, 2018
DEPARTMENT: Technology Services
REQUESTER: Andrew Hunter
TITLE: Award Contracts for Purchase/Installation of Voice and Data Cables for all County Buildings

I. MOTION REQUESTED

- A) Award Invitation to Bid No. B170469KLC Intrabuilding Data & Voice Cable & Installation to Aztek Communications of South Florida, Inc. as the Primary Vendor and Intelligent Infrastructure Solutions, LLC as the Secondary Vendor to provide voice and data cables, installation, repairs, termination services (including parts and supplies) and assistance with moves, add-ons and changes on an as needed basis, as approved in the departments' annual adopted budgets, for an initial term of two years.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Authorize the Director of Procurement Management to negotiate changes in price, to add or delete items to the contracts as needed, and to execute any documents necessary for these changes on behalf of the Board.
- D) Grant the Director of Procurement Management the authority to negotiate renewals and/or extensions of the contracts, including changes in price, and to execute associated documents for up to three additional one-year periods, with County Administration approval, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Awards contracts to Aztek Communications of South Florida, Inc. as the Primary Vendor and Intelligent Infrastructure Solutions, LLC as the Secondary Vendor to provide voice and data cables, installation, repairs, termination services (including parts and supplies) and assistance with moves, add-ons and changes on an as needed basis for an initial term of two years. The anticipated expenditures for these products and services are \$250,000 over the next two years.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History

On November 10, 2017, the Department of Procurement Management advertised Invitation to Bid No. B170469KLC Intrabuilding Data & Voice Cable & Installation for voice and data cables, installation, repairs, termination services (including parts and supplies) and assistance with moves, add-ons and changes. Procurement Management received a total of two bids. Technology Services reviewed the bids and staff is recommending that the Board award Aztek Communications of South Florida, Inc. as Primary Vendor and Intelligent Infrastructure Solutions as Secondary Vendor.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
- E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Technology Services Program: Operations Project: Account Strings: KC5162851500	
G)	Fund Type?	Other Technology Fund
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION**VII. FOLLOW UP****ATTACHMENTS:**

Description	Upload Date	Type
Aztek	3/13/2018	Contract
Intelligent Infrastructure Solutions, LLC	3/14/2018	Contract

REVIEWERS:

Department	Reviewer	Action	Date
Technology Services	Tucker, Mary	Approved	3/9/2018 - 11:24 AM
Technology Services	Hunter, Andrew	Approved	3/9/2018 - 2:46 PM
Budget Services	Henkel, Anne	Approved	3/12/2018 - 10:26 AM
Budget Services	Winton, Peter	Approved	3/12/2018 - 10:36 AM
County Attorney	Fraser, Andrea R.	Approved	3/12/2018 - 11:29 AM
County Manager	Brady, Christine	Approved	3/12/2018 - 11:52 AM