

CONTRACT SUMMARY INFORMATION

SUMMARY: Provide insurance broker/agent services for all lines of insurance (scope of services #49) Services shall include coordination of underwriting submissions, delivery and explanation of premium quotations, coverage, etc., issuance and delivery of policies as proposed, provision of ongoing services throughout the year to update coverage as needed, provision of loss control/safety services (be very specific in describing this service), premium/claims reporting, etc.

Purchase is made in accordance with the terms and conditions of Lee County solicitation # RFP160297LKD.

Solicitation No.:	RFP160297LKD
Project Title:	Insurance Broker/Agent: All Lines
Board Date:	09/06/2016
Blue Sheet No.:	20160448 Item 13
Term:	Initial term of 3 years (Calendar days) (1095)
Renewal Options:	1-3 year renewal Total of 6 years Renewed Once
Start Date:	10/01/2016 (per RFP #44)
Expiration Date:	09/30/2022
Address Book No.:	331781
Awarded Vendor:	Risk Management Associates Inc dba Public Risk Insurance Advisors
Contact Person:	Michelle Martin, CIC, Vice President/Account Executive
Phone No.:	386 239 4047 Cell Phone/Pager No.: 386-566-3484 Mobile
Fax No.:	386 239 4049 mmartin@bbpria.com 220 S. Ridgewood Ave., Suite 210 Daytona Beach, FL 32114

Notes

Contract to begin 10/01/2016, per solicitation (#44) NFIP Commission varies, depending on flood policies.

Award Amount or details: Flat Fee of \$105,000*/yearly

* NFIP Commissions in addition to Fee per FEMA Requirements. Amount may increase by ±\$29,000/yearly

Insurance

General Liability:	01/01/2017
Automobile Liability	01/01/2017
Professional Liability	E&O 01/01/2017 Umbrella
Workers' Comp.:	01/01/2017