



AGENDA ITEM REPORT

DATE: September 7, 2021
DEPARTMENT: Natural Resources
REQUESTER: Roland Ottolini
TITLE: Award Contract for Installation, Maintenance, Relocation, and Repair of Navigation Aids

I. MOTION REQUESTED

- A) Award Invitation to Bid No. B210141MIF, Installation, Maintenance, Relocation, and Repair of Aids to Navigation to DeHays Marine, Inc. for the installation, removal, relocation, and maintenance of Lee County’s private aids to navigation; including dayboards, buoys, signs, and associated structures, on an as needed basis, for an initial term of one (1) three-year (3) period, as approved in the departments’ annual adopted budget. Singular purchases in excess of \$100,000 will be presented to the Board for approval.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Grant the County Manager or designee the authority to renew the contract, for up to three additional years, and to execute all associated documents, as approved in the departments’ annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewal.

II. ITEM SUMMARY

Award contract to DeHays Marine Inc. for the installation, removal, relocation, and maintenance of Lee County’s private aids to navigation (buoys, channel markers, etc.) on an as-needed basis. Lee County is the owner of and has the responsibility to maintain more than 1,700 Private Aids to Navigation in a functional condition. These aids are critically important for safe boating and natural resource protection. Prior year spending \$61,850. Funding for this is budgeted in the current fiscal year. This is an ongoing expense with offsetting revenues budgeted with WCIND grant funding.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History
 The Department of Natural Resources submitted a request to Procurement Management to obtain bids for an annual contract for installation, removal, relocation, and maintenance of Lee County’s private aids to navigation projects.

 On the bidding deadline of July 9th 2021, Procurement Management received two bids. All bids were reviewed by the Department of Natural Resources and it is recommended that award be made to DeHays Marine Inc., the lowest responsive and responsible bidder meeting all bid requirements based upon unit price.
- B) Policy Issues
- C) BoCC Goals
 Tourism
- D) Analysis
 Aids to navigation (channel markers), regulatory buoys, and regulatory signs are in place throughout waters of Lee County. These structures have a limited lifespan in the harsh marine environment. They are critically important for boating safety and environmental protection. Having an annual contract for this service allows for timely response to needed repairs/maintenance. This is an ongoing expense with offsetting revenues budgeted with WCIND grant funding.
- E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$61,850
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	Yes
F)	Fund: Major Maintenance - General Fund Program: Major Maintenance	

	Project: W-Navigation Improvements Account Strings: 40331200100	
G)	Fund Type?	General Fund, Other: WCIND Funded
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

Contract to begin upon Board approval and continue for one (1) three (3) year period. Contract may be renewed for one additional 3 year period upon mutual written agreement.

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
DeHays Agreement	8/4/2021	Agreement

REVIEWERS:

Department	Reviewer	Action	Date
Natural Resources	Tucker, Mary	Approved	8/18/2021 - 2:34 PM
Natural Resources	Ottolini, Roland	Approved	8/27/2021 - 9:28 AM
Budget Services	Henkel, Anne	Approved	8/27/2021 - 10:00 AM
Budget Services	Winton, Peter	Approved	8/27/2021 - 10:25 AM
County Attorney	Adams, Joseph	Approved	8/27/2021 - 10:46 AM
County Manager	Harner, David	Approved	8/30/2021 - 4:34 PM