



# Lee County Board of County Commissioners DIVISION OF PROCUREMENT MANAGEMENT

# INFORMAL QUOTE

Quote No.: IFB230126WCD

Quote Name: Fencing-Repair and Replacement from Hurricane Ian

Response Deadline

Date/Time: Wednesday, March 01, 2023 Time: 2:30 PM

Method of

• E-Mail to: wdennard@leegov.com

• Direct Delivery to:

Response: Lee County Procurement Management

\*\*All submission documents must be provided to Lee County in one submission package\*\*

2115 Second Street, 1st Floor Fort Myers, FL 33901

Contact: Willie Dennard Title Procurement Analyst

Phone: (239) 533-8831 Email: wdennard@leegov.com

Requesting

Dept. Parks/Recreation & Sports Infrastructure

Pre-Quote Conference:

Type: No meeting scheduled at this time

# Funded in Part or in whole by: Federal Emergency Management Agency (FEMA)

Vendors are required to comply in accordance with Federal Grant Requirements, 2 CFR part 200, terms, conditions, and specifications.

#### SPECIAL CONDITIONS, SCOPE OF WORK & SPECIFICATIONS

# 1. <u>TERM</u>

1.1. From the Notice to Proceed or the Purchase Order date, whichever applies: 120 calendar days to final completion.

## 2. <u>LIQUIDATED DAMAGES (CONSTRUCTION)</u>

2.1. In accordance with the terms set forth in the Agreement, for each consecutive calendar day of delay in achieving Final Completion as set forth herein, the Vendor shall be liable to the County for liquidated damages in the amount of \$760.00 per calendar day.

#### 3. BASIS OF AWARD

3.1. The basis of award shall be determined by the lowest <u>Project Total</u> of the most responsive, responsible, and qualified Vendor meeting all bid specifications.

#### 4. PROJECT FUNDING NOTICE

4.1. As notice to all Vendors, this project may be funded in whole or in part with Federal and State funds through the Federal Emergency Management Agency (FEMA). The Vendor agrees to abide by and comply with all Federal terms, conditions, provisions, certifications, affidavits, or otherwise as applicable and stated within this solicitation package and further agrees to incorporate all such clauses, provisions, and regulations into any subcontracted agreements or relationships Vendor creates to support Vendor's services to the County under this Agreement.

#### 5. LOCAL VENDOR PREFERENCE EXCLUSION

5.1. The Lee County Local Vendor Preference Ordinance has been waived for this solicitation and all references contained herein and non-applicable to this solicitation and subsequent Agreement and/or Purchase Order.

#### 6. FEMA REIMBURSEMENT

6.1. Work completed under this Agreement may be reimbursed by FEMA as a result of an emergency or disaster. The Vendor agrees to abide by and comply with all Federal terms, conditions, provisions, certifications, affidavits, or otherwise as applicable and stated within this solicitation package. Vendors are required to comply in accordance with Federal Grant Requirements, 2 CFR part 200, terms, conditions, and specifications.

# 7. **CONDUCT**

7.1. Vendor agrees that all of its officers, employees and representatives shall conduct themselves in a professional manner and shall communicate with County employees and members of the public in a civil manner whenever conducting County business. All aspects of Vendor's performance, including complaints received from the public, may impact the County's decision to renew or terminate this Agreement in accordance with the provision contained here. Vendor shall remove or suspend, or further investigate, their employees for any act of violence, sexual harassment, substance abuse, or act of bigotry/prejudice.

#### 8. TERMS & CONDITIONS

8.1. The Construction General Conditions & Purchase Order terms and conditions shall apply to this project and can be found at <a href="https://www.leegov.com/procurement/essential-policy-and-procedures1">https://www.leegov.com/procurement/essential-policy-and-procedures1</a>

# 9. **QUOTE SUBMISSION**

- 9.1. Quote submitted by Vendor shall be good for a minimum of ninety (90) days.
  - 9.1.1. Certifications included in this package shall be completed by Vendor and submitted to the County with quote.
  - 9.1.2. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion
  - 9.1.3. Certification Regarding Lobbying
  - 9.1.4. E-Verify Affidavit

#### 10. BOND REQUIREMENTS

- 10.1.Bond requirements shall abide by the current Lee County Procurement Ordinance, Construction General Conditions, and apply only to projects over \$200,000.
  - 10.1.1. **Bid Bond** Vendor shall submit Bid Bond in the amount of not less than five percent (5%) of the proposed dollar amount (including Alternate(s), as applicable, and shall accompany each submission).
  - 10.1.2. **P & P Bond** Awarded Vendor shall provide Performance and Payment Bonds in the amount of one hundred percent (100%) of the total Awarded Contract amount after notification by the County of the approval to award the Contract, the costs of which are to be paid by the awarded Contractor.

#### 11. INSURANCE REQUIREMENTS

11.1.Insurance shall be provided by the awarded Vendor. Prior to execution of the Agreement/Contract a certificate of insurance (COI) complying with the bid documents shall be provided by the bidder/vendor. Minimum insurance requirements may be found at <a href="https://www.leegov.com/procurement/essential-policy-and-procedures1">https://www.leegov.com/procurement/essential-policy-and-procedures1</a>

## 12. ADDITIONAL REQUIREMENTS

12.1. It shall be the Vendor's responsibility to ensure there is no additional information available regarding this solicitation.

## 13. SCOPE OF WORK & SPECIFICATIONS

- 13.1. The Lee County Board of County Commissioners (BOCC) desires to obtain services from skilled and qualified Vendor to provide labor and materials as required for the repair of various types of chain link fencing, top railing, posts and gates on Lee County property that sustained damage due to Hurricane Ian.
- 13.2. The Vendor shall provide the plans, materials, fabrication, labor, supervision, equipment, tools, travel, fuel costs, removal of refuse from Lee County property, site prep, and disposal of refuse necessary to perform the services required in accordance with the proposal documents or as defined prior to repairs by an authorized Lee County representative.
- 13.3. The Vendor shall examine any and all peculiarities and limitations of the spaces available and shall exercise due caution to ensure that all parts of the work are preformed quickly, and that easy accessibility is maintained for maintenance purposes. Before proceeding with the requested work, the Vendor shall check and verify all dimensions and shall assume all responsibility for the fitting of their equipment and materials to other equipment and/or structures.
- 13.4. The Vendor shall use new materials that match existing fence as close as feasible. Where color or material is no longer available or issue arises, replacement material shall be approved in writing by the project sponsoring department.
- 13.5. Damaged to County property (e.g., parking areas, walkways, lawns, and play structures) caused by the Vendor shall be the sole responsibility of the Vendor to repair the damage at no cost to the County.

#### 14. PRE-BID / SITE VISIT

14.1. A pre-bid will not be held for this project. However, this does not relieve Vendor from completing all due diligence necessary to obtain details required to provide adequate and sufficient pricing and address their questions or concerns regarding the project. Vendors are encouraged to visit each site location in order to obtain a detailed perspective of work that is needed for this project. Vendors with questions shall submit questions in writing within eight (8) days prior to the bid opening to the contact listed on the front page of this document. Vendor is advised not to discuss the project in great detail with personnel on the job site while

reviewing the damaged areas in accordance with this solicitation. Only information issued by the Procurement Management office through written addendum shall be considered binding. All other information shall be received at the risk of the Vendor. All addendum(s) shall be posted and obtained from <a href="https://www.leegov.com/procurement">www.leegov.com/procurement</a>. It is solely the Vendor's responsibility to check the website for updates and/or posted addendums. No notifications will be sent by Lee County Procurement Management Division.

#### 15. PRICING:

- 15.1. Vendor shall provide actual price to County for the items specified on the Bid Proposal form included with this solicitation. Vendor is required to bid on all line items to be considered eligible for award. Failure to bid all line items will deem your company as non-responsive. Vendor is required to bid all groups.
- 15.2. The Vendor may utilize existing and/or remaining material found on site as feasible and appropriate. All work and materials whether pre-existing or new shall be completed to meet applicable and appropriate building, manufacture, and warranty (if any) regulations.
- 15.3. All materials necessary to complete repair and/or replacement of damaged fencing to include, but not be limited to posts, terminal posts, attachments, and rails will not be paid for separately, but shall be included in the contract price.
- 15.4. The excavation and back fill of post holes will not be paid for separately but shall be included in the contract price.
- 15.5. The removal of refuse from Lee County property, site preparation, and disposal of refuse necessary to perform the services required will not be paid for separately but shall be included in the contract price.
- 15.6. The Vendor is hereby informed and shall understand that at some locations shrubs, brush, weeds, and other vegetation may be encountered that must be removed in order to make the necessary repairs. The clearing of shrubs, brush, weeds, and other vegetation shall be considered incidental with no additional compensation provided. All work shall be done in a neat and workmanlike manner and to the satisfaction of the County.

#### 16. PROJECT LOCATIONS

- 16.1. County locations known to have received damage and expected to receive repairs under this contract are listed below. Additional locations may be added at the discretion of the County. No work is guaranteed.
  - ➤ Alva Park Replace broken fence posts & top rail
  - ➤ Bayshore Soccer Complex Replace chain link fence
  - ➤ Brooks Park Replace chain link fence
  - ➤ Buckingham Park Replace chain link fence
  - Estero Park Replace chain link fence and repair damage posts.
  - ➤ Judd Park Replace chain link fence.
  - ➤ Kelly RD Soccer Complex Replace chain link fence.
  - ➤ Kurt Donaldson Park Replace chain link fence.
  - ➤ Lehigh Acres Park Replace chain link fence.
  - ➤ North Fort Myers Community Park Chain link fence & posts repair.
  - ➤ North Fort Myers Pool Chain link fence replacement.
  - ➤ Phillips Park Chain link fence and post replacement.
  - ► Player Development Complex Replace chain link fence, adjust gates & replace posts.
  - ➤ Rutenberg Park Replace chain link fence, posts and top railing.
  - San Carlos Community Pool Replace galvanized chain link & repair damaged posts.
  - > Terry Park Replace chain link fence, adjust and straighten bent posts.
  - ➤ Tice Community Pool Repair/replace damaged fence posts.
  - ➤ Wa-Ke Hatchee Park Replace Chain link fence, repair top railing & replace posts.
  - ➤ Waterway Park Replace chain link fence.

#### **End of Scope of Work and Specifications Section**

# SUPPLEMENTAL CONDITIONS AND CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS

#### 1. FEDERAL FUNDING

- 1.1 When property or services are procured using funds derived from a Federal grant or Agreement whether direct to the County or "pass-through" from another entity, the County is required to and will follow the Federal procurement standards in the "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards", 2 C.F.R. Part 200, Sections 200.317 through 200.327.
- 1.2 CONTRACTOR, further referred to as CONSULTANT/CONTRACTOR/VENDOR within this section, shall work with the County under this Agreement to assure that it will comply with the following statutes and regulations to the extent applicable:
  - (1) 2 CFR, Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Appendix II
  - (2) The Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended, 42 U.S.C. 5121 et seq., and Related Authorities
  - (3) Sections 1361(A) of the National Flood Insurance Act of 1968, 42 U.S.C. 4104c, as amended by the National Flood Insurance Reform Act of 1994, Public Law 103-325 and the Bunning-Bereuter-Blumenauer Flood Insurance Reform Act of 2004, Public Law 108-264
  - (4) 31 CFR Part 25 Rules and Procedures for Funds Transfers

Contract Cost and Price: For every procurement in excess of the Simplified Acquisition Threshold, including contract modifications, the County shall perform a cost or price analysis in connection with every procurement subject to Federal procurement guidelines, which shall include an independent estimate of cost prior to issuing bids or proposals. For proposals where price is not considered in the award, profit shall be negotiated as a separate element of the price. In determining whether profit is fair and reasonable, the County shall consider the complexity of work, the risk to be borne by the contractor, the contractor's investment, the amount of subcontracting necessary, the quality of the contractor's record and past performance, and industry profit rates for the surrounding geographical area. "Cost Plus Percentage" methods for determining profit may not be used.

## 2. EQUAL EMPLOYMENT OPPORTUNITY

- 2.1. During the performance of this contract, the contractor agrees as follows:
  - 2.1.1. The CONSULTANT/CONTRACTOR/VENDOR will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The CONSULTANT/CONTRACTOR/VENDOR will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The CONSULTANT/CONTRACTOR/VENDOR agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
  - 2.1.2. The CONSULTANT/CONTRACTOR/VENDOR will, in all solicitations or advertisements for employees placed by or on behalf of the CONSULTANT/CONTRACTOR/VENDOR, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

- 2.1.3. The CONSULTANT/CONTRACTOR/VENDOR will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the CONSULTANT/CONTRACTOR/VENDOR's legal duty to furnish information.
- 2.1.4. The CONSULTANT/CONTRACTOR/VENDOR will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the CONSULTANT/CONTRACTOR/VENDOR's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- 2.1.5. The CONSULTANT/CONTRACTOR/VENDOR will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- 2.1.6. The CONSULTANT/CONTRACTOR/VENDOR will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- 2.1.7. In the event of the CONSULTANT/CONTRACTOR/VENDOR's non-compliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the CONSULTANT/CONTRACTOR/VENDOR may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- 2.1.8. The CONSULTANT/CONTRACTOR/VENDOR will include the provisions of paragraphs (a) through (h) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each sub-CONSULTANT/CONTRACTOR/VENDOR. CONSULTANT/CONTRACTOR/VENDOR will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions that in the event for noncompliance: Provided, however, including sanctions CONSULTANT/CONTRACTOR/VENDOR becomes involved in, or is threatened with, litigation with a sub-CONSULTANT/CONTRACTOR/VENDOR as a result of such direction. the CONSULTANT/CONTRACTOR/VENDOR may request the United States to enter into such litigation to protect the interests of the United States.

#### 3. MAINTENANCE OF RECORDS/ACCESS TO RECORDS

3.1. The CONSULTANT/CONTRACTOR/VENDOR will keep and maintain adequate records and supporting documentation applicable to all of the services, work, information, expense, costs, invoices and materials provided and performed pursuant to the requirements of this agreement. Said records and documentation will be retained by the CONSULTANT/CONTRACTOR/VENDOR for a minimum of five (5) years from the date of termination of this agreement, or for such period is required by law.

- 3.2. CONSULTANT/CONTRACTOR/VENDOR shall provide, when requested, access by the County, Federal granting agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the CONSULTANT/CONTRACTOR/VENDOR which are directly pertinent to this contract for the purpose of making audit, examination, excerpts, and transcriptions.
- 3.3. CONSULTANT/CONTRACTOR/VENDOR agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- 3.4. CONSULTANT/CONTRACTOR/VENDOR agrees to provide the GRANT AGENCY Administrator or his authorized representatives' access to construction or other work sites pertaining to the work being completed under the contract.
- 3.5. CONSULTANT/CONTRACTOR/VENDOR shall retain all records associated with this solicitation and any agreements that are created in response to the solicitation for a period of no less than five (5) years after final payments and all other pending matters are closed.
- 3.6. The County and its authorized agents shall, with reasonable prior notice, have the right to audit, inspect and copy all such records and documentation as often as the County deems necessary during the period of this agreement, and during the period as set forth in the paragraphs above; provided, however, such activities shall be conducted only during normal business hours of the CONSULTANT/CONTRACTOR/VENDOR and at the expense of the County.

#### 4. DHS SEAL, LOGO, AND FLAGS

4.1. The CONSULTANT/CONTRACTOR/VENDOR shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific GRANT AGENCY pre-approval.

#### 5. LOCAL VENDOR PREFERENCE EXCLUSION:

5.1. Local Vendor Preference Ordinance has been waived for this service/purchase request and any and all references contained herein are non-applicable to this request and subsequent contract and/or purchase order(s).

#### 6. COMPLIANCE WITH FEDERAL LAW, REGULATIONS, and EXECUTIVE ORDERS

6.1. This is an acknowledgment that GRANT AGENCY financial assistance will be used only to fund the services requested. The CONSULTANT/CONTRACTOR/VENDOR will comply with all applicable federal law, regulations, executive orders, GRANT AGENCY policies, procedures, and directives.

#### 7. NO OBLIGATION BY THE FEDERAL GOVERNMENT

7.1. The Federal Government is not a party to this solicitation and is not subject to any obligations or liabilities to the non-Federal entity, CONSULTANT/CONTRACTOR/VENDOR, or any other party pertaining to any matter resulting from the Solicitation.

#### 8. FRAUD and FALSE OR FRAUDULENT OR RELATED ACTS

8.1. The CONSULTANT/CONTRACTOR/VENDOR acknowledges that 31 U.S.C. Chapter 38 (Administrative Remedies for False Claims and Statements) applies to the CONSULTANT/CONTRACTOR/VENDORs actions pertaining to this solicitation.

#### 9. SUBCONTRACTS

9.1. The subselected compliance with federal requirements of all firm must require all CONSULTANT/CONTRACTOR/VENDORs performing Prime CONSULTANT/CONTRACTOR/VENDOR under this Agreement, by including these federal requirements in all contracts with sub-CONSULTANT/CONTRACTOR/VENDORs.

#### 10. CONFLICT OF INTEREST

10.1. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officers, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the non-Federal entity must neither solicit nor accept gratuities, favors, or anything of monetary value from CONSULTANT/CONTRACTOR/VENDORs or parties to subcontracts.

### 11. EMPLOYMENT ELIGIBILITY VERIFICATION SYSTEM (E-VERIFY)

- 11.1. Statutes and Executive Orders require employers to abide by the Immigration laws of the United States and to employ only individuals who are eligible to work in the United States. The Employment Eligibility Verification System (E-Verify) operated by the U.S. Department of Homeland Security (DHS) in partnership with the Social Security Administration (SSA) to provides an internet-based means of verifying employment eligibility of workers in the united States; it is not a substitute for any other employment eligibility verification requirements.
- 11.2. Sub-CONSULTANT/CONTRACTOR/VENDOR requirement: Vendors shall require all subcontracted vendors to flow down the requirement to use E-Verify to sub-CONSULTANT/CONTRACTOR/VENDORs.
- 11.3. It shall be the vendor's responsibility to familiarize themselves with all rules and regulations governing this program.
- 11.4. For additional information regarding the Employment Eligibility Verification System (E-Verify) program visit the following website: <a href="http://www.dhs.gov/E-Verify">http://www.dhs.gov/E-Verify</a>.

#### 12. ENERGY POLICY AND CONSERVATION ACT

12.1. CONSULTANT/CONTRACTOR/VENDOR must follow any mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6201).

# 13. SMALL AND MINORITY BUSINESS, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS

- 13.1. CONSULTANT/CONTRACTOR/VENDOR must take all necessary steps identified in 2 C.F.R. 321(b)(1)-(5) to ensure that small and minority businesses, women's business enterprises, and labor surplus area firms are used when possible.
  - 13.1.1 Place qualified small and minority businesses and women's business enterprises on solicitation lists.
  - 13.1.2 Assuring that small and minority businesses, and women's business enterprises <u>are solicited</u> whenever they are potential sources.
  - 13.1.3 Using the services and assistance, as appropriate, of such organizations as the <u>Small Business</u> Administration and the Minority Business Development Agency of the Department of Commerce.

- 13.1.4 Dividing total requirements, when economically feasible, into <u>smaller tasks or quantities</u> to permit maximum participation by small and minority businesses, and women's business enterprises.
- 13.1.5 Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises.
- 13.1.6 Requiring the prime CONSULTANT/CONTRACTOR/VENDOR, if subcontracts are to be let, to take the five previous affirmative steps.

#### 14. DOMESTIC PREFERENCES FOR PROCUREMENT (2 C.F.R. § 200.322)

14.1. As appropriate and to the greatest extent consistent with law, state and non-state entities should, to the greatest extent practicable under its GRANT AGENCY award, provide a preference for the purchase of goods, products or materials produced in the United States (including but not limited to iron, aluminum, steel, cement and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award. 2 C.F.R. § 200.322 also provides specific definitions for "Produced in the United States" and "manufactured products" that states should review.

# 15. PROHIBITION ON CONTRACTING FOR COVERED TELECOMMUNICATIONS OR SERVICES (2 C.F.R. § 200.216)

15.1. 2 C.F.R. § 200.216 prohibits state and non-state entities from obligating or expending loan or grant funds to procure or obtain, extend or renew a contract to procure or obtain, or enter into a contract (or extend or renew a contract) to procure or obtain, equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as a critical technology as part of any system as identified in Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (FY 2019 NDAA), Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. See Prohibitions on Expending GRANT AGENCY Award Funds for Covered Telecommunications Equipment or Services-Interim Policy for additional information.

#### 16. TERMINATION FOR CAUSE AND/OR CONVENIENCE

- 16.1. The County, by written notice to the CONSULTANT/CONTRACTOR/VENDOR, may terminate this Agreement with or without cause (for convenience), in whole or in part, when the County determines in its sole discretion that it is in the County's best interest to do so. In the event of termination, the CONSULTANT/CONTRACTOR/VENDOR will not incur any new obligations for the terminated portion of the Agreement after the CONSULTANT/CONTRACTOR/VENDOR has received notification of termination.
- 16.2. If the Agreement is terminated before performance is completed, the CONSULTANT/CONTRACTOR/VENDOR shall be paid only for that work satisfactorily performed for which costs can be substantiated. Such payment, however, may not exceed an amount that is the same percentage of the Agreement price as the amount of work satisfactorily completed is a percentage of the total work called for by this Agreement. All work in progress shall become the property of the County and shall be turned over promptly by the CONSULTANT/CONTRACTOR/VENDOR.

#### 17. SUSPENSION AND DEBARMENT

- 17.1. This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such the CONSULTANT/CONTRACTOR/VENDOR is required to verify that none of the CONSULTANT/CONTRACTOR/VENDOR, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- 17.2. The CONSULTANT/CONTRACTOR/VENDOR must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- 17.3. This certification representation of fact relied material upon by the awarded is a CONSULTANT/CONTRACTOR/VENDOR. later determined that If it is the CONSULTANT/CONTRACTOR/VENDOR did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to Lee County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
- 17.4. The CONSULTANT/CONTRACTOR/VENDOR agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

#### 18. RECOVERED MATERIALS

- 18.1. In the performance of this contract, the CONSULTANT/CONTRACTOR/VENDOR shall make maximum use of products containing recovered material that are EPA-designated items unless the product cannot be acquired:
  - Competitively within a timeframe providing for compliance with the contract performance schedule;
  - Meeting contract performance requirements; or
  - At a reasonable price.
- 18.2. Information about this requirement is available EPA'S Comprehensive Procurement Guidelines web site, <a href="http://www.epa.gov/cpg/">http://www.epa.gov/cpg/</a> The list of EPA- designate items is available at <a href="http://www.epa.gov/cpg/products/htm">http://www.epa.gov/cpg/</a> The list of EPA- designate items is available at <a href="http://www.epa.gov/cpg/products/htm">http://www.epa.gov/cpg/products/htm</a>

#### 19. REMEDIES

- 19.1. In the event the CONSULTANT/CONTRACTOR/VENDOR fails to satisfactorily perform or has failed to adhere to the terms and conditions under this Agreement, the County may, upon fifteen (15) calendar days written notice to the CONSULTANT/CONTRACTOR/VENDOR and upon the CONSULTANT/CONTRACTOR/VENDOR's failure to cure within those fifteen (15) calendar days, exercise any one or more of the following remedies, either concurrently or consecutively:
  - 19.1.1. Withhold or suspend payment of all or any part of a request for payment.
  - 19.1.2. Require that the CONSULTANT/CONTRACTOR/VENDOR refund to the County any monies used for ineligible purposes under the laws, rules and regulations governing the use of these funds.
  - 19.1.3. Exercise any corrective or remedial actions, to include but not be limited to:
  - 19.1.4. Requesting additional information from the CONSULTANT/CONTRACTOR/VENDOR to determine the reasons for or the extent of non-compliance or lack of performance;
  - 19.1.5. Issuing a written warning to advise that more serious measures may be taken if the situation is not corrected;

- 19.1.6. Advising the CONSULTANT/CONTRACTOR/VENDOR to suspend, discontinue or refrain from incurring costs for any activities in question; or
- 19.1.7. Requiring the CONSULTANT/CONTRACTOR/VENDOR to reimburse the County for the amount of costs incurred for any items determined to be ineligible.

#### 20. OTHER REMEDIES AND RIGHTS

- 20.1. Pursuing any of the above remedies will not keep the County from pursuing any other rights or remedies, which may be otherwise available under law or in equity. If the County waives any right or remedy in this Agreement or fails to insist on strict performance by the CONSULTANT/CONTRACTOR/VENDOR, it will not affect, extend or waive any other right or remedy of the County, or affect the later exercise of the same right or remedy by the County for any other default by the CONSULTANT/CONTRACTOR/VENDOR.
- 20.2. Unless otherwise provided by the Contract, all claims, counterclaims, disputes and other matters in question between the County and the CONSULTANT/CONTRACTOR/VENDOR arising out of or relating to the Agreement between the parties, or the breach of it, that cannot be resolved by and between the parties after conferring in good faith, will be decided by a court of competent jurisdiction pursuant to Florida law. If such dispute is in state court, venue shall be in the Twentieth Judicial Circuit Court in and for Lee County, Florida. If in federal court, venue shall be in the U.S. District Court for the Middle District of Florida, Ft. Myers Division.

## 21. CONTRACT WORK HOURS & SAFETY STANDARDS (40 U.S.C. 3701-3708)

- 21.1. Overtime requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
- 21.2. Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.
- 21.3. Withholding for unpaid wages and liquidated damages. The State of Florida Division of Emergency Management shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.
- 21.4. Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section.

#### 22. CLEAN AIR ACT

- 22.1. The contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
- 22.2. The contractor agrees to report each violation to the GRANT AGENCY and the Regional Office of the Environmental Protection Agency and understands and agrees that the GRANT AGENCY and the Regional Office of the Environmental Protection Agency will, in turn, report each violation as required to assure notification to the County, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- 22.3. The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by GRANT AGENCY.

#### 23. FEDERAL WATER POLLUTION CONTROL ACT

- 23.1. The contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
- 23.2. The contractor agrees to report each violation to the GRANT AGENCY and the Regional Office of the Environmental Protection Agency and understands and agrees that the GRANT AGENCY and the Regional Office of the Environmental Protection Agency will, in turn, report each violation as required to assure notification to the County, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- 23.3. The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by GRANT AGENCY.

#### 24. BYRD ANTI-LOBBYING AMENDMENT

24.1. CONSULTANT/CONTRACTOR/VENDORs who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with nonfederal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

#### 25. CHANGES

25.1. Modifications to alter the method, price, or schedule of the work for any reason shall be completed following the terms and provisions of the associated contract documents. No changes to the contract documents or the performance provided shall be made unless the same are in writing and signed by both the CONSULTANT/CONTRACTOR/VENDOR and the County.

#### 26. COPYRIGHT AND DATA RIGHTS

26.1. CONSULTANT/CONTRACTOR/VENDOR grant to the County, a paid-up, royalty-free, nonexclusive, irrevocable, worldwide license in data first produced in the performance of this contract to reproduce, publish, or otherwise use, including prepare derivative works, distribute copies to the public, and perform publicly and display publicly such data. For data required by the contract but not first produced in the performance of this contract, the CONSULTANT/CONTRACTOR/VENDOR will identify such data and grant to the County or

acquires on its behalf a license of the same scope as for data first produced in the performance of this contract. Data, as used herein, shall include any work subject to copyright under 17 U.S.C. 102, for example, any written reports or literary works, software and/or source code, music, choreography, pictures or images, graphics, sculptures, videos, motion pictures or other audiovisual works, sound and/or video recordings, and architectural works. Upon or before the completion of this contract, the CONSULTANT/CONTRACTOR/VENDOR will deliver to the County data first produced in the performance of this contract and data required by the contract but not first produced in the performance of this contract in formats acceptable by the County.

# **End of Supplemental Conditions**

# Certification Regarding Debarment, Suspension, Ineligibility And Voluntary Exclusion

## CONSULTANT/CONTRACTOR/VENDOR Covered Transactions

- (1) The prospective CONSULTANT/CONTRACTOR/VENDOR, of the Sub-Recipient certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the Sub-Recipient's subcontractor is unable to certify to the above statement, the prospective subcontractor shall attach an explanation to this form.

CONSULTANT/CONTRACTOR/VENDOR
Ву:
Signature
Name and Title
Street Address
City, State, Zip
Date

#### CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents of all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, United States Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The	Contractor/Consultant,	, certi:	fies	or	affirms	the
truth	fulness and accuracy of each statement of its certification	on and	disc	:losu	re, if an	y. In
	tion, the Contractor understands and agrees that the provi apply to this certification and disclosure, if any.	sions o	f 31	U.S	.C. § 380	)1 et
Sign	ature of Contractor/Consultant's Authorized Official					
	Name & Title of Contractor/Consultant's Authorized Office	cial				
Date						

# DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB 4040-0013

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C. cooperative agreement   C. soot-seared   C. soot-sea	a. contract	a. bid/offer/applicat	ion	a. Inital filing
d. toon jurnantee   c. toon interestee   c. toon consistent   c. toon consi	b. grant	b. Initial award		b. material change
c. ton journatee     c. ton insurance     d. Name and Address of Reporting Entity:		c. post-award		
1. ton insurance   3. Name and Address of Reporting Entity:   Protect   3. Name   3.				
4. Name and Address of Reporting Entity:    Prime				
State   Stat	f. loan insurance			
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* Street 2  **Copressional District, if known:  5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:  6. * Federal Department/Agency:  7. * Federal Program Name/Description:    CopA Number, #applicable	Prime SubAwardee			
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Federal Use Only:  Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)	Federal Use Only:			

#### Attachment: Immigration Law Affidavit Certification

This Affidavit is required and should be signed by an authorized principal of the firm, notarized and submitted with County Procurements where applicable. Further, Vendors / Bidders are required to enroll in the E-Verify program, and provide acceptable evidence of their enrollment, upon request by County personnel. Acceptable evidence consists of a copy of the properly completed E-Verify Company Profile page or a copy of the fully executed E-Verify Memorandum of Understanding for the company.

Lee County will not intentionally award County contracts to any vendor who knowingly employs unauthorized alien workers, constituting a violation of the employment provision contained in 8 U.S.C. Section 1324 a(e) Section 274A(e) of the Immigration and Nationality Act ("INA").

Lee County may consider the employment by any vendor of unauthorized aliens a violation of Section 274A (e) of the INA. Such Violation by the recipient of the Employment Provisions contained in Section 274A (e) of the INA shall be grounds for unilateral termination of the contract by Lee County.

Vendor attests that they are fully compliant with all applicable immigration laws (specifically to the 1986 Immigration Act and subsequent Amendment(s)) and agrees to comply with the provisions of the Memorandum of Understanding with E-Verify and to provide proof of enrollment in The Employment Eligibility Verification System (E-Verify), operated by the Department of Homeland Security in partnership with the Social Security Administration at any time upon request by the County.

Company Name			
Print Name		Title	
Signature		Date	
State of			
County of			
The foregoing instrument was online notarization, this			□ physical presence or □
	who has produced		as identification.
(Print or Type Name)		(Type of Identification)	
Notary Public Signature			
Printed Name of Notary Public			
Notary Commission Number/Ex	piration		

The signee of these Affidavit guarantees, as evidenced by the sworn affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made.



# $\begin{array}{c} \textbf{PROCUREMENT MANAGEMENT DEPARTMENT} \\ \underline{\textbf{BID/PROPOSAL FORM}} \end{array}$

COMPANY NAME:
SOLICITATION: IFB230126WCD – Fencing Repair and Replacement From Hurricane Ian
This page serves as a header/placeholder only. Please refer to the Excel document provided with the solicitation for the complete Bid Schedule. The Excel document contains formulas for convenience; however, it is the Vendor's responsibility to verify all pricing and calculations are CORRECT. Lee County is not responsible for errors in formulas or calculations contained within Excel document(s).
REMINDER: In the event there is a discrepancy between the total quoted amount, or the extended amounts and the unit prices quoted, the unit prices will prevail, and the corrected sum will be considered the quoted price.
The COUNTY will only accept bids submitted on bid forms provided by the COUNTY. Bids submitted on other forms, other than those provided by the COUNTY, will deem Bidder as non-responsive and ineligible for award.
Bidders may not adjust or modify data provided within the Bid Schedule. Bids received with modified data may deem the Bidder as non-responsive and ineligible for award.
PLEASE ENSURE you have provided a printed copy of the Bid Schedule with your hard copy submission packages and provided the excel version with your digital submission package.
Authorized Representative Name (Print Name)
Authorized Representative Signature
Date

# **BID BOND**

Complete EITHER Lee County Paper Bid Bond OR provide cashier's check			
KNOW ALL MEN BY THESE PRESENTS, that we			
as Principal, and			
WHEREAS, said Principal is herewith submitting a Bid			
NOW, THEREFORE, the condition of the above oblig Contract upon said Bid/Proposal within the specified to form, provide an acceptable Public Performance and Proposide other insurance as may be required to the Count Intent to Award date, or within such extended period as world; otherwise said Principal and Suraty shall pay to see	gation is such that if said Principal shall be Awarded the me and shall enter into a written Contract, satisfactory in ayment Bond from a Surety acceptable to the County and y within seven (7) calendar days after the written Notice of the County may grant, then this obligation shall be null and County in money the difference between the amount of County may legally contract with another party to perform, together with any expenses and reasonable attorney's feet in o event shall said Surety's liability exceed the penal sure poses of unsuccessful bid protests filed by the Principals and damages associated with the bid protest or delays to Commissioners for Lee County that the bid protest was wealther to available parallely and the bid hand.		
Trivolous and/of facked ment. The hability of the Surety shall not exceed the penal sum of the old bond.			
Witness as to Timespai.	(SEAL) (Principal)		
(By)	Printed Name		
Witness as to Surety:	(SEAL) (Surety's Name)		
<u> </u>	(By-As Attorney-in-Fact, Surety)		
Affix Corporate Seals and attach proper Power of Attorn	ney for Surety.		