



AGENDA ITEM REPORT

DATE: December 5, 2017
DEPARTMENT: Transit
REQUESTER: Steve Myers
TITLE: Approve Purchase of Hybrid Bus Components for Lee County Public Transit

I. MOTION REQUESTED

- A) Approve award of Formal Bid No. B170130LAC, Hybrid Bus Components for LeeTran to Stewart & Stevenson FDDA LLC, d/b/a Florida Detroit Diesel Allison, the lowest, responsive, responsible bidder meeting all bid requirements, for use on an as-needed basis to purchase, program, and install hybrid bus components, as approved in the department's annual adopted budget, for a three-year period at the rates and terms provided in the attached proposed contract documents.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Authorize the Director of Procurement Management to approve price increases within the defined terms of the contract, with County Administration approval, at any time after the first year of the contract term.
- D) Authorize the Director of Procurement Management to negotiate and execute renewals of the contract, with County Administration approval, for up to two additional one-year periods, as approved in the Department's annual budget and if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Approve award of Formal Bid No. B170130LAC, Hybrid Bus Components for LeeTran to Stewart & Stevenson FDDA LLC, d/b/a Florida Detroit Diesel Allison to purchase, program, and install hybrid bus components on an as-needed basis. Future purchase of hybrid bus components will be partially funded by a Federal Transit Administration grant. This year's estimated expenditure is \$350,000. This year's expenses are planned and budgeted in the FY 17/18 Transit Operating and Capital Budgets. The term of the contract is for a three years with up to two additional one-year periods.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History
 LeeTran submitted a request to Procurement Management to obtain bids on behalf of LeeTran for the project known as B170130LAC, Hybrid Bus Components for LeeTran, to contract with a vendor to supply, install, and program hybrid bus components for the Lee County Transit Hybrid Bus Fleet. On the proposal deadline of August 17, 2017, the Procurement Management Department received one proposal. This proposal was reviewed by LeeTran and deemed to be acceptable.
- B) Policy Issues
 The Federal Transit Administration (FTA) has established procurement rules. The County followed FTA procurement rules.
- C) BoCC Goals
- D) Analysis
 Transportation, providing multimodal transportation.
- E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$350,000
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	Yes
F)	Fund: Enterprise Program: LeeTran Project: Transit Operating and Capital Account Strings: K15440148600; 11115148640	
G)	Fund Type?	Enterprise
H)	Comments: Federal Transit Administration Grant Fund - \$250,000 Transit Operating Funds - \$100,000 Funds budgeted in FY 17/18 Transit Operating & Capital Budget	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

The term of the contract is for a three years with up to two additional one-year periods.

VII. FOLLOW UP

N/A

ATTACHMENTS:

Description	Upload Date	Type
Vendor executed contract	11/13/2017	Contract
Bid Opening Tabulation	11/13/2017	Backup Material
Notice to Intended Decision	11/13/2017	Backup Material
Executed Contract	1/18/2018	Contract

REVIEWERS:

Department	Reviewer	Action	Date
Transit	Myers, Steve	Approved	11/13/2017 - 3:27 PM
Budget Services	Henkel, Anne	Approved	11/15/2017 - 8:23 AM
Budget Services	Winton, Peter	Approved	11/17/2017 - 12:28 PM
County Attorney	Lira, Louis C.	Approved	11/17/2017 - 3:00 PM
County Manager	Harner, David	Approved	11/22/2017 - 1:59 PM