

**AGENDA ITEM REPORT**

DATE: September 21, 2021
DEPARTMENT: Human Resources
REQUESTER: Erin Hailstone
TITLE: Award Contract for Retiree Group Medicare Advantage Medical & Pharmacy Benefits

I. MOTION REQUESTED

A) Award Request for Proposal No. RFP210280CJV Group Medicare Advantage Plan to Aetna Life Insurance Company for the retiree Group Medicare Advantage medical and pharmacy benefits plan, on an as needed basis, for an initial term of three years, as approved in the departments' annual adopted budget. Individual purchases in excess of \$100,000.00 will be presented to the Board for approval.
 B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
 C) Grant the County Manager or designee the authority to renew the contract, in whole or in part, for a renewal term or terms not to exceed the initial Agreement term of three (3) years, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewal(s).

II. ITEM SUMMARY

Approves the ranking of the firms and authorizes the negotiation and execution of a contract with the top ranked firm, Aetna Life Insurance Company, for Request for Proposal Number RFP210280CJV Group Medicare Advantage Plan. Provides Group Medicare Advantage plan for retirees as administered by Human Resources commencing on January 1, 2022. The initial contract is for three years with a renewal term or terms not to exceed the initial agreement term of three (3) years. Authorizes the Chair to execute the contract upon the review and approval from Administration, the County Attorney and Human Resources Director.

III. BACKGROUND AND IMPLICATIONS OF ACTIONA) Board Action and Other History

An evaluation meeting was held on July 27, 2021 during which the Evaluation Committee considered criterion as listed in the solicitation request including such items as: Qualifications, Personnel, Organization & Experience, References, Administration & Services, Plan Designs, Network and Financial & Performance Guarantees. Based on the information submitted by the proposers, it was the consensus of the committee to negotiate with and recommend the award of a contract to Aetna Life Insurance Company for use on an as needed basis for an initial three-year term. The contract can be renewed for terms not to exceed the initial agreement term of three (3) years, upon agreement of both parties.

Total 2022 Premium will be \$312.01 per member per month. Employer monthly premium will be \$187.21 (60%) and retiree monthly premium will be \$124.80 (40%). Total 2022 annual employer premium estimated at \$1,107,510.

B) Policy IssuesC) BoCC GoalsD) AnalysisE) Options**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Program: Project: Account Strings: GC5190300100.502611	
G)	Fund Type?	
H)	Comments: Total 2022 annual premium \$1,845,851, 60/40 employer/employee split.	

- V. RECOMMENDATION**
Approve
- VI. TIMING/IMPLEMENTATION**
Contract effective 1/1/2022
- VII. FOLLOW UP**

ATTACHMENTS:

Description	Upload Date	Type
Notice of Intended Decision	8/31/2021	Backup Material
Agreement - Vendor executed	9/13/2021	Cover Memo
Signature Authority	9/13/2021	Cover Memo
Signature Authority	9/13/2021	Cover Memo

REVIEWERS:

Department	Reviewer	Action	Date
Human Resources	Tucker, Mary	Approved	9/13/2021 - 1:46 PM
Human Resources	Hailstone, Erin	Approved	9/14/2021 - 9:03 AM
Budget Services	Henkel, Anne	Approved	9/14/2021 - 9:18 AM
Budget Services	Winton, Peter	Approved	9/14/2021 - 9:32 AM
County Attorney	Fraser, Andrea	Approved	9/14/2021 - 12:06 PM
County Manager	Brady, Christine	Approved	9/14/2021 - 1:24 PM