

Kevin Ruane District One

Ray Sandelli District Three

Brian Hamman District Four

March 18, 2021

(239) 533-8871

Cecil L. Pendergrass District Two

Ms. Carleen Flynn CDM Smith, Inc. 75 State Street, #701

Frank Mann **District Five** 

Roger Desjarlais County Manager

**Richard Wesch** County Attorney

Donna Marie Collins County Hearing Examiner

Boston, MA 02109

Dear Ms. Flynn:

Enclosed is your executed copy of Change Order No. 6 for the contract CN1160557DKR General Consultants/Traffic Engineering for Transportation Facilities Bond Related Issues C-7717.

The new expiration date is 10/3/2021.

If you should have any questions, please give me a call.

Sincerely,

Kímberly Urban

Kimberly Urban **Contracts Analyst** Procurement Management Division

c: FinanceOnBase@leeclerk.org **Project File** 

|  | unty<br>Iorida  | Ch                     | Lee County Professional Service<br>nange Order/Supplemental Task Authorization |  |  |  |
|--|---|------------------------|--|--|--|--|
| Date Feb 17, 2   | 021   |                        | Print Form   |  |  |  |
| ☑ Change Order Agreement #: 6  |   |                        |  |  |  |  |
| A Change Order or Supplemental Task Authorization requires approval by the Department Director for expenditures under \$50,000 or approval by the County Manager for expenditures between \$50,000.01 and \$100,000 or approval by the Board of County Commissioners for expenditures over \$100,000 |   |                        |  |  |  |  |
| Primary Contact:   | Carleen   | M Flynn                |  |  |  |  |
| Contract Name: General Consultants/Traffic Engineering for Transportation Facilities Bond Related Issues   |   |                        |  |  |  |  |
|  | General Consultants/Traffic Engineering for Transportation Facilities Bond Related Issues |                        |  |  |  |  |
| Project Name:  |   |                        |  |  |  |  |
| CONSULTANT:  | CDM Si  | mith, Inc.             | Project #:   |  |  |  |
| Solicitation #:  | CN1605  | 557DKR                 | Contract #: 7717   |  |  |  |
| Lee County Proje   | ct Manag  | ger: Sue Drotleff      | Request Date: Feb 17, 2021   |  |  |  |
| Fiscal Staff:  | Eileen V  | Vebster                | Account #:   |  |  |  |
| Upon the completion and execution of this Change Order or Supplemental task Authorization by both parties the CONSULTANT is authorized to and shall proceed with the following exhibits as applicable:   |   |                        |  |  |  |  |
| CO-STA Exhibit A - SCOPE OF PROFESSIONAL SERVICE   |   |                        |  |  |  |  |
| 🗌 CO-STA Exhi  | CO-STA Exhibit B - COMPENSATION & METHOD OF PAYMENT                                       |                        |  |  |  |  |
| CO-STA Exhibit C - TIME & SCHEDULE OF PERFORMANCE  |   |                        |  |  |  |  |
| CO-STA Exhibit D - CONSULTANTS ASSOCIATED SUB-CONSULTANTS/SUB-CONTRACTORS  |   |                        |  |  |  |  |
| It is understood and agreed that the acceptance of this modification by the CONSULTANT constitutes an  |   |                        |  |  |  |  |
| accord and satisfaction. 2/19/2021   |   |                        |  |  |  |  |
| Consultant   | Signatu   | re (Print & Sign Name) | Date Signed  |  |  |  |
| flynncm@cdmsmith.com (407)-660-6423  |   |                        |  |  |  |  |
| Co   | Contact E-mail Address Contact Phone Number   |                        |  |  |  |  |
| Lee County Board of County Commissioners - Procurement Management<br>2115 Second Street - 1st Floor - Fort Myers, FL 33901<br>PO Box 398 - Fort Myers, FL 33902-0398<br>Rev. 02/2020 Phone: (239) 533-8881   |   |                        |  |  |  |  |

|   | CO-STA Exhibit A<br>Scope of Professional Services |
|---|--|
|   | Print Form   |
| Change Order Agreement #: 6                 | Supplemental Task Authorization #:                 |
| Scope of Professional Services for:         |  |
| General Consultants/Traffic Engineering for | Transportation Facilities Bond Related Issues      |

#### Section 1.00 Changes to Professional Services

The 'Scope of Professional Services' as set forth in Exhibit 'A' of the Professional Services Agreement referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT shall provide and perform the following professional services, tasks, or work as a supplement to, change to, the scope of services previously agreed to and authorized.

No change in scope, this CO is for a 6 month contract extension from 4/4/21 - 10/3/21

|  |            | CO-STA Exhibit B<br>Compensation & Method of Payment |
|--|------------|--|
| ⊠ Change Order Agreement #:            | 6          | Print Form<br>Supplemental Task Authorization #:     |
| Compensation and Method of Paymen      | ıt for:    |  |
| General Consultants/Traffic Engineerin | ng for Tra | ansportation Facilities Bond Related Issues          |

## Section 1.00 Changes in Compensation

The compensation the CONSULTANT shall be entitled to receive for providing and performing the supplemented or changed services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit 'CO/STA-A', attached hereto shall be as follows:

**NOTE:** A Lump Sum (LS) or Not-to-Exceed (NTE) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or subtask described and authorized in Exhibit 'CO/STA-A'.

| Task<br>Number | Task Name | LS or<br>NTE  | Compensation<br>in Agreement<br>or STA | Change O<br>Adjustment(s) by<br>all previous CO(s) | Adjustment(s) | Total<br>Compensation<br>per Task |
|----------------|-----------|---------------|--|--|---------------|-----------------------------------|
|                | No change |               |  |  |               |                                   |
|                |           |               |  |  |               |                                   |
|                |           |               |  |  |               |                                   |
|                |           |               |  |  |               |                                   |
|                |           |               |  |  |               |                                   |
|                |           |               |  |  |               |                                   |
|                |           |               |  |  |               |                                   |
|                |           |               |  |  |               |                                   |
|                |           |               |  |  |               |                                   |
|                |           |               |  |  |               |                                   |
|                | Projec    | <br>ct Total: |  |  |               |                                   |

Project Total:

Total amount authorized by this CO or STA:

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|  |                                     |                                  | CO-STA Exhibit B<br>Attachment |
|--|-------------------------------------|----------------------------------|--------------------------------|
|  |                                     |                                  | Print Form                     |
| oxtimes Change Order Agreemen                                    | t #:6                               | ]Supplemental Task Authoriza     | ition #:                       |
| CONSULTANT'S Personne  | l Hourly Rate Schedule for:         |                                  |                                |
| General Consultants/Traffic                                      | Engineering for Transportatio       | on Facilities Bond Related Issue | 25                             |
| CONSULTANT or Sub-Consu  | ultant Name: CDM Smith, Ind         | 2.                               |                                |
| (A separate Attachment #1 should be                              | e included for each Sub-Consultant) |                                  |                                |
| 1. Project Position or Classificat<br>(Function to be Performed) | ion                                 |                                  | 2. Hourly Rate to be Charged   |
| No change from PSA   |                                     |                                  |                                |
|  |                                     |                                  |                                |
|  |                                     |                                  |                                |
|  |                                     |                                  |                                |
|  |                                     |                                  |                                |
|  |                                     |                                  |                                |
|  |                                     |                                  |                                |
|  |                                     |                                  |                                |
| Reimbursable Item  | Cost                                | Reimbursable Item                | Cost                           |
|  |                                     |                                  |                                |
|  |                                     |                                  |                                |
|  |                                     |                                  |                                |
|  |                                     |                                  |                                |

Receipts or in-house logs are required for all non-personnel reimbursable expenses unless exempt (such as meals).

Administrative Services Fees - Applicable only when specifically authorized by the County, for administering the procurement of special additional services, equipment, reimbursables, etc. not covered under the costs and/or changes established in the Agreement

| Lee County Board of County Commissioners - Procurement Manageme | nt |
|---|----|
| 2115 Second Street - 1st Floor - Fort Myers, FL 33901           |    |
| PO Box 398 - Fort Myers, FL 33902-0398                          |    |
| <b>Phone</b> : (239) 533-8881                                   | Р  |

Rev. 02/2020

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# CO-STA Exhibit C Time & Schedule of Performance

**Print Form** 

| $\square$ Change Order Agreement #. 0 $\square$ $\square$ $\square$ $\square$ $\square$ | 🛛 Change O | rder Agreement #: | 6 | 🗌 Sup |
|---|------------|-------------------|---|-------|
|---|------------|-------------------|---|-------|

Supplemental Task Authorization #:

#### Time & Schedule of Performance for:

General Consultants/Traffic Engineering for Transportation Facilities Bond Related Issues

### Section 1.00 Changes for this Change Order or Supplemental Task Authorization Agreement

The time and schedule of completion for the various phases or tasks required to provide and perform the services, tasks or work set forth in this Change Order of Supplemental Task Authorization Agreement, Exhibit 'CO/STA-A', entitled 'Scope of Professional Services' attached hereto is as follows:

| Name/Title of Task                  | Previously Approved<br>Number of Days per<br>Task (CO Only)   | Increase in Number<br>of Calendar Days per<br>Task (CO Only)  | Cumulative Number of<br>Calendar Days for Completion<br>from Date of Notice to<br>Proceed per Task (CO & STA)   |
|-------------------------------------|---|---|---|
| Extension of Annual Contract        |   | -<br>   |   |
| Original Term: 4/4/17 - 4/3/18      |   |   |   |
| Renewal No. 1 Term: 4/4/18 - 4/3/19 |   |   |   |
| Renewal No. 2 Term: 4/4/19 - 4/3/20 |   |   |   |
| Renewal No. 3 Term: 4/4/20 - 4/3/21 |   |   |   |
| Extension Term: 4/4/21 - 10/3/21    |   |   |   |
|                                     |   |   |   |
|                                     |   |   |   |
|                                     |   |   |   |
|                                     |   |   |   |
|                                     |   |   |   |
|                                     |   |   |   |
|                                     |   |   |   |
|                                     | Extension of Annual Contract<br>Original Term: 4/4/17 - 4/3/18<br>Renewal No. 1 Term: 4/4/18 - 4/3/19<br>Renewal No. 2 Term: 4/4/19 - 4/3/20<br>Renewal No. 3 Term: 4/4/20 - 4/3/21 | Name/Title of TaskNumber of Days per<br>Task (CO Only)Extension of Annual ContractOriginal Term: 4/4/17 - 4/3/18Renewal No. 1 Term: 4/4/18 - 4/3/19Renewal No. 2 Term: 4/4/19 - 4/3/20Renewal No. 3 Term: 4/4/20 - 4/3/21 | Name/Title of TaskNumber of Days per<br>Task (CO Only)of Calendar Days per<br>Task (CO Only)Extension of Annual ContractOriginal Term: 4/4/17 - 4/3/18Renewal No. 1 Term: 4/4/18 - 4/3/19Renewal No. 2 Term: 4/4/19 - 4/3/20Renewal No. 3 Term: 4/4/20 - 4/3/21 |

Total Number of Calendar Days for Completion of Project from Notice to Proceed:



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CO-STA Exhibit D CONSULTANT'S Associated Sub-Consultant(s)/Subcontractor(s)

**Print Form** 

 $\square$  Change Order Agreement #: 6

□ Supplemental Task Authorization #:

#### CONSULTANT'S Associated Sub-Consultant(s) and Subcontractor(s) for:

General Consultants/Traffic Engineering for Transportation Facilities Bond Related Issues

CONSULTANT intends to engage the following sub-consultant(s) and/or sub-contractor(s) to assist the CONSULTANT in providing and performing the services, tasks, or work required under this Change Order, or Supplemental Task Authorization Agreement.

If none, enter the word 'none' in the space below.

| Service/Work to be<br>Provided/Performed | Name & Address of Individual or Firm | Disadvantaged,<br>Minority or Women<br>Business Enterprise |
|--|--------------------------------------|--|
|  | none                                 | Туре   |
|  |                                      | Туре   |

#### Lee County Board of County Commissioners - Procurement Management 2115 Second Street - 1st Floor - Fort Myers, FL 33901 PO Box 398 - Fort Myers, FL 33902-0398 Phone: (239) 533-8881