



BOARD OF COUNTY COMMISSIONERS

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August 6, 2019

(239) 533-8881

Ms. Amelia Davies
CDM Smith Inc.
2180 West First Street, Suite 400
Fort Myers, FL 33901

SUBJECT: CN160557DKR General Consultant/ Traffic Engineering For Transportation Facilities Bond Related Issues – C-7717

ENCLOSURE: Change Order No. 4

Dear Ms. Davies:

Enclosed is your executed copy of Change Order No. 4 for the contract "General Consultant/Traffic Engineering for Transportation Facilities Bond Related Issues." This change order authorizes the CPI increase of 1.8%.

If you should have any questions, please give me a call.

Sincerely,

Jennifer Brewer-Dano

Jennifer Brewer-Dano
Contracts Analyst
Procurement Management

C: FinanceOnBase@leeclerk.org

Eileen Webster
Michael Nevarez
Project File



Lee County Professional Service/Service Provider Agreement
Change Order/Supplemental Task Authorization

Date Jun 19, 2019

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Change Order Agreement #: 4 Supplemental Task Authorization #: _____

A Change Order or Supplemental Task Authorization requires approval by the Department Director for expenditures under \$50,000 or approval by the County Manager for expenditures between \$50,000.01 and \$100,000 or approval by the Board of County Commissioners for expenditures over \$100,000

Primary Contact: Amelia H. Davies

Contract Name: General Consultant/Traffic Engineering for Transportation Facilities and Bond Related Issues
General Consultant/Traffic Engineering for Transportation Facilities and Bond Related Issues

Project Name: _____

Consultant: CDM Smith, Inc. Project #: N/A

Solicitation #: CN160557DKR Contract #: 7717 Account #: N/A

Lee County Project Manager: N/A Request Date: Jun 19, 2019

Fiscal Staff: Eileen Webster

Upon the completion and execution of this Change Order or Supplemental task Authorization by both parties the Consultant / Provider is authorized to and shall proceed with the following exhibits:

- **CO-STA Exhibit A** - SCOPE OF PROFESSIONAL SERVICE
- **CO-STA Exhibit B** - COMPENSATION & METHOD OF PAYMENT
- **CO-STA Exhibit C** - TIME & SCHEDULE OF PERFORMANCE
- **CO-STA Exhibit D** - CONSULTANTS/PROVIDERS ASSOCIATED SUB-CONSULTANT(S)/SUB-CONTRACTORS
- **CO-STA Exhibit E** - PROJECT GUIDELINES AND CRITERIA

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

Amelia H. Davies - Amelia H. Davies
Authorized Signature (Print Name)

7-13-19
Date Accepted

daviesah@cdmsmith.com
Contact E-mail Address

239-898-1784
Contact Phone Number



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Change Order Agreement #: 4 Supplemental Task Authorization #: _____

Scope of Professional Services for:

General Consultant/Traffic Engineering for Transportation Facilities and Bond Related Issues

Section 1.00 Changes to Professional Services

The 'Scope of Professional Services' as set forth in Exhibit 'A' of the Professional Services Agreement, or Service Provider, referred to hereinbefore is hereby supplemented, changed or authorized, so that the Consultant or Service Provider shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized.

Change Order for CPI increases for consultant rates. CPI Increase of 1.8% in accordance with the April 2019 Urban Consumers Index.

Change Order 2 Renewal #2 was inadvertently labeled CO2 and should be CO3. This change order will correct the numbering error.

Lee County Board of County Commissioners - Procurement Management

1500 Monroe Street - 4th Floor - Fort Myers, FL 33901

PO Box 398 - Fort Myers, FL 33902-0398

Phone: (239) 533-8881



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Change Order Agreement #: 4 Supplemental Task Authorization #: _____

Compensation and Method of Payment for:

General Consultant/Traffic Engineering for Transportation Facilities and Bond Related Issues

Section 1.00 Changes in Compensation

The compensation the CONSULTANT, or SERVICE PROVIDER, shall be entitled to receive for providing and performing the supplemented, changed or authorized services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit 'CO/STA-A', attached hereto shall be as follows:

NOTE: A Lump Sum (LS) or Not-to-Exceed (NTE) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or subtask described and authorized in Exhibit 'CO/STA-A'. In accordance with Professional Services Agreement Article 5.03(2) "Method of Payment", tasks to be paid on a Work-in-Progress payment basis should be identified (WIPP).

Task Number	Task Title	Compensation Amount	Indicate Basis of Compensation LS or NTE	If Applicable Indicate WIPP
	N/A			<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>
Total		_____	_____	<input type="checkbox"/>



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Change Order Agreement #: 4 Supplemental Task Authorization #: _____

Compensation and Method of Payment for:

General Consultant/Traffic Engineering for Transportation Facilities and Bond Related Issues

Section 2.00 Summary of Change(s) in Compensation

Pursuant to and in consideration of the change(s) in the Scope of Professional Services set forth in the CHANGE ORDER or AGREEMENT, Exhibit 'CO/STA-A', the compensation the COUNTY has previously agreed to pay to the CONSULTANT, or SERVICE PROVIDER, as set forth in Exhibit 'B' of the Professional Services Agreement, or Service Provider Agreement shall be changed to be as follows:

STA/CO Number	STA/CO Name	Compensation in Basic Agreement	Adjustment(s) by Previous CO or STA	Adjustment(s) due to this CO or STA	Summary of Changed Compensation
CO1	Renewal		0		0
CO2	CPI Increase 2018		0		0
CO3	Renewal		0		0
CO4	CPI Increase 2019			0	0
Total			0	0	0



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Change Order Agreement #: 4 Supplemental Task Authorization #: _____

Consultant's Personnel Hourly Rate Schedule *

General Consultant/Traffic Engineering for Transportation Facilities and Bond Related Issues

Consultant or Sub-Consultant Name: CDM Smith, Inc.

(A separate Attachment #1 should be included for each Sub-Consultant)

1. Project Position or Classification (Function to be Performed)	2. Hourly Rate to be Charged
Principal	245.83
Chief Planner	326.60
Senior Technical Advisor	320.23
Senior Planner	184.38
Planner	161.73
Engineer	135.86
Modeler	129.38
Economist	113.21
Senior Economist	184.38
Bridge Engineer	181.14
Contract Administrator	87.33
Graphics	113.21
Administrative	80.86

* Note: A separate personnel hourly rate schedule should also be attached for each Sub-Consultant listed in Exhibit 'D'

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Non-Personnel Reimbursable Expenses and Costs

General Consultant/Traffic Engineering for Transportation Facilities and Bond Related Issues

Consultant or Sub-Consultant Name: CDM Smith, Inc.

(A separate Attachment #2 should be included for each Sub-Consultant)

Item	Charge	Item	Charge
Postage & Shipping	Actual Cost	Commercial Air Travel (Coach)	Actual Cost
Telephone (Long Distance)	Actual Cost	Vehicle Travel Allowance *	\$0.54/mile
Reproduction (Photocopy) 8 1/2" x 11"	\$0.15/Page	Vehicle Rental & Gas *	Actual Cost
8 1/2" x 14"	\$0.20/Page	Lodging (Per Person)	Actual Cost
11" x 14"	\$0.35/Page	Tolls	Actual Cost
Reproduction (Blue/White Prints)	\$0.20/Sq. Ft.	Meals **	
Printing & Binding	Actual Cost	Breakfast:	\$13.00
Mylar Sheets	Actual Cost	Lunch:	\$15.00
Photographic Supplies & Services	Actual Cost	Dinner:	\$26.00

List other specific project related reimbursable(s) (i.e. film/developing)

Item	Cost	Item	Cost

* Note: Choose one - Vehicle Travel Allowance OR Vehicle Rental & Gas.

** Note: In accordance with the GSA M&IE schedule for Travel utilizing the 'Fort Myers, FL' rates.

Receipts or in-house logs are required for all non-personnel reimbursable expenses unless exempt (such as meals).

Administrative Services Fees - Applicable only when specifically authorized by the County, for administering the procurement of special additional services, equipment, reimbursables, etc. not covered under the costs and/or changes established in the Agreement

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Change Order Agreement #: 4 Supplemental Task Authorization #: _____

Time & Schedule of Performance for:

General Consultant/Traffic Engineering for Transportation Facilities and Bond Related Issues

Section 1.00 Changes for this Change Order or Supplemental Task Authorization Agreement

The time and schedule of completion for the various phases or tasks required to provide and perform the services, tasks or work set forth in this Change Order of Supplemental Task Authorization Agreement, Exhibit 'CO/STA-A', entitled 'Scope of Professional Services' attached hereto is as follows:

Task/ Phase Number as Indicated in Exhibit A	Name/Title of Phase/Task	Number of Calendar Days for Completion of Each Phase/Task	Cumulative Number of Calendar Days for Completion from Date of Notice to Proceed for this CO/STA



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Change Order Agreement #: 4 Supplemental Task Authorization #: _____

Time & Schedule of Performance for:

General Consultant/Traffic Engineering for Transportation Facilities and Bond Related Issues

Section 2.00 Summary of the Impact of Change(s) in Professional Services on the Overall Project Time and Schedule of Performance

Pursuant to and in consideration of the changed in the Scope of Professional Services in this Change Order or Supplemental Task Authorization Agreement, Exhibit 'CO/STA-A' the time and schedule the County and the Consultant, or Service Provider, has previously agreed to for all of the work to be done under this Professional Services Agreement, or Service Provider Agreement, shall be changed to be as follows:

Task/ Phase Number as Indicated in Exhibit A & Exhibit CO/STA-A	Name/Title of Phase/Task	Number of Calendar Days for Completion of Each Phase/Task	Cumulative Number of Calendar Days for Completion from Date of Notice to Proceed
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



Consultant's/Provider's Associated Sub-Consultant(s)/Subcontractor(s)

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Change Order Agreement #: 4 Supplemental Task Authorization #: _____

Consultant's, or Service Provider's, Associated Sub-Consultant(s) and Subcontractor(s) for:

General Consultant/Traffic Engineering for Transportation Facilities and Bond Related Issues

Consultant, or Service Provider, intends to engage the following sub-consultant(s) and/or sub-contractor(s) to assist the Consultant, or Service Provider, in providing and performing the services, tasks, or work required under this Change Order, or Supplemental Task Authorization Agreement.

If none, enter the word 'none' in the space below.

Service/Work to be Provided/Performed	Name & Address of Individual or Firm	Disadvantaged, Minority or Women Business Enterprise
None		Type
		Type
		Type
		Type
		Type
		Type
		Type
		Type
		Type

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Project Guidelines & Criteria for:

General Consultant/Traffic Engineering for Transportation Facilities and Bond Related Issues

As a supplement, or change, to the Project Guidelines and Criteria set forth in the Professional Services Agreement, or Service Provider Agreement, Exhibit 'E', the County has established the following guidelines, criteria, goals, objectives, constraints, schedule, budget, and/or requirements which shall serve as a guide to the Consultant, or Service Provider, in performing the professional services, tasks, or work to be provided pursuant to the professional services set forth hereinbefore in Change Order or Supplemental Task Authorization Agreement, Exhibit 'CO/STA-A' attached hereto:

If none, enter the word 'none' in the space below.

None