

Blue Sheet No. 20170073	Lee County Board Of County Commissioners Agenda Item Report Meeting Date: 2/21/2017	Item No. C14
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TITLE:
Approve a piggyback for the purchase of furniture as needed through State of Florida contract

ACTION REQUESTED:
A. Approve Piggyback No. PB170157KLC to utilize pricing on the State of Florida Contract No. 425-001-12-1 Furniture: Office and Files for the purchase of office and conference/public area furniture on an as needed basis and as approved in the departments' annual adopted budgets.
B. Authorize the use of the contract through its expiration date of March 1, 2020 and any contract extensions approved by the State.
C. Authorize the Director of Procurement Management to execute any required contract documents on behalf of the Board of County Commissioners associated with the purchases.

FUNDING:
Funding is available in various funds and departments' operating budgets.

WHAT ACTION ACCOMPLISHES:
Approves Piggyback No. PB170157KLC authorizing the use of the State of Florida Contract No. 425-001-12-1 for the purchase and installation of furniture on an as-needed basis. The contract will be available for use Countywide, as approved in the departments' annual approved budgets, through its expiration date of March 1, 2020 and through any contract extensions approved by the State. Expenditures for furniture during Fiscal Year 2015-2016 totaled approximately \$380,000.

MANAGEMENT RECOMMENDATION:
Approve

Requirement/Purpose: (specify)	Request Initiated
<input type="checkbox"/> Statute <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Admin Code AC-4-1 <input type="checkbox"/> Other	Commissioner: Department: PROCUREMENT MANAGEMENT Division: No Divisions By: Mary Tucker

Background:
The State of Florida Contract 425-001-12-1 Furniture: Office and Files allows for the provision of office and conference/public area furniture, including lateral and vertical steel files, dispatch/911 furniture, conference or training tables, mail processing furniture, conference or training chairs, map files, storage and presentation accessories, reception desks, single and multiple seating units, sofas and loveseats (public areas), and occasional tables with the following benefits:

- Discounts of 45 to 78 percent off of list price (MSRP) for each contractor, with average discount of 62 percent
- Additional discounts are negotiable for large quantity orders and one time delivery of large single orders
- Expedited delivery
- 59 Manufacturers with over 1,500 approved servicing dealers. Certified minority vendors available.
- Toll-free access to customer service representatives

Required Review:					
Mary Tucker	Mary Tucker	Anne Henkel	Peter Winton	Corris L. McIntosh Jr.	Christine Brady
PROCUREMENT MANAGEMENT	Purchasing	Budget Analyst	Budget Services	County Attorney	County Manager

- Wide product selection with over 100,000 items on contract. Custom options available.
 - Dedicated contractor website with prices, discounts, dealers, and LEED green products/environmental information
 - 5-year warranty coverage or manufacturer's warranty whichever is greater. Fabric and pneumatic cylinders shall be warranted for minimum of 1 year.
 - Online reporting capabilities (e.g., order tracking, usage reports)
 - Priority allocation for supply constrained items
 - Includes following value added services: installation, product removal, end-of-life recycling, design services, space planning, reconfiguration, consulting services, inventory management services, technical services
- Expenditures for furniture during Fiscal Year 2015-2016 totaled approximately \$380,000.

Attachments

Contract No. 425-001-12-1 Summary

Contract No. 425-001-12-1, Amendment No. 1