

**Lee County Board Of County Commissioners  
Agenda Item Summary**

**Blue Sheet No. 20130350**

**1. ACTION REQUESTED/PURPOSE:**

- (A) Approve the award of Formal Bid No. B-130173 the Annual Purchase of Fuel for County-wide usage to Palmdale Oil Company (a local vendor) and Mansfield Oil Company at the prices listed on the attached Lee County Tabulation sheet.
- (B) Approve the award of Option A – Generator Fueling to Palmdale Oil Company at the price listed on the attached Tabulation Sheet.
- (C) Approve the award of the line item cost for the purchase of the "Oil Price Information Service" (OPIS) subscription from Palmdale Oil Company and Mansfield Oil Company on an as needed basis at the prices listed on the attached Tabulation Sheet.
- (D) Approve the initial term of this quote for two years.
- (E) Grant the Procurement Director the authority to renew the quote on an annual basis for the remaining three additional one year periods at the same terms and conditions if doing so is in the best interest of Lee County.
- (F) Approve an estimated annual expenditure of \$12,000,000 for gasoline and diesel fuels.
- (G) Authorize the Procurement Director, in the event of unforeseen circumstances such as, but not limited to, vendor default, supply shortages, natural disasters, etc. to obtain the fuels necessary to keep the County operational through such methodologies as, but not limited to, negotiated spot pricing, state contracts, etc. through any fuel supplier until such time as the Board can meet to provide official direction and action to address the County need for a fuel source.
- (H) Terminate Emergency # EE120573 for the purchase of gasoline and diesel fuel for County-wide use on an emergency basis as approved via Blue Sheet No. 20120878 on October 2, 2012. Termination to be effective May 15, 2013.

**2. FUNDING SOURCE:**

Funding will be available from – and have been budgeted/included in - the individual department or division’s current year operating budgets as follows:

Fleet Management: Rolling & Motorized Equipment

Transit: Fund – Transit Operating; Program – Fixed Route; Project – Fuel & Lubricants

Solid Waste: Solid Waste System Operations (Disposal Facilities, Operation, Hendry County Transfer Station, Lee/Hendry Landfill); Solid Waste Recycling; Solid Waste Right of Way

Utilities: Fund – Lee County Utilities Operations; Programs – Water Treatment Plants, Wastewater Treatment Plants, Wastewater Collection, Systems Maintenance; Project – Fuel & Lubricants

Public Safety/Emergency Management: Fund – All Hazards; Program – Emergency Management; Project – Fuel & Lubricants

**3. WHAT ACTION ACCOMPLISHES:**

Assures that the County will have dependable sources of fuel for its vehicles and equipment.

**4. MANAGEMENT RECOMMENDATION:** Approve.

**5. Departmental Category:** C7C

**6. Meeting Date:** 5/7/2013

**7. Agenda:**

**8. Requirement/Purpose:** (specify)

**9. Request Initiated**

**11. Required Review:**

<i>Robert Franceschini</i>	<i>Robert Franceschini</i>	<i>Dawn Perry-Lehnert</i>	<i>Thelma Davis</i>	<i>David Harris</i>	<i>Christine Brady</i>
PROCUREMENT MANAGEMENT	Purchasing	County Attorney	Budget Analyst	Budget Services	County Manager

**12. Commission Action:**

Consent

- Statute  
 Ordinance  
 Admin Code AC-4-1  
 Other

**Commissioner:**  
**Department:** PROCUREMENT  
MANAGEMENT  
**Division:** No Divisions  
**By:** Robert Franceschini

**10. Background:**

On September 26, 2012, Lee County received notification from its fuel supplier of record, Evans Oil Company that it was declaring bankruptcy and would no longer be able to supply the County with fuel.

The Board approved Emergency #EE120573 on October 2, 2012 to enable County departments to continue to purchase the necessary fuels on an as-needed basis at open market pricing until this commodity could be re-quoted.

On March 26, 2013, the Division of Procurement Management received sealed bids for the annual purchase of fuel; on that date four responses were received. The bids have been thoroughly reviewed and a recommendation is being made to award to the following low bidders meeting all specification requirements: Palmdale Oil Company and Mansfield Oil Company.

Funding will be available from the individual department or division's operating budget as follows:

Fleet Management:

JB5191059400.505210.4302 – Unleaded Fuel

JB5191059400.505210.4303 – Diesel Fuel

JB5191059400.505210.4305 – Good Wheels Fuel

Transit:

KI5440148600.505210.11

Solid Waste:

OB5340840100.505210

OB5340440100.505210

OB5340940100.505210

OB5341040100.505210

OB5340640104.505210

OB5340140106.505210

Utilities:

OD5360148700.505210; OD5360448700.505210; OD5060548700.505210; OD5361448700.505210;

OD5361848700.505210; OD5361948700.505210; OD5362048700.505210; OD5362448700.505210;

OD5362548700.505210; OD5362748700.505210; OD5362848700.505210; OD5362948700.505210;

OD5363148700.505210; OD5365148700.505210; OD5365248700.505210; OD5366248700.505210

Public Safety/Emergency Management:

KF5250418200.505210

Attachments:

(1) Tabulation Sheet

(2) Specifications

(3) Palmdale Oil Company's Bid

(4) Mansfield Oil Company's Bid