



Kevin Ruane  
*District One*

March 27, 2024

Cecil L. Pendergrass  
*District Two*

Ray Sandelli  
*District Three*

Brian Hamman  
*District Four*

Mike Greenwell  
*District Five*

Dave Harner  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing  
Examiner*

Ms. Tamlin Antoine  
Milliken Services, LLC  
920 Milliken Road  
Spartanburg, SC 29303

SUBJECT:      Renewal of Annual Contract No. B210031MIF  
                    Flooring Products and Installation Services

Dear Ms. Antoine:

This is to inform you that Lee County agrees to renew the above subject contract for an additional three (3) year period, from 9/7/24 through 9/6/27.

We are hereby extending the annual contract for an additional three-year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

C: Project File



Kevin Ruane  
District One

February 21, 2024

239-533-8871

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Ms. Tamlin Antoine  
Milliken Services, LLC  
920 Milliken Road  
Spartanburg, SC 29303

Subject: Renewal of Annual Contract B210031MIF  
Flooring Products and Installation Services

Dear Ms. Antoine:

The above-referenced annual contract will expire on September 6, 2024, unless renewed. Lee County is requesting that this annual contract be renewed for an additional three-year period (9/7/24 – 9/6/27). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email [kurban@leegov.com](mailto:kurban@leegov.com)), within 15 calendar days from receipt. Failure to return by March 7, 2024, may, at the County's sole discretion, result in contract cancellation and/or rebid of solicitation.

    X     a. I want to continue performing under this annual contract for an additional three-year period under the same terms and conditions as agreed upon in the above-referenced quotation.

*As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.*

           b. I am not interested in extending this contract for an additional three-year period. Why? \_\_\_\_\_

Vendor:

Signature

Title

Date

Lee County:

Signature of Authorized Official

Procurement Management Director

Title

Date