



**AGENDA ITEM REPORT**

**DATE:** September 7, 2021  
**DEPARTMENT:** Procurement Management  
**REQUESTER:** Mary Tucker  
**TITLE:** Award Contract for Flooring Products and Installation Services - Countywide

**I. MOTION REQUESTED**

A) Award Invitation to Bid No. B210031MIF, Flooring Products and Installation Services to Mannington Mills, Inc., Milliken Services, LLC, Mohawk Carpet Distribution, Inc., Tampa Contract Floors, Inc., Tarkett USA Inc., and Wayne Wiles Floorcoverings, Inc. for the purchase and installation of flooring and associated materials, on an as needed basis, for an initial term of three years, as approved in the departments' annual adopted budget. Individual purchases in excess of \$100,000.00 will be presented to the Board for approval.  
 B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.  
 C) Grant the County Manager or designee the authority to renew the contracts, for up to three additional years, and to execute all associated documents, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewals.

**II. ITEM SUMMARY**

Awards competitively solicited contracts to Mannington Mills, Inc., Milliken Services, LLC, Mohawk Carpet Distribution, Inc., Tampa Contract Floors, Inc., Tarkett USA Inc., and Wayne Wiles Floorcoverings, Inc. for the purchase and installation of flooring and associated materials on an as-needed basis for an initial term of three years. Procurement Management received seven bids with six vendors receiving award for contracts to be used as needed by the requesting departments. Individual purchases in excess of \$100,000.00 will be presented to the Board for approval. Total expenditures for these services for Fiscal Year 19-20 were \$115,410.74.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**

A) Board Action and Other History

Procurement Management obtained bids for the project known as Invitation to Bid No. B210031MIF, Flooring Products and Installation Services. On the bid deadline of June 23, 2021, Procurement Management received 7 submittals. After conducting an analysis of the bid submissions, Mannington Mills, Inc., Milliken Services, LLC, Mohawk Carpet Distribution, Inc., Tampa Contract Floors, Inc., Tarkett USA Inc., and Wayne Wiles Floorcoverings, Inc. were determined to be the responsible bidders with responsive bids.

Staff recommends awarding a contract to Mannington Mills, Inc., Milliken Services, LLC, Mohawk Carpet Distribution, Inc., Tampa Contract Floors, Inc., Tarkett USA Inc., and Wayne Wiles Floorcoverings, Inc. for use on an as-needed basis for an initial three year period, as approved in the departments' annual adopted budget. The contract can be renewed up to three additional years, upon the agreement of both parties.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	
C)	Is this a revenue or expense item?	
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be on an as needed basis, as approved in the departments' annual adopted budgets.	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">Mannington</a>	8/20/2021	Cover Memo
<a href="#">Mannington Signature</a>	8/20/2021	Cover Memo
<a href="#">Wiles</a>	8/20/2021	Cover Memo
<a href="#">Tampa Contract Floor</a>	8/20/2021	Cover Memo
<a href="#">Tarkett</a>	8/20/2021	Cover Memo
<a href="#">Milliken</a>	8/20/2021	Cover Memo
<a href="#">Milliken signature</a>	8/20/2021	Cover Memo
<a href="#">Mohawk</a>	8/23/2021	Cover Memo

**REVIEWERS:**

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	8/23/2021 - 4:12 PM
Budget Services	Henkel, Anne	Approved	8/24/2021 - 7:30 AM
Budget Services	Winton, Peter	Approved	8/25/2021 - 8:24 AM
County Attorney	Swindle, Amanda	Approved	8/25/2021 - 3:45 PM
County Manager	Winton, Peter	Approved	8/26/2021 - 11:16 AM