



Kevin Ruane  
*District One*

March 14, 2022

Cecil L. Pendergrass  
*District Two*

Ray Sandelli  
*District Three*

Brian Hamman  
*District Four*

Frank Mann  
*District Five*

Roger Desjarlais  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing Examiner*

Mr. Craig Rutledge  
Life Safety Services, LLC  
908 S. 8<sup>th</sup> Street, Suite 500  
Louisville, KY 40203

SUBJECT: Renewal of Annual Contract No. RFP200104DWJ  
Countywide Fire Damper Inspections and Repair Services

Dear Mr. Rutledge:

This is to inform you that Lee County agrees to renew the above subject contract for an additional one (1) year period, from 10/20/22 through 10/19/23.

We are hereby extending the annual contract for an additional one-year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

C: Project File



Lee County  
Southwest Florida

Kevin Ruane  
District One

February 24, 2022

239-533-8871

Cecil L. Pendergrass  
District Two

Mr. Craig Rutledge  
Life Safety Services, LLC  
908 S. 8<sup>th</sup> Street, Suite 500  
Louisville, KY 40203

Ray Sandelli  
District Three

Brian Hamman  
District Four

Frank Mann  
District Five

Roger Desjarlais  
County Manager

Subject: Renewal of Annual Contract RFP200104DWJ  
Countywide Fire Damper Inspections and Repair Services

Richard Wesch  
County Attorney

Dear Mr. Rutledge:

Donna Marie Collins  
County Hearing  
Examiner

The above-referenced annual contract will expire on October 19, 2022, unless renewed. Lee County is requesting that this annual contract be renewed for an additional one-year period (10/20/22 – 10/19/23). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email [kurban@leegov.com](mailto:kurban@leegov.com)), within 15 calendar days from receipt. Failure to return by March 11, 2022, may, at the County's sole discretion, result in contract cancellation and/or rebid of solicitation.

\_\_\_\_\_ a. I want to continue performing under this annual contract for an additional one year period under the same terms and conditions as agreed upon in the above-referenced quotation.

*As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.*

\_\_\_\_\_ b. I am not interested in extending this contract for an additional one-year period. Why? \_\_\_\_\_

Vendor: \_\_\_\_\_

Signature

Lee County: \_\_\_\_\_

Signature of Authorized Official

President

Title

Procurement Management Director

Title

March 7, 2022

Date

3-11-22

Date