



John E. Manning  
*District One*

April 29, 2020

(239) 533-8871

Cecil L. Pendergrass  
*District Two*

Ray Sandelli  
*District Three*

Brian Hamman  
*District Four*

Frank Mann  
*District Five*

Roger Desjarlais  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing Examiner*

Mr. J. Craig Dunlap  
Dunlap & Associates  
16680 Lake Pickett Rd.  
Orlando, FL 32820

Dear Mr. Dunlap:

Enclosed is your executed copy of Change Order No. 4 for the contract CN140196 Financial Advisor C-6981.

The new expiration date is 12/31/2020.

If you should have any questions, please give me a call.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

c: [FinanceOnBase@leeclerk.org](mailto:FinanceOnBase@leeclerk.org)  
Project File



# Lee County Professional Service Change Order/Supplemental Task Authorization

Date Apr 17, 2020

**Print Form**

Change Order Agreement #: 4       Supplemental Task Authorization #: \_\_\_\_\_

A Change Order or Supplemental Task Authorization requires approval by the Department Director for expenditures under \$50,000 or approval by the County Manager for expenditures between \$50,000.01 and \$100,000 or approval by the Board of County Commissioners for expenditures over \$100,000

Primary Contact: Craig Dunlap

Contract Name: Financial Advisor

Project Name: \_\_\_\_\_

CONSULTANT: Dunlap & Associates, Inc.      Project #: \_\_\_\_\_

Solicitation #: CN140196      Contract #: 6981

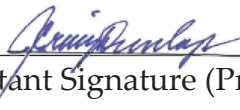
Lee County Project Manager: \_\_\_\_\_      Request Date: Apr 17, 2020

Fiscal Staff: Joyce Conaster      Account #: \_\_\_\_\_

Upon the completion and execution of this Change Order or Supplemental task Authorization by both parties the CONSULTANT is authorized to and shall proceed with the following exhibits as applicable:

- CO-STA Exhibit A** - SCOPE OF PROFESSIONAL SERVICE
- CO-STA Exhibit B** - COMPENSATION & METHOD OF PAYMENT
- CO-STA Exhibit C** - TIME & SCHEDULE OF PERFORMANCE
- CO-STA Exhibit D** - CONSULTANTS ASSOCIATED SUB-CONSULTANTS/SUB-CONTRACTORS

It is understood and agreed that the acceptance of this modification by the CONSULTANT constitutes an accord and satisfaction.

  
Consultant Signature (Print & Sign Name)

4/24/20  
Date Signed

jcdunlap@dunlapandassociates.com  
Contact E-mail Address

407-493-9393  
Contact Phone Number

**Lee County Board of County Commissioners - Procurement Management**  
2115 Second Street - 1st Floor - Fort Myers, FL 33901  
PO Box 398 - Fort Myers, FL 33902-0398  
**Phone: (239) 533-8881**



[Print Form](#)

Change Order Agreement #: 4  Supplemental Task Authorization #: \_\_\_\_\_

**Scope of Professional Services for:**

Financial Advisor

**Section 1.00 Changes to Professional Services**

The 'Scope of Professional Services' as set forth in Exhibit 'A' of the Professional Services Agreement referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT shall provide and perform the following professional services, tasks, or work as a supplement to, change to, the scope of services previously agreed to and authorized.

No change in scope. Extension of contract term through 12/31/20.

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**Phone: (239) 533-8881**

