

Blue Sheet No. 20140833	Lee County Board Of County Commissioners Agenda Item Report Meeting Date: 1/20/2015	Item No. 5
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TITLE:
Provide the County with a consultant for FEMA Coastal Risk Map Development.

ACTION REQUESTED:
 A) Concur with the selection of Consultants by the Competitive Negotiations Committee for CN140361 FEMA COASTAL RISK MAP DEVELOPMENT as follows: Number 1 – Woods Hole Group, Inc.; Number 2 – AMEC Environment & Infrastructure; Number 3 – Tomasello Consulting Engineers.
 B) Authorize staff to negotiate a contract with the Number 1 ranked firm, Woods Hole Group, Inc. for a one year term with the option to re-negotiate and renew for two additional one year periods.
 C) Approve an estimated expenditure of \$200,000.
 D) Authorize the Chair on behalf of the Board to execute the Agreement upon completion of the final negotiations.

FUNDING:
 \$200,000; General Fund; Included in Budget

Depending on the outcome of FEMA's draft maps, additional work may be requested of the consultants in the future. Those costs would be billed according to this contract's compensation table.

Fund: General Fund; Program: Non-Departmental; Project: N/A; Account String: GC5190300100.503190

WHAT ACTION ACCOMPLISHES:
 Provides Lee County with an experienced engineering firm/consultant to help independently review the FEMA Coastal Risk Map development process. This involves the coastal wave analysis that will revise elevation data and flood zones for Lee County's Flood Insurance Rate Maps (FIRMs) around 2018. This might affect as many as 100 of Lee County's 155 map panels, mostly near the Gulf, bay areas, and along the Caloosahatchee. Tasks for the consultant through this period may vary as FEMA shares data and reveals draft work maps.

MANAGEMENT RECOMMENDATION:
 Approve

Requirement/Purpose: (specify)	Request Initiated
<input type="checkbox"/> Statute <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Admin Code AC-4-4 <input type="checkbox"/> Other	Commissioner: Department: NATURAL RESOURCES Division: No Divisions By: Roland Ottolini

Background:
 1. Approve the award to the Number 1 ranked firm.
 2. Do not approve the award to the Number 1 ranked firm.

Provides the County with an experienced engineering firm/consultant to act on behalf of the County in independently reviewing the FEMA Coastal Risk Map development process.

Required Review:					
Roland Ottolini	Anne Henkel	Peter Winton	Dawn Perry-Lehnert	Robert Franceschini	Doug Meurer
NATURAL RESOURCES	Budget Analyst	Budget Services	County Attorney	Purchasing	Public Works Director

Letters of Interest were solicited on behalf of the Board of County Commissioners for the project known as FEMA COASTAL RISK MAP DEVELOPMENT. A total of 8 Letters of Interest were considered at the Competitive Negotiations Committee meeting held on August 1, 2014. The Competitive Negotiations Committee consisted of the following staff members: Doug Meurer, County Manager's Office, Non-Voting Chair, Roland Ottolini, Natural Resources Director, Sam Lee, Natural Resources and Joan LaGuardia, Community Development. Based on the information submitted by the Consultants in their Letters of Interest, it was the consensus of the committee to short list 3 firms – Woods Hole Group, Inc., AMEC Environment & Infrastructure, and Tomasello Consulting Engineers – for presentations.

Presentations were conducted on August 26, 2014 with the "short list" firms. It was the consensus of the committee to rank the Woods Hole Group, Inc. as number one and request Board approval of this ranking and authorize the commencement of contract negotiations.

Per Section 6 of the Contracts Manual for annual-type master contracts, the Board can concur with the selection of a consultant and authorize staff to negotiate an annual contract within the same blue sheet. This will eliminate the need for an additional blue sheet requesting Board approval of the Agreement.

- 1) Listing of Firms
- 2) Sample Contract
- 2) Evaluation Meeting Minutes