

**AGENDA ITEM REPORT**

**DATE:** September 5, 2023  
**DEPARTMENT:** Procurement Management  
**REQUESTER:** Mary Tucker  
**TITLE:** Approve Amendment for Countywide Equipment Rental Price Increase

**I. MOTION REQUESTED**

- A) Approve Amendment No. 1 with Herc Rentals, Inc., under Solicitation No. B220065LLP, Equipment Rental – Countywide, to increase the rate for the rental of power and non-power equipment as provided on the Amendment 1 Fee Schedule.
- B) Authorize the County Manager or designee to execute the amendment on behalf of the Board of County Commissioners.

**II. ITEM SUMMARY**

Approves a contract amendment with Herc Rentals, Inc., under the solicitation for Equipment Rental – Countywide, to increase the rate approximately 4% for the rental of power and non-power equipment. Total expenditures during Fiscal Year 22-23 were \$7,604.40.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**

- A) Board Action and Other History  
On May 17, 2022, the Board of County Commissioners awarded B220065LLP, Equipment Rental – Countywide, to Herc Rentals, Inc. to provide the rental of power and non-power equipment countywide, on an as-needed basis. The original term of the contract was for 3-years with an option to renew for one additional 3-year period.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
- E) Options

**IV. FINANCIAL INFORMATION**

|    |  |                     |
|----|--|---------------------|
| A) | Current year dollar amount of item:  | See Comments below. |
| B) | Is this item approved in the current budget?   | Yes                 |
| C) | Is this a revenue or expense item?   | Expense             |
| D) | Is this Discretionary or Mandatory?  | Discretionary       |
| E) | Will this item impact future budgets?<br>If yes, please include reasons in III(D) above.                         |                     |
| F) | Fund:<br>Program:<br>Project:<br>Account Strings:  |                     |
| G) | Fund Type?   |                     |
| H) | Comments:<br>Expenditures will be on an as-needed basis, as approved in the departments' annual adopted budgets. |                     |

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

| Description  | Upload Date | Type            |
|--|-------------|-----------------|
| <a href="#">HERC Equipment Rental Amendment 1 Vendor OCR</a> | 8/24/2023   | Agreement       |
| <a href="#">HERC Price Increase Tabsheet</a>                 | 8/11/2023   | Backup Material |

**REVIEWERS:**

| Department             | Reviewer           | Action   | Date                 |
|------------------------|--------------------|----------|----------------------|
| Procurement Management | Tucker, Mary       | Rejected | 8/24/2023 - 9:30 AM  |
| Procurement Management | Lamontagne, Angela | Approved | 8/24/2023 - 9:36 AM  |
| Procurement Management | Tucker, Mary       | Approved | 8/25/2023 - 8:12 AM  |
| Budget Services        | Henkel, Anne       | Approved | 8/25/2023 - 1:02 PM  |
| Budget Services        | Winton, Peter      | Approved | 8/25/2023 - 1:07 PM  |
| County Attorney        | Swindle, Amanda    | Approved | 8/28/2023 - 10:30 AM |
| County Manager         | Winton, Peter      | Approved | 8/28/2023 - 11:16 AM |