

**AGENDA ITEM REPORT**

DATE: August 7, 2018
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Extend Contracts for Environmental Maintenance - Countywide

I. MOTION REQUESTED

- A) Approve the extension of the annual contract with nine firms under Request for Proposal No. RFP160333/DK, Environmental Maintenance Contract (Exotic Plant Control), for an additional six-month period, through March 27, 2019, for use on an as needed basis for environmental maintenance and exotic plant control, as approved in the departments' annual adopted budget: DeAngelo Brothers LLC dba Aquagenix; EarthBalance Corporation; Environmental Restoration Consultants Inc.; Mettauier Environmental Inc.; Milborne, LLC; Sandhill Environmental Services LLC; SOLitude Lake Management, LLC; Walker Exotic Tree Eradication & Mitigation LLC and Woods and Wetlands, Inc.
- B) Authorize the Director of Procurement Management or designee to sign the extension documents on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approve extensions of the annual contracts with nine firms for an additional six-month period through March 27, 2019, for use on an as needed basis for environmental maintenance and exotic plant control, as approved in the departments' annual adopted budget: DeAngelo Brothers LLC dba Aquagenix; EarthBalance Corporation; Environmental Restoration Consultants Inc.; Mettauier Environmental Inc.; Milborne, LLC; Sandhill Environmental Services LLC; SOLitude Lake Management, LLC; Walker Exotic Tree Eradication & Mitigation LLC and Woods and Wetlands, Inc. The six-month extension will allow the continued purchase of these services uninterrupted while the formal solicitation process is completed. Total expenditures for these services during Fiscal Year 2016-2017 were approximately \$831,076.43.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History
 On September 20, 2016, the Board of County Commissioners awarded Request for Proposal No. RFP160333 for environmental maintenance and exotic plant control to nine firms: DeAngelo Brothers LLC dba Aquagenix; EarthBalance Corporation; Environmental Restoration Consultants Inc.; Mettauier Environmental Inc.; Milborne, LLC; Sandhill Environmental Services LLC; SOLitude Lake Management, LLC; Walker Exotic Tree Eradication & Mitigation LLC and Woods and Wetlands, Inc. When the contracts were awarded Lake Masters Aquatic Weed Control, LLC was one of the contracts awarded, Lake Masters Aquatic Weed Control, LLC has changed the business entity name to SOLitude Lake Management, LLC. The original term of the contract was for two-years with no renewal options. Board approval will allow the continued purchase of these services uninterrupted while the formal solicitation process is completed. Total expenditures for these services during Fiscal Year 2016-2017 were approximately \$831,076.43.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
- E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See comments below.
B)	Is this item approved in the current budget?	
C)	Is this a revenue or expense item?	
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be as needed and within the departments' annual approved, adopted budget.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION**VII. FOLLOW UP****ATTACHMENTS:**

Description	Upload Date	Type
DeAngelo dba Aquagenix Signed Extension	7/23/2018	Letter
EarthBalance Signed Extension	7/23/2018	Letter
Environmental Restoration Consultants Signed Extension	7/23/2018	Letter
Mettauer Environmental Signed Extension	7/23/2018	Letter
Milborne Signed Extension	7/23/2018	Letter
Sandhill Environmental Signed Extension	7/23/2018	Letter
SOLitude Lake Management Signed Extension	7/23/2018	Letter
Walker Exotic Signed Extension	7/23/2018	Letter
Woods and Wetlands Signed Extension	7/23/2018	Letter

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Turner, Nicole	Rejected	7/23/2018 - 4:38 PM
Procurement Management	Brewer-Dano, Jennifer	Approved	7/23/2018 - 5:17 PM
Procurement Management	Turner, Nicole	Approved	7/24/2018 - 7:09 AM
Budget Services	Henkel, Anne	Approved	7/24/2018 - 7:59 AM
Budget Services	Winton, Peter	Approved	7/24/2018 - 8:14 AM
County Attorney	Fraser, Andrea R.	Approved	7/24/2018 - 3:05 PM
County Manager	Brady, Christine	Approved	7/27/2018 - 2:53 PM