



AGENDA ITEM REPORT

DATE: October 16, 2018
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Award Contracts for Environmental Water Quality and Hydrological Impacts - Countywide

I. MOTION REQUESTED

- A) Award Competitive Negotiation Request for Proposal No. CN180325DLK Annual Environmental Contract (Water Quality and Hydrological Impacts, Site Assessments and Site Remediation) to the following 12 firms for a period of two years, for use on an as needed basis for professional environmental services, as approved in the departments' annual adopted budget: Aptim Environmental & Infrastructure, Inc.; Cardno, Inc.; Environmental Risk Management, Inc.; GFA International, Inc.; Johnson Engineering, Inc.; Kadrmass, Lee & Jackson, Inc.; Kimley-Horn and Associates, Inc.; Mayne Environmental Consultants, Inc.; RMA Geologic Consultants, Inc.; WSP USA, Inc. and Wood Environment & Infrastructure Solutions, Inc.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Grant the Director of Procurement Management the authority to negotiate renewals of the contracts, including changes in price, for up to three additional one-year periods, ~~and/or to extend the contracts~~, and to execute all associated documents, with County Administration approval, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Awards contracts to twelve firms for environmental water quality and hydrological assessments, environmental investigations, surveys and assessments, design mitigation activities, preparing cost estimates, obtaining permits, permit compliance, etc.: Aptim Environmental & Infrastructure, Inc.; Cardno, Inc.; Environmental Risk Management, Inc.; GFA International, Inc.; Johnson Engineering, Inc.; Kadrmass, Lee & Jackson, Inc.; Kimley-Horn and Associates, Inc.; Mayne Environmental Consultants, Inc.; RMA Geologic Consultants, Inc.; WSP USA, Inc. and Wood Environment & Infrastructure Solutions, Inc., on an as needed basis for an initial period of two-years with the option to renew for three additional one-year periods, as approved in the departments' annual adopted budgets. Total expenditures for these services for Fiscal Year 2016 – 2017 were \$25,650.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

On May 25, 2018, Procurement Management advertised Competitive Negotiation Request for Proposal No. CN180325DLK for Annual Environmental Contract (Water Quality and Hydrological Impacts, Site Assessments and Site Remediation) on behalf of the Board of County Commissioners. On the proposal deadline of June 19, 2018, Procurement Management received sixteen proposals. The Competitive Negotiation Committee first evaluation meeting was held July 13, 2018, during which the Evaluation Committee considered criterion listed in the solicitation: Experience of Firm, Key Personnel, and Tasks. Twelve firms were short-listed.

Interviews were conducted on August 24 and 30, 2018. The final evaluation meeting was held, after the scheduled interviews. The committee recommended awarding contracts to twelve firms: Aptim Environmental & Infrastructure, Inc.; Cardno, Inc.; Environmental Risk Management, Inc.; GFA International, Inc.; Johnson Engineering, Inc.; Kadrmass, Lee & Jackson, Inc.; Kimley-Horn and Associates, Inc.; Mayne Environmental Consultants, Inc.; RMA Geologic Consultants, Inc.; WSP USA, Inc. and Wood Environment & Infrastructure Solutions, Inc.

Total expenditures for these services in FY 2016 – 2017 were \$25,650.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

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|----|-------------------------------------|---------------------|
| A) | Current year dollar amount of item: | See comments below. |
|----|-------------------------------------|---------------------|

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|----|---|--|
| B) | Is this item approved in the current budget? | |
| C) | Is this a revenue or expense item? | |
| D) | Is this Discretionary or Mandatory? | |
| E) | Will this item impact future budgets? If yes, please include reasons in III(D) above. | |
| F) | Fund: Program: Project: Account Strings: | |
| G) | Fund Type? | |
| H) | Comments: Expenditures will be as needed and within the departments' annual approved, adopted budgets. | |

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

| Description | Upload Date | Type |
|--|-------------|-----------------|
| Proposed Contract - Aptim | 10/8/2018 | Contract |
| Proposed Contract - Environmental | 10/8/2018 | Contract |
| Proposed Contract - Johnson | 10/8/2018 | Contract |
| Proposed Contract - Kimley | 10/8/2018 | Contract |
| Proposed Contract - Mayne | 10/8/2018 | Contract |
| Proposed Contract - RMA | 10/8/2018 | Contract |
| Proposed Contract - Wood Environmental | 10/8/2018 | Contract |
| Proposed Contract - WSP | 10/8/2018 | Contract |
| Signature Auth - WSP | 10/9/2018 | Backup Material |

REVIEWERS:

| Department | Reviewer | Action | Date |
|------------------------|------------------|----------|----------------------|
| Procurement Management | Turner, Nicole | Approved | 10/8/2018 - 5:28 PM |
| Budget Services | Henkel, Anne | Approved | 10/9/2018 - 7:16 AM |
| Budget Services | Winton, Peter | Approved | 10/9/2018 - 7:36 AM |
| County Attorney | Lira, Louis C. | Approved | 10/9/2018 - 10:39 AM |
| County Manager | Brady, Christine | Approved | 10/9/2018 - 10:45 AM |