

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20140190

ACTION REQUESTED/PURPOSE:

- A) Award project B-140176 ANNUAL CONTRACT FOR DIRECTIONAL BORE SERVICES to the lowest responsive, responsible bidders meeting all bid requirements, ElectriCom, LLC, General Underground, LLC, (non-local vendors) and Roberts Drilling, Inc. (a local vendor), for a period of 2 years with the option to renew for three additional one year periods.
- B) Grant the Procurement Director, with County Administration approval, the authority to renew the awarded contracts under the same terms and conditions, if doing so is in the best interest of the County.
- C) Approve a cumulative total annual expenditure for these services of \$300,000.00.
- D) Authorize Chair to execute agreements upon receipt.

FUNDING SOURCE:

Funding based on individual projects, primarily from the following; Fund – Transportation Capital Improvement; Program – Capital Projects; Signal System ATMS Upgrade and Fund – Transportation Trust; Program – DOT Operations and Traffic/Signals; Project – Other Contract Services. Funds are available in the FY 2013/14 CIP and Operating accounts and will continue to be budgeted in future years.

WHAT ACTION ACCOMPLISHES:

TRANSPORTATION – Directional Bore Services Contract (B-140176) – Annual Expenditure \$300,000.00 Provides the Department of Transportation with three vendors to perform directional bore services at utility crossings for various Lee County projects on an as-needed basis. These services include installation of conduits/pull boxes for fiber optics, traffic signals, street lighting, Intelligent Transportation Systems, and irrigation for landscaping along roadways to avoid open cut of Lee County roads and lane closures. This contract can also be utilized by Lee County in the event of a natural disaster or traffic related intersection damage. The total cumulative value of the three contracts will not exceed \$300,000.00 per year without additional Board approval; and, the contracts will be valid for a period of two years with three one-year renewal options. Funding for this contract will come from various capital projects and various operating accounts, the funds utilized will primarily be local option gas taxes and unincorporated MSTU. The contract prior to this for the same services had a total project expenditure of \$460,000 over four years. DOT does not anticipate the need to use all \$300,000 per year unless boring services are required due to an emergency.

MANAGEMENT RECOMMENDATION: Approve.

Departmental Category: Item #23		Meeting Date: 5/6/2014
Agenda:	Requirement/Purpose: (specify) <input type="checkbox"/> Statute <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Admin Code AC-4-4 <input type="checkbox"/> Other	Request Initiated Commissioner: Department: TRANSPORTATION Division: Administration By: David Loveland

Background:

The Department of Transportation submitted a request to Procurement Management to solicit bids for the project known as ANNUAL CONTRACT FOR DIRECTIONAL BORE SERVICES. The anticipated annual budget required the use of the formal, sealed, advertised bid procedure.

On the bidding deadline of March 18, 2014, Procurement received three bids. The bids have been reviewed by the

11. Required Review:

<i>David Loveland</i>	<i>Emma Wolf</i>	<i>Mike Figueroa</i>	<i>Anne Henkel</i>	<i>Peter Winton</i>	<i>Dawn Perry-Lehnert</i>
TRANSPORTATION	Budget Analyst	Risk	Budget Analyst	Budget Services	County Attorney
<i>Doug Meurer</i>					
Public Works Director					

12. Commission Action:

Department of Transportation and it is recommended that award be made to all three bidders as follows: ElectriCom, LLC; General Underground, LLC (non-local vendors); and, Roberts Drilling, Inc. (a local vendor).

In accordance with the bid documents, the County can accept as many bids as they feel necessary to complete County projects throughout the year. The County will issue a Notice to Proceed on individual projects with any or all of the bidders. The total cumulative contract values not exceed \$300,000.00 per year.

The purpose of this contract is to provide DOT with vendors they can call upon to complete boring services without having to go through the bidding process for each project. A directional bore is a method of installing underground utilities without open cutting the road. These services include installation of conduits/pull boxes for fiber optics, traffic signals, street lighting, Intelligent Transportation Systems, and irrigation for landscaping along roadways. This contract can also be used during a natural disaster such, as a hurricane, or after a traffic accident that may eliminate utility connection. The cumulative contract not-to-exceed amount is \$300,000, typically the yearly expenditure is \$115,000, but providing a cap of \$300,000 will allow the flexibility to use this contract for unforeseen issues.

Funds for this contract will primarily come from the following accounts: 20675930700, PC5410517500.503490 and PD5410417500.503490

Attachments: 1) Bid Tabulation Dated March 18, 2014
2) Department Recommendation of Award
3) Sample Construction Contract