

MEMORANDUM

To: PROJECT FILE, MINUTES OF MEETING

From: Procurement Management

RE: **CN240404DWJ – Design: Summerlin Rd Redundant Water Main Presentation/Interview Minutes of the Proposal Evaluations Committee Meeting**

MEETING DATE: 8/28/24 BEGINNING TIME: 10:00 AM

ATTENDEES:

COMMITTEE MEMBERS: Jessica Sulzer, Justin Dodd, Michael Reinek, Linda Braam, Jason Lamey

INVITED MEMBERS: NA

PROCUREMENT ANALYST: David Jones

At 10:00 AM the Proposal Evaluations Committee meeting was called to order by David Jones, Procurement Management Representative. Introductions were put on the record by everyone in attendance.

Interview/Presentations were completed with the three (3) firms.

Discussions were held by the committee members, as well as invited participants with respect to each presentation from the three (3) firms.

Brief Committee Discussion Decision: Pros/Cons of proposing firms presentations.

Following the discussions, the consensus of the committee was to recommend the following order of ranking:

1. Kimley-Horn and Associates, Inc.
2. Ardurra Group, Inc.
3. Q Grady Minor and Associates, LLC

The chair entertained a motion to approve the ranking and to forward the committee's recommendation to the Board of County Commissioners. The motion was made by Jessica and seconded by Jason, and then called and carried with no further questions.

The meeting was adjourned by the chair at 11:50 AM

Attachment: Overall Ranking Sheet

Evaluation 2 Ranking

Members	Ardurra Group, Inc.	Kimley-Horn and Associates, Inc.	Q. Grady Minor and Associates, LLC
Jessica Sulzer	2	1	3
Justin Dodd	3	1	2
Michael Reinek	3	1	2
Linda Braam	1	2	3
Jason Lamey	2	1	3
Total Score	11	6	13
Ranking	2	1	3

Scores Entered by: David Jones8/28/2024

Sign

Scores Verified by: verbal verification by evaluation committee

Sign