

**AGENDA ITEM REPORT**

DATE: February 15, 2022
DEPARTMENT: Parks and Recreation
REQUESTER: Jesse Lavender
TITLE: Approve Contract Amendment for Custodial Services for Sports Parks and Stadiums

I. MOTION REQUESTED

A) Approve Amendment No. 2 with Clean 17, Inc. d/b/a Jan-Pro Cleaning Systems of Southwest Florida, under Solicitation No. RFP190379CJV, Custodial Services for Lee County Sports Parks and Stadiums, to add the Lee County Sports Complex, formerly known as CenturyLink Sports Complex, to the custodial service locations. The amendment will increase the contract amount by \$110,000.00 annually, with total anticipated expenditures in the amount of \$273,000.00.

B) Authorize the County Manager or designee to execute the amendment on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approves an amendment to the contract for custodial services for Lee County sports parks and stadiums with Jan-Pro Cleaning Systems of Southwest Florida.

On April 21, 2020 a contract was approved with Iver Facilities Management, LLC for custodial cleaning services at the Lee County Sports Complex, formerly known as CenturyLink Sports Complex, in the amount of \$110,000. Iver cancelled their cleaning contract January 21, 2022.

The amendment to the Jan-Pro contract will add Lee County Sports Complex to their service locations and increase the contract amount by \$110,000. This is net neutral for custodial services.

III. BACKGROUND AND IMPLICATIONS OF ACTION**A) Board Action and Other History**

April 21, 2020: the Board of County Commissioners awarded RFP200084CJV, Custodial Services for CenturyLink Sports Complex, now known as Lee County Sports Complex. The awarded vendor, Iver Facilities Management, LLC., notified Lee County on January 21, 2022, that they were cancelling the contract RFP200084CJV.

October 1, 2019: the Board of County Commissioners awarded RFP190379CJV, Custodial Services for Lee County Sports Parks and Stadiums, to Clean 17, Inc. d/b/a Jan-Pro Cleaning Systems of Southwest Florida to provide annual custodial maintenance for Terry Park, Player Development Center, City of Palms Stadium, and JetBlue Stadium. The original term of the contract was for 1-year with an option to renew for 3 additional, 1-year periods.

April 20, 2020: Amendment No. 1 was administratively approved to supplement the Agreement with provisions related to the Federal Emergency Management Agency (FEMA) from C.F.R. 200 Part II. This amendment outlined additional terms of the contract as it relates to various federal requirements: Equal Opportunity Employment, Maintenance of Records, Compliance with Federal Law, Regulations and Executive Orders.

B) Policy Issues**C) BoCC Goals****D) Analysis**

Existing Vendor, Iver Facilities Management, LLC., cancelled the contract so we need to amend the contract of a vendor who can provided the cleaning services needed for the upcoming Spring Training season.

E) Options**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	\$110,000
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: General Fund	

	Program: Pro/Am Sports Operations Project: Lee County Sports Complex Account Strings: KH5722500100	
G)	Fund Type?	General Fund
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

Needed by Spring Training

VII. FOLLOW UP**ATTACHMENTS:**

Description	Upload Date	Type
Contract 2nd Amendment - Jan-Pro (Partially Executed)	1/28/2022	Agreement
4/21/20 Consent Agenda Item 17 Awarding RFP200084CJV to Iver	2/2/2022	Backup Material
Agreement 1st Amendment - Jan-Pro RFP190379CJV	1/28/2022	Backup Material
Original Agreement - Jan-Pro RFP190379CJV Part 1	1/31/2022	Backup Material
Original Agreement - Jan-Pro RFP190379CJV Part 2	1/31/2022	Backup Material
Original Agreement - Jan-Pro RFP190379CJV Part 3	1/31/2022	Cover Memo

REVIEWERS:

Department	Reviewer	Action	Date
Parks and Recreation	Lavender, Jesse	Approved	2/2/2022 - 1:00 PM
Budget Services	Guttry, Angela	Approved	2/3/2022 - 11:28 AM
Budget Services	Winton, Peter	Approved	2/4/2022 - 8:27 AM
County Attorney	Fraser, Andrea	Approved	2/4/2022 - 11:37 AM
County Manager	Brady, Christine	Approved	2/8/2022 - 3:01 PM