



ITEM 11.
Parks and Recreation - Consent

AGENDA ITEM REPORT

DATE: March 17, 2020
DEPARTMENT: Parks and Recreation
REQUESTER: Jesse Lavender
TITLE: Approve Updated Expenditures for Custodial Services at Lee County Sports Parks & Stadiums

I. MOTION REQUESTED

Approve increase to annual expenditures for custodial services at Lee County Sports Parks and Stadiums from Clean 17, Inc. d/b/a Jan-Pro Cleaning Systems of Southwest Florida in the total annual amount not to exceed \$163,000.00.

II. ITEM SUMMARY

This item increases annual expenditures for custodial services at Lee County Sports Parks and Stadiums from Jan-Pro Cleaning Systems of Southwest Florida. Custodial services at Terry Park, Player Development Complex, City of Palms and JetBlue Stadium were underestimated. Additional services were included at JetBlue Stadium that were not considered in the annual spend. This resulted in the need to correct the anticipated expenditures with a more realistic cost. Actual projected expenditures are expected to be \$163,000 annually. Funding for this item is covered in budget.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

On October 1, 2019, the Board of County Commissioners awarded Request for Proposal No. RFP190379CJV for custodial services at Lee County Sports Parks and Stadiums to Clean 17, Inc. d/b/a Jan-Pro Cleaning Systems of Southwest Florida in an annual amount of \$56,692.30. At the time of contract award, the projected expenditures under this contract were underestimated. The proposed action corrects the annual spend in consideration of actual services required.

B) Policy Issues

C) BoCC Goals

D) Analysis

Board approval is required to increase the previously approved annual estimated amount, for a total annual expenditure of \$163,000.

Purchases made under Proposal No. RFP190379CJV for the period 10/01/19 through 01/31/2020 were \$21,787.50. Boston Red Sox Spring Training began 02/21/2020 and there will be an increase in custodial services for approximately five weeks. This will drive the cost of services up for this time period.

This Proposal No. RFP190379CJV includes three additional one-year renewals providing the county is satisfied with the level of service being provided.

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$163,000
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	Yes
F)	Fund: General Program: Parks and Recreation Operations Project: Pro Am Sports Account Strings: KHS722500100.503410	
G)	Fund Type?	General Fund
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

REVIEWERS:

Department	Reviewer	Action	Date
Parks and Recreation	Turner, Nicole	Approved	3/4/2020 - 1:04 PM
Parks and Recreation	Lavender, Jesse	Approved	3/4/2020 - 2:56 PM
Budget Services	Guttery, Angela	Approved	3/9/2020 - 11:00 AM
Budget Services	Winton, Peter	Approved	3/9/2020 - 11:03 AM
County Attorney	Swindle, Amanda	Approved	3/10/2020 - 9:32 AM
County Manager	Brady, Christine	Approved	3/10/2020 - 11:28 AM