

**AGENDA ITEM REPORT**

**DATE:** May 17, 2022  
**DEPARTMENT:** Parks and Recreation  
**REQUESTER:** Jesse Lavender  
**TITLE:** Approve Contract Amendment for Custodial Services

**I. MOTION REQUESTED**

A) Approve Amendment No. 3 with Clean 17, Inc. d/b/a Jan-Pro Cleaning Systems of Southwest Florida, under Solicitation No. RFP190379CJV, Custodial Services for Lee County Sports Parks and Stadiums to increase the price of cleaning the restrooms at the Player Development Center. The amendment will increase the contract amount by \$30.00 per cleaning at the Player Development Center, with total anticipated expenditures in the amount of \$276,000.00.

B) Authorize the County Manager or designee to execute the amendment on behalf of the Board of County Commissioners.

**II. ITEM SUMMARY**

Approves an amendment to the contract for Custodial Services for Lee County Sports Parks and Stadiums, with Clean 17, Inc. d/b/a Jan-Pro Cleaning Systems of Southwest Florida, to increase the price of cleaning a few different restrooms at the Player Development Complex. The amendment will increase the contract amount by \$3,000 annually, with total anticipated expenditures at the Player Development Center in the amount of \$85,815. Funding is included in the budget.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**A) Board Action and Other History

October 1, 2019: the Board of County Commissioners awarded RFP190379CJV, Custodial Services for Lee County Sports Parks and Stadiums, to Clean 17, Inc. d/b/a Jan-Pro Cleaning Systems of Southwest Florida to provide annual custodial maintenance for Terry Park, Player Development Center, City of Palms Stadium, and JetBlue Stadium. The original term of the contract was for 1-year with an option to renew for 3 additional, 1-year periods.

April 20, 2020: Amendment No. 1 was administratively approved to supplement the Agreement with provisions related to the Federal Emergency Management Agency (FEMA) from C.F.R. 200 Part II. This amendment outlined additional terms of the contract as it relates to various federal requirements: Equal Opportunity Employment, Maintenance of Records, Compliance with Federal Law, Regulations and Executive Orders.

On February 15, 2022, Amendment No. 2 was approved by the Board of County Commissioners to add the Lee County Sports Complex to the custodial services locations being serviced by Clean 17, Inc. d/b/a Jan-Pro Cleaning Systems of Southwest Florida, which increased the total anticipated expenditures for this agreement to \$273,000.00.

B) Policy IssuesC) BoCC GoalsD) AnalysisE) Options**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	\$276,000
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: General Fund Program: Parks and Recreation Operations Project: Stadiums Maintenance and Improvements Account Strings: KH5722500100	
G)	Fund Type?	General Fund
H)	Comments:	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION****VII. FOLLOW UP****ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">Amendment 3</a>	4/29/2022	Cover Memo

**REVIEWERS:**

Department	Reviewer	Action	Date
Parks and Recreation	Tucker, Mary	Approved	5/4/2022 - 2:11 PM
Parks and Recreation	Lavender, Jesse	Approved	5/4/2022 - 3:34 PM
Budget Services	Guttry, Angela	Approved	5/6/2022 - 4:01 PM
Budget Services	Winton, Peter	Approved	5/9/2022 - 9:05 AM
County Attorney	Swindle, Amanda	Approved	5/9/2022 - 1:31 PM
County Manager	Brady, Christine	Approved	5/10/2022 - 10:01 AM