



Contact: Kevin McCann, 770-740-1613  
1325 Union Hill Industrial Court, Suite A  
Alpharetta, GA 30004

**RFP #220232SML for Custodial Services  
North Zone Lee County**



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## **INTRODUCTION**

**Re: RFP 220232SML Custodial Services for North Zone Lee County**

**Headquarters Location and Contact:**

Kevin McCann, President  
1325 Union Hill Industrial Court, Suite A  
Alpharetta, GA 30004

Phone: 770-740-1613  
Fax: 770-475-7720

RFP Contact: Andrea Nugent, Proposal Manager, [anugent@amfacility.com](mailto:anugent@amfacility.com)

FEIN: 58-1950842

- ✓ Incorporated in the state of Georgia, May 1991, under the name of Atlanta Building Maintenance Company, Inc., to provide janitorial/custodial services.
- ✓ In December of 2007, the company name was changed to American Facility Services, Inc. to reflect our growing geographic presence.
- ✓ Corporate Officers/ Owners: Kevin McCann, President and Harold Angel, Vice-President
- ✓ Providing exceptional janitorial cleaning services, custodial services, emergency clean-ups, construction clean-ups and light maintenance services for over 26 years.
- ✓ Revenues of over \$50 Million.
- ✓ Bonding capacity in excess of \$20 Million.
- ✓ Employs over 1,000 people nationwide.
- ✓ Corporate mission: to provide creative cleaning solutions that fully satisfy our customer's needs at an excellent value, enabling growth and financial soundness. To accomplish this mission we believe customer satisfaction is our first responsibility. To provide the best value to our customer, we are committed to quality with integrity in everything we do.
- ✓ American Facility Services currently conducts business in nine southeastern states and has over 500 contracts in place, serving both the public and private sector.



## **1. QUALIFICATIONS**

American Facility Services Company, Inc. (AFS), 1325 Union Hill Industrial Court, Suite A, Alpharetta, GA 30004, is a widely respected commercial janitorial firm. Established May 15, 1991, as a Georgia Corporation, we began providing janitorial and custodial services for private organizations and governmental agencies under the name of Atlanta Building Maintenance Company, Inc. In December, 2007, the name was changed to better reflect our nationwide presence. We have a long, successful history of performing work in the Southeast and are in good standing with federal, state, and municipal jurisdictions. We currently conduct business in nine southeastern states and has approximately 600 permanent employees, over 500 contracts in place, and services over 35 million square feet. Our range of customers is wide, from small offices to large contracts with multiple facilities requiring specific considerations and the majority of our customers renew their contracts with us.

AFS has numerous contracts with many public agencies, some of which are provided as references. **We currently work with Lee County**, City of Atlanta, the City of Fort Worth (TX), Forsyth County (NC), and Pinellas County (FL), to name a few. These city and county government projects include a variety of building types and specifications. AFS is fully capable of providing the services needed to meet the needs of the user, the contract specifications and meeting those needs in a cost-effective manner.

For this project, our primary objectives will be to ensure that all services are performed on schedule and to your complete satisfaction. The scope of work and requirements of this RFP are very much within our abilities to accomplish and we take no exceptions to the terms and conditions. American Facility Services, Inc. has extensive experience with various facility specifications and requirements, as listed in our references. We fully understand and meet all of the requirements for this project.

## **FINANCIAL QUALIFICATIONS**

Our financial strength is demonstrated by our annual sales volume, which exceeds \$50,000,000. We have grown at an annual rate of approximately 10% over the past five years and anticipate the same growth for the future by maintaining, monitoring and improving upon the quality of our services. Additionally, we have a \$20M bonding capacity with insurance coverage that exceeds industry standards. We are registered with Dunn & Bradstreet, under DUNS Number 78-451-9977. The Bank of North Georgia has been primary banking institution since 1991 and will provide a reference letter upon request.

AFS owns our office building and warehouse at our corporate headquarters and have been at this location for over twelve years. AFS has the financial resources to ensure that we are able to provide the necessary equipment, chemicals, cleaning supplies and personnel to maintain this contract for custodial services and will be ready to proceed upon receipt of a notice to proceed. Also, AFS has the financial means to ensure our employees and any sub-contractors are paid on time each pay period.





## **2. REFERENCES**

The following are examples of our recent experience providing contract services to government agencies. These references are provided for your use to contact to validate our ability to provide long-term, outstanding janitorial service.

### **Synovus Bank**

8025 Westside Parkway  
Alpharetta, GA 30004  
Contact: Tim Akins, Procurement Manager  
Phone: 407-839-6208  
Email: [timakins@synovus.com](mailto:timakins@synovus.com)  
Amount: \$1,770,000/year

*AFS provides janitorial services for over 150 locations in GA, FL, and SC totaling over 1,750,000 SF. Contract began in 2009.*

### **Pinellas County**

400 S. Ft. Harrison Ave.  
Clearwater, FL 33756  
Contact: Holly Conner, Contract Administration Coordinator  
Phone: 727-453-3218  
FAX: 727-464-3374  
Email: [hconner@pinellascounty.org](mailto:hconner@pinellascounty.org)  
Contract: \$2,208,000 per year

*AFS provides janitorial services for 63 county buildings including Public Safety Campus, Medical Clinic, Justice Center, totaling over 2.6 million SF. Contract began in July, 2018.*

### **City of Titusville**

555 S. Washington Ave.  
Titusville, FL 32796  
Contact: Joseph Arena, Facilities Supervisor  
Phone: 321-567-3820  
FAX: 321-383-5628  
Email: [Joey.arena@titusville.com](mailto:Joey.arena@titusville.com)  
Contract: \$211,000 per year

*Since February, 2016, AFS has provided complete janitorial services for the police department. In November, 2020, services for 11 additional buildings were added for a total of over 110,000 SF serviced.*

## **REFERENCES – STATEMENT OF UNDERSTANDING**

AFS understands that Lee County reserves the right to evaluate AFS on our past performance and prior dealings with Lee County as part of their experience criteria.



### **3. PLAN OF APPROACH**

**Since AFS is a current janitorial services provider to Lee County, there will be a seamless transition to this new contract.** In the event that AFS is awarded facilities that we are not currently servicing for Lee County, we will facilitate a seamless transition from the former janitorial service provider to AFS, utilizing the following Implementation Plan, which helps to ensure all aspects of the contract requirements are being managed efficiently and effectively from the beginning of the contract term. AFS also utilizes a detailed Schedule of Tasks and comprehensive Quality Control Plan to ensure all work is completed on time and to the highest standards.

American Facility Services will provide an orientation session for all current and new service workers and supervisors to introduce them to our company and excite them about joining the American Facility Services team. Following this orientation session, and within the first two weeks after the contract start date, all employees will be given cleaning procedure classes, safety training and hazardous waste training. The Contract Manager will prepare the cleaning schedules for tasks outside the daily requirements. Log forms and inspection forms will be reviewed with the supervisors and cleaning crew and implemented for use.

All employees will have a job designation and work description will encompass all tasks within the scope of work. Every cleaner will understand the scope of work and will understand their daily duties will change in order to fully and completely clean the building. This will also include project and weekly work. Any absenteeism or time off will be covered by our floater staff. Our Floor Techs as well as our staff will have like-new or brand-new equipment to start the contract. The floor staff will have working knowledge of all facilities and also have a complete understanding of the scope of work. All floor burnishing, restroom scrubbing and any carpet cleaning will proactively be scheduled so the Contract Manager as well as each site representative will know when that work has been scheduled.

AFS is currently servicing over 60 million square feet with over 100 different clients. Our steady growth over the past 30 years has allowed us to manage this type of workload with the highest levels of quality and efficiency.

#### **IMPLEMENTATION PLAN**

##### **Week 1 following Notice of Award: (Days 1-5)**

- Review contract documents
- Request insurance certificates
- Project Principal meets with Contracting Officer and supporting staff
- Perform site surveys with management, staff and customer to provide overall planning and coordination for the implementation
- Obtain recommendations for hiring existing custodial personnel
- Begin personnel selection for additional staffing needs
- Assessment of office space and janitorial closets provided by client
- Administrative staff is available to provide all needed technical assistance, payroll, Human Resources, purchasing and contract administration

**Week 2: (Days 8-12)**

- Begin processing employment applications
- Identify remaining personnel needs and start recruiting and processing
- Review equipment and supply needs
- Submit detailed list of equipment and chemicals for approval
- Review uniforms needs and requirements and proceed with procurement
- Procure communication devices, equipment and chemicals not currently on hand

**Week 3: (Days 15-19)**

- Run background checks and E-Verify reports
- Finalize employee hiring
- Establish and confirm delivery dates & location for delivery of equipment & chemicals
- Detail the back-up plan, contingency plans, inspection reports
- Establish janitorial tasks schedules for each building
- Review security and key control requirements
- Training for new crew members and supervisors by management and suppliers
- Confirm equipment & supply delivery
- Supply MSDS sheets in binder of all approved chemicals and ensure all manuals applicable to the effort are available when needed.
- Ensure that all prerequisites have been fulfilled before the implementation date

**Week 4: (Days 22-26)**

- Re-inspect facilities with management & supervisor
- Pre- service conference with client's management and AFS management
- Review billing and invoicing requirements
- Begin services
- Training, supervision and daily inspections to ensure compliance with task list
- Ensure staff is working as a team and supervisors are supported to provide the necessary leadership

**Week 5: (Days 29-33)**

- Re-inspect facilities with management & supervisor
- Meetings with client's management and AFS to go over any issues
- Management will continue training sessions and task inspections to ensure compliance
- Management and supervisors ensure equipment is performing as required
- Management and supervisors ensure compliance with proper chemicals use

**Weeks 6 and 7: (Days 36-47)**

- Project Manager re-inspects facilities with supervisors
- Communicate with client's management to ensure all service goals are met
- Monitor staff levels and compliance with duties, tasks and techniques
- Ensure logs and checklists are adequate and serve the staff as designed
- Provide additional training to staff that are out of compliance and make changes if necessary
- Project Manager verifies that client is satisfied with services



## **TRAINING**

Over the years, American Facility Services, Inc. (AFS) has developed proven and standardized training methods to let employees know exactly what is expected at each job and within each task. We have found that when shortcomings occur, inadequate training is usually the cause. That's why training plays such an important role in our contract management system. We take considerable pride in ensuring that only a properly trained cleaning staff is involved in the maintenance of your property.

In new contract jobs where our client's existing service workers are retained, AFS will provide an orientation session to introduce them to our company and excite them about joining the AFS team.

**Orientation:** A new employee is welcomed to the company through our orientation program. We recognize that the first two weeks on the job create a powerful and lasting impression, and orientation training is designed to teach basic cleaning techniques and to show new workers the meaning of teamwork.

In addition to hands-on training, all employees are required to pass the following courses given online by Betco University. We have found that their training program incorporates all of the most important features necessary to ensure that the proper techniques are taught which results in superior cleaning. Each employee is also given a set of written rules and specific information on their job assignments.

### **Required Training**

- Basic Cleaning Techniques
- Restroom Sanitation
- Dilution Control
- Tools and Equipment
- HAZCOM
- OSHA Blood Borne Pathogens
- Worker Safety
- Disinfection Basics
- Infection Control Basics

Additionally, we will train the employees on site-specific tasks, such as securing the facility at night and proper use of any security systems. At the beginning of each six-month period, AFS's management team will perform additional assessments of the work being performed to determine if additional training is needed.



## **QUALITY CONTROL PLAN**

AFS is committed to controlling quality at every level of functional and administrative activity, across the project lines. Our Quality Control Plan (QCP) for the referenced solicitation will be custom-designed to promote and maintain superior contract performance. It will combine traditional, inspection-oriented processes with progressive, education and training-oriented protocols to form a Total Quality Management (TQM) package that will meet or exceed all contract requirements. Along with our processes and training programs that show our accountability to the quality of our services, we guarantee the satisfaction of our customers. For this project, our primary TQM objectives will be to ensure that on a regular and routine basis, all services are performed: on schedule and to the complete satisfaction of our client, and in a manner that continually improves the quality and timeliness of services.

### **Inspection System**

AFS will employ two specific methods for identifying and correcting deficiencies: 1) Quality Control Inspections and 2) Quality Assurance Audits. Quality control inspections are examinations and observations performed by management and supervisory personnel to determine completeness of work and conformance to established standards. Inspections may be formal (using inspection checklists) or informal (consisting of professional observations). Whereas QC inspections examine work, QA audits examine work processes and supporting documentation. Quality Assurance audits entail extensive reviews of logs, reports, checklists, methods and procedures, performed at specific intervals by our Site Supervisor. Of the two methods discussed above, by far the more prevalent is inspections.

Our Site Supervisor will implement and oversee the day-to-day operations of our inspection program. Our inspection program is designed to: 1) Detect and correct minor deficiencies; 2) Establish protocol for reporting, documenting, and tracking discrepancies; and 3) Provide training and education to prevent reoccurrence. During phase-in, our Contract Manager will finalize formal (scheduled) QC inspection frequencies for all required tasks and functions. Once done, all inspections will be included in our Annual Work Plan and Master Schedule of activities. The specific types of inspections AFS will employ on the project include:

- **100% Inspection:** This method ensures that all program activities during a pre-determined performance period are evaluated for completeness, timeliness, and quality. Our Contract Manager will perform 100% inspections not less than four times each contract year, nor less than once each quarter. CO-approved checklists will be employed. Results will be documented and maintained in the QC file at the Work Control Office. In addition, our Contract Manager will perform a 100% inspection of all work tasks that affect personnel safety or property security.
- **Random Sampling:** Random sampling is used when the work being checked is repetitive and sufficiently voluminous to make 100% inspection impractical or unaffordable. Recurring work, such as daily cleaning, will be inspected on a random basis.
- **Periodic Inspections:** In-process inspections of all tasks occur on a continuous basis by the Site Supervisor. Checklists are used to identify what to look for during the inspection and to provide a method for determining whether the work in-progress is



acceptable or unacceptable. Determination is based on the number of checklist items that do or do not meet stated standards.

- **Corrective Action Inspection:** All corrected deficiencies are inspected by the Site Supervisor to ensure conformance with program standards. The Contract Manager reviews all inspection records and deficiency reports.

### **Deficiency Identification**

Informal inspections are conducted to ensure contract compliance and the effective delivery of quality service. Monitoring is expedited by reviewing specially developed, pre-printed checklists. Deficiencies discovered during routine inspections are then discussed with the appropriate worker and corrected, if possible, on the spot. Persistent problem areas are addressed at weekly meetings in the spirit of collectively arriving at a solution. Our experience at other installations reveals that the uniqueness of having quality control built into the performance of work, and not merely as a matter of after the fact follow-up produces a higher level of quality service. Moreover, because of the high quality standards set and adhered to, we believe our customer surveillance tasks are being significantly reduced as well.

The Site Supervisor conducts inspections on a random, unannounced basis. A series of checklists are used that break down each basic function performed within a service category into its constituent or supporting tasks. Checklists provide a means to evaluate and record the actual performance of tasks. Once completed, the checklists are presented to the Contract Manager for review and a copy is filed as permanent record.

To reiterate, AFS uses a total quality management effort to update and ensure that our QCP is functioning properly. We combine this with our inspection system and accompanying inspection schedule to detect quality control problems before they amount to a deficiency or discrepancy. As part of the QCP, Deficiency Reports will be segregated by functional areas to provide for ease of tracking, as well as to identify negative trends and systematic problems by functional area. All inspection findings are documented so that the following subsequent actions can be taken:

- Employees are recognized when their level of the work performance is considered "noteworthy;"
- Employees are informed when their level of work performance has diminished below previous levels, yet is still being performed at a "satisfactory" level;
- A Deficiency Report is initiated to correct any task where the performance level has diminished below previous levels;
- A Corrective Action Request is initiated to correct any task that has been rated less than "satisfactory;"
- Inspection Reports will be submitted to the Contract Manager, our Corporate Office, and the Client.
- Routine monitoring activities, such as our continuous inspections, also significantly reduce the potential for future situations by signaling the need for timely corrective actions.
- A combination of these activities, carefully supplemented by the previously identified methods, will be applied to prevent deficiencies and, where necessary, attain the earliest possible correction.



## **EQUIPMENT**

AFS proposes to use the following equipment on this contract.

<b>Manufacturer</b>	<b>Proposed Quantity</b>	<b>Description</b>	<b>Model Number</b>
ProTeam	As needed	Back Pack Vacuums	106577
Sanitaire	As needed	Vacuums	SC9180
Tennant	As needed	High-Speed Burnishers with Dust Control	9007349
Nobles	As needed	Slow Speed Buffers, 20", 1.5 HP Motor	9007336
Nobles	As needed	Walk Behind Carpet Extractors	9007486
Rubbermaid	As needed	Trash Tilt Carts	1011
BETCO	As needed	Walk Behind Scrubber-20"	E8302500
BETCO/Genie	As needed	Walk Behind Scrubber-14"	6285408
Nobles	As needed	Wet/Dry Vacs	9007469
Kaivac	As needed	Kaivac Restroom Machine	1250
BETCO	As needed	Fast Draw chemical dispensers	9104 3-00
Gator	As needed	Trash Barrels-Brute 44 Gallon	7744-3
Rubbermaid	As needed	Brooms	various
Rubbermaid	As needed	Lobby Dust Pan	2531
Willen	As needed	Mop Handle and Heads with Buckets	A70312 & A414132
O'Dell	As needed	24" Dust Mops	CL245
Rubbermaid	As needed	Wet Floor and Restroom Closed Signs	various
Golden Star	As needed	Micro-Fiber Cloths	various
Impact	As needed	Spray Bottles and Triggers	various
Rubbermaid	As needed	Toilet Brushes, Wool Dusters	various
Echofiber	As needed	Micro Fiber Mops	various

This list contains our standard equipment that is normally used to perform our janitorial services. Equipment required by the solicitation or contract that is not listed here can be provided. All equipment will be new or in like-new condition at the start of the contract. Any equipment that is used with have been cleaned and tested prior to use on this contract. AFS has a \$5M total inventory of equipment and an excellent long-term relationship with our supplier, XPEDX, so that we can receive additional equipment and repairs without delay.





#### **4. PERSONNEL**

Immediately upon notification of contract award, AFS will fill all positions required. AFS will make every effort to retain the current staff, as long as they continue to meet our qualifications. All personnel must have at least two years' experience in the janitorial field; be able to communicate in writing and orally in English language; be a U.S. Citizen or possess an Alien registration receipt card form 1051 and be legally able to work in the United States. E-verify confirmation of the documentation presented by an applicant is performed, as well as personal and previous employment reference checks. After all the above is verified to our satisfaction, all new hires undergo a background check including fingerprinting.

The Site Supervisors (Leads) will have working knowledge of the facilities and work closely with your facilities management team. The Site Supervisors will have at least three years of experience in the janitorial industry. Through our extensive Quality Control Plan, we can assure our clients that their facilities are going to be cleaned to the highest standards. AFS requires all of its Site Supervisors to provide inspection reports to the Project Manager. These inspections can be forwarded to the Facilities Manager as well for review. The SS will be on call 24/7 and will carry a smart phone in order to receive calls and e-mails. The SS will give guidance, instruction, and training to the supervisors, general cleaners, and oversee the completion of the work assignments in a quality and timely manner. The SS will monitor the efforts of the crew throughout the day and provide assistance where needed. As areas are completed it will be the Site Supervisors' main task to check the work and bring deficiencies to the crews' attention for immediate corrective action.

The General Cleaners will perform all general facility and restroom cleaning functions using cleaning industry best methods during the process. AFS will hire cleaners with at least two years' experience from the local employment pool to supplement our crews. All employees will have a job description with daily as well as periodic tasks. All periodic tasks will complement those tasks on the scope of work to ensure completion. All periodic floor and carpet tasks will be scheduled, completed and inspected by the SS.

#### **BACKUP PERSONNEL**

AFS will create a project specific file of local backup personnel (referred to as "floaters"). These additional resources will be maintained in our management office and will allow us to swiftly respond to personnel requirements. Qualifications of floaters will be at least equal to those requirements outlined above. All floaters will go through our intense hiring and training procedures. With over 30 years' experience in the janitorial services industry, we are very adept at hiring and training qualified employees with short notice.

#### **QUALIFICATIONS OF KEY PERSONNEL**

Harold Angel (Director of Operations) and Carlos Garcia (Project Director/Contract Manager) will be fully responsible for overseeing all aspects of the contract. Harold and Carlos have over 40 combined years of industry knowledge. Their current work experience enables them to have a clear understanding of the scope of work and the means by which to deliver optimal, proactive service. Their resumes can be found on the following pages. AFS understands that the project management team assigned to this contract shall not be substitutes without the expressed permission of Lee County.





**STAFF RESUME**  
**Carlos Garcia**  
***Contract Manager***

**SUMMARY**

Over twenty years' experience managing commercial janitorial services in a corporate account environment. Serves as the primary customer contact - resolving issues while building and maintaining long term relationships.

**EXPERIENCE**

**American Facility Services, Orlando, FL**

***Account Manager, 2010-present***

- Manages accounts for charter schools, office buildings, restaurants, utility buildings, banks, and retail stores
- In charge of all employees, handles scheduling and supervising for the entire staff

**Jani-King of Orlando, Orlando, FL**

***Operation Manager, 2008-2009***

- Responsible for training and mentoring of over 50 franchises
- Developed new accounts and maintained existing business
- Conducted training seminars, sales bids and proposals for new accounts

**Building Maintenance Services**

***Project Manager, 2006-2007***

- Scheduled and supervised all work with floor care, carpet cleaning, and construction cleanup crews.
- Inspected buildings
- Inventory control

**Kirby Rental**

***Warehouse Manager, 1998-2005***

- Hired, trained, and evaluated up to 25 personnel.
- Handled routing of driver and scheduled maintenance and services for equipment
- Ensured preparation of scheduling and delivery of large orders.

**Monford Foods**

***Warehouse Manager, 1989-1998***

- Established and implemented new warehouse operation
- Hired, trained, scheduled, and supervised personnel
- Inventory control and equipment maintenance

**CERTIFICATIONS**

Green Cleaning  
DOT  
Forklift driving

**EDUCATION**

Superior Career Institute  
Civil Claims Investigation and Security  
Thomas Jefferson High School



## STAFF RESUME

**Harold Angel**  
***Vice-President***

### SUMMARY

- Over 25 successful years of operations and human resource management in the janitorial industry.
- Strong history of consistent and significant contributions to company goals for business retention, growth and profitability.
- Experienced in driving product, process, and customer service improvements while building partnerships with key business decision makers.
- Expert in estimating, developing and managing large scale accounts.

### EXPERIENCE

**American Facility Services, Inc., Alpharetta, GA**  
**Vice-President, 1993 – Current**

- Shares in the overall responsibility for sales, operations, customer service for all accounts.
- Manages all staff, including project managers, accounting, marketing and sales force.
- Proficient at estimating project costs to provide maximum value.
- Assures ongoing revenue stream and profitability.

**Harry's Farmers Market, Alpharetta, GA**  
**Custodial Manager, 1993**

- Responsible for all custodial operations.
- Managed all personnel and subcontractors.

**Krispy Kreme Doughnut Company, Winston-Salem, NC**  
**Operations Manager, 1986 - 1993**

- Responsible for operations at eight metro Atlanta stores in their entirety.
- Managed all personnel, purchasing, and sales.

### EDUCATION

Lake High School, Illinois

### CERTIFICATIONS

CIMS Certification



**LEE COUNTY PROCUREMENT MANAGEMENT  
SOLICITATION RESPONSE FORM**

Date Submitted: 7/15/22 Deadline Date: 7/15/2022

SOLICITATION IDENTIFICATION: RFP220232SML

SOLICITATION NAME: Custodial Services for Lee County: North Zone

COMPANY NAME: American Facility Services, Inc.

NAME & TITLE: (TYPED OR PRINTED) Harold Angel, Vice President

BUSINESS ADDRESS: (PHYSICAL) 1325 Union Hill Industrial Court, Suite A, Alpharetta, GA 30004

CORPORATE OR MAILING ADDRESS:

☒ SAME AS PHYSICAL

**ADDRESS MUST MATCH SUNBIZ.ORG**

E-MAIL ADDRESS: anugent@amfacility.com

PHONE NUMBER: 770-740-1613 FAX NUMBER: 770-475-7720

**NOTE REQUIREMENT: IT IS THE SOLE RESPONSIBILITY OF THE VENDOR TO CHECK LEE COUNTY PROCUREMENT MANAGEMENT WEB SITE FOR ANY ADDENDA ISSUED FOR THIS PROJECT. THE COUNTY WILL POST ADDENDA TO THIS WEB PAGE BUT WILL NOT NOTIFY.**

In submitting this proposal, Proposer makes all representations required by the instructions to Proposer and further warrants and represents that: Proposer has examined copies of all the solicitation documents and the following addenda:

No. <u>1</u> Dated: <u>6/10/22</u>	No. <u>3</u> Dated: <u>7/8/22</u>	No. _____ Dated: _____
No. <u>2</u> Dated: <u>6/30/22</u>	No. _____ Dated: _____	No. _____ Dated: _____

Tax Payer Identification Number: \_\_\_\_\_

(1) Employer Identification Number -OR- (2) Social Security Number:

*\*\* Lee County collects your social security number for tax reporting purposes only*

Please submit a copy of your registration from the website [www.sunbiz.org](http://www.sunbiz.org) establishing the Proposer/firm as authorized (including authorized representatives) to conduct business in the State of Florida, as provided by the *Florida Department of State, Division of Corporations*.

1 **Collusion Statement:** Lee County, Florida The undersigned, as Proposer, hereby declares that no person or other persons, other than the undersigned, are interested in this solicitation as Principal, and that this solicitation is submitted without collusion with others; and that we have carefully read and examined the specifications or scope of work, and with full knowledge of all conditions under which the services herein is contemplated must be furnished, hereby propose and agree to furnish this service according to the requirements set out in the solicitation documents, specifications or scope of work for said service for the prices as listed on the county provided price sheet or (CCNA) agree to negotiate prices in good faith if a contract is awarded.

2 **Scrutinized Companies Certification:**

Section 287.135, FL §, prohibits agencies from contracting with companies, for goods or services over \$1,000,000, that are on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. Both lists are created pursuant to section 215.473, FL§.

As the person authorized to sign on behalf of Respondent, I hereby certify that the company identified above not listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. I understand that pursuant to section 287.135, FL§, the submission of a false certification may subject company to civil penalties, attorney's fees, and/or costs.

**Form 1 – Solicitation Form, Page 2**

- 3 **Business Relationship Disclosure Requirement:** Sections 112.313(3) and 112.313(7), FL§, prohibit certain business relationships on the part of public officers and employees, their spouses, and their children. See Part III, Chapter 112, FL § and/or the brochure entitled "A Guide to the Sunshine Amendment and Code of Ethics for Public Officers, Candidates and Employees" for more details on these prohibitions. However, Section 112.313(12), FL § (1983), provides certain limited exemptions to the above-referenced prohibitions, including one where the business is awarded under a system of sealed, competitive bidding; the public official has exerted no influence on bid negotiations or specifications; and where disclosure is made, prior to or at the time of the submission of the bid, of the official's or his spouse's or child's interest and the nature of the intended business. The Commission on Ethics has promulgated this form for such disclosure, if and when applicable to a public officer or employee.

**If this disclosure is applicable request form "INTEREST IN COMPETITIVE BID FOR PUBLIC BUSINESS" (Required by 112.313(12)(b), Florida Statute (1983)) to be completed and returned with solicitation response. It is the proposer's responsibility to disclose this relationship, failure to do so could result in being declared non-responsive.**

☐ **Business Relationship Applicable (request form)**

☒ **Business Relationship NOT Applicable**


- 4 Disadvantaged, Minority, Women, Veterans Business Enterprise (DBE, MBE, WBE, VBE) ☐ Yes ☒ No  
Proposer? If yes, please attach a current certificate.

**ALL PROPOSALS MUST BE EXECUTED BY AN AUTHORIZED AUTHORITY OF THE PROPOSER. WITNESSED AND SEALED (IF APPLICABLE)**

American Facility Services, Inc.  
Company Name (Name printed or typed)

Harold Angel  
Authorized Representative Name (printed or typed)

Vice President  
Authorized Representative's Title (printed or typed)

  
Authorized Representative's Signature



(Affix Corporate Seal, if applicable)

Andrea Nugent, Proposal Manager  
Witnessed/Attested by: (Witness/Secretary name and title printed or typed)

  
Witness/Secretary Signature

Any blank spaces on the form(s), qualifying notes or exceptions, counter offers, lack of required submittals, or signatures, on County's Form may result in the submission being declared non-responsive by the County.

**2022 FOREIGN PROFIT CORPORATION ANNUAL REPORT**

DOCUMENT# F05000005776

**Entity Name:** ATLANTA BUILDING MAINTENANCE, INC.

**Current Principal Place of Business:**

1325 UNION HILL INDUSTRIAL COURT  
SUITE A  
ALPHARETTA, GA 30004

**Current Mailing Address:**

1325 UNION HILL INDUSTRIAL COURT  
SUITE A  
ALPHARETTA, GA 30004

**FEI Number:** 58-1950842

**Certificate of Status Desired:** No

**Name and Address of Current Registered Agent:**

C T CORPORATION SYSTEM  
1200 SOUTH PINE ISLAND ROAD  
PLANTATION, FL 33324 US

*The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.*

**SIGNATURE:**

\_\_\_\_\_  
Electronic Signature of Registered Agent

\_\_\_\_\_  
Date

**Officer/Director Detail :**

Title CP  
Name MCCANN, KEVIN  
Address 5945 WHITESTONE LANE  
City-State-Zip: SUWANNE GA 30024

Title DIRECTOR OF OPERATIONS / VP  
Name ANGEL, HAROLD  
Address 1325 UNION HILL INDUSTRIAL COURT  
SUITE A  
City-State-Zip: ALPHARETTA GA 30004

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

**SIGNATURE:** KEVIN MCCANN

CP

02/01/2022

\_\_\_\_\_  
Electronic Signature of Signing Officer/Director Detail

\_\_\_\_\_  
Date





**AFFIDAVIT CERTIFICATION IMMIGRATION LAWS**

SOLICITATION NO.: **RFP220232SML**

SOLICITATION NAME: **Custodial Services for Lee County: North Zone**

LEE COUNTY WILL NOT INTENTIONALLY AWARD COUNTY CONTRACTS TO ANY CONTRACTOR WHO KNOWINGLY EMPLOYS UNAUTHORIZED ALIEN WORKERS, CONSTITUTING A VIOLATION OF THE EMPLOYMENT PROVISIONS CONTAINED IN 8 U.S.C. SECTION 1324 a(e) {SECTION 274A(e) OF THE IMMIGRATION AND NATIONALITY ACT ("INA").

LEE COUNTY MAY CONSIDER THE EMPLOYMENT BY ANY CONTRACTOR OF UNAUTHORIZED ALIENS A VIOLATION OF SECTION 274A(e) OF THE INA. **SUCH VIOLATION BY THE RECIPIENT OF THE EMPLOYMENT PROVISIONS CONTAINED IN SECTION 274A(e) OF THE INA SHALL BE GROUNDS FOR UNILATERAL CANCELLATION OF THE CONTRACT BY LEE COUNTY.** PROPOSER ATTESTS THAT THEY ARE FULLY COMPLIANT WITH ALL APPLICABLE IMMIGRATION LAWS (SPECIFICALLY TO THE 1986 IMMIGRATION ACT AND SUBSEQUENT AMENDMENTS).

BY REGISTERING AS A VENDOR, SUBMITTING A RESPONSE TO A SOLICITATION, OR ENTERING INTO A CONTRACT, YOU ARE OBLIGATED TO COMPLY WITH THE PROVISIONS OF SECTION 448.095, FLA. STAT., "EMPLOYMENT ELIGIBILITY." FURTHER, BY YOUR REGISTRATION AS A VENDOR, RESPONSE TO A SOLICITATION, ENTERING INTO A CONTRACT, YOU AFFIRM AND REPRESENT THAT YOU ARE REGISTERED WITH THE E-VERIFY SYSTEM AND ARE USING SAME, AND WILL CONTINUE TO USE SAME AS REQUIRED BY SECTION 448.095, F.S. COMPLIANCE WITH SECTION 448.095 INCLUDES, BUT IS NOT LIMITED TO, UTILIZATION OF THE E-VERIFY SYSTEM TO VERIFY THE WORK AUTHORIZATION STATUS OF ALL NEWLY HIRED EMPLOYEES, AND REQUIRING ALL SUBCONTRACTORS TO PROVIDE AN AFFIDAVIT ATTESTING THAT THE SUBCONTRACTOR DOES NOT EMPLOY, CONTRACT WITH, OR SUBCONTRACT WITH, AN UNAUTHORIZED ALIEN. FAILURE TO COMPLY WILL LEAD TO TERMINATION AS A VENDOR, DISQUALIFYING YOU FOR AWARD OF A SOLICITATION, DENIAL OF ENTERING INTO A CONTRACT AND/OR, CANCELLATION OF AN ACTIVE CONTRACT, OR IF YOUR SUBCONTRACTOR KNOWINGLY VIOLATES THE STATUTE, THE SUBCONTRACT MUST BE TERMINATED IMMEDIATELY. ANY CHALLENGE TO TERMINATION UNDER THIS PROVISION MUST BE FILED NO LATER THAN 20 CALENDAR DAYS AFTER THE DATE OF TERMINATION. IF TERMINATED FOR A VIOLATION OF THE STATUTE BY THE VENDOR, THE VENDOR MAY NOT BE ALLOWED TO DO BUSINESS WITH THE COUNTY OR BE AWARDED A SOLICITATION OR CONTRACT FOR A PERIOD OF 1 YEAR AFTER THE DATE OF TERMINATION. ALL COSTS INCURRED TO INITIATE AND SUSTAIN THE AFOREMENTIONED PROGRAMS SHALL BE THE RESPONSIBILITY OF THE VENDOR.

Company Name: American Facility Services, Inc.



Vice President

7/5/22

Signature

Title

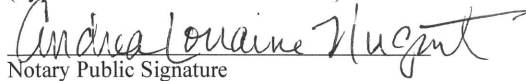
Date

STATE OF GEORGIA  
COUNTY OF FORSYTH

The foregoing instrument was signed and acknowledged before me, by means of ☒ physical presence or ☐ online notarization, this \_\_\_\_\_  
5th day of July 20 22, by Harold Angel who has produced  
(Print or Type Name)

\_\_\_\_\_ as identification.

(Type of Identification and Number)



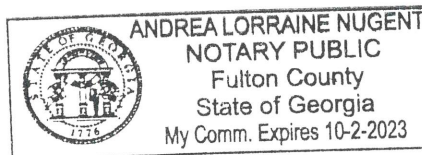
Notary Public Signature

Andrea Lorraine Nugent

Printed Name of Notary Public

W-00428473 10/2/23

Notary Commission Number/Expiration



The signee of this Affidavit guarantee, as evidenced by the sworn affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made. **LEE COUNTY RESERVES THE RIGHT TO REQUEST SUPPORTING DOCUMENTATION, AS EVIDENCE OF SERVICES PROVIDED, AT ANY TIME.**

## Form 3 Reference Survey

Lee County Procurement Management  
Reference Survey

Reference surveys submitted can be a maximum of twelve (12) months old. If using a previous reference, Proposers must clearly identify the project name and number the reference is being submitted for.

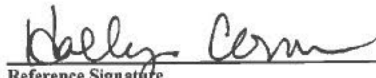
Project Name & Number: Custodial Services RFP 220232SML Lee County - North Zone

<b>Section 1</b>		Reference Respondent Information		Please return completed form to:	
<b>FROM:</b>	Holly Conner			<b>Bidder/Proposer:</b>	American Facility Services, Inc.
<b>COMPANY:</b>	Pinellas County			<b>Due Date:</b>	4/29/22
<b>PHONE #:</b>	727-453-3218			<b>Total # Pages:</b>	1
<b>FAX #:</b>	727-464-3374			<b>Phone #:</b>	770-740-1613
<b>EMAIL:</b>	hconner@pinellascounty.org			<b>Fax #:</b>	770-475-7720
				<b>Bidder/Proposer E-Mail:</b> anugent@amfacility.com	
<b>Section 2</b>		Enter Bidder/Proposer Information, if applicable Similar Performed Project (Bidder/Proposer to enter details of a project performed for above reference respondent)			
<b>Proposer Name:</b>		American Facility Services, Inc.			
<b>Reference Project Name:</b>		<b>Project Address:</b>		<b>Project Cost:</b>	
Pinellas County Janitorial Services		400 S. Ft. Harrison Ave., Clearwater, FL 33756		\$2,200,000/year	
<b>Summarize Scope:</b>					
AFS provides janitorial services for 63 county buildings including Public Safety Campus, Medical Clinic, Justice Center, totaling over 2.6 million SF					
<b>You as an individual or your company has been given as a reference on the project identified above. Please provide your responses in section 3 below.</b>					
<b>Section 3</b>					Indicate: "Yes" or "No"
1. Did this company have the proper resources and personnel by which to get the job done?					Yes
2. Were any problems encountered with the company's work performance?					No
3. Were any change orders or contract amendments issued, other than owner initiated?					No
4. Was the job completed on time?					Yes
5. Was the job completed within budget?					Yes
6. On a scale of one to ten, ten being best, how would you rate the overall work performance, considering professionalism; final product; personnel; resources. Rate from 1 to 10. (10 being highest)					10
7. If the opportunity were to present itself, would you rehire this company?					Yes
8. Please provide any additional comments pertinent to this company and the work performed for you: AFS has been a great partner, especially during peak pandemic times. They are very responsive and have been great to work with.					

**Section 4** Please submit non-Lee County employees as references

Holly Conner

Reference Name (Print Name)



Reference Signature

**Form 3 Reference Survey****Lee County Procurement Management  
Reference Survey**

**Reference surveys submitted can be a maximum of twelve (12) months old. If using a previous reference, Proposers must clearly identify the project name and number the reference is being submitted for.**

**Project Name & Number:** Custodial Services for North Lee County RFP220232SML

<b>Section 1</b>	Reference Respondent Information	<b>Please return completed form to:</b>	
<b>FROM:</b>	Tim Akins	<b>Bidder/Proposer:</b> American Facility Services, Inc.	
<b>COMPANY:</b>	Synovus Bank	<b>Due Date:</b> 4/29/22	
<b>PHONE #:</b>	407-839-6208	<b>Total # Pages:</b> 1	
<b>FAX #:</b>		<b>Phone #:</b> 770-740-1613 <b>Fax #:</b> 770-475-7720	
<b>EMAIL:</b>	timakins@synovus.com	<b>Bidder/Proposer E-Mail:</b> anugent@amfacility.com	

<b>Section 2</b>	Enter Bidder/Proposer Information, if applicable Similar Performed Project (Bidder/Proposer to enter details of a project performed for above reference respondent)		
<b>Proposer Name:</b>	American Facility Services, Inc.		
<b>Reference Project Name:</b>	<b>Project Address:</b>	<b>Project Cost:</b>	
Janitorial services for various banks	8025 Westside Parkway, Alpharetta, GA 30004	\$1,700,000/year	
<b>Summarize Scope:</b>			
AFS provides janitorial services for over 150 locations in GA, FL, and SC totaling over 1,750,000 SF.			

**You as an individual or your company has been given as a reference on the project identified above. Please provide your responses in section 3 below.**

<b>Section 3</b>		Indicate: "Yes" or "No"
1. Did this company have the proper resources and personnel by which to get the job done?		Yes
2. Were any problems encountered with the company's work performance?		No
3. Were any change orders or contract amendments issued, other than owner initiated?		No
4. Was the job completed on time?		Yes
5. Was the job completed within budget?		Yes
6. On a scale of one to ten, ten being best, how would you rate the overall work performance, considering professionalism; final product; personnel; resources. Rate from 1 to 10. (10 being highest)		10
7. If the opportunity were to present itself, would you rehire this company?		Yes
8. Please provide any additional comments pertinent to this company and the work performed for you:  American Facility Services provides janitorial services to 160 of our locations in 5 states.		

<b>Section 4</b>	<b>Please submit non-Lee County employees as references</b>
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Tim Akins

Reference Name (Print Name)



Reference Signature



**Form 3 Reference Survey****Lee County Procurement Management  
Reference Survey**

**Reference surveys submitted can be a maximum of twelve (12) months old. If using a previous reference, Proposers must clearly identify the project name and number the reference is being submitted for.**

**Project Name & Number:** Custodial Services for North Lee County RFP220232SML

<b>Section 1</b>		Reference Respondent Information		<b>Please return completed form to:</b>	
<b>FROM:</b>	Tracy Bailey			<b>Bidder/Proposer:</b> American Facility Services, Inc.	
<b>COMPANY:</b>	City of Titusville			<b>Due Date:</b> 4/29/22	
<b>PHONE #:</b>	321-567-3734			<b>Total # Pages:</b> 1	
<b>FAX #:</b>	321-383-5628			<b>Phone #:</b> 770-740-1613 <b>Fax #:</b> 770-475-7720	
<b>EMAIL:</b>	Tracy.Bailey@titusville.com			<b>Bidder/Proposer E-Mail:</b> anugent@amfacility.com	
<b>Section 2</b>		Enter Bidder/Proposer Information , if applicable Similar Performed Project (Bidder/Proposer to enter details of a project performed for above reference respondent)			
<b>Proposer Name:</b>		American Facility Services, Inc.			
Reference Project Name:		Project Address:		Project Cost:	
Janitorial Services for the City of Titusville		555 S. Washington Ave., Titusville, FL 32796		\$211,000/year	
Summarize Scope:					
Janitorial services for police department and 11 other city buildings totaling over 110,000 SF.					
<b>You as an individual or your company has been given as a reference on the project identified above. Please provide your responses in section 3 below.</b>					
<b>Section 3</b>					Indicate: "Yes" or "No"
1. Did this company have the proper resources and personnel by which to get the job done?					
2. Were any problems encountered with the company's work performance?					
3. Were any change orders or contract amendments issued, other than owner initiated?					
4. Was the job completed on time?					
5. Was the job completed within budget?					
6. On a scale of one to ten, ten being best, how would you rate the overall work performance, considering professionalism; final product; personnel; resources. Rate from 1 to 10. (10 being highest)					
7. If the opportunity were to present itself, would you rehire this company?					
8. Please provide any additional comments pertinent to this company and the work performed for you:					
<b>Section 4</b>		<b>Please submit non-Lee County employees as references</b>			

Reference Name (Print Name)

Reference Signature

**From:** [Bailey, Tracy](#)  
**To:** [Andrea Nugent](#)  
**Cc:** [Carlos Garcia](#)  
**Subject:** RE: AFS Reference Request - Lee County  
**Date:** Monday, May 2, 2022 8:08:59 AM  
**Attachments:** [Reference Form Titusville Tracy Bailey.pdf](#)

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Please see attached. I do not have a scanner to sign and return. Please accept this email as my signature for the form.

Thank you,

*Tracy Bailey*

Procurement Contracts Coordinator  
City of Titusville  
555 S. Washington Ave  
Titusville, FL 32796  
Phone: 321-567-3734  
[Tracy.bailey@titusville.com](mailto:Tracy.bailey@titusville.com)

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**From:** Andrea Nugent <[anugent@amfacility.com](mailto:anugent@amfacility.com)>  
**Sent:** Friday, April 29, 2022 2:23 PM  
**To:** Bailey, Tracy <[Tracy.Bailey@Titusville.com](mailto:Tracy.Bailey@Titusville.com)>  
**Cc:** Carlos Garcia <[cgarcia@amfacility.com](mailto:cgarcia@amfacility.com)>  
**Subject:** AFS Reference Request - Lee County

Hi Tracy,

I understand that Joey was going to ask you to complete this attached reference form for us. I do realize that your time is very valuable. If you could just complete the brief survey and return it to me via email by Monday afternoon, I'd greatly appreciate it. A digital signature is fine If you're working from home.

If you're unable to complete it, could you please let me know?

Thank you so much!

*Andrea Nugent*

Proposal Manager  
**American Facility Services, Inc.**  
1325 Union Hill Industrial Court, Suite A  
Alpharetta, GA 30004  
770-740-1613 x205

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**From:** Bailey, Tracy <[Tracy.Bailey@Titusville.com](mailto:Tracy.Bailey@Titusville.com)>  
**Sent:** Tuesday, March 9, 2021 10:19 AM  
**To:** Andrea Nugent <[anugent@amfacility.com](mailto:anugent@amfacility.com)>; Carlos Garcia <[cgarcia@amfacility.com](mailto:cgarcia@amfacility.com)>

*Form 4 - Negligence or Breach of Contract Disclosure Form*



**ALLEGED NEGLIGENCE OR BREACH OF CONTRACT  
DISCLOSURE FORM**

Please fill in the form below. Provide each incident in regard to alleged negligence or breach of contract that has occurred over the past 10 years. Please compete in chronological order with the most recent incident on starting on page 1. Please do not modify this form (expansion of spacing allowed) or submit your own variation.

**Company Name:** American Facility Services, Inc.

Type of Incident <i>Alleged Negligence or Breach of Contract</i>	Incident Date And Date Filed	Plaintiff <i>(Who took action against your company)</i>	Case Number	Court <i>County/State</i>	Project	Claim Reason <i>(initial circumstances)</i>	Final Outcome <i>(who prevailed)</i>
none							

Make as many copies of this sheet as necessary in order to **provide a 10-year history** of the requested information. If there is no action pending or action taken in the last 10 years, complete the **company name** and write **"NONE"** in the first **"Type of Incident"** box of this page and return with your proposal package. This form should also include the primary partners listed in your proposal. Do not include litigation with your company as the plaintiff. Final outcome should include who prevailed and what method of settlement was made. If a monetary settlement was made the amount may remain anonymous.

Page Number: \_\_\_\_\_ Of \_\_\_\_\_ Total pages

Update the page number to reflect the current page and the total number of pages. Example: Page 3, of 5 total submitted pages of this form.

Proposals may be declared "non-responsive" due to omissions of "Negligence or Breach of Contract" on this disclosure form. Additionally, proposals may be declared "not responsible" due to past or pending lawsuits that are relevant to the subject procurement such that they call into question the ability of the proposer to assure good faith performance. This determination may be made by the Procurement Management Director, after consulting with the County Attorney.



Lee County  
Southwest Florida

**AFFIDAVIT PRINCIPAL PLACE OF BUSINESS**

Instructions: Please complete all information that is applicable to your firm

Company Name: American Facility Services, Inc.

Harold Angel  
Printed name of authorized signer

Vice President  
Title

⇒ [Signature]  
Authorized Signature

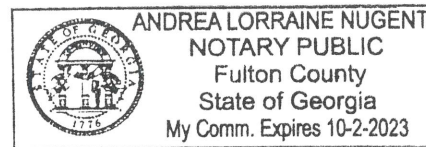
7/5/22  
Date

The signer of this Affidavit guarantee, as evidenced by the sworn affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made. **LEE COUNTY RESERVES THE RIGHT TO REQUEST SUPPORTING DOCUMENTATION, AS EVIDENCE OF SERVICES PROVIDED, AT ANY TIME.**

The foregoing instrument was signed and acknowledged before me, by means of ☒ physical presence or ☐ online notarization, this 5th day of July 20 22, by Harold Angel who has produced  
(Print or Type Name)

as identification.  
(Type of Identification and Number)

Notary:  
State of Georgia  
County of Forsyth



⇒ [Signature]  
Notary Public Signature

W-00428473 10/2/23  
Notary Commission Number and expiration

1. Principal place of business is located within the boundaries of: Lee County  
X Non-Local
- Local Business Tax License # Lee County #1404387
2. Address of Principal Place of Business: 1325 Union Hill Industrial Court, Suite A  
Alpharetta, GA 30004
3. Number of years at this location 15 years
4. Have you provided goods or services to Lee County on a regular basis within the past 3 consecutive years X Yes\* No \*If yes, attach contractual history for past 3 consecutive years
5. Number of available employees for this contract 20 AFS provides janitorial services for the
6. Does your company have a Drug Free Workplace Policy X Yes No North, Central and South zones.

*Form 6 - Sub-contractor/consultant List*



**SUB-CONTRACTOR/CONSULTANT LIST**

<b>Sub-Contractor/Consultant Company Name</b>	<b>Area Of Work</b>	<b>Point Of Contact Or Project Supervisor</b>	<b>Contact Info Phone or Email</b>	<b>Qualified DBE, MBE, WBE, VBE or Similar</b>	<b>Amount or Percentage of Total</b>
none					

Please include sub-contractor/consultant name, area of work (i.e. mechanical, electrical, etc.) and a **valid** phone number and/or email. Also include the dollar value or percentage that the sub-contractor/consultant will be performing. If sub-contractor/consultant qualifies as a current certificate Florida Certified Business Enterprise such as MBE, WBE, DBE, VBE or similar please indicate such above and provide proof of certification.

This form must be signed and sworn to in the presence of a notary public or other officer authorized to administer oaths.

1. This sworn statement is submitted to Lee County  
*(Print name of the public entity)*
- by Harold Angel, Vice President  
*(Print individual's name and title)*
- for American Facility Services, Inc.  
*(Print name of entity submitting sworn statement)*
- whose business address is 1325 Union Hill Industrial Court, Suite A, Alpharetta, GA 30004
- (If applicable) its Federal Employer Identification Number (FEIN) is 58-1950842

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: On the attached sheet.) Required as per IRS Form W-9.

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1) (g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including but not limited to, and bid or contract for goods or services to be provided to any public entity or agency or political subdivision or any other state or of the United States, and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
1. A predecessor or successor of a person convicted of a public entity crime:  
or:
  2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those offices, directors, executives, partners, shareholders, employees, members and agents who are active in the management of the affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not fair market value under an arm's length agreement, shall be a facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a "person" as defined in Paragraph 287.133(1) (c), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of the entity.
6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting those sworn statement. *(Please indicate which statement applies.)*

X Neither the entity submitted this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.



\_\_\_\_\_ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, member, or agents who are active in management of the entity, or an affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_\_\_ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, member, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearing and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OR ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Harold Angel  
(Signature)

7/5/22

(Date)

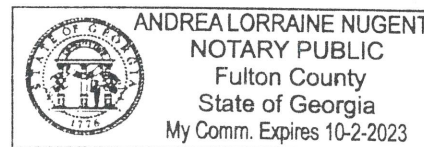
STATE OF Georgia  
COUNTY OF Forsyth

The foregoing instrument was signed and acknowledged before me, by means of ☒ physical presence or ☐ online notarization, this 5th day of July 20 22 by Harold Angel who has produced  
(Print or Type Name)

\_\_\_\_\_ as identification.  
(Type of Identification and Number)

Andrea Lorraine Nugent  
(NOTARY PUBLIC)

My Commission Expires: 10/2/23



## CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents of all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, United States Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor/Consultant, American Facility Services, Inc., certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 *et seq.*, apply to this certification and disclosure, if any.

  
Signature of Contractor/Consultant's Authorized Official

Harold Angel, Vice President  
Name & Title of Contractor/Consultant's Authorized Official

7/5/22  
Date



**DISCLOSURE OF LOBBYING ACTIVITIES**

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB  
4040-0013

<b>1. * Type of Federal Action:</b> <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<b>2. * Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. * Report Type:</b> <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
<b>4. Name and Address of Reporting Entity:</b> <input checked="" type="checkbox"/> Prime <input type="checkbox"/> SubAwardee * Name: <input style="width: 100%;" type="text"/> * Street 1: <input style="width: 45%;" type="text"/> Street 2: <input style="width: 45%;" type="text"/> * City: <input style="width: 25%;" type="text"/> State: <input style="width: 25%;" type="text"/> Zip: <input style="width: 20%;" type="text"/> Congressional District, if known: <input style="width: 40%;" type="text"/>		
<b>5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:</b> <div style="height: 80px; border: 1px solid black;"></div>		
<b>6. * Federal Department/Agency:</b> <input style="width: 100%;" type="text"/>	<b>7. * Federal Program Name/Description:</b> <input style="width: 100%;" type="text"/> CFDA Number, if applicable: <input style="width: 100%;" type="text"/>	
<b>8. Federal Action Number, if known:</b> <input style="width: 100%;" type="text"/>	<b>9. Award Amount, if known:</b> \$ <input style="width: 100%;" type="text"/>	
<b>10. a. Name and Address of Lobbying Registrant:</b> Prefix: <input style="width: 10%;" type="text"/> *First Name: <input style="width: 30%;" type="text"/> Middle Name: <input style="width: 30%;" type="text"/> *Last Name: <input style="width: 40%;" type="text"/> Suffix: <input style="width: 10%;" type="text"/> * Street 1: <input style="width: 45%;" type="text"/> Street 2: <input style="width: 45%;" type="text"/> * City: <input style="width: 25%;" type="text"/> State: <input style="width: 25%;" type="text"/> Zip: <input style="width: 20%;" type="text"/>		
<b>b. Individual Performing Services (including address if different from No. 10a)</b> Prefix: <input style="width: 10%;" type="text"/> *First Name: <input style="width: 30%;" type="text"/> Middle Name: <input style="width: 30%;" type="text"/> *Last Name: <input style="width: 40%;" type="text"/> Suffix: <input style="width: 10%;" type="text"/> * Street 1: <input style="width: 45%;" type="text"/> Street 2: <input style="width: 45%;" type="text"/> * City: <input style="width: 25%;" type="text"/> State: <input style="width: 25%;" type="text"/> Zip: <input style="width: 20%;" type="text"/>		
<b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.  * Signature: <input style="width: 100%;" type="text"/> *Name: Prefix: <input style="width: 10%;" type="text"/> *First Name: <input style="width: 30%;" type="text"/> Middle Name: <input style="width: 30%;" type="text"/> *Last Name: <input style="width: 40%;" type="text"/> Suffix: <input style="width: 10%;" type="text"/> Title: <input style="width: 25%;" type="text"/> Telephone No.: <input style="width: 25%;" type="text"/> Date: <input style="width: 20%;" type="text"/>		
<b>Federal Use Only:</b>		Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)

Form # 10: Immigration Law Affidavit Certification (E-Verify)

Attachment: Immigration Law Affidavit Certification

This Affidavit is required and should be signed by an authorized principal of the firm, notarized and submitted with County Procurements where applicable. Further, Vendors / Bidders are required to enroll in the E-Verify program, and provide acceptable evidence of their enrollment, upon request by County personnel. Acceptable evidence consists of a copy of the properly completed E-Verify Company Profile page or a copy of the fully executed E-Verify Memorandum of Understanding for the company.

Lee County will not intentionally award County contracts to any vendor who knowingly employs unauthorized alien workers, constituting a violation of the employment provision contained in 8 U.S.C. Section 1324 a(e) Section 274A(e) of the Immigration and Nationality Act ("INA").

Lee County may consider the employment by any vendor of unauthorized aliens a violation of Section 274A (e) of the INA. Such Violation by the recipient of the Employment Provisions contained in Section 274A (e) of the INA shall be grounds for unilateral termination of the contract by Lee County.

Vendor attests that they are fully compliant with all applicable immigration laws (specifically to the 1986 Immigration Act and subsequent Amendment(s)) and agrees to comply with the provisions of the Memorandum of Understanding with E-Verify and to provide proof of enrollment in The Employment Eligibility Verification System (E-Verify), operated by the Department of Homeland Security in partnership with the Social Security Administration at any time upon request by the County.

Company Name American Facility Services, Inc.

Print Name Harold Angel Title Vice President

Signature *Harold Angel* Date 7/5/22

State of Georgia

County of Forsyth

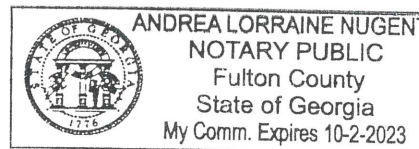
The foregoing instrument was signed and acknowledged before me, by means of ☒ physical presence or ☐ online notarization, this 5th day of July, 2022, by

Harold Angel who has produced personally known to me as identification.  
(Print or Type Name) (Type of Identification and Number)

*Andrea Lorraine Nugent*  
Notary Public Signature

Andrea Lorraine Nugent  
Printed Name of Notary Public

W-00428473 10/2/23  
Notary Commission Number/Expiration



The signee of these Affidavit guarantees, as evidenced by the sworn affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made.

**Certification Regarding  
Debarment, Suspension, Ineligibility  
And Voluntary Exclusion**

**CONSULTANT/CONTRACTOR/VENDOR Covered Transactions**

- (1) The prospective CONSULTANT/CONTRACTOR/VENDOR, American Facility Services, Inc. of the Sub-Recipient certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the Sub-Recipient's subcontractor is unable to certify to the above statement, the prospective subcontractor shall attach an explanation to this form.

**CONSULTANT/CONTRACTOR/VENDOR**

American Facility Services, Inc.

By: 

Signature

Harold Angel, Vice President

Name and Title

1325 Union Hill Industrial Court, Suite A

Street Address

Alpharetta, GA 30004

City, State, Zip

7/5/22

Date