



Posted Date: August 17, 2023

Solicitation No.: RFP230441WCD

Solicitation Name: Custodial Services-Lee County Sports Parks & Stadiums

Subject: Addendum Number 2

The following represents clarification, additions, deletions, and/or modifications to the above referenced bid. This addendum shall hereafter be regarded as part of the solicitation. Items not referenced herein remain unchanged, including the response date. Words, phrases or sentences with a strikethrough represent deletions to the original solicitation. Underlined words and bolded, phrases or sentences represent additions to the original solicitation.

1. ATTACHMENTS

- a. Red Sox 2022 Spring Training Schedule
- b. Sample Completed RFP Solicitation

2. QUESTIONS/ANSWERS

1.	On page 17 (Section 5.2), are you referring to an emergency situation where the vendor may need to purchase consumables? Please clarify...																								
Answer	Vendors will not have to purchase consumables.																								
2.	If the restroom attendants are hourly, how many hours are they typically needed per game day?																								
Answer	Hours will vary as baseball games do not have a set time. They are required to be onsite 3 hours before gates open and games typically take 3-4 hours but could be longer.																								
3.	In addition to baseball games, what other type of events are held at the stadiums? How many events take place per month?																								
Answer	Lee County host various events throughout the year, ceremonies, concerts, etc. They are not very often but we do host them on occasion.																								
4.	On the cost proposal form, does the “Quantity” refer to the number of required staff or the number of games? For example, Pre-game cleaning has a Quantity of 17. Please clarify...																								
Answer	Example – Quantity of 17 for Pre-game is the number of games. Example 2. Quantity of 4,5,4 under section B Restrooms is the number of restrooms.																								
5.	<div>In order to provide a Cost Per Game Rate, can you provide the length of time that will be allotted for cleaning staff to complete tasks?</div> <table><tr><th>Section A. Spring Training Game</th><th>Cost Per Game</th><th>Quantity</th><th>Price</th></tr><tr><td>Pre-Game Cleaning</td><td></td><td>17</td><td>\$0.00</td></tr><tr><td>Post- Game Trash/Debris removal / Cleaning</td><td></td><td>17</td><td>\$0.00</td></tr><tr><td>Restroom Attendants (male & female all locations) during game</td><td></td><td>17</td><td>\$0.00</td></tr><tr><td>Trash Attendants & Emergency Cleanup during game</td><td></td><td>17</td><td>\$0.00</td></tr><tr><td>Post-game Restroom Cleaning:</td><td></td><td>17</td><td>\$0.00</td></tr></table>	Section A. Spring Training Game	Cost Per Game	Quantity	Price	Pre-Game Cleaning		17	\$0.00	Post- Game Trash/Debris removal / Cleaning		17	\$0.00	Restroom Attendants (male & female all locations) during game		17	\$0.00	Trash Attendants & Emergency Cleanup during game		17	\$0.00	Post-game Restroom Cleaning:		17	\$0.00
Section A. Spring Training Game	Cost Per Game	Quantity	Price																						
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Answer	Everything must be completed by 7am the next morning.																								

6.	On page 23 (Section 14. B), Day Porter is one of the Personnel Requirements, however, the cost proposal has no line item for the Day Porter. Are we to assume that the On-Demand Cleaning Person is referring to the Day Porter?
Answer	Yes, that is correct. The Day Porter will be on demand cleaning at an hourly rate.
7.	Are the hours for the Day Porter the same as the Operating Hours (7:00am-5:30pm)?
Answer	Hours will vary for the Day Porter as it can be at any time for On-demand Cleaning.
8.	For Spring training games, a minimum of 2 cleaning staff are needed onsite three hours prior to gates opening. What time does the gate typically open? What is typically a game end time?
Answer	We do not have a sample of an event as they are all different. As for Spring Training schedule, games are played from middle of February through the end of March and they average 17 games in that timeframe.
9.	Can you provide us with a sample event and Spring Training Schedule?
Answer	See attached Red Sox 2022 schedule
10.	What are the service identifiers to be performed Weekly, Monthly, Quarterly, and Semiannually?
Answer	Please refer to the solicitation section 17 Locations: Everything listed in that section could be performed based on what is asked from the site manager.
11.	What is the anticipated start date under this RFP?
Answer	This RFP will be awarded after the Lee County Board of Commissioner approved the project; the current contract is set to expire on 09/30/23.
12.	If Section A of the Cost Proposal refers to Spring Training Games, What does Section B refer to (other events, daily cleanings, etc.)?
Answer	Section Be refers to all of the restrooms located at the facility.
13.	Will storage be provided?
Answer	Lee County will provide all supplies needed for cleaning and there are designated storage areas for cleaning supplies.
14.	Do you have a wage requirement?
Answer	Vendor shall submit their bid in accordance with their wage scale, Lee County will not regulate the vendor's wages.
15.	We understand that it is a requirement of this bid that vendors should provide consumables (toilet papers, trash bags, etc.). Do you have a specific quantity for each? Or can you provide the incumbent's invoices for the consumables for the past 3 months?
Answer	Lee County will provide the cleaning supplies for each location, if the vendor runs out of products and purchase supplies, the vendor will have to provide receipts of the items purchase for reimbursement.
16.	Do we need to attend weekly progress meetings?
Answer	Lee County staff will schedule regular meetings with the Vendor and will set a schedule after award.

17.	Is there a sample of a submitted RFP package or a video with instructions on how to submit a RFP, the layout of the 15 page package with forms and dividers ? Any written or audio instructions that are available for vendors to review as guidelines.
Answer	See attached.

BIDDER/PROPOSER IS ADVISED, YOU ARE REQUIRED TO ACKNOWLEDGE RECEIPT OF THIS ADDENDUM WHEN SUBMITTING A BID/PROPOSAL. FAILURE TO COMPLY WITH THIS REQUIREMENT MAY RESULT IN THE BIDDER/PROPOSER BEING CONSIDERED NON-RESPONSIVE.

ALL OTHER TERMS AND CONDITIONS OF THE SOLICITATION DOCUMENTS ARE AND SHALL REMAIN THE SAME.

Willie Dennard

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