



Posted Date: August 10, 2023

Solicitation No.: RFP230441WCD

Solicitation Name: Custodial Services-Lee County Sports Parks & Stadiums

Subject: Addendum Number 1

The following represents clarification, additions, deletions, and/or modifications to the above referenced bid. This addendum shall hereafter be regarded as part of the solicitation. Items not referenced herein remain unchanged, including the response date. Words, phrases or sentences with a strikethrough represent deletions to the original solicitation. Underlined words and bolded, phrases or sentences represent additions to the original solicitation.

1. ATTACHMENTS

- a. Attachment A Cleaning Checklist
- b. Restroom Fixtures

2. QUESTIONS/ANSWERS

1.	RE: RFP230441WCD-Bid-Proposal spreadsheet Please clarify Column B. Base Cost. Is this base cost per day, hour, event, or something else?
Answer	The base cost is the amount that the Vendor is charging for the cleaning services to include employees needed to complete the task. This is an overall cost to the Vendor that will be paid by the County.
2.	Please provide the approx. Square feet (or floor plans of each location) for each row on the spreadsheet (such as Row 155 Front Lobby Area).
Answer	Lee County does not have the square footage for the locations listed in the solicitation. Vendors should bid based on site location a the number of restrooms to be serviced.
3.	Restrooms: Please provide the number of restroom fixtures (i.e., urinals, sinks, toilets, etc.) or drawings/plans for each location.
Answer	See attachments.
4.	Section C. Other Services as needed. Restroom Attendant – Male & Female cost per event. What is the average time per event that Restroom Attendants will need to be present? For example, please confirm the attendant is there, similar to a day porter, for the actual event. Are 3 hours correct for an average event for the attendant’s schedule?

Answer	The restroom attendants are hourly. The amount of time each attendant will work is similar to a day porter which is based on the event.
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5.	RFP230441WCD (PDF). Page 16, Item 2. The vendor shall conduct background checks. While our background checks will meet/exceed your requirements, are there any other requirements to badge through your system in addition to our own?
Answer	The requirements that are listed on Page 16, Item 2 are the only requirements that the vendor is expected to provide to the County. Also, the vendor is responsible for the background requirements listed on Item 6 “Proposer Requirements listed on page 4 of the solicitation documents.

6.	Page 20, Item 3.1.1 Please provide Cleaning Task Checklist “Attachment A.”
Answer	See attachment.

7.	General Questions Who is the incumbent service provider?
Answer	Jan Pro is the incumbent service provided for the current contract.

8.	Do you have an approved budget in mind, or what are you currently paying for the incumbent?
Answer	Lee County Parks and Receptions has factored this solicitation into their budget. The current contract and pricing can be found at the below link. https://www.leegov.com/procurement/awarded-annual-contracts/downloads?fid=5324&fn=Project2019-07-01T08_35_09.xml

9.	Do you have any pain points we should address that are currently a consistent issue? (such as high dusting, missed a spot, etc.).
Answer	The solicitation outlines the work to be done, if there are any additional cleaning that is needed, the sponsoring department will coordinate this cleaning with the Vendor.

BIDDER/PROPOSER IS ADVISED, YOU ARE REQUIRED TO ACKNOWLEDGE RECEIPT OF THIS ADDENDUM WHEN SUBMITTING A BID/PROPOSAL. FAILURE TO COMPLY WITH THIS REQUIREMENT MAY RESULT IN THE BIDDER/PROPOSER BEING CONSIDERED NON-RESPONSIVE.

ALL OTHER TERMS AND CONDITIONS OF THE SOLICITATION DOCUMENTS ARE AND SHALL REMAIN THE SAME.

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Lee County Procurement Management

ATTACHMENT A

FACILITY/LOCATION:		DATE:						
	EVENT AREA AND ROOM TASKS	M	TU	W	TH	F	SA	SU
1.	Clean basins and counters with detergent/ disinfectant. (as applicable)							
2.	Spot clean walls, light switches and doors. (as applicable)							
3.	Clean trash and debris from all seating areas. Remove any gum or other foreign matter (as applicable). Damp wipe/wash, if needed.							
4.	Empty and place a new liner in trash, sanitary napkin waste containers, and recycle bin receptacles, spot clean and sanitize containers (as needed or applicable).							
5.	Clean & sanitize drinking fountains.							
6.	Wash all door glass and adjacent panels (interior & exterior).							
7.	Damp/Wet mop floors using detergent/disinfectant.							
8.	Vacuum or sweep carpets & floors (as required/applicable)							
9.	Remove all cobwebs (as applicable)							
10.	Report any maintenance issues to the County Representative.							

FACILITY/LOCATION:		DATE:						
	RESTROOM(S) AND ROOMS	M	TU	W	TH	F	SA	SU
1.	Clean basins and counters with detergent/disinfectant. Clean and shine all plumbing/bright work.							
2.	Clean and wipe down all mirrors, soap dispensers.							
3.	Clean, urinals, sinks/basins, counters, baby changing stations using detergent/disinfectant, and toilets with bowl cleaner.							
4.	Clean under and around, sink/basins, urinals, and toilets.							
5.	Clean/Damp wipe walls, light switches, light fixtures, light lenses, stall partitions, doors and all ledges.							
6.	Sweep, Damp/Wet mop, and sanitize floors using detergent/disinfectant.							
7.	Re-supply soap, toilet tissue, paper towels, personal seat covers, sanitary napkins and liners, etc. (Only anti-bacterial or anti-microbial soap will be acceptable)							
8.	Dust all surfaces, High and low, to include spider web removal							
9.	Sweep entrances to restroom, and remove cobwebs from framework and roll-up doors (inside and outside)							
10.	Empty, clean, and sanitize all trash, recycle, and sanitary waste containers and replace insert/liners as appropriate							
11.	Clean, mop, and sanitize floor							
12.	Report any maintenance issues to the County Representative.							

RFP230441WCD - Custodial Services-Lee County Sports Parks & Stadiums

Addendum 1 - Restroom Fixtures

Lee County Sports Complex

Stadium Concourse		Stadium Press Box		Softball Bathrooms		Stadium 3rd Floor 1st Base	
<i>Mens Restroom</i>		<i>Mens Restroom</i>		<i>Mens Restroom</i>		<i>Mens Restroom</i>	
Sinks	10	Sinks	2	Sinks	3	Sinks	3
Urinals	42	Toilets	1	Stalls	4	Stall	1
Stalls	10	<i>Womens Restroom</i>		<i>Womens Restroom</i>		Urinal	2
<i>Womens Restroom</i>		Sky Deck		Sinks	3	<i>Womens Restroom</i>	
Sinks	30	<i>Mens Restroom</i>		Stalls	4	Sinks	4
Stalls	78	Sink	1	Minor League Tower		Stalls	4
Stadium Handicap		Toilet	1	<i>Mens Restroom</i>		Stadium 4th Floor 1st Base	
<i>Mens Restroom</i>		<i>Womens Restroom</i>		Sinks	3	<i>Mens Restroom</i>	
Sinks	2	Sink	1	Stalls	1	Sinks	1
Toilets	2	Toilet	1	Urinals	2	Toilet	1
<i>Womens Restroom</i>		Concourse 1st Base		<i>Womens Restroom</i>		<i>Womens Restroom</i>	
Sinks	2	<i>Mens Restroom</i>		Sinks	3	Sinks	1
Toilets	2	Sinks	4	Stalls	3	Toilet	1
Center Field/Family		Stalls	2	Adademy Restrooms		Maintenance Building	
<i>Mens Restroom</i>		Urinals	2	<i>Mens Restroom</i>		Sinks	2
Sinks	5	<i>Womens Restroom</i>		Sinks	1	Toilets	2
Stalls	2	Sinks	4	Toilet	1		
Urinals	7	Stalls	4	<i>Womens Restroom</i>			
<i>Womens Restroom</i>		First Aid Restroom		Sinks	1		
Sinks	5	Sinks	1	Toilet	1		
Stalls	7	Toilets	1	3rd Base Terrace		Total Fixtures	306
<i>Family Restroom</i>		1st & 3rd Base Handicap		<i>Mens Restroom</i>			
Sink	1	Sinks	2	Sinks	3		
Toilet	1	Toilets	2	Urinals	4		
First Aid Room		Press Dinning		Toilets	1		
Sink	1	Sink	1	<i>Womens Restroom</i>			
Toilet	1	Toilet	1	Sinks	3		
				Stalls	4		

Jet Blue Stadium

Area 1 Restrooms		
<i>Mens E</i>	<i>Womens E</i>	
Toilets	5 Toilets	14
Sinks	7 Sinks	7
<i>Urinals</i>	8	
<i>Mens D</i>	<i>Womens D</i>	
Toilets	3 Toilets	21
Sinks	7 Sinks	10
Urinals	5	
<i>Mens B</i>	<i>Womens B</i>	
Toilets	5 Toilets	26
Sinks	7 Sinks	9
Urinals	10	
	<i>Womens C</i>	
	Toilets	20
	Sinks	7
<i>Mens A</i>	<i>Womens A</i>	
Toilets	5 Toilets	11
Sinks	7 Sinks	7
Urinals	11	

Area 2 Restrooms		
Womens/Cloverleaf Building		
Toilets	5	
Sinks	3	
Mens/Cloverleaf Building		
Toilets	2	
Sinks	2	
Urinals	3	

Family Restroom - Main Stadium

<i>1st Restroom-Unisex</i>	
Toilets	1
Sinks	1
<i>2nd Restroom Unisex</i>	
Toilets	1
Sinks	1
<i>3rd Restroom Unisex</i>	
Toilets	1
Sinks	1
<i>4th Restroom Unisex</i>	
Toilets	1
Sinks	1

Maintenance Shop

Toilets	3
Sinks	3
Stadium Dougouts	
Toilets	1
Sinks	1

Stadium Bullpens

Toilets	1
Sinks	1

Umpire Room

Toilets	1
Sinks	3
Urinal	1

First Aid Room

Toilets	1
Sinks	1

Monster Deck Restrooms

<i>Womens Restroom</i>	
Toilets	5
Sinks	4
<i>Mens Restroom</i>	
Toilets	3
Sinks	4
Urinals	3
<i>Family Restroom Unisex</i>	
Toilets	1
Sinks	1

Area 3 Restrooms

Ticket Office

Toilet	1
Sink	1
Center Field	
Toilet	1
Sink	1

Second Floor Conrtol

<i>Mens</i>	
Toilet	1
Urinals	3
Sinks	3
<i>Womens</i>	
Toilets	3
Sinks	3

2nd Floor Press Din.

<i>Mens</i>	
Toilets	1
Urinals	2
Sinks	3
<i>Womens</i>	
Toilets	3
Sinks	3

Total Fixtures

310

Player Development Center

Section B Restrooms/Showers-Maintenance Building

Break Room

Toilet	1
Sink	1
Shower	1
<i>Shop</i>	
Toilet	1
Sink	1

Coach Locker Room

Toilets	2
Sinks	3
Urinals	4
Showers	15

Outdoor Restrooms

Baseball Fields

Mens

Toilet	3
Urinals	3
Sinks	3

Womens

Toilet	4
Sinks	3

Clubhouse Building

Office Area

Mens

Toilet	1
Urinals	1
Sink	1

Womens

Toilet	1
Sink	1

Umpire Room

Toilet	1
Sinks	2
Urinals	2
Showers	3

Total Fixtures 58

Terry Park

Section B Restrooms/Showers

Club House 1 (North-Home)

Toilets	4
Sinks	7
Showers	15
Urinals	5

Club House 2 (South-Visitors)

Toilets	1
Sinks	2
Showers	7

Outdoor Restroom Complex

Mens

Toilets	3
Urinals	5
Sinks	

Womens

Toilets	12
Sinks	5

Family

Toilets	1
Sinks	1
Urinals	1

Administration Building

Family

Toilet	1
Sink	1

Annex Building

Family

Toilet	1
Sink	1
Shower	1

Extension Building

Mens-Front of Building

Toilets	2
Urinals	1
Sinks	2

Mens-Rear of Building

Toilet	1
Urinals	1
Sink	1

Office Area

Womens-Front of Building

Toilets	3
Sinks	2

Womens-Rear of Building

Toilets	2
Sinks	1

Total Fixtures

90